



CITY OF CHICO MEMORANDUM

TO: Community Development Director Vieg DATE: September 27, 2024

FROM: MaryJo Alonzo, Housing Program Manager FILE: Housing - ADMIN

SUBJECT: Housing Division Support of Affordable Housing Developments

Background: The City of Chico Housing Division staff serves as the primary point of contact for affordable housing developers and those interested in coordinating affordable housing initiatives within the city. Housing staff is committed to fostering partnerships that facilitate the development of affordable housing.

Services Offered:

Internal Support of Affordable Housing Developments

- Housing Division staff acts as ombudsmen for affordable housing developers from the initial point of contact.
- Staff establishes and maintains ongoing partnerships with developers throughout the various stages of development, including review processes, permit processing, site inspections, construction and finalization of projects.
- Housing works with Building staff to prioritize the permit processing and plan check timelines of affordable housing projects.

Ongoing Guidance and Support

- Even during the construction phase, Housing staff provides continuous support and guidance to developers and their contractors. This ensures that affordable housing units are constructed on schedule and meet necessary funding commitments.
- Importantly, Housing staff maintain communication with developers even if their project is not awarded funding from the City. This ongoing relationship is due to the regulatory requirements of Federal Tax Credit properties.

Conclusion: The Housing Division is dedicated to supporting the development of affordable housing in Chico. Staff encourages developers to reach out early in the process to take full advantage of the resources and expertise of staff directly involved with affordable housing projects within the City of Chico.