



PITTSBURG UNIFIED SCHOOL DISTRICT

RELIEF BUS DRIVER

CLASSIFICATION SPECIFICATION

DEFINITION:

Under general supervision, to operate a school bus, Type I and Type II, as a principal assignment in transporting pupils on regularly scheduled school routes, and on special bus trips; and to do related work as required on an **hour by hour, part-time basis**.

Will not be eligible to bid on routes unless there is a permanent job open. Will be eligible for pro-rated benefits. Will be guaranteed minimum twenty (20) hours per week.

EXAMPLES OF DUTIES:

- Drives bus along route, stops at designated points to pick up or discharge students
- Maintains order and enforces rules
- Reports and cites for disciplinary action in cases of extreme or repeated unruliness
- Reports incidents
- Files accident reports when necessary
- Renders first aid or emergency assistance
- Makes routine safety checks on vehicle
- Reports problems or equipment malfunctioning
- Maintains records of all trips
- Keeps bus clean.

EMPLOYMENT STANDARDS:

Knowledge & Abilities:

- Knowledge of motor vehicle regulations and special codes and regulations relating to school buses
- Knowledge of safe driving practices; ability to maintain order under difficult circumstances
- Ability to understand and follow verbal and written instructions
- Ability to keep records
- Ability to maintain good public relations

License Requirements:

Possession of a valid California Class 3 Driver's License and a School Bus Driver's Certificate issued by the Department of Motor Vehicles, a Standard Red Cross First Aid Certificate (in First Aid test is waived at CHP), and a current medical certificate.

Physical:

Good physical condition as determined by pre and post employment inquiries and health reports.

Salary: CSEA Range 33 (Board Approved May 27, 2020)