

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
Measure D – Citizens Oversight Committee (COC)
Education Technology Bond
April 22, 2025
4:00 p.m.

Meeting held at the PGUSD District Office 435
Hillcrest Ave.
Pacific Grove, CA 93940

MEETING MINUTES

1. Call to Order: *Anastazia Aziz, called the meeting to order at 4:05 p.m.*
2. Roll Call:

Members' Present:	Gary Miller Anastazia Aziz
Virtual at Alternate Location:	Jessica Thompson Kasey Ventimiglia
M.O.T Representative:	Jon Anderson
Administration Present:	Superintendent Linda Adams
Board Recorder:	Michelle Padula
Technology Representative:	Matthew Binder
3. Adoption of Agenda: *Motion to approve made by Gary Miller. Seconded by Anastazia Aziz. Agenda approved.*
4. Legal Statement: *The following statement was read by Anastazia Aziz: Members of the audience who wish to address the Citizens Oversight Committee will be called when the item is reached on the agenda or, for non-agenda items, during the Public Comments. State law prohibits the Citizens Oversight Committee from taking any action on or discussing items that are not on the posted agenda except to A) briefly respond to statements made or questions posed by the public in attendance; B) ask questions for clarification; C) provide a reference to a staff member or other resource for factual information in response to the inquiry; or D) ask a staff member to report back on the matter at the next meeting and/or put it on a future agenda. (Government Code Section 54954.2(a))*
5. Review and approval of minutes of the March 28, 2024, meeting: *Motion to approve made by Jessica Thompson. Seconded by Kasey Ventimiglia. Minutes approved.*
6. Public Comments 2014 Election Measure A Education Technology Bond, Series C funding: *No public comment.*

7. Public Comments 2020 Election Measure D Facilities Bond, Series A funding:
No public comment

8. Jon Anderson-Director of Maintenance, Operations and Transportation

- Discuss Projects Completed: *Jon Anderson presented a PowerPoint presentation covering agenda items 8 through 11. The presentation included a spreadsheet showing the work completed and the status of projects undertaken since the last letting of the COC.*

9. Jon Anderson-Director of Maintenance, Operations, and Transportation

- Discuss Facilities Masterplan: *Jon discussed the Facilities Master Plan that is currently in process by the MGT Group. It discussed the long-term plan for maintenance and the development of our facilities. The completed plan is due in May 2025.*

10. Jon Anderson-Director of Maintenance, Operations and Transportation

- Discuss Board Approved Reprioritization: *Jon discussed the building envelope, play zones and safety & security regarding our facilities. He has reprioritized the interior of buildings to the building envelope. It is more important to fix outside of our buildings before the inside.*

11. Jon Anderson-Director of Maintenance, Operations and Transportation

- Discuss this Summer's Planned projects:

The presentation included a spreadsheet showing the current status of projects planned for the coming year.

a. Procurement Process:

Jon discussed what CUPCCAA is and how it allows the District to contract with approved contractors for projects under \$200,000. Also discussed projects over \$200,000 go through a formal public bidding process and brought to the School Board for approval.

b. Progress to Date:

Jon discussed this Summer's Board approved Summer's planned projects (list of projects in power point presentation).

12. Matthew Binder-Director of Educational Technology

- Update on Ed Tech Bond Project for 2025-26

1. *Bond will provide money to update student devices at all school sites. New Chromebooks will be provided for all students in the Fall. This is a multi-year and multi-phase plan that is board approved.*

2. *There will be a website redesign for all schools.*
3. *There have been security camera upgrades and video management system (new software system).*
4. *There will be an updated strategic Ed plan completed soon.*

13. Scheduling for the next meeting: Discussion of the next COC meeting. Members agreed to have another meeting in mid-September. Michelle will reach out to members to schedule the meeting.

Adjournment: Meeting adjourned at 4:55 p.m.