

Hartland High School

Student/Parent Agreement for Work-Based Learning

I, _____, Class of _____, am requesting to take Work-Based Learning during the 2026-2027 academic school year. **(Failure to return the agreement signed by both the student and parent by APRIL 30th will result in removal from the Work-Based Learning class.)**

We all must agree on expectations to create the best working relationship. Please review, initial next to each expectation that you agree to the statement, and sign at the bottom.

Student Initials	Parent Initials	
		I understand that I must have a job at the start of the school year.
		I understand that I must keep my job for the entire school year.
		I understand that I must work 10-24 hours a week during the school year to receive credit (excluding holiday breaks).
		I understand that I will meet with my class/teacher on Mondays during the 6 th hour timeframe.
		I understand that teachers will visit my workplace every 8 weeks. The first meeting is a scheduled meeting with a supervisor to discuss program expectations.
		I understand that I will need to submit my monthly timesheet and paystubs to my teacher each month.
		I understand that my employer will complete workplace evaluations at the end of each semester. The evaluations will count as my semester exam.

I have read and understand the above Work-Based Learning Student/Parent Agreement.

Student Signature

Date

Parent Signature

Date