



**AIRPORT COMMISSION AGENDA
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
January 27, 2026
6:00 p.m.**

**COPIES OF THIS AGENDA
ARE AVAILABLE FOR
REVIEW IN THE:**

Airport Manager's Office
150 Airpark Blvd., Suite 110
Chico, CA 95973
(530) 896-7216

Agenda available online at:
www.chico.ca.us

AIRPORT COMMISSION

Marc Breckenridge, Chair
Raul Hernandez, Vice Chair
Mike Antolock
Roger Efremsky
Lynda Gizzi

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: The public may view the meeting on Comcast Channel 11.

1. REGULAR AIRPORT COMMISSION MEETING

1.1. **CALL TO ORDER**

1.2. **PLEDGE OF ALLEGIANCE**

1.3. **SELECTION OF CHAIR AND VICE CHAIR**

Selection of Chair & Vice Chair

1.4. **ROLL CALL**

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. **APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES**

Approval of the minutes from the Regular Commission meeting on October 28, 2025 (Attachment 1).

3. PUBLIC COMMENTS

Members of the public may address the Commission at this time on any matter not already listed on the agenda and within the jurisdiction's authority. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

4. PUBLIC HEARINGS – None

5. CLOSED SESSION – None

6. **REGULAR AGENDA**

6.1 **AIRPORT MASTER PLAN UPDATE**

The Airport Manager shall report on the opportunity to update the Airport Master Plan and request an Airport Commissioner be assigned to the Steering Committee.

Recommendation:

The Airport Manager recommends that the Airport Commission appoint one Airport Commissioner to serve on the Airport Master Plan Update Steering Committee.

7. **REPORTS AND COMMUNICATIONS**

The following reports and communication items are provided for the Commission's information. No action can be taken on the item under this section.

7.1. **AIRPORT MANAGER VERBAL REPORTS** - Tom Bahr

- Air Service Development Update
- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 3)

7.2. **AIRPORT COMMISSIONER VERBAL REPORTS**

Commissioners will report on airport related items that have been addressed by their assigned committee, commission, or association since October 28, 2025 Airport Commission meeting (if any).

- Air Service Development Committee – Hernandez & Gizzi

8. **ADJOURNMENT**

The meeting will adjourn to the next regular Airport Commission meeting scheduled for Tuesday, April 28, 2026, at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



Please contact the Airport Manager's Office at (530) 896-7216 if you require an agenda in an alternative format or if you need to request a disability-related modification or accommodation to participate in a meeting. This request should be received at least three working days prior to the meeting to accommodate your request.

POSTED: 1/23/26



ATTACHMENT 1



**AIRPORT COMMISSION MINUTES
REGULAR MEETING
City Council Chamber
421 Main Street
Chico, CA 95928
October 28, 2025
6:00 p.m.**

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AIRPORT COMMISSION

Marc Breckenridge, Chair
Raul Hernandez, Vice Chair
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Roger Efremsky
Lynda Gizzi

PUBLIC PARTICIPATION:

PUBLIC PARTICIPATION: The public may view the meeting on Comcast Channel 11.

1. REGULAR AIRPORT COMMISSION MEETING

1.1. CALL TO ORDER

Meeting called to order by Chair Breckenridge at 6:00 p.m.

1.2. PLEDGE OF ALLEGIANCE

1.2. ROLL CALL

PRESENT: Antolock, Breckenridge, Efremsky, Gizzi

ABSENT: Hernandez

2. CONSENT AGENDA

All matters listed under the Consent Agenda are to be considered routine and enacted by one motion.

2.1. APPROVAL OF AIRPORT COMMISSION REGULAR MEETING MINUTES

Approval of the minutes from the Regular Commission meeting on July 29, 2025 (Attachment 1).

A motion was made by Commissioner Efremsky to approve the July 29, 2025 Regular Meeting Minutes. The motion was seconded by Commissioner Gizzi.

The motion carried by the following vote:

AYES: Antolock, Breckenridge, Efremsky, Gizzi

NOES: None

ABSENT: Hernandez

3. **PUBLIC COMMENTS**

Members of the public may address the Commission at this time on any matter not already listed on the agenda and within the jurisdiction's authority. The Commission cannot take any action at this meeting on requests made under this section of the agenda.

4. **PUBLIC HEARINGS** – None

5. **CLOSED SESSION** – None

6. **REGULAR AGENDA**

6.1 **AIR SERVICE DEVELOPMENT UPDATE**

The Airport Manager provided an update on air service development.

6.2 **FAA ANNUAL INSPECTION UPDATE**

The Airport Manager provided an update on the FAA annual inspection.

6.3 **CONSIDERATION OF 2026 AIRPORT COMMISSION MEETING CALENDAR**

Per Airport Charter section 2.36.030, the Commission shall select a weekday and time for regular quarterly meetings during the months of January, April, July, and October that shall begin no earlier than 6:00 p.m. The Commission considered the following proposed meeting schedule for 2026 (Attachment 2):

January 27, 2026

April 28, 2026

July 28, 2026

October 27, 2026

A motion was made by Commissioner Antolock to approve the 2026 Airport Commission meeting schedule. The motion was seconded by Commissioner Efremsky.

The motion carried by the following vote:

AYES: Antolock, Breckenridge, Efremsky, Gizzi

NOES: None

ABSENT: Hernandez

7. **REPORTS AND COMMUNICATIONS**

The following reports and communication items are provided for the Commission's information. No action can be taken on the item under this section.

7.1. **AIRPORT MANAGER VERBAL REPORTS** - Tom Bahr

- Events
- Lease Update(s)
- Airport Revenue/Expense Report (Attachment 3)

7.2. **AIRPORT COMMISSIONER VERBAL REPORTS**

Commissioners reported on airport related items that have been addressed by their assigned committee, commission, or association since July 29, 2025 Airport Commission meeting (if any).

- Air Service Development Committee – Hernandez & Gizzi

8. **ADJOURNMENT**

The meeting adjourned to the next regular Airport Commission meeting scheduled for Tuesday, January 27, 2026, at 6:00 p.m. in the City Council Chambers located at 421 Main Street, Chico, CA.



ATTACHMENT 2



Airport Commission Agenda Report Meeting Date: January 27, 2026

TO: City of Chico, Airport Commission

FROM: Tom Bahr, Airport Manager

RE: Airport Master Plan Update

REPORT IN BRIEF:

City staff are informing the Commission that we are initiating a comprehensive Airport Master Plan update for the Chico Regional Airport and requesting one Airport Commissioner be appointed to the Steering Committee (***Verbal Report – Tom Bahr, Airport Manager***).

Recommendation:

The Airport Manager recommends that the Airport Commission appoint one Airport Commissioner to serve on the Airport Master Plan Update Steering Committee.

FISCAL IMPACT:

The estimated cost for a comprehensive Airport Master Plan is approximately \$630,000. The FAA typically funds Airport Master Plans at 90-95% through the Airport Improvement Program (AIP), with the remaining 5-10% as the local match, and a possible 5% match from the State. The project would span approximately 18-24 months from initiation to completion.

BACKGROUND:

The Chico Regional Airport's current Airport Master Plan was completed in 2005 and is now over 20 years old. Airport Master Plans are comprehensive planning documents that serve as the blueprint for long-term airport development and are typically updated every 10-20 years to reflect changing conditions, forecasts, and needs.

An Airport Master Plan is a 20-year planning document that examines the airport's role in the regional and national air transportation system, forecasts aviation demand, assesses facility requirements, evaluates development alternatives, identifies environmental considerations, and establishes a financial plan for recommended improvements. The FAA strongly encourages airports to maintain current master plans as they are essential tools for justifying federal funding requests and ensuring orderly, cost-effective airport development.

Given the age of the current Plan, changes in aviation trends, evolving community needs, aging infrastructure, and the need to plan for future growth and development, it is appropriate and necessary to undertake a comprehensive update to the Plan at this time.

DISCUSSION:

The proposed Airport Master Plan update will provide a comprehensive roadmap for the future development of the Chico Regional Airport over the next 20 years. The planning process will include extensive stakeholder engagement with airport tenants, aviation users, community members, and regulatory agencies. Key components of the Master Plan will include aviation activity forecasts; airfield capacity and facility requirements analysis; evaluation of terminal, hangar, and support facility needs; assessment of airspace and navigational aid requirements; environmental considerations and sustainability initiatives; identification of development alternatives; financial feasibility analysis; and a phased capital improvement program.

ATTACHMENT 2

This update is critical for several reasons. First, it will position the Airport to compete effectively for federal and state grant funding by demonstrating planned, justified infrastructure needs. Second, it will ensure the Airport can accommodate forecast growth in aviation activity while maintaining safety and operational efficiency. Third, it will provide a framework for land use decisions and development on airport property. Finally, it will ensure compliance with FAA planning requirements and best practices.

The Master Plan process typically takes 18-24 months and involves multiple technical studies, public workshops, and coordination with the FAA. Staff recommends initiating the process as soon as possible to ensure the Airport has current planning guidance to support future decision-making and capital investment.

ATTACHMENT 3

City of Chico
2025-26 Annual Budget
Fund Revenues
AIRPORT FUND

Fund 856 AIRPORT	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26		% of Budget	% Prior Yr	% Fiscal Year
	Actual	Actual	Actual	Modified Adopted	YTD Actuals 12/31/2025			
Revenues								
41186 Airport Improvement Program	0	0	0	0	0	0.0	0.0	
41187 CARES Act	0	0	0	0	0	0.0	0.0	
41190 Dept of Transportation Revenue	0	40,000	0	1,000,000	0	0.0	0.0	
41199 Other Federal Payments	57,162	(57,162)	116,162	0	0	0.0	0.0	
Total Intergovernmental	57,162	(17,162)	116,162	1,000,000	0	0.0	0.0	50
42250 Fuel Flowage Fees	28,946	34,158	36,377	30,000	16,692	55.6	45.9	
42251 Landing Fees	11,506	28,013	45,169	25,000	9,488	38.0	21.0	
Total Charges for Services	40,452	62,171	81,546	55,000	26,180	47.6	32.1	50
44101 Interest on Investments	1,007	901	(6,335)	0	0	0.0	0.0	
44110 Change in FMV of Investments	0	625	(4,432)	0	0	0.0	0.0	
44130 Rental & Lease Income	565,822	683,487	859,500	730,000	257,554	35.3	30.0	
44132 T-Hanger Rental & Lease Income	104,189	84,709	89,406	91,000	81,286	89.3	90.9	
44140 Concession Income	65,537	28,260	30,003	25,000	11,214	44.9	37.4	
Total Use of Money & Property	736,555	797,982	968,142	846,000	350,054	41.4	36.2	50
44505 Miscellaneous Revenues	0	0	0	0	0	0.0	0.0	
44519 Reimbursement-Other	7,283	9,589	9,204	5,000	7,328	146.6	79.6	
46010 Reimb of Damage to City Prop	0	0	0	0	0	0.0	0.0	
Total Other Revenues	7,283	9,589	9,204	5,000	7,328	146.6	79.6	50
Total Revenues	841,452	852,580	1,175,054	1,906,000	383,562	20.1	32.6	50
Variance from Prior Year			1.3%	37.8%	62.2%			

ATTACHMENT 3

City of Chico
Department Expense Report

Fund - Dept 856-691		Budget Year: 2026				Current Year Data Through 12/31/2025				Budget Version 10: Working		
Category	Description	Prior Year's	Current	Year To Date	Encum-	Budget	Balance	Percent	Remaining		Budg / Time	
		Actuals	Month	Actuals	brances				Budg	Budg		
4000 Salaries & Employee Benefits												
4000 Salaries - Permanent		75,311.61	18,514.15	124,785.21	0.00	287,683.00	162,897.79	57				
4020 Salaries - Hourly Pay		3,761.25	425.25	7,164.38	0.00	20,000.00	12,835.62	64				
4050 Salaries - Overtime		2,671.82	0.00	6,281.73	0.00	4,800.00	-1,481.73	-31	Over			
4690 Employee Benefits Other		31,259.40	11,391.37	75,043.20	0.00	165,567.00	90,523.80	55				
Salaries & Employee Benefits		113,004.08	30,330.77	213,274.52	0.00	478,050.00	264,775.48	55	49			
5000 Materials & Supplies												
5000 Office Expense		161.53	230.24	490.46	0.00	1,690.00	1,199.54	71				
5005 Postage & Mailing		56.27	0.00	70.20	0.00	380.00	309.80	82				
5010 Outside Printing Expense		0.00	0.00	32.78	0.00	500.00	467.22	93				
5050 Books/Periodicals/Software		0.00	0.00	0.00	0.00	0.00	0.00	0				
5100 Materials and Supplies		3,823.33	287.94	17,759.05	0.00	18,000.00	240.95	1				
5105 Small Tools and Equipment		434.51	163.86	573.10	0.00	500.00	-73.10	-15	Over			
5110 Safety Equipment		0.00	0.00	236.44	0.00	400.00	163.56	41				
5120 Clothing/Uniforms		0.00	336.49	336.49	0.00	0.00	-336.49	0	Over			
5515 Building Maintenance/Repair		690.01	130.86	4,215.76	0.00	4,000.00	-215.76	-5	Over			
7320 Custodial Supplies		0.00	0.00	213.23	0.00	1,600.00	1,386.77	87				
7371 Landscape Maintenance Supplies		0.00	0.00	0.00	0.00	0.00	0.00	0				
Materials & Supplies		5,165.65	1,149.39	23,927.51	0.00	27,070.00	3,142.49	12	49			
5400 Purchased Services												
5330 Contractual		2,353.25	1,194.00	20,027.25	14,700.00	24,700.00	-10,027.25	-41	Over			
5400 Professional Services		32,914.75	10,806.37	42,190.25	0.00	90,000.00	47,809.75	53				
5401 Audit Services		601.05	0.00	578.67	0.00	1,034.00	455.33	44				
5415 Landscape Maintenance		30,266.80	4,905.00	19,842.78	0.00	60,000.00	40,157.22	67				
5420 Laundry Services		789.00	143.52	772.80	0.00	3,000.00	2,227.20	74				
5440 Janitorial Services		6,589.36	916.54	7,188.18	0.00	12,908.00	5,719.82	44				
5555 Maint Agreements Other		0.00	0.00	0.00	0.00	0.00	0.00	0				
7347 Weed Control		12,224.28	0.00	7,483.32	0.00	23,000.00	15,516.68	67				
7380 Pest Control		641.22	125.00	700.00	0.00	350.00	-350.00	-100	Over			
7383 Air Conditioning Maintenance		0.00	0.00	0.00	0.00	0.00	0.00	0				
7394 Hazardous Materials Disposal		0.00	0.00	0.00	0.00	475.00	475.00	100				
7413 Outside Repairs/Services Other		180.00	0.00	6,432.00	0.00	8,180.00	1,748.00	21				
Purchased Services		86,559.71	18,090.43	105,215.25	14,700.00	223,647.00	103,731.75	46	49			
8900 Other Expenses												
5140 Advertising/Marketing		648.87	0.00	428.60	0.00	2,000.00	1,571.40	79				
5160 Licenses/Permits/Fees		434.00	0.00	434.00	0.00	3,500.00	3,066.00	88				
5370 Memberships/Dues		0.00	0.00	125.00	0.00	945.00	820.00	87				
5385 Business Expenses		0.00	0.00	0.00	0.00	500.00	500.00	100				
5386 Conference Expenses		1,024.80	0.00	4,021.33	0.00	8,000.00	3,978.67	50				
5390 Training		45.00	0.00	0.00	0.00	4,000.00	4,000.00	100				
5465 Solid Waste Disposal		0.00	0.00	0.00	0.00	950.00	950.00	100				
5480 Communications		4,769.15	847.89	3,498.66	0.00	8,000.00	4,501.34	56				
Other Expenses		6,921.82	847.89	8,507.59	0.00	27,895.00	19,387.41	70	49			
End Fund - Dept 856-691		211,651.26	50,418.48	350,924.87	14,700.00	756,662.00	391,037.13	52	49			