

# CITY OF BIGGS

## CITY COUNCIL MEETING AGENDA

SPECIAL MEETING, BUDGET WORKSHOP OF TUESDAY, MAY 19, 2026, 6:00 PM  
3016 SIXTH STREET, BIGGS, CA

Posted: May 15, 2026, prior to 5:00 PM, locations: 3016 Sixth Street, Biggs, CA. and Biggs Post Office  
Copies of this agenda packet are available for review in Biggs City Hall 465 C Street, Biggs, CA.

Or at [www.biggs-ca.gov](http://www.biggs-ca.gov)

Public comments on agenda items are welcomed and encouraged in advance and will be accepted until 2:00 PM on the meeting date by emailing the City Clerk at [cityclerk@biggs-ca.gov](mailto:cityclerk@biggs-ca.gov) or via the drop box at 465 C Street. Comments will be conveyed to the Council for consideration.

As a courtesy to the public, the meeting will be broadcast free via the internet - no comments will be allowed remotely. The zoom link to watch the meeting is <https://us06web.zoom.us/j/5308680100>.

**Speaking Time Limit:** Three-minute time limit for each speaker unless Council specifies a different time limit based on the time allotted for the item and/or the number of speakers.

**Cell Phones and side conversation:** Please silence all cell phones, side conversations and other disturbances during the meeting.

**ADA Compliance:** It is the intention of the City of Biggs to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant at the meeting, you need special assistance beyond what is normally provided, the City of Biggs will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (530) 868-0102 well in advance of the meeting to enable staff to make every reasonable effort to accommodate you.

### 1. CALL TO ORDER

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL

### 4. CONSENT CALENDAR

- A. [Acknowledge receipt of the April 2026 Police Report.](#)
- B. [Final Approval of the City of Biggs, California Annual Financial Report for the Fiscal Year Ended June 30, 2025.](#)

### 5. ITEMS FOR CONSIDERATION

- A. [Discussion/Action: Approval of Lease Agreement between the City of Biggs and Level 3 Communications, LLC](#)

The City of Biggs owns property and a telecommunications site that is leased to telecommunications companies pursuant to City Council-approved lease agreements. These leases are intended to ensure consistent revenue, proper maintenance of City-owned resources,

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and standardized risk allocation in accordance with City policy and Grand Jury recommendations

**Recommendation:** Motion/Second to approve Resolution No. 2026-11, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING A LEASE AGREEMENT WITH LEVEL 3 COMMUNICATIONS, LLC FOR A CITY-OWNED PROPERTY LOCATED AT THE BIGGS TELECOMMUNICATIONS SITE AND AUTHORIZING EXECUTION THEREOF.”

B. [Discussion/Action: Approval of Lease Agreement between the City of Biggs and Gateway Pacific Contractors, Inc.](#)

Gateway Pacific Contractors, Inc. has historically utilized a City-owned open lot within the Industrial Park for storage of equipment and supplies related to its operations. In furtherance of the City’s efforts to standardize lease agreements and ensure compliance with current legal and risk-management standards, staff has prepared a new Lease Agreement for Council consideration.

**Recommendation:** Motion/Second to approve Resolution No. 2026-12, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING A LEASE AGREEMENT WITH GATEWAY PACIFIC CONTRACTORS, INC. FOR A CITY-OWNED PROPERTY LOCATED AT THE BIGGS INDUSTRIAL PARK AND AUTHORIZING EXECUTION THEREOF.”

C. [Discussion/Action: Approval of Resolution for City Mission, Vision, and Values](#)

During the May 12, 2026, Council meeting, the City Council approved moving forward with a ‘Mission Statement’ that centered on ‘delivering, high-quality services’ and ‘partnering closely with our residents and local businesses.’ A statement was drafted using the feedback Council provided.

**Recommendation:** Motion/Second to approve Resolution No. 2026-14, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE CITY OF BIGGS MISSION STATEMENT, VISION STATEMENT, AND CORE VALUES,”

## 6. BUDGET STUDY SESSION

A. [Discussion: Fiscal Year 26/27 Cooperative Fire Protection Agreement](#)

Staff respectfully request the opportunity to present the proposed FY 26/27 Cooperative Fire Agreement and an overview of the benefits of the Cooperative Fire Agreement between the City of Biggs and CAL FIRE. This item is for presentation and discussion only. No action is requested currently.

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B. [Discussion/Action: Allocation Breakdown Resolution](#)

The proposed allocation formula is intended to distribute shared costs across City funds in a way that reflects actual use of City services and promotes fairness and transparency in the budget. By approving the allocation formula and the resulting allocations for Fiscal Year 2026-27, the City Council will ensure that common expenses, such as administration, finance, legal, facilities, and public works support, are proportionally assigned to the General Fund and enterprise funds based on an objective methodology, rather than remaining concentrated in a single department or fund.

**Recommendation:** Motion/Second to approve Resolution No. 2026-13, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE FISCAL YEAR 2026-27 COST ALLOCATION FORMULA FOR SHARED CITY SERVICES AND APPROVING THE RELATED INTERFUND COST SHARING PERCENTAGES OF THE WATER, SEWER, AND ELECTRIC ENTERPRISE FUNDS.”

C. [Discussion/Action: General Fund Budget Study](#)

The City of Biggs’ General Fund is the main source of discretionary funding for day-to-day city operations, including functions such as administration, public safety support, parks, and general government activities that are not fully supported by fees or restricted revenues.

**Recommendation:** Direct staff on agreed line-items of the General Fund.

## 7. ADJOURNMENT

Presented by \_\_\_\_\_ May 15, 2026  
Roben Benish, City Clerk