

EVERGREEN UNION SCHOOL DISTRICT
District-Level English Learner Advisory Committee (DELAC)
MEETING MINUTES



Evergreen Elementary School-Room 16 (location change)
May 21, 2026 at 8:30 am

***Translation was provided in Spanish for the meeting.**

1. Call to Order

The meeting was called to order at 8:45am.

A. Rubio translated this meeting.

2. Introduction and Greetings

Principal Gallagher and Ms. Rubio thanked everyone for attending. They explained that the DELAC comprises all our schools in our district.

Introductions were made by all committee members.

A District-level English Learner Advisory Committee comprised of parents, staff, and community members designated to advise district officials on English learner programs and services.

3. Roll: DELAC COMMITTEE

Members Present: K. Gallagher, A. Rubio, A. Aguilar, A. Cuellar, J. Gantenbein,

Members Absent: O. VanSlyke, D. Avila, A. Frampton, T. White, G. Aguilar, M. Nava, V. Larios

Guests: Maira Sanchez and Taemy Hanich

4. Approval of Agenda: On a motion by J. Gantenbein and a second by A.

Cuellar, the agenda was approved.

5. Discussion or Action Items:

A. Review and take action on the English Learner Parent Survey (needs assessment)

A copy of our EL parent survey was provided to our members. There were no questions or comments.

On a motion by J. Gantenbein and a second by A. Cuellar, the 2026-2027 English Learner Parent Survey was approved.

B. Review and take action on the 2026-2027 Meeting Calendar
(proposed)

A copy of the proposed meeting dates for next year were provided to members. On a motion by A. Rubio and a second by A. Cuellar, the 2026-2027 meeting calendar was approved..

Action _____

C. Review LCAP - Annual Update/Parent Feedback –
[LCAP Graphic](#) - [Sliddeck](#)

A. Rubio went over the LCAP links and explained the goals. She asked if there were any comments, questions or concerns.

There were questions and a discussion regarding the following:

- Our ELOP intersessions
- Summer ELOP program
- SERRF
- EL classes for our parents

6. Future Agenda Items

1. TBA

7. Evaluation of Meeting: The meeting was productive.

8. Next meeting: October 1, 2026 @ 8:30am

9. Adjournment: 9:10 am

DELAC (more than 51 EL's in a district) - LEGAL REQUIREMENT/TRAINING DURING THIS MEETING - The DELAC Advises the district on:

Fall	Development of a district master plan for education programs and services for English Learners.
May	Conducting a district wide needs assessment on a school-by-school basis.
Fall	Establishment of district program, goals, and objectives for programs and services for English learners.
February	Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements.
Fall	Review and comment on the school district reclassification procedures.
Fall	Review and comment on the written notifications required to be sent to parents and guardians.
ALL	Review and comment on the development or annual update of the LCAP