

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: June 16, 2026

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: John Coopridier, Clark Stowe, Matthew Thompson, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: None

GUESTS: None

DISTRICT PERSONNEL: Clint Johnson, Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:01 p.m. by Board President, Matt Thompson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the Agenda, as presented. The motion passed.

Ayes: Coopridier, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

MOTION # 119

B. Approval of the Minutes of the Regular Board Meeting held on May 13, 2026.

A motion was made by Clark Stowe and seconded by John Coopridier to approve the Minutes of the Regular Board Meeting held on May 16, 2026. The motion passed.

Ayes:	Cooprider, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	Valdivia

MOTION # 120

III. COMMENTS FROM BOARD MEMBERS

Jake Wilson said the graduation was awesome and it was a great end to the school year.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

V. COMMUNICATIONS:

- A. Principal/Superintendent Report
- Positive end of the year with the TK graduation, to the family BBQ, and the 8th grade graduation.
 - A great turnout for a staff celebration at The Bear in Chico. Schools First supported the Burger Bar and several prizes for staff.
 - Our ELOP program finished out the 30 days for the 25-26 school year and will start back July 6 to begin the 30 days for the 26-27 school year. She averaged 20 students with yesterday being 26 students.
 - Attendance was 95.79% for the 25-26 school year, it was 95.39% for the 24-25 school year.
 - Assuming we receive the block grant, teacher interviews will occur on June 24th.

VI. PUBLIC HEARING:

- A. Open Public Hearing to receive comment on:
1. Public input concerning School District Original Budget.
 2. Public input concerning the 2026-2027 LCAP.

No Public Comments.

- B. Adjourn Public Hearing and reconvene to the Regular Board Meeting.

VII. INFORMATION:

- A. Annual Review of Manzanita Elementary School District Workplace Violence Prevention Plan.

INFORMATION

VIII. OLD BUSINESS:

No Old Business.

IX. NEW BUSINESS:

- A. Consider the adoption of Resolution 25/26.4 "Resolution Ordering Governing Board Member Election."

A motion was made by Clark Stowe and seconded by John Coopridner to adopt Resolution 25/26.4 "Resolution Ordering Governing Board Member Election." The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	Valdivia

RESOLUTION # 4

- B. Consider the adoption of Resolution 25/26.5 "Regarding Costs of Candidates' Statements."

A motion was made by Clark Stowe and seconded by Jake Wilson to adopt Resolution 25/26.5 "Regarding Costs of Candidates' Statements." The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Wilson
Noes:	None
Abstained:	None
Absent:	Valdivia

RESOLUTION # 5

- C. Consider the adoption of Resolution 25/26.6 "Establishing Procedure In Case Of Tie Vote At Governing Board Election".

A motion was made by Clark Stowe and seconded by John Coopridner to adopt Resolution 25/26.6 "Establishing Procedure In Case Of Tie Vote At Governing Board Election". The motion passed.

Ayes: Coopriders, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

RESOLUTION # 6

- D. Consider the adoption of Resolution 25/26.7 Authorizing the Superintendent to submit a Drinking Water State Revolving Fund Construction Financing Application to the State Water Resources Control Board.

A motion was made by John Coopriders and seconded by Clark Stowe to adopt Resolution 25/26.7 Authorizing the Superintendent to submit a Drinking Water State Revolving Fund Construction Financing Application to the State Water Resources Control Board. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

RESOLUTION # 7

- E. Consider the approval of the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2027.

A motion was made by Jake Wilson and seconded by Clark Stowe to approve the agreement between Butte County Office of Education and Manzanita Elementary School District to administer the Alternate ELPAC assessment to English Learners and the California Alternate Assessments in ELA, Math and Science to students in qualifying grade levels who enroll in Manzanita Elementary School District effective until June 30, 2027. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

MOTION # 121

- F. Consider approval of the Agreement between Manzanita Elementary School District (MESD) and Butte County Office of Education (BCOE) in which MESD agrees to host a BCOE Special Education Program for two classrooms at Manzanita Elementary School effective through June 30, 2027.

A motion was made by John Coopridner and seconded by Clark Stowe to approve the Agreement between Manzanita Elementary School District (MESD) and Butte County Office of Education (BCOE) in which MESD agrees to host a BCOE Special Education Program for two classrooms at Manzanita Elementary School effective through June 30, 2027. The motion passed.

Ayes: Coopridner, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

MOTION # 122

- G. Consider the approval of the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to expand existing programs to serve more students for the period of July 1, 2026-June 30, 2027.

A motion was made by Clark Stowe and seconded by John Coopridner to approve the agreement between Manzanita Elementary School District and the Butte County Office of Education - After School Education and Safety Program (ASES) to expand existing programs to serve more students for the period of July 1, 2026-June 30, 2027. The motion passed.

Ayes: Coopridner, Stowe, Thompson, Wilson
Noes: None
Abstained: None
Absent: Valdivia

MOTION # 123

- H. Consider the approval of the 2025-2028 Expanded Learning Opportunities Program (ELO-P) Plan (3-year plan).

A motion was made by Jake Wilson and seconded by Bri Valdivia to approve the 2025-2028 Expanded Learning Opportunities Program (ELO-P) Plan (3-year plan). The motion passed.

Ayes: Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 124

X. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

A. Consider approval of the following Inter-District Attendance Agreements for the 2026-2027 school year:

1. From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001898	Grade 2	Returning
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2. From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001613	Grade 5	Returning
Student # 1001771	Grade 2	Returning
Student # 1001452	Grade 8	Returning
Student # 1001453	Grade 8	Returning
Student # 1001892	Grade 1	Returning
Student # 1001792	Grade 4	Returning
Student # 1001822	Grade 1	Returning
Student # 1001447	Grade 7	Returning
Student # 1001899	Grade 1	Returning
Student # 1001569	Grade 6	Returning
Student # 1001706	Grade 4	Returning
Student # 1001463	Grade 8	Returning
Student # 1001464	Grade 8	Returning
Student # 1001517	Grade 7	Returning
Student # 1001478	Grade 7	Returning
Student # 1001840	Grade 6	Returning
Student # 1001895	Grade 2	Returning
Student # 1001894	Grade 2	Returning

A motion was made by Jake Wilson and seconded by Clark Stowe to approve all Inter-District Attendance Agreement requests listed in Item X.A.1.- X.A.2. The motion passed.

MOTION # 125

- B. Consider the approval of the May 2026 Vendor Warrants.

A motion was made by John Coopridner and seconded by Clark Stowe to approve the May 2026 Vendor Warrants. The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 126

XI. PERSONNEL ACTION:

- A. Consider the approval of the MOU between Manzanita Elementary School District and Chico Country Day School for Natalie Wren to provide school nursing services for the 2026-2027 school year.

A motion was made by Bri Valdivia and seconded by John Coopridner to approve the MOU between Manzanita Elementary School District and Chico Country Day School for Natalie Wren to provide school nursing services for the 2026-2027 school year. The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 127

- B. Consider the approval of the proposed salary adjustment/salary schedule for the Principal/Superintendent for the 2025-2026 school year including a 2% salary increase effective July 1, 2025.

A motion was made by John Coopridner and seconded by Clark Stowe to approve the proposed salary adjustment/salary schedule for the Principal/Superintendent for the 2025-2026 school year including a 2% salary increase effective July 1, 2025. The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 128

- C. Consider the approval of the proposed salary adjustment/salary schedule for the Principal/Superintendent for the 2026-2027 school year including a 2% salary increase effective July 1, 2026.

A motion was made by Jake Wilson and seconded by Bri Valdivia to approve the proposed salary adjustment/salary schedule for the Principal/Superintendent for the 2026-2027 school year including a 2% salary increase effective July 1, 2026. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 129

- D. Consider the approval of the proposed changes to the Principal/Superintendent contract including a \$3,000 increase to the benefit cap and a \$100/month cell phone allowance effective July 1, 2026.

A motion was made by John Coopriders and seconded by Clark Stowe to approve the proposed changes to the Principal/Superintendent contract including a \$3,000 increase to the benefit cap and a \$100/month cell phone allowance effective July 1, 2026. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 130

- E. Consider the approval of the Job Share Agreement for the 2026-2027 school year between Brook Stocks and Ravinder Kular as presented in the formal letter of intent dated April 30, 2026.

A motion was made by John Coopriders and seconded by Clark Stowe to approve the Job Share Agreement for the 2026-2027 school year between Brook Stocks and Ravinder Kular as presented in the formal letter of intent dated April 30, 2026. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 131

- F. Consider the approval of the Job Share Agreement for the 2026-2027 school year between Alison Harwood-Jones and Ravinder Kular as presented in the formal letter of intent dated April 30, 2026.

A motion was made by Bri Valdivia and seconded by John Coopridner to approve the Job Share Agreement for the 2026-2027 school year between Alison Harwood-Jones and Ravinder Kular as presented in the formal letter of intent dated April 30, 2026. The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 132

XII. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:14 p.m.

XIII. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 6:34 p.m. No action was taken during closed session.

XIV. ADJOURNMENT:

A motion was made by Bri Valdivia and seconded by Clark Stowe to adjourn the meeting. The meeting was adjourned at 6:34 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Matthew Thompson, Board President

Brisvania Valdivia, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Jake Wilson, Board Member

Motions to Date: 132
Resolutions to Date: 7