

LOU CECI – Nevada City City Council
SUSAN HOEK – Nevada County Board of Supervisors
TOM IVY – Grass Valley City Council, Chair
JAY STRAUSS – Member-At-Large
DUANE STRAWSER – Member-At-Large
ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director

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REGULAR TELECONFERENCE MEETING AGENDA

A regular meeting of the **Nevada County Transportation Commission (NCTC)**

will be held on

Wednesday, January 21, 2026 at 10:00 a.m.

at the following locations:

Grass Valley City Hall Council Chambers

125 East Main Street, Grass Valley, California

Video Conferencing located at the

Truckee Town Hall, Prosser Room

10183 Truckee Airport Rd, Truckee, CA 96161

To join the Zoom meeting on your computer or mobile device:

<https://us02web.zoom.us/j/2869133292?pwd=MXIFcmZ5QnNPZGJCSm93WEhJbUs4UT09&omn=7249005007>

Meeting ID: **286 913 3292** Online Password: **Rona530**

To join the Zoom meeting by phone: +1 669 444 9171 or +1 669 900 6833.

Find your local number: <https://us02web.zoom.us/u/kb385pZGtl>

Meeting ID: **286 913 3292** Phone Password: **4181337**

PUBLIC COMMENT:

Written Comments: You are welcome to submit written comments to the Commission via email. Please send your comments to nctc@nccn.net. Please include the words **Public Comment** and the **meeting date and a brief title and/or agenda item number** in the subject line, and limit your word count to 400 words. Comments will be accepted through the public comment period and individual agenda discussion items during the meeting.

Oral Comments: Please come to the podium, or use the Zoom “**Raise Hand**” feature, when the agenda item number and subject matter are announced. For items not on the agenda, please comment during the Public Comment time. When recognized, please provide your name and address for the record. The Chair may limit any individual to 3 minutes, and may limit the total time allocated for Public Comment to a minimum of 15 minutes. Time to address the Commission will be allocated based on the number of requests received. Not all members may be allowed to speak if the total time allotted expires.

Phone attendees: **Press *9 to Raise Hand**

Meetings are conducted in accordance with the Ralph M. Brown Act, California Government Code Section 54950, *et seq.*

The Commission welcomes you to its meeting. Your opinions and suggestions are encouraged. These meeting rooms are accessible to people with disabilities. In compliance with Section 202 of the Americans with Disabilities Act of 1990, and in compliance with the Ralph M. Brown Act, anyone requiring reasonable accommodation to participate in the meeting, including auxiliary aids or services, should contact the NCTC office at (530) 265-3202 at least 72 hours in advance of the meeting.

REGULAR MEETING: 10:00 a.m.

STANDING ORDERS: Call the Meeting to Order, Pledge of Allegiance, Roll Call

PUBLIC COMMENT:

CLOSED SESSION:

A. Public Employee Performance Evaluation (Government Code, § 54957(b)(1))

Employee: Executive Director

B. Conference with Labor Negotiator (Government Code, § 54957.6)

Title: Executive Director

Agency Designated Representative: Board Chair

Reconvene from Closed Session: Report out of closed session.

CONSENT ITEMS: All matters listed are to be considered routine and noncontroversial by the Commission. There will be no separate discussion of these items unless, before the Commission votes on the motion to adopt, a Commissioner, a staff member, or an interested party requests that a specific item be removed.

Adopt Consent Items by roll call vote.

1. **Financial Reports:**

October 2025

- Local Transportation Funds
- NCTC Administration/Planning Fund
- Regional Transportation Mitigation Fee Program Fund
- State Transit Assistance Fund
- Regional Surface Transportation Program Fund
- SB 125 Funds

2. NCTC Minutes: September 17, 2025 Meeting - Amended
Recommendation: Approve.
3. NCTC Minutes: November 12, 2025 Meeting
Recommendation: Approve.
4. Nevada County Transit STA Capital Claim: See staff report.
Recommendation: Adopt Resolution **26-01**.
5. Town of Truckee STA Capital Claim: See staff report.
Recommendation: Adopt Resolution **26-02**.
6. FY 2025/26 Overall Work Program Amendment 1 Correction: See staff report.
Recommendation: Adopt Resolution **26-03**.
7. Amendment 1 to the Subrecipient Agreement with the Association of Monterey Bay Area Governments to Update the Rural Counties Task Force Administrative Support Manual: See staff report.
Recommendation: Adopt Resolution **26-06**.

ACTION ITEMS

8. Election of Officers: The Commission will elect a Chairman and Vice Chairman for 2026. This action is per NCTC's Policies and Procedures Manual: Officers and Duties, found on page 11: "The offices of Chair and Vice Chair shall be elected by a majority vote of the members present at the January meeting..."
9. Amendment 2 to the FY 2025/26 Overall Work Program: See staff report.
Recommendation: Adopt Resolution **26-04** by roll call vote.
10. Consideration and Approval of Amendment to Executive Director Employment Agreement with Mike Woodman
Recommendation: Adopt Resolution **26-05** by roll call vote.

INFORMATIONAL ITEMS

11. Correspondence

- A. Malia M. Cohen, California State Controller, Fiscal Year 2025-26 First Quarter State of Good Repair Program Allocation, File 370.2.1, 11/13/2025
- B. Malia M. Cohen, California State Controller, Fiscal Year 2025-26 First Quarter State Transit Assistance Allocation, File 1370.0, 11/13/2025

12. Executive Director's Report

13. Project Status Report

- A. Caltrans District 3: Sam Vandell, Caltrans District 3 Project Manager for Nevada County.

COMMISSION ANNOUNCEMENTS: *Pursuant to Government Code Section 54954.2, Commission members and the Executive Director may make a brief announcement or report on his or her activities. They may also provide a reference to staff or other resources for factual information, request staff to report back to the Commission at a subsequent meeting concerning any matter or take action to direct staff to place a matter of business on a future agenda.*

SCHEDULE FOR NEXT REGULAR MEETING: March 18, 2026 at 10:00 am in the Grass Valley City Hall Council Chambers.

ADJOURNMENT OF MEETING

This agenda was posted 72 hours in advance of the meeting at the Grass Valley City Hall, the Truckee Town Hall, the Nevada County Transportation Commission office, and on the Nevada County Transportation Commission website: <http://www.nctc.ca.gov>.

For further information, please contact staff at the Nevada County Transportation Commission, 101 Providence Mine Road, Suite 102, Nevada City, CA 95959; (530) 265-3202; email: nctc@nccn.net

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2026 NCTC MEETING SCHEDULE

JANUARY 21, 2026

MARCH 18, 2026

MAY 20, 2026

JULY 15, 2026 - Truckee Town Council Chambers, 10:00 am

SEPTEMBER 16, 2026

NOVEMBER 18, 2026

Meetings will be held at 10:00 am in the Grass Valley City Council Chambers
unless otherwise stated

COMMONLY USED ACRONYMS
NEVADA COUNTY TRANSPORTATION COMMISSION (NCTC)

ADA	Americans with Disabilities Act	NADO	National Association of Development Organizations
ADT	Average Daily Trip	NCALUC	Nevada County Airport Land Use Commission
AIA	Airport Influence Area	NCBA	Nevada County Business Association
ALUC	Airport Land Use Commission	NCCA	Nevada County Contractors' Association
ALUCP	Airport Land Use Compatibility Plan	NCTC	Nevada County Transportation Commission
ATP	Active Transportation Program	NEPA	National Environmental Policy Act
CALCOG	California Association of Councils of Governments	NSAQMD	Northern Sierra Air Quality Management District
CalSTA	California State Transportation Agency	NSSR	North State Super Region
CAR	Concept Approval Report	O & D	Origin and Destination Study
CARB	California Air Resources Board	OWP	Overall Work Program
CCAA	California Clean Air Act	PA/ED	Project Approval and Environmental Documentation
CDBG	Community Development Block Grant	PCTPA	Placer County Transportation Planning Agency
CEQA	California Environmental Quality Act	PDT	Project Development Team
CIP	Capital Improvement Program	PE	Professional Engineer
CMAQ	Congestion Mitigation and Air Quality	PID	Project Initiation Document
CNEL	Community Noise Equivalent Level	PPM	Planning, Programming, and Monitoring
CSAC	California State Association of Counties	PS&E	Plans, Specifications, and Estimates
CSMP	Corridor System Management Plan	PSR	Project Study Report
CT	Caltrans	PTMISEA	Public Transportation Modernization Improvement & Service Enhancement Acct.
CTC	California Transportation Commission	PUC	Public Utilities Code
CTP	California Transportation Plan	RCRC	Rural County Representatives of California
CTS	Community Transit Services	RCTF	Rural Counties Task Force
CTSA	Consolidated Transportation Service Agency	RFP	Request For Proposal
DBE	Disadvantaged Business Enterprise	RIP	Regional Improvement Program
DPW	Department of Public Works	RPA	Rural Planning Assistance
EIR	Environmental Impact Report	RSTP	Regional Surface Transportation Program
EIS	Environmental Impact Statement (U.S. Federal law)	RTAP	Rural Transit Assistance Program
EPA	Environmental Protection Agency	RTIP	Regional Transportation Improvement Program
ERC	Economic Resource Council	RTMF	Regional Transportation Mitigation Fee
FAA	Federal Aviation Administration	RTP	Regional Transportation Plan
FFY	Federal Fiscal Year	RTPA	Regional Transportation Planning Agency
FHWA	Federal Highway Administration	RTTPC	Resort Triangle Transportation Planning Coalition
FONSI	Finding Of No Significant Impact	R/W	Right-of-Way
FSTIP	Federal Statewide Transportation Improvement Program	SACOG	Sacramento Area Council of Governments
FTA	Federal Transit Administration	SDA	Special Development Areas
FTIP	Federal Transportation Improvement Program	SHA	State Highway Account
GIS	Geographic Information Systems	SHOPP	State Highway Operations and Protection Program
HPP	High Priority Project (Mousehole)	SSTAC	Social Services Transportation Advisory Council
HSIP	Highway Safety Improvement Program	STA	State Transit Assistance
INFRA	Infrastructure for Rebuilding America	STIP	State Transportation Improvement Program
IRRS	Interregional Road System	STP	Surface Transportation Program
IIP	Interregional Improvement Program	TAC	Technical Advisory Committee
ITE	Institute of Transportation Engineers	TART	Tahoe Area Regional Transit
ITIP	Interregional Transportation Improvement Program	TDA	Transportation Development Act
ITMS	Intermodal Transportation Management System	TDM	Transportation Demand Management
ITS	Intelligent Transportation Systems	TDP	Transit Development Plan
ITSP	Interregional Transportation Strategic Plan	TIGER	Transportation Investments Generate Economic Recovery (Funds)
JPA	Joint Powers Agreement	TIP	Transportation Improvement Program
LAFCO	Local Agency Formation Commission	TNT/TMA	Truckee-North Tahoe Transportation Management Association
LCTOP	Low Carbon Transit Operations Program (Truckee)	TRPA	Tahoe Regional Planning Agency
LOS	Level Of Service	TSC	Transit Services Commission
LTF	Local Transportation Fund	TTALUC	Truckee Tahoe Airport Land Use Commission
MAP-21	Moving Ahead for Progress in the 21 st Century	VMT	Vehicle Miles Traveled
MOU	Memorandum of Understanding		
MPO	Metropolitan Planning Organization		
MTC	Metropolitan Transportation Commission		

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The Nevada County Transportation Commission is currently in Closed Session.

**The meeting will resume
after the Closed Session is complete.**

Thank you for your patience.

Nevada County Transportation Commission
Monthly Financial Report 2025/26
OCTOBER

TOWN OF TRUCKEE (5805) LTF

16.87%

Cash Balance 10/01/2025	\$1,272,501.89
Additions	\$51,294.50
Deductions	<u>\$0.00</u>
Cash Balance 10/31/2025	\$1,323,796.39

Budget and Allocations

Fund Balance 06/30/2025	\$1,213,580.62
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$600,231.00</u>
AMOUNT TO BE ALLOCATED	\$1,813,811.62
Approved Allocation	<u>\$927,825.00</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 25-21	Transit/Paratransit Operations	\$927,825.00	\$0.00	\$927,825.00

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

PEDESTRIAN AND BIKE (5806) LTF

2.00%

Cash Balance 10/01/2025	\$507,880.14
Additions	\$6,532.51
Deductions	<u>\$0.00</u>
Cash Balance 10/31/2025	\$514,412.65

Budget and Allocations

Fund Balance 06/30/2025	\$497,412.44
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$76,441.00</u>
AMOUNT TO BE ALLOCATED	\$573,853.44

Approved Allocations	\$0.00
BALANCE Available for Allocation	\$573,853.44

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY	BALANCE
	No Allocations	\$0.00	\$0.00	\$0.00
	TOTAL	\$0.00	\$0.00	\$0.00

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

NEVADA COUNTY (5807) LTF

66.49%

Cash Balance 10/01/2025	\$1,176,095.56
Additions	\$202,190.26
Deductions	<u>\$1,268,871.49</u>
Cash Balance 10/31/2025	\$109,414.33

Budget and Allocations

Fund Balance 06/30/2025	\$2,198,562.64
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$2,365,964.00</u>
AMOUNT TO BE ALLOCATED	\$4,564,526.64
Approved Allocation	<u>\$3,374,078.00</u>

DATE/ RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 25-18	Transit/Paratransit Operations	\$3,374,078.00	N/A	\$3,374,078.00	\$2,490,682.56	\$883,395.44
	TOTAL	\$3,374,078.00	\$0.00	\$3,374,078.00	\$2,490,682.56	\$883,395.44

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

GRASS VALLEY (5808) LTF

13.32%

Cash Balance 10/01/2025	\$0.00
Additions	\$40,495.02
Deductions	<u>\$40,495.02</u>
Cash Balance 10/31/2025	\$0.00

Budget and Allocations

Fund Balance 06/30/2025	\$75,415.39
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$473,859.00</u>
AMOUNT TO BE ALLOCATED	\$549,274.39
Approved Allocation	<u>\$665,169.00</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 25-19	Transit/Paratransit Operations	\$665,169.00	\$153,816.58	\$511,352.42

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

NEVADA CITY (5809) LTF

3.32%

Cash Balance 10/01/2025	\$0.00
Additions	\$10,108.60
Deductions	<u>\$10,108.60</u>
Cash Balance 10/31/2025	\$0.00

Budget and Allocations

Fund Balance 06/30/2025	\$19,144.01
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$118,288.00</u>
AMOUNT TO BE ALLOCATED	<u>\$137,432.01</u>
Approved Allocation	<u>\$165,690.00</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 Reso 25-20	Transit/Paratransit Operations	\$165,690.00	\$38,714.97	\$126,975.03

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

COMMUNITY TRANSIT SERVICES (5810) LTF

5.00%

Cash Balance 10/01/2025	\$74,242.80
Additions	\$16,004.65
Deductions	<u>\$27,336.33</u>
Cash Balance 10/31/2025	\$62,911.12

Budget and Allocations

Fund Balance 06/30/2025	\$258,950.72
Revenue Revised Findings Reso 25-12 5/21/25	<u>\$187,281.00</u>
AMOUNT TO BE ALLOCATED	\$446,231.72
Approved Allocation	<u>\$427,480.00</u>

DATE/RESO	PROJECT	ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 25-18	Nevada County Paratransit Operations	\$355,055.00	\$227,662.03	\$127,392.97
07/09/25 25-21	Truckee Paratransit Operations	\$72,425.00	\$0.00	\$72,425.00
	TOTAL	\$427,480.00	\$227,662.03	\$199,817.97

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

NCTC Administration & Planning (6327)

Cash Balance 10/01/2025				\$558,328.69
Additions				\$146,104.42
Deductions				<u>\$113,094.16</u>
Cash Balance 10/31/2025				\$591,338.95
<u>BUDGET: Estimated Revenue & Allocations</u>				
Fund Balance 06/30/2025				\$624,602.74
Estimated Revenue				<u>\$2,250,739.47</u>
AVAILABLE FOR ALLOCATION				\$2,875,342.21
Total of Approved Allocations				<u>\$2,250,739.47</u>
BALANCE AVAILABLE FOR ALLOCATION				\$624,602.74

W.E.	DESCRIPTION	Allocation	YTD Activity Accrual Basis	Balance	% Expended
1.1	<u>General Services</u>				
	NCTC Staff	\$252,975.96	\$74,757.65	\$178,218.31	29.55%
	Indirect	\$47,621.87	\$19,881.71	\$27,740.16	41.75%
	Consultant Human Resources	\$5,000.00	\$0.00	\$5,000.00	0.00%
	Intergovernmental Advocacy	\$52,000.00	\$12,000.00	\$40,000.00	23.08%
1.2	<u>Fiscal Administration</u>				
	NCTC Staff	\$263,901.86	\$74,814.54	\$189,087.32	28.35%
	Indirect	\$49,678.63	\$18,689.23	\$30,989.40	37.62%
	Fiscal Audit	\$60,050.00	\$0.00	\$60,050.00	0.00%
2.1	<u>Transportation Planning</u>				
	NCTC Staff	\$69,477.94	\$23,581.77	\$45,896.17	33.94%
	Indirect	\$13,078.99	\$4,910.16	\$8,168.83	37.54%
	Transportation Engineering	\$72,366.23	\$0.00	\$72,366.23	0.00%
	Local Agency	\$30,000.00	\$0.00	\$30,000.00	0.00%
	Traffic Counts	\$10,000.00	\$0.00	\$10,000.00	0.00%
2.2	<u>Transportation Improvement Program</u>				
	NCTC Staff	\$84,386.11	\$25,593.00	\$58,793.11	30.33%
	Indirect	\$15,885.40	\$4,897.25	\$10,988.15	30.83%
2.3	<u>Transit & Paratransit Programs</u>				
	NCTC Staff	\$56,395.68	\$17,864.06	\$38,531.62	31.68%
	Indirect	\$18,132.61	\$4,482.23	\$13,650.38	24.72%
2.3.4	<u>Reenvisioning Transit Western Nev County</u>				
	NCTC Staff	\$39,928.00	\$5,081.32	\$34,846.68	12.73%
	Consultant	\$170,000.00	\$7,840.74	\$162,159.26	4.61%
2.4	<u>Coordination of Regional Planning</u>				
	NCTC Staff	\$117,556.40	\$36,376.22	\$81,180.18	30.94%
	Indirect	\$35,612.50	\$10,565.67	\$25,046.83	29.67%
	Consultant ATP Application	\$80,000.00	\$0.00	\$80,000.00	0.00%
	Statewide Local Streets & Roads Assn	\$800.00	\$0.00	\$800.00	0.00%
2.4.2	<u>Airport Land Use Commission Planning & Reviews</u>				
	NCTC Staff	\$19,226.92	\$6,206.37	\$13,020.55	32.28%
	Consultant	\$15,000.00	\$0.00	\$15,000.00	0.00%
2.4.3	<u>Zion Street Mobility/School Access</u>				
	NCTC Staff	\$30,542.92	\$7,001.76	\$23,541.16	22.92%
	Consultant	\$199,998.20	\$33,992.07	\$166,006.13	17.00%
2.4.5	<u>RCTF Administration</u>				
	RCTF Chair NCTC Staff	\$21,853.81	\$8,075.61	\$13,778.20	36.95%
	RCTF Chair Meals/Lodging	\$7,500.00	\$200.80	\$7,299.20	2.68%
	RCTF Chair Mileage, Fares, Parking	\$7,500.00	-\$35.14	\$7,535.14	-0.47%
2.4.5a	<u>RCTF CALCOG Leadership</u>				
	Scholarships & Travel	\$50,000.00	\$7,950.00	\$42,050.00	15.90%
2.4.5b	<u>RCTF Admin Manual & Training</u>				
	Consultant	\$13,240.00	\$0.00	\$13,240.00	0.00%
	Contingency	\$341,029.44	\$0.00	\$341,029.44	0.00%
	TOTAL ALL WORK ELEMENTS	\$2,250,739.47	\$404,727.02	\$1,846,012.45	17.98%

Note: Totals may not equal addition of amounts in columns due to rounding.

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

REGIONAL TRANSPORTATION MITIGATION FEE FUND (6328)

Cash Balance 10/01/2025	\$3,008,001.65
Additions	\$0.00
Deductions	<u>\$0.00</u>
Cash Balance 10/31/2025	\$3,008,001.65

RTMF REVENUES, INTEREST, AND EXPENDITURES

2000/01 - 2025/26

JURISDICTION	PRIOR YEARS COLLECTED/EXPENDED 2000/01 - 2024/25	CURRENT YEAR COLLECTED/EXPENDED 2025/26	TOTAL COLLECTED/ EXPENDED
Grass Valley	\$2,831,423.62	\$0.00	\$2,831,423.62
Nevada City	\$353,648.44	\$0.00	\$353,648.44
Nevada County	\$6,463,366.92	\$0.00	\$6,463,366.92
Total	\$9,648,438.98	\$0.00	\$9,648,438.98
Interest	\$441,633.22	\$25,666.16	\$467,299.38
Expenditures	\$7,107,736.71	\$0.00	\$7,107,736.71
TOTAL	\$2,982,335.49	\$25,666.16	\$3,008,001.65

RTMF ALLOCATIONS

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	EXPENDED YTD Accrual Basis	BALANCE
7/19/17 Reso 17-28	Grass Valley Dorsey Drive Interchange	\$4,386,462.84	\$1,708,637.22	\$2,677,825.62	\$0.00	\$2,677,825.62
5/2/25 Reso 25-15	NCTC RTMF Administration	\$7,500.00	N/A	\$7,500.00	\$0.00	\$7,500.00
TOTAL		\$4,393,962.84	\$1,708,637.22	\$2,685,325.62	\$0.00	\$2,685,325.62

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

STATE TRANSIT ASSISTANCE FUND (6357)

Cash Balance 10/01/2025	\$6,031,657.74
Additions	\$0.00
Deductions	\$0.00
Cash Balance 10/31/2025	\$6,031,657.74

Budget and Allocations

Fund Balance 06/30/2025	\$5,981,792.66
Estimated STA Revenue rev. 08/01/2025	<u>\$1,059,056.00</u>
AMOUNT TO BE ALLOCATED	\$7,040,848.66
 Total Approved Allocations	 <u>\$495,126.00</u>
BALANCE Available for Allocation	\$6,545,722.66

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
07/09/25 25-18	Nevada County Transit/Paratransit Services 99314			\$25,769.00	\$0.00	\$25,769.00
07/09/25 25-18	Nevada County Transit/Paratransit Services Operations 99313			\$446,800.00	\$0.00	\$446,800.00
07/09/25 25-21	Truckee Transit/Paratransit Services 99314			\$22,557.00	\$0.00	\$22,557.00
05/15/24 24-17	Truckee Transit Capital STA 99313 Balance Rescinded 09/17/25	\$310,000.00	\$301,006.16	rescinded	\$0.00	\$0.00
	TOTAL	\$310,000.00	\$301,006.16	\$495,126.00	\$0.00	\$495,126.00

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

REGIONAL SURFACE TRANSPORTATION PROGRAM FUND (6492)

Cash Balance 10/01/2025	\$3,156,112.96
Additions	\$0.00
Deductions	<u>\$496,093.00</u>
Cash Balance 10/31/2025	\$2,660,019.96

Budget and Allocations

Fund Balance 06/30/2025	\$1,775,354.54
RSTP Revenue	<u>\$1,354,826.00</u>
AMOUNT TO BE ALLOCATED	\$3,130,180.54
Total Amount of Approved Allocations	<u>\$2,154,947.00</u>
BALANCE Available for Allocation	\$975,233.54

DATE/RESO	PROJECT	ORIGINAL ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
05/21/25 25-15	NCTC ATP Application Consultant	\$0.00	\$0.00	\$80,000.00	\$0.00	\$80,000.00
07/09/25 25-24	Grass Valley Annual Street Rehabilitation	\$0.00	\$0.00	\$565,000.00	\$0.00	\$565,000.00
09/17/25 25-29	Nevada County 2025/26 Street Maintenance	\$0.00	\$0.00	\$1,013,854.00	\$0.00	\$1,013,854.00
3/19/25 25-13	Truckee 2024/25 West River Streetscape	\$496,093.00	\$0.00	\$496,093.00	\$496,093.00	\$0.00
	TOTAL	\$496,093.00	\$0.00	\$2,154,947.00	\$496,093.00	\$1,658,854.00

**Nevada County Transportation Commission
Monthly Financial Report 2025/26
OCTOBER**

SB 125 TRANSIT AND INTERCITY RAIL CAPITAL PROGRAM (6500) TIRCP

Cash Balance 10/01/2025	\$3,131,221.39
Nevada County Cash Balance 10/01/2025	\$1,389,471.39
Additions	\$0.00
Deductions	<u>\$100,513.95</u>
Nevada County Cash Balance 10/31/2025	\$1,288,957.44
Truckee Cash Balance 10/01/2025	\$1,741,750.00
Additions	\$0.00
Deductions	<u>\$0.00</u>
Truckee Cash Balance 10/31/2025	\$1,741,750.00
Cash Balance 10/31/2025	\$3,030,707.44
<u>Budget and Allocations</u>	
Fund Balance 06/30/2025	\$412,097.47
Estimated TIRCP Revenue Year 2	<u>\$6,274,383.00</u>
AMOUNT TO BE ALLOCATED	\$6,686,480.47
Total Amount of Approved Allocations	<u>\$6,644,343.00</u>
BALANCE (Available for Allocation)	\$42,137.47

DATE/RESO	PROJECT	CALSTA TIRCP DISTRIBUTION #1	CALSTA TIRCP DISTRIBUTION #2 not yet recv'd	CALSTA TIRCP DISTRIBUTION #3 recv'd 10/17/25	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
01/29/25 25-05	Nevada County Zero Emission Bus Transition and Microgrid EV Resiliency	\$1,486,685.00	\$1,221,518.00	\$1,357,311.00	\$1,486,685.00	\$2,578,829.00	\$100,513.95	\$2,478,315.05
To Be Determined	Truckee Transit & Operations Facility Phase 2	\$370,000.00	\$2,338,203.00	\$1,357,311.00	\$0.00	\$4,065,514.00	\$0.00	\$4,065,514.00
	TOTAL	\$1,856,685.00	\$3,559,721.00	\$2,714,622.00	\$1,486,685.00	\$6,644,343.00	\$100,513.95	\$6,543,829.05

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

SB 125 Zero-Emission Transit Capital Program Greenhouse Gas Reduction Fund (6501) ZETCP-GGRF

Cash Balance 10/01/2025		\$198,881.11
Additions		\$0.00
Deductions		<u>\$0.00</u>
Cash Balance 10/31/2025		\$198,881.11

Budget and Allocations

Fund Balance 06/30/2025		\$197,183.63
Estimated ZETCP-GGRF Revenue Year 2		<u>\$0.00</u>
AMOUNT TO BE ALLOCATED		\$197,183.63
 Total Amount of Approved Allocations		 \$189,813.12
BALANCE Available for Allocation		\$7,370.51

DATE/RESO	PROJECT	CALSTA ZETCP-GGRF ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual Basis	BALANCE
01/29/25 25-05	Nevada County Zero Emission Bus Transition and Microgrid EV Resiliency	\$297,575.82	\$107,762.70	\$189,813.12	\$0.00	\$189,813.12
	TOTAL	\$297,575.82	\$107,762.70	\$189,813.12	\$0.00	\$189,813.12

**Nevada County Transportation Commission
Monthly Financial Report 2025/26**

OCTOBER

SB 125 Zero-Emission Transit Capital Program Public Transportation Account (6502) ZETCP-PTA

Cash Balance 10/01/2025	\$126,889.72
NCTC Cash Balance 10/01/2025	\$124,459.84
Additions	\$0.00
Deductions	<u>\$0.00</u>
NCTC Cash Balance 10/31/2025	\$124,459.84
 Nevada County Cash Balance 10/01/2025	 \$2,429.88
Additions	\$0.00
Deductions	<u>\$0.00</u>
Nevada County Cash Balance 10/31/2025	\$2,429.88

Cash Balance 10/31/2025	\$126,889.72
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<u>Budget and Allocations</u>	\$0.00
Fund Balance 06/30/2025	\$125,792.20
Estimated ZETCP-PTA Revenue Year 2	<u>\$0.00</u>
AMOUNT TO BE ALLOCATED	\$125,792.20
 Total Amount of Approved Allocations	 \$120,080.34
BALANCE (Available for Allocation)	\$5,711.86

DATE/RESO	PROJECT	CALSTA ZETCP-PTA ALLOCATION	PRIOR YEARS EXPENDITURES	REMAINING ALLOCATION	YTD ACTIVITY Accrual	BALANCE
03/19/25 25-11	NCTC Admin - 3 Years	\$123,336.00	\$3,255.66	\$120,080.34	\$0.00	\$120,080.34
01/29/25 25-05	Nevada County Zero Emission Bus Transition and Microgrid EV Resiliency	\$133,646.18	\$133,646.18	\$0.00	\$0.00	\$0.00
	TOTAL	\$256,982.18	\$136,901.84	\$120,080.34	\$0.00	\$120,080.34

LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

MINUTES OF NCTC MEETING - AMENDED

September 17, 2025

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, September 17, 2025 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Hardy Bullock (alternate)

Lou Ceci

Tom Ivy

Jay Strauss

Duane Strawser

Members Absent: Susan Hoek
 Jan Zabriskie

Staff Present: Mike Woodman, Executive Director
 Aaron Hoyt, Deputy Executive Director
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Ivy convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: A public comment was submitted by Matthew Coulter requesting the repair of a broken water pipe and other landscape issues at the Tinloy Transit Center. The comment was also submitted to the Transit Services Commission at their meeting that morning.

CONSENT ITEMS

1. Financial Reports
 June 2025
2. NCTC Minutes
 July 9, 2025 NCTC Meeting Minutes
3. State of Good Repair Project for FY 2025/26
 Resolution 25-26

4. NCTC Lease Extension Agreement with Providence Park, LTD
Resolution 25-27
5. Rescind Balance and Revise Allocation of the Town of Truckee Transportation Development Act Claim for State Transit Assistance Capital Funds
Resolution 25-28
6. Allocation of Regional Surface Transportation Program Funds to the County of Nevada for FY 2025/26
Resolution 25-29
7. Subrecipient Agreement with AMBAG to Update the Rural Counties Task Force Administrative Support Manual
Resolution 25-30

ACTION: Approved Consent Items by roll call vote

MOTION: Ceci / **SECOND:** Strauss

AYES: Bullock, Ceci, Strauss, Strawser, Ivy

NOES: None

ABSENT: Hoek, Zabriskie

ABSTAIN: None

ACTION ITEMS

8. PUBLIC HEARING - Draft 2045 Nevada County Regional Transportation Plan Update
Comments received

NCTC Deputy Executive Director Aaron Hoyt presented an overview of the Draft 2045 Regional Transportation Plan (RTP). The RTP is a long-range funding plan that identifies county priorities for traffic congestion, mobility needs, safety improvements, and transportation system maintenance. The plan, which was last updated in 2017, forecasts funding over a 20-year period from state, local and federal sources that will be allocated to roadway, highway, and bridge maintenance, transit operations and capital needs, and pedestrian and bicycle projects. After the Public Hearing, the plan will be revised based on comments received and brought back to the Commission for consideration in November.

The discussion clarified that while the commission has input on safety projects, Caltrans has final discretion over highway maintenance and operations funding. The group also addressed opportunities for increasing competitive grant success, and highlighted the importance of cohesive staff work and dedicated funding in securing grants, referencing the successful \$60 million Wolf Creek Trail award.

Public comment was received from Katherine Thompson, president of the Sierra Express Bicycle Club of Nevada County. Katherine highlighted the need for safer cycling routes between communities, particularly from Grass Valley to Nevada City and to the schools. She noted that public input solicited in the development of the Regional Transportation Plan strongly supported protected bike lanes and town-to-town routes, but the active transportation projects for cycling and pedestrian concerns have not been updated since 2019 to reflect this input. She said a long-term transportation strategy for safe bike routes to shopping, work, entertainment, schools, and governments within and between communities is needed.

Public comment was received from Richard Drace with the Sierra Express Bicycle Club of Nevada County. Richard emphasized e-bike safety concerns, citing their growing popularity and potential risks to drivers, pedestrians, and other cyclists. He asked that particular attention be given in the transportation plan to certain routes that are used more often by e-bike riders.

Public comment was received from Reed Hamilton, a local resident. Reed highlighted specific priority projects including colored striping for bike lanes on Nevada City Highway, enhanced bike lane markings on Sierra College Boulevard, and connecting routes to the Wolf Creek Trail. He noted that transportation is the largest source of emissions in the county, and reducing emissions is a state mandate.

The commission discussed ideas for getting input on local transportation improvements, particularly for State Route 20 and bicycle/pedestrian infrastructure. The commission assists local jurisdictions in updating the Active Transportation Plan every five years through public outreach and coordination, with the next update planned for next year. The commission can prioritize highway projects using limited funding for project development, though construction funding requires additional state or federal partnerships. The group also discussed opportunities to incorporate active transportation elements into traditional infrastructure projects, and addressed specific intersection improvements at State Route 49 and Uren Street.

9. Road User Charge Pilot Program Comments received

Lauren Prehoda, Caltrans Road Charge Program Manager, presented an overview of the recent research efforts related to the state's ongoing analysis of a potential switch to a road user charge system to replace the state gas tax in California.

Lauren presented findings from California's research into transitioning from gas tax to a road user charge system, focusing on rural and tribal community perspectives. The pilot study, which ran for six months in 2023, found that private roads accounted for only 1.5% of miles driven in rural areas, leading most participants to prefer keeping the gas tax for gas-powered vehicles and implementing road user charges for electric vehicles only. Tribal communities expressed strong opposition due to sovereignty concerns and potential impacts on tribally-owned gas stations, with tribal transportation funding coming primarily from the federal government rather than state sources.

Lauren presented findings highlighting the effectiveness of GPS technology but questioning its necessity given administrative costs. She discussed upcoming legislative hearings and town halls addressing transportation funding challenges. The discussion raised concerns about privacy, questioning the feasibility of GPS tracking and suggesting alternative approaches like tolling systems and odometer readings. Lauren emphasized that the research aims to provide the legislature with options that respect privacy while offering flexibility in data sharing.

The discussion focused on California's transportation funding challenges regarding a transition from gas taxes to potential road charges. Concern was raised about commercial vehicle impacts on highways like the I-80 corridor, noting the significant wear and tear caused by trucks. However, commercial vehicles already pay additional fees beyond gas taxes, including weight fees. The conversation highlighted the complexity of funding road maintenance, with issues including EVs not paying gas

taxes, the relationship between vehicle weight and road damage, and the challenges of different rate structures for different types of vehicles.

Commissioner Strauss expressed that it is a complicated issue without an easy solution. He suggested doing away with the Road User Charge entirely and increase the state income tax instead, since everybody benefits from the roads, whether or not they are actually driving on them. Goods arrive to homes by way of trucks traveling on the roads, so there is no one in the state that is not benefiting in some way from the roads. Increasing the state income tax would spread the cost evenly.

INFORMATIONAL ITEMS

10. Correspondence

A. Malia M. Cohen, California State Controller, Fiscal Year 2025-26 State Transit Assistance Funds Allocation Revised Estimate, File 370.0, 8/1/2025.

11. Executive Director's Report

NCTC Executive Director Mike Woodman gave an overview of his report. He highlighted the public outreach efforts coming up for the Zion Street/Sacramento Street Corridor Pedestrian and Bicycle Mobility project. The consultant team will present an overview of the study, potential improvements, and key considerations to the Nevada City Council on October 22nd. There will also be a public workshop at the Miners Foundry on October 23rd with a more in-depth presentation to the community for their feedback.

Another public outreach effort will be an Open House for the State Route 49 Multimodal Corridor Improvement project, which received \$13.8 million in state funding. The project focuses on improving key intersections, pedestrian and bicycle facilities, and improved crossings along the segment of State Route 49 between the State Route 20/49 intersection at Uren Street to the Juvenile Hall. The improvements are intended to reduce speeds in the corridor, allow active transportation users to travel along and cross the corridor safely, and access destinations within that area. Proposed improvements include enhanced crosswalks, designated turnouts, a better location for the bus stop at Coyote Street, a multi-use path that runs the length of the corridor, and a proposed single lane roundabout.

Caltrans District 3 is underway with a planning effort to develop an updated long-range plan for the 123-mile segment of State Route 20 running through Nevada County, Yuba County, Sutter County, and Colusa County. The plan will look at exploring ways to reduce congestion, long-term improvements to assess roadway and intersection improvements, and evaluate multimodal needs. A survey requesting input from users of the corridor is available and can be found on NCTC's website and social media to assist Caltrans in getting the word out.

In an update of NCTC's ongoing coordination with the UCLA Engineering and Research Team on wildfire and evacuation related research efforts, NASA announced that the research project had been awarded funding to continue the research and development of the OPAL AI wildfire infrastructure mitigation decision-support tool. The OPAL AI tool helps local agencies identify wildfire risk probability, identification of at-risk assets, and help improve wildfire preparedness. NCTC and the local jurisdictions within Nevada County will now have the opportunity to participate in a three-year pilot to help test the software platform, provide feedback and further the development and effectiveness of the tool.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for November 12, 2025 at 10:00 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 12:02 p.m.

Respectfully submitted by: _____
Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Chair
Nevada County Transportation Commission

LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

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Nevada County • Truckee

MINUTES OF NCTC MEETING November 12, 2025

A regular meeting of the Nevada County Transportation Commission (NCTC) was held on Wednesday, November 12, 2025 in the Grass Valley City Hall Council Chambers, 125 E. Main Street, Grass Valley, California. Notice of the meeting was posted 72 hours in advance and was scheduled for 10:00 a.m.

Members Present: Lou Ceci
 Susan Hoek
 Tom Ivy
 Jay Strauss
 Duane Strawser
 Robb Tucker
 Jan Zabriskie

Members Absent:

Staff Present: Mike Woodman, Executive Director
 Aaron Hoyt, Deputy Executive Director
 Kena Sannar, Transportation Planner
 Dale Sayles, Administrative Services Officer
 Carol Lynn, Administrative Assistant

Standing Orders: Chair Ivy convened the Nevada County Transportation Commission meeting at 10:00 a.m.

Pledge of Allegiance, Roll Call

PUBLIC COMMENT: There was no public comment.

SPECIAL PRESENTATION: Cement Hill Neighborhood Association Nevada City General Plan Scenic Corridor Overlay Considerations for State Route 49 Multimodal Corridor Improvement Project by Brian Bisnett

Brian gave a presentation on behalf of the Cement Hill Neighborhood Association regarding Nevada City's scenic corridor ordinance and landscape preferences for the State Route 49 corridor. He highlighted what works in the corridor (undeveloped stretches, hydraulic berms, topography, wood tone fencing, tree and shrub screening) and what doesn't work (unscreened structures, insufficient screening, limbed-up trees without understory vegetation). Brian proposed organic compositions for roundabouts including mounded earth, boulder formations, deciduous trees, and natural hardscapes.

Concerns were raised by the commissioners about water access and wildfire safety, suggesting that less vegetation along highways is preferable. It was noted that the Town of Truckee provides some good

examples of roundabouts with both sculptures and trees. A concern was raised about funding priorities, noting that many parts of the county need road improvements.

CONSENT ITEMS

1. Financial Reports
July, August, September 2025
2. NCTC Minutes
September 17, 2025 NCTC Meeting Minutes
Called out for discussion
3. Western Nevada County Regional Transportation Mitigation Fee (RTMF) Program Annual Report for FY 2024/25
Approved

ACTION: Approved Consent Items excluding Item #2 September 17 2025 NCTC Meeting Minutes by roll call vote

MOTION: Ceci / **SECOND:** Strawser

AYES: Ceci, Hoek, Strauss, Strawser, Tucker, Zabriskie, Ivy

NOES: None

ABSENT: None

ABSTAIN: None

ACTION ITEMS

2. NCTC Minutes
September 17, 2025 NCTC Meeting Minutes

The September 17, 2025 NCTC Meeting Minutes were pulled from the consent calendar by Commissioner Strauss for discussion. He requested that the minutes be amended to include his comments during the Road User Charge Pilot Program discussion. He suggested that the state of California do away with the Road User Charge entirely and increase the state income tax instead, since everybody benefits from the roads, whether or not they are actually driving on them. Goods arrive to homes by way of trucks traveling on the roads, so there is no one in the state that is not benefiting in some way from the roads. Increasing the state income tax would spread the cost evenly. No action was taken and the revised minutes will be presented at the January 21, 2026 meeting for consideration of approval.

4. Approval of Final 2045 Nevada County Regional Transportation Plan Update
Resolution 25-31

The Commission discussed and approved the Final 2045 Nevada County Regional Transportation Plan update and associated environmental document. Deputy Executive Director Aaron Hoyt presented the plan, noting that it addresses traffic congestion, mobility, safety needs, and maintenance of the existing transportation system.

Aaron explained that the plan identifies approximately \$1.79 billion over a 20-year period, with 54% from state sources, 35% from local sources, and 11% from federal sources. He explained that 66.1% of funding will go toward maintaining existing infrastructure, 5.8% toward roadway operational and safety improvements, 17.3% toward transit, 8.7% toward bicycle and pedestrian projects, and 2% toward resiliency improvements.

In response to concerns voiced about wildfire safety and evacuation routes by commissioners, Executive Director Mike Woodman explained that the plan does identify wildfire risks and evacuation concerns and includes projects intended to improve evacuation efficiency such as the SR 49 Corridor Improvement Project that will eliminate merge points on State Route 49 and add both northbound and southbound truck climbing lanes between McKnight Way and La Barr Meadows Road that have been identified as choke points during evacuation by emergency responders. The plan also includes construction of structurally engineered shoulders on SR 49 from just north of Alta Sierra Drive to Combie Road/Wolf Road that can be utilized to increase evacuation capacity. In the future, NCTC is hoping to partner with the UCLA Engineering and Research Team to utilize a cutting edge, multifaceted wildfire evacuation tool where different scenarios can be run with different types of wildfire ignition points, events, and times of year, and work in coordination with Nevada County OES and other county services. Executive Director Woodman committed to further expanding the focus on wildfire risks and evacuation in the next update of the plan.

For other local areas in the county such as Lake Wildwood, that have their own particular wildfire evacuation concerns, Mike indicated that the general direction for that is encompassed in the Goals, Objectives, and Policies, but there would need to be additional studies done working in coordination with Nevada County OES. NCTC would not necessarily be the lead on those but can partner with Nevada County OES to address some of those areas of concern.

Aaron acknowledged public participation was less than hoped but mentioned receiving 217 comments from the online platform, mostly focused on biking and active transportation. He said it would be beneficial to pursue some of the competitive grant programs to fund more of those active transportation projects. Mike added that the social pinpoint interactive online website has been very successful in previous planning studies like development of the Active Transportation Plan. It is a user-based system where someone can zoom into the map, find the area they are interested in, and pin comments directly on the map. Users have responded positively about the ability to see their area and see the other comments that people have posted.

Appreciation was given for the hard work being done by Mike and Aaron to provide rural representation in a very competitive environment to find the funding for local projects, especially considering the long time frame it takes to bring a project to completion.

Concern was raised about the need to clear highway corridors from vegetation that has caused problems during wildfires, and if done strategically, small areas at a time, finding the funding is achievable. Beyond just the wildfire risk, there are trees close to roadways that have been involved in multiple traffic accidents and fatalities that should be removed. Prioritizing funding to address this would help put focus on moving forward on safety improvement projects such as these.

The importance of finding funding for bicycle and pedestrian infrastructure was expressed. Aaron provided a breakdown of local and state resources that contribute funding toward bicycle and pedestrian

projects in the county, including the Local Transportation Fund, Congestion Mitigation and Air Quality Program, general sales tax measures, and competitive Active Transportation Program grants.

ACTION: Approved Resolution 25-31 by roll call vote
MOTION: Hoek / **SECOND:** Strawser
AYES: Ceci, Hoek, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: None
ABSTAIN: None

5. Amendment 1 to the FY 2025/26 Overall Work Program
Resolution 25-32

Executive Director Mike Woodman explained that Amendment 1 to the FY 2025/26 Overall Work Program addresses reconciliation of final expenditures from FY 2024/25 and adjusts estimated revenue carryover amounts. The total net budget increase of approximately \$182,903 includes increases in staff hours, direct costs, indirect costs, and contingency budget.

The Commission unanimously approved Amendment 1 to the FY 2025/26 Overall Work Program.

ACTION: Approved Resolution 25-32 by roll call vote
MOTION: Strauss / **SECOND:** Ceci
AYES: Ceci, Hoek, Strauss, Strawser, Tucker, Zabriskie, Ivy
NOES: None
ABSENT: None
ABSTAIN: None

6. PUBLIC HEARING: FY 2025/26 Regional Transportation Improvement Program
Resolution 25-33

The Commission held a Public Hearing for approval of the Fiscal Year 2025/26 Regional Transportation Improvement Program (RTIP).

The FY 2025/26 RTIP identifies \$4,073,000 in formula funding available to program in the 2026 State Transportation Improvement Program (STIP) for regional transportation projects, after adjusting for a construction cost increase related to the State Route (SR) 49 Corridor Improvement Project between the McKnight Way interchange and La Barr Meadows Road.

During each STIP cycle, NCTC is allowed to program up to 5% of its regional improvement program funds for planning, programming, and monitoring (PPM) activities. NCTC has \$182,000 of PPM funds that they could program in the 2026 STIP. In consideration of NCTC's ongoing planning activities, as well as the programming and monitoring activities associated with the SR 49 Corridor Improvement Project and the SR 49 Grass Valley Wildfire Evacuation Project, Executive Director Mike Woodman recommended programming the \$182,000 for planning, programming, and monitoring activities and leaving the remaining \$3,891,000 unprogrammed to carry forward into the next STIP cycle.

There was discussion on the STIP cycle timeline and when the unprogrammed funds would be used, and if there was a risk of losing the unprogrammed funds. Mike explained there could be a scenario

where if the STIP revenue estimates came in severely under what the state had estimated, certain types of projects might be prioritized for funding, affecting which projects could be programmed at a certain point in time. The PPM funds would go towards staff time for monitoring and coordination but could also be used to fund planning studies or other planning activities.

The Public Hearing was opened and closed with no public comments, and the Commission unanimously adopted Resolution 25-33 approving the FY 2025/26 Regional Transportation Improvement Program.

ACTION: Approved Resolution 25-33 by roll call vote

MOTION: Strawser / SECOND: Hoek

AYES: Ceci, Hoek, Strauss, Strawser, Tucker, Zabriskie, Ivy

NOES: None

ABSENT: None

ABSTAIN: None

7. Proposed 2026 NCTC Meeting Schedule

Approved

Executive Director Mike Woodman presented the proposed 2026 NCTC Meeting Schedule, developed in coordination with the Transit Services Commission, noting that the NCTC meeting in July is planned to be held at the Truckee Council Chambers. The Commission approved the schedule with the understanding that adjustments may be needed as the dates approach.

INFORMATIONAL ITEMS

8. Correspondence

- A. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 Fourth Quarter State of Good Repair Program Allocation, File 370.2.1, 9/16/2025
- B. Malia M. Cohen, California State Controller, Fiscal Year 2024-25 Fourth Quarter State Transit Assistance Allocation, File 1370.0, 9/16/2025

9. Executive Director's Report

NCTC Executive Director Mike Woodman reported on a community workshop held at the Miners Foundry on October 23, 2025 to present an overview of the Zion Street/Sacramento Street Pedestrian & Bike Mobility project, providing the potential concepts being considered for the corridor and receiving community input. The workshop included a presentation of the challenges and progress to date and followed up with small table discussions to talk through the concepts being presented and then report out their findings. The workshop was well attended, and members of the community were appreciative of the opportunity to discuss the pros and cons of the concepts being presented.

An Open House was held on October 2nd in the Nevada County Board of Supervisors chambers to present an overview of the improvements and the project schedule for the Nevada City SR 49

Multimodal Corridor project. The improvements in the corridor are intended to help reduce speeds and allow active transportation users to travel more safely and comfortably while accessing the various destinations throughout the corridor. The project runs from the State Route 20/49/Uren Street intersection to the County Juvenile Hall driveway. Caltrans District 3 has been designated as the implementing agency for the project and is working in coordination with NCTC and Nevada City. The comments received at the Open House included requests for downward-directed lighting, installing landscaping appropriate for the scenic corridor, and requests to consider not including entrance to the roundabout from Orchard Street which might result in increased traffic, but instead provide a right turn bypass that would allow eastbound access onto State Route 49 only. Mike noted there could potentially be some right of way impacts with that scenario. In addition, any significant changes to the project that was originally submitted in the grant would have to get approval from the California Transportation Commission.

Some of the residents from lower Coyote Street requested closing public access from State Route 49 onto their street. Mike noted that any changes to public access such as those suggested for Orchard Street or lower Coyote Street would need to be approved by the City of Nevada City in accordance with their adopted policies and procedures. NCTC staff will work with the City to see if there are other alternatives that could address the concerns expressed.

10. Project Status Report

Appreciation was expressed by the commissioners to Sam Vandell, Caltrans District 3 Project Manager for Nevada County, for the merge arrows that have been installed at the Higgins Junction on State Route 49 past the Wolf/Combie intersection.

COMMISSION ANNOUNCEMENTS: There were no commission announcements.

SCHEDULE FOR NEXT MEETING: The next regular meeting of the NCTC has been scheduled for January 21, 2026 at 10:00 a.m. at the Grass Valley City Council Chambers.

ADJOURNMENT OF MEETING: The meeting was adjourned at 12:02 p.m.

Respectfully submitted by: _____
Carol Lynn, Administrative Assistant

Approved on: _____

By: _____
Chair
Nevada County Transportation Commission

LOU CECI – Nevada City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

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Nevada County • Truckee

File: 720.12

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Nevada County Transportation Development Act Claim for State Transit Assistance Capital Funds for FY 2025/26, Resolution 26-01

DATE: January 21, 2026

RECOMMENDATION: Approve Resolution 26-01 adopting the Nevada County Transportation Development Act Claim for State Transit Assistance Capital Funds for FY 2025/26.

BACKGROUND: The Transportation Development Act was established in 1971 to provide transportation funding through two different revenue sources. The first is the Local Transportation Fund (LTF) derived from 1/4 cent of the general sales tax collected statewide, the second is the State Transit Assistance (STA) fund derived from the statewide sales of diesel fuel. LTF funds are made available to each jurisdiction based on their percentage of the countywide population and can be used for planning studies, pedestrian/bicycle projects, and transit operational and capital costs. STA fund eligibility is limited to public transit operations and capital uses. STA funds are distributed on a countywide population basis (section 99313) to the Nevada County Transportation Commission and on a fare revenue basis (section 99314) to jurisdictions operating a public transit service.

The adopted NCTC Transit Funding Equity Study (2019) provides the framework for the allocation of STA funds. The STA population basis funds are held by NCTC for transit service expansion and transit capital project claims and continue to accrue for future claims. The STA fare revenue basis funds are available for ongoing annual transit operations costs, and unclaimed funds remain available for future claims to the jurisdiction originally allocated the funds.

Nevada County submitted a TDA claim for \$457,568 STA section 99313 capital funds for the purchase of two buses. The STA section 99313 fund has a balance of \$6,252,985 as of November 14, 2025. Sufficient funding is available to accommodate Nevada County's TDA claim for FY 2025/26 expenses.

The County's claim is in compliance with TDA requirements. NCTC staff recommends approval of the claim.

RESOLUTION 26-01
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

**TRANSPORTATION DEVELOPMENT ACT ALLOCATION OF
STATE TRANSIT ASSISTANCE FUNDS TO NEVADA COUNTY
FOR TRANSIT CAPITAL COSTS DURING FISCAL YEAR 2025/26**

WHEREAS, the Nevada County Transit Services Division has requested an allocation of State Transit Assistance (STA) funds as set forth below:

Project Title/Description	Fund	Authorized by TDA Sections	Total Project Cost	Amount Requested
STA Transit Capital: Bus Purchase	STA 99313	6730(b)	\$457,568	\$457,568
		TOTAL	\$457,568	\$457,568

WHEREAS, the State Transit Assistance Section 99313 discretionary fund balance available to claim for FY 2025/26 is \$6,252,985 as of November 14, 2025; and

WHEREAS, the Nevada County Transit Services Division is eligible to receive an allocation of STA funds under PUC Section 99313 of \$457,568 to be used for transit capital purposes under PUC Section 6730(b); and

WHEREAS, the Nevada County Transit Services Division meets the STA qualifying criteria set forth in PUC Section 99314.6(a)(1)(B); and

WHEREAS, in accordance with the California Code of Regulations Section 6649, the sum of the claimant's allocations from LTF and from the STA Fund cannot exceed the claimant's Maximum Transportation Development Act (TDA) Eligibility for FY 2025/26; and

WHEREAS, no previous allocations to Nevada County Transit Services Division from the State Transit Assistance Funds for capital purposes during FY 2025/26 have been made; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, the Nevada County Transit Services Division is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs; and

WHEREAS, Nevada County Transit Services Division has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244;

WHEREAS, the California Highway Patrol has certified that the TSD is in compliance with the California Vehicle Code Section 1808.1 as required in Public Utilities Code section 99251; and

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the “Policy”), which reads as follows:

“Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency’s apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered.”

WHEREAS, CCR 6664 states: “*No allocation shall be made to any claimant that is delinquent in its submission of a fiscal and compliance audit report,*” therefore payments of TDA funds will be withheld from the date that delinquency of submission begins until the final TDA Fiscal and Compliance audit during that claim period has been received by the State Controllers Office and Caltrans;

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Transit Services Division be allocated \$457,568 for STA Capital funds as authorized under the California Code of Regulations Section 6730(b) for transit capital costs during FY 2025/26.

NOW, THEREFORE, BE IT FURTHER RESOLVED, per CCR 6622, NCTC requires quarterly reports and statements from the Fiscal Officer. In an attempt to minimize unearned revenue, a statement attesting to the need to receive the full annual allocations or a request to hold future payments should be included. Payment will be made upon receipt of invoice(s). Payment will then be made as monies become available.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Chair
Nevada County Transportation Commission

Dale D. Sayles
Administrative Services Officer



NEVADA
COUNTY
CALIFORNIA

Community Development Agency

ComDevAgency@nevadacountyca.gov
www.nevadacountyca.gov/CDA

950 Maidu Avenue, Suite #170

PO BOX #599002

Nevada City, CA 95959

PH: (530) 265-1222 ext. 0

FAX: (530) 265-9854

December 4, 2025

Mike Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, California 95959

Dear Mr. Woodman:

Pursuant to the Transportation Development Act (TDA), Sections 6632 and 6734, I as the Chief Financial Administrative Officer for the Nevada County Community Development Agency, submit the following revised Fiscal Year 2025-26 TDA Claim:

1. The Fiscal Year 2025-26 annual capital budget for the Nevada County Transit Services Division was approved with the County's annual budget on June 24, 2025.
2. A budget amendment was approved on October 28, 2025, for capital expenditures by the County's Board of Supervisors in the amount of \$457,568.
3. The attached documentation depicts the Transit Service Division's revised capital expenditure plans for Fiscal Year 2025-26.

The Community Development Agency Chief Fiscal Administrative Officer further asserts that the accounts and records of Nevada County are consistent with the uniform system of accounts and records adopted by the State Controller and are reasonable and accurate and is in conformity with the Regional Transportation Plan.

The Revised Fiscal Year 2025-26 capital claim meets eligibility of Nevada County Department of Public Works, Transit Services Division for moneys from the State Transit Assistance Fund is as follows:

FY 2025/26 Revised TDA Claim			
Project Title/Description	Fund	PUC Section	Amount Requested
Purchase of two 30ft Ford F550 Cutaway Buses	STA	6730(b)	\$457,568
Total			\$457,568

This statement is submitted to support the Nevada County Transportation Commission's ability to determine the appropriateness and reasonableness of the claims submitted by the Nevada County Department of Public Works, Transit Services Division for Local Transportation Funds.

Respectfully,

Alicia Chaturvedula
Community Development Agency
Chief Fiscal Administrative Officer



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
TRANSIT SERVICES DIVISION**

**950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
(530) 477-0103 Toll Free (888) 660-7433 FAX (530) 477-7847
<http://new.nevadacounty.com>**

Trisha Tillotson
Community Development Agency Director

Robin Van Valkenburgh, Transit Services Manager
David Garcia, Public Works Director

December 4, 2025

Mike Woodman, Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

SUBJECT: Fiscal Year 2025-26 Capital Claim for STA Funding (99313)

Dear Mike:

Enclosed is Nevada County's Fiscal Year 2025-26 Capital claim for \$457,568 in STA (99313, 6730(b)). The total amount of this claim is \$457,568. The Board of Supervisors adopted Resolution No. **25-509** for approval of the Fiscal Year 2025-26 Budget Amendment and Capital Purchase on October 28, 2025.

The financial documentation required by Article 4, Section 6632, of the Transportation Development Act was prepared by the Community Development Agency Chief Fiscal Administrative Officer per prior agreement.

Section 99244 of the Public Utilities Code requires that the NCTC review and evaluate transit operators' efforts to implement productivity improvements. The Nevada County Transit Service's Division has made system-wide improvement efforts as follows:

- Purchased and constructed charging infrastructure for zero-emission vehicles at the Nevada County Operations Center.
- Purchased two 35 ft zero-emission battery electric transit buses for use in Nevada County Connects fixed route transit operations.
- Transit Services fixed route has implemented Low Carbon Transit Operations Program (LCTOP) grant funded fare assistance events throughout the year in conjunction with local community events, such as; Father's Day Bluegrass Festival, Draft Horse Classic and the Nevada County Fair.
- Transit Services fixed route has implemented Low Carbon Transit Operations Program (LCTOP) grant funded Low-Income Pass Subsidy program to provide bus passes to qualifying individuals.
- Improved passenger amenities and accessibility at bus stops throughout our service area, including installing LED Next Bus arrival displays at the Tinloy Transit Center.
- Continued the design and development of charging infrastructure with initial construction scheduled for Q2 or Q3 2025 at NCOC and Tinloy Transit Center.

- Continued partnership with Connecting Point/211 to develop and provide Travel Training services for the community.
- Began installation of a contactless fare payment system to improve accessibility and simplify ease of use of the fixed route system funded via LCTOP grant.

Transit Services Division staff continue to pursue the implementation of additional recommendations contained in the Transit Development Plan for western Nevada County and the most recent Transit Development Plan Update and Triennial Performance Audit.

Thank you for your consideration of this request. Should you have any questions concerning the claim or supporting documentation, please call me at 530-470-2833.

Sincerely,

A handwritten signature in black ink that reads "Robin Van Valkenburgh". The signature is fluid and cursive, with "Robin" and "Van" on the first line and "Valkenburgh" on the second line.

Robin Van Valkenburgh
Transit Services Manager

ANNUAL TRANSPORTATION/TRANSIT CAPITAL CLAIM FORM

Fiscal Year 2025-26

TO: NEVADA COUNTY TRANSPORTATION COMMISSION

FROM: Nevada County Department of Public Works, Transit Services Division
Contact: Robin Van Valkenburgh, Transit Services Division Manager
Phone: (530) 470-2820

The County of Nevada Department of Public Works, Transit Services Division, hereby requests, in accordance with the Transportation Development Act, and applicable rules and regulations, that this transportation/transit capital claim be approved in the total amount of **\$457,568** of STA (99313). This amount consists of **\$457,568** allocated for Transit Capital. The total amount of this claim shall be utilized for completion of the project(s) listed below:

Project Title/Description	Authorized by TDA Sections	Total Project Cost	Amount Requested
Transit Capital STA (Bus Purchase) Two 30ft Ford F550 Gasoline Cutaway Buses for Fixed Route Service (NevCo Connects)	6730(b)	\$457,568	\$457,568
TOTAL			\$457,568

The County of Nevada Department of Public Works, Transit Services Division, requests that the funds be distributed upon approval of claim by Nevada County Transportation Commission at the January 21, 2026, meeting. Resolution #25-509 approved the funding in this claim by the Nevada County Board of Supervisors on October 28, 2025.

Approval of this claim and payment to the Nevada County Department of Public Works, Transit Services Division, is subject to such monies being available and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

Robin Van
Valkenburgh

 Digitally signed by Robin Van
Valkenburgh
Date: 2025.12.23 20:57:09 -08'00'

ROBIN VAN VALKENBURGH
Transit Services Division Manager



RESOLUTION No. 25-509

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION AUTHORIZING THE PURCHASE OF CAPITAL ASSETS OF TWO AMERICANS WITH DISABILITIES ACT (ADA) ACCESSIBLE CLASS E 24-PASSENGER FORD F550 GASOLINE CUTAWAY BUSES FOR USE IN NEVADA COUNTY CONNECTS FIXED ROUTE SERVICE IN THE AMOUNT OF \$457,568 FROM MODEL 1 COMMERCIAL VEHICLES VIA CALACT/MBTA COOPERATIVE AGREEMENT NO. 20-01 AND AMENDING THE FISCAL YEAR 2025/26 TRANSIT SERVICES BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED) - DISTRICTS I, II, III, IV

WHEREAS, Nevada County Transit Services dba Nevada County Connects provides fixed route transit services throughout Western Nevada County; and

WHEREAS, Transit Services has a fleet of nine 29-foot Class E cutaway transit buses; seven 2016 El Dorado Aero Elite and two 2018 El Dorado Aero Elite; and

WHEREAS, the seven 2016 model year vehicles have all exceeded the Federal Transit Administration (FTA) Useful Life Benchmark for both age and mileage; and

WHEREAS, Transit Services wishes to purchase two ADA-accessible Class E 30-foot Ford F550 Starcraft cutaway buses to replace two similar vehicles currently owned by the Transit Services, and which have exceeded their useful life; and

WHEREAS, Transit Services intends to utilize the existing competitively solicited government contract CalAct/MBTA Cooperative Agreement No. 20-01 to procure the buses; and

WHEREAS, this purchase requires approval of a Capital Asset; and

WHEREAS, Transit Services has sufficient State Transit Assistance (STA) capital funding in the amount of \$457,568 available to claim from the Nevada County Transportation Commission; and

WHEREAS, Transit Services is requesting a budget amendment in the Fiscal Year 2025-26 budget 4281-91003-707-2000 / 540500 for \$457,568.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Nevada County Board of Supervisors:

1. Authorizes the County of Nevada Purchasing Agent to purchase capital assets of two ADA-accessible Class E Ford F550 Starcraft cutaways from Model 1 Commercial Vehicles via the CalAct/MBTA Cooperative Agreement No. 20-01.
2. Directs the Auditor-Controller to amend the Fiscal Year 2025/26 Transit Services budget:

4281-91003-707-2000 / 540500 \$457,568
4281-91003-707-2000 / 440170 \$457,568

COUNTY OF NEVADA
DATE: 01/05/2026
TIME: 13:41:58

NEVADA COUNTY
REVENUE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT31

SELECTION CRITERIA: transact.yr='26' and transact.key_orgn='4281910037072000' and transact.account='440170'
ACCOUNTING PERIOD: 6/26

FUND - 4281 - TRANSIT
ORG CODE - 4281910037072000 - TRANSIT CAPITAL

ACCOUNT	DATE	T/C	RECEIVE	REFERENCE	PAYER/VENDOR	BUDGET	RECEIPTS	RECEIVABLES	DESCRIPTION
440170					ST-TRANSIT ASSISTANCE				
	1 /26	07/01/25	12			94,761.00			POSTED FROM BUDGET SYSTEM
	6 /26	12/12/25	14			457,568.00			PER RES 25-509
TOTAL					ST-TRANSIT ASSISTANCE	552,329.00	.00	.00	
TOTAL					TRANSIT CAPITAL	552,329.00	.00	.00	
TOTAL					TRANSIT	552,329.00	.00	.00	
TOTAL REPORT						552,329.00	.00	.00	

COUNTY OF NEVADA
DATE: 01/05/2026
TIME: 13:40:33

NEVADA COUNTY
EXPENDITURE TRANSACTION ANALYSIS

PAGE NUMBER: 1
AUDIT11

SELECTION CRITERIA: transact.yr='26' and transact.key_orgn='4281910037072000' and transact.account='540500'
ACCOUNTING PERIOD: 6/26

FUND - 4281 - TRANSIT
ORG CODE - 4281910037072000 - TRANSIT CAPITAL

ACCOUNT	DATE	T/C	ENCUMBRANC	REFERENCE	VENDOR	BUDGET	EXPENDITURES	ENCUMBRANCES	DESCRIPTION
540500									
540500						173,755.00			POSTED FROM BUDGET SYSTEM
1 /26	07/01/25	11							
4 /26	10/31/25	17	52182	-02	113227	MODEL 1 COMMERIC	108,574.00		STARCRAFT ALLSTAR XL CLAS
4 /26	10/31/25	17	52182	-03	113227	MODEL 1 COMMERIC	6,452.16		CAL ACT FEE \$3,180.83; DM
4 /26	10/31/25	17	52182	-04	113227	MODEL 1 COMMERIC	.00		BILL TO:
6 /26	12/12/25	13				457,568.00			PER RES 25-509
TOTAL						631,323.00	.00	115,026.16	
TOTAL									
TOTAL						631,323.00	.00	115,026.16	
TOTAL						631,323.00	.00	115,026.16	
TOTAL REPORT						631,323.00	.00	115,026.16	

LOU CECI – Nevada City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1370.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Town of Truckee Transportation Development Act Claim for State Transit Assistance Capital Funds for FY 2025/26, Resolution 26-02

DATE: January 21, 2026

RECOMMENDATION: Approve Resolution 26-02 adopting the Town of Truckee's Transportation Development Act Claim for State Transit Assistance Capital Funds for FY 2025/26.

BACKGROUND: The Transportation Development Act (TDA) was established in 1971 to provide transportation funding through two different revenue sources. The first is the Local Transportation Fund (LTF) derived from 1/4 cent of the general sales tax collected statewide, the second is the State Transit Assistance (STA) fund derived from the statewide sales of diesel fuel. LTF funds are made available to each jurisdiction based on their percentage of the countywide population and can be used for planning studies, pedestrian/ bicycle projects, and transit operational and capital costs. STA fund eligibility is limited to public transit operations and capital uses. STA funds are distributed on a countywide population basis (section 99313) to the Nevada County Transportation Commission and on a fare revenue basis (section 99314) to jurisdictions operating a public transit service.

The adopted NCTC Transit Funding Equity Study (2019) provides the framework for the allocation of STA funds. The STA population basis funds (section 99313) are held, administered, and allocated at NCTC's discretion as needed to support existing transit operations, transit service expansion, and transit capital project claims. The STA fare revenue basis funds (section 99314) are allocated to each transit operator annually for ongoing transit operations costs.

The Town of Truckee submitted a TDA claim for \$635,000 of STA section 99313 capital funds for two projects. \$500,000 is being requested to complete the construction funding for the Railyard Mobility Hub Phase 2 project and \$135,000 is being requested for the purchase of two cutaway buses. The STA section 99313 fund has a balance of \$6,252,985 as of November 14, 2025. Sufficient funding is available to accommodate the Town of Truckee's TDA claim for FY 2025/26 expenses.

The Town's claim is in compliance with TDA requirements. NCTC staff recommends approval of the claim.

RESOLUTION 26-02
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

**TRANSPORTATION DEVELOPMENT ACT ALLOCATION OF
STATE TRANSIT ASSISTANCE FUNDS TO THE TOWN OF TRUCKEE
FOR TRANSIT CAPITAL COSTS DURING FISCAL YEAR 2025/26**

WHEREAS, the Town of Truckee has requested an allocation of State Transit Assistance (STA) funds as set forth below:

Project Title/Description	Fund	Authorized by TDA Sections	Total Project Cost	Amount Requested
STA Transit Capital: Railyard Mobility Hub Phase 2	STA 99313	6730(b)	\$2,866,000	\$500,000
STA Transit Capital: Bus Purchase	STA 99313	6730(b)	\$375,000	\$135,000
TOTAL			\$3,241,000	\$635,000

WHEREAS, the State Transit Assistance Section 99313 discretionary fund balance available to claim for FY 2025/26 is \$6,252,985 as of November 14, 2025; and

WHEREAS, the Town of Truckee is eligible to receive an allocation of STA funds under PUC Section 99313 of \$635,000 to be used for transit capital purposes under PUC Section 6730(b); and

WHEREAS, the Town of Truckee meets the STA qualifying criteria set forth in PUC Section 99314.6(a)(1)(B); and

WHEREAS, in accordance with the California Code of Regulations Section 6649, the sum of the claimant's allocations from LTF and from the STA Fund cannot exceed the claimant's Maximum Transportation Development Act (TDA) Eligibility for FY 2025/26; and

WHEREAS, no previous allocations to the Town of Truckee from the State Transit Assistance Funds for capital purposes during FY 2025/26 have been made; and

WHEREAS, the proposed expenditures are in conformity with the Regional Transportation Plan; and

WHEREAS, the level of passenger fares and charges is sufficient to enable the operator or transit service claimant to meet the fare revenue requirements of PUC Sections 99268.2, 99268.3, 99268.4, 99268.5, and 99268.9, as they may be applicable to the claimant; and

WHEREAS, the Town of Truckee is making full use of federal funds available; and

WHEREAS, priority consideration has been given to claims to offset reductions in federal operating assistance and the unanticipated increase in the cost of fuel, to enhance existing public transportation services, and to meet high priority regional, countywide, or area wide public transportation needs; and

WHEREAS, Town of Truckee has made reasonable efforts to implement productivity improvements recommended pursuant to PUC Section 99244; and

WHEREAS, the California Highway Patrol has certified that the Town of Truckee is in compliance with the California Vehicle Code Section 1808.1 as required in Public Utilities Code section 99251; and

WHEREAS, NCTC policy regarding utilization of State Transit Assistance (STA) funds was adopted on March 20, 2019 in Resolution 19-06 (the “Policy”), which reads as follows:

“Transit agencies will utilize LTF apportionments as the first source of funding for existing services or service expansions. If an agency’s apportionment of LTF is not sufficient to fund continuation of existing transit services, capital needs, or service expansions identified in an approved transit development plan, the agency may submit a claim for STA. Claims for STA funds by agencies holding unused allocations or unclaimed balances of LTF from prior years will not be considered.”

WHEREAS, CCR 6664 states: “*No allocation shall be made to any claimant that is delinquent in its submission of a fiscal and compliance audit report,*” therefore payments of TDA funds will be withheld from the date that delinquency of submission begins until the final TDA Fiscal and Compliance audit during that claim period has been received by the State Controllers Office and Caltrans;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Truckee’s allocation of STA Capital in the amount of \$500,000 to the Railyard Mobility Hub Phase 2 project and \$135,000 for the purchase of two buses as authorized under the California Code of Regulations Section 6730(b) for transit capital costs during FY 2025/26. Payment will be made as monies become available.

BE IT FURTHER RESOLVED, per CCR 6622, NCTC requires quarterly reports and statements from the Fiscal Officer. In an attempt to minimize unearned revenue, a statement attesting to the need to receive the full annual allocations or a request to hold future payments should be included. Payment will be made upon receipt of invoice(s).

BE IT FURTHER RESOLVED, that the Executive Director of the Nevada County Transportation Commission is hereby directed to issue allocation instructions in accordance with this resolution to the Nevada County Auditor-Controller.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Chair
Nevada County Transportation Commission

Dale D. Sayles
Administrative Services Officer

Town Council

Jan Zabriskie, Mayor

Anna Klovstad, Vice Mayor

David Polivy, Council Member

Courtney Henderson, Council Member

Lindsay Romack, Council Member

Department Heads

Jen Callaway, Town Manager

Andy Morris, Town Attorney

Danny Renfrow, Chief of Police

Becky Bucar, Public Works Director/Town Engineer

Denyelle Nishimori, Community Development Director

Nicole Casey, Administrative Services Director

Kelly Carpenter, Town Clerk

Hilary Hobbs, Neighborhood Services & Sustainability Director

December 15, 2025

Mike Woodman, Executive Director
 Nevada County Transportation Commission
 101 Providence Mine Road, Suite 102
 Nevada City, CA 95959

Pursuant to the Transportation Development Act, Article 4 Section 6632, I, as the Town of Truckee Finance Manager, submit the following:

1. The attached FY 25/26 Transit Budget, which includes the revenues and expenditures identifying a claim amount of \$635,000 in State Transit Assistance (STA) Capital Funds submitted by the Town of Truckee (Town) as approved by the Town Council in Resolution 2025-68.

I assert that the accounts and records of the Town of Truckee are consistent with the uniform system of accounts and records adopted by the State Controller.

As authorized by Resolution 2025-68, the Town hereby claims the following from the STA Capital Fund for FY 2025/26:

STA Funds – \$635,000

Project Title/Description	PUC Section	Amount Requested
Purchase of two replacement cutaway vehicles	6370(b)	\$135,000
Railyard Mobility Hub-Phase 2B	6370(b)	\$500,000

This letter is submitted attesting to the statements above as reasonable and accurate and that these projects and associated use of funds is consistent with the Regional Transportation Plan as well as the adopted Short Range Transit Development Plan.

Sincerely,

Signed by:

F8436050099642C...

Cindy Peterson
 Finance Manager

Page 2

Ec: Aaron Hoyt, NCTC
Dale Sayles, NCTC
Becky Bucar, P.E., Public Works Director
Cindy Peterson, Finance Manager
Alfred Knotts, Assistant Public Works Director
Danielle McHugh, Transportation Program Coordinator
Taylor Fiddymet, Transportation Administrative Technician

ANNUAL TRANSPORTATION/TRANSIT CLAIM FORM
Fiscal Year 2025/26

DATE: January 21, 2026

TO: NEVADA COUNTY TRANSPORTATION COMMISSION

FROM: TOWN OF TRUCKEE

CONTACT: Danielle McHugh, Transportation Program Coordinator

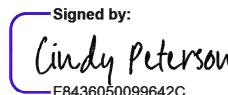
PHONE: 530-582-2493

The TOWN OF TRUCKEE hereby requests, in accordance with the Transportation Development Act (TDA), and applicable rules and regulations, that this TDA claim be approved in the total amount of \$635,000 comprised of State Transit Assistance (STA) Capital Funds. The total amount of this claim shall be utilized for completion of the project listed below:

Project Title/Description	Authorized by TDA Section(s)	Total Project Cost	Amount Requested STA
Railyard Mobility Hub Phase 2B	6730(b)	\$2,866,000	\$500,000
Purchase 2 Replacement Transit Cutaway Vehicles	6730(b)	\$375,000	\$135,000

The Town of Truckee requests that the STA Capital Funds be distributed at your earliest convenience per adoption of Resolution 2025-68 by the Town of Truckee Town Council on November 24, 2025.

Approval of this claim and payment to the Town of Truckee is subject to such monies being available, and to the provisions that such monies will be used in accordance with the terms contained in the approving resolution of the NEVADA COUNTY TRANSPORTATION COMMISSION.

BY: 
 Cindy Peterson, Finance Manager

**TOWN OF TRUCKEE
California**

RESOLUTION 2025-68

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF TRUCKEE REQUESTING
THE NEVADA COUNTY TRANSPORTATION COMMISSION TO ALLOCATE STATE
TRANSIT ASSISTANCE (STA) CAPITAL FUNDS FOR THE TOWN OF TRUCKEE TAHOE
TRUCKEE AREA REGIONAL TRANSIT (TART) FOR SPECIFIED CAPITAL PROJECTS FOR
FISCAL YEAR 2025/26**

WHEREAS; Transportation Development Act Funds are allocated to the Nevada County Transportation Commission for the Town of Truckee; and

WHEREAS; the Town of Truckee has designed a system that will most effectively serve the residents of Truckee; and

WHEREAS; these operating and capital projects meet the requirements of the Regional Transportation Plan; and

WHEREAS; the Town seeks to claim FY 25/26 State Transit Assistance Capital Funds (Public Utilities Commission Section 6730b) in the amount of \$635,000 to support construction of the Truckee Railyard Mobility Hub Phase 2B Project and purchase of two replacement transit cutaway vehicles.

NOW, THEREFORE, BE IT RESOLVED THAT THE TRUCKEE TOWN COUNCIL requests the following:

1. NCTC allocate \$635,000 of State Transit Assistance Funds for Transit Capital purposes, specifically \$135,000 for the purchase of two replacement transit cutaway vehicles and \$500,000 for construction of the Railyard Mobility Hub Phase 2B, per Public Utilities Code 6730(b).
2. NCTC distribute the funds upon receipt of reimbursement invoices showing incurred project expenses.

The foregoing Resolution was introduced by Council Member Henderson, seconded by Council Member Romack, at a Regular Meeting of the Truckee Town Council, held on the 24th day of November 2025, and adopted by the following vote:

AYES: Council Member Henderson, Council Member Romack, Vice Mayor Klovstad, and Mayor Zabriskie.

NOES: None.

ABSENT: Council Member Polivy.

Signed by:

08C003F71B7A4A7...

Jan Zabriskie, Mayor

ATTEST: DocuSigned by:


Kelly Carpenter

ABC41992E168442...

Kelly Carpenter, Town Clerk

Account ID	Description	Amounts - FY25		Amounts - FY26		FY 25/26 Proposed	
		Amended	Estimated Actuals	ADOPTED	Amendment	FY25/26 Ops	FY25/26 Capital
502.000.00.44.30	Interest Interest Income - Investments	\$ 1,000	\$ 1,400	\$ 1,100		\$ 1,100	
502.000.00.45.19	Intergovernmental Transit & Intercity Rail Capital	\$ 1,985,500	\$ 1,995,109	\$ 362,500		\$ 362,500	
502.000.00.45.20	Intergovernmental FTA - Section 5311	\$ 137,152	\$ 137,152	\$ 141,102		\$ 141,102	
502.000.00.45.21	Intergovernmental LTF - Local Transportation Fund	\$ 542,563	\$ 542,563	\$ 927,825		\$ 927,825	
502.000.00.45.22	Intergovernmental NCTC - CSTA Fund	\$ 27,116	\$ 27,116	\$ 72,425		\$ 72,425	
502.000.00.45.23	Intergovernmental STA - State Transportation Assis	\$ 376,500	\$ 376,500	\$ 22,557		\$ 22,557	
502.000.00.45.24	Intergovernmental FTA - 5310 Capital	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.25	Intergovernmental Prop 1B PTIMSEA	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.26	Intergovernmental A4AA - NTTT	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.27	Intergovernmental NV CO - unincorporated eastern	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.28	Intergovernmental FTA Section 5310 Operations	\$ 187,500	\$ 187,500	\$ 187,500		\$ 187,500	
502.000.00.45.29	Intergovernmental FTA Section 5339 Capital	\$ -	\$ -	\$ -	\$ 240,000	\$ -	\$ 240,000
502.000.00.45.30	Intergovernmental Cal OES - Capital	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.31	Intergovernmental LCTOP - Operations	\$ 130,377	\$ 130,377	\$ 126,594		\$ 126,594	
502.000.00.45.32	Intergovernmental NSAQMD Grant - Operations	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.33	Intergovernmental NCTC Capital Contributions	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.34	Intergovernmental SB1 Grant - Operations	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.35	Intergovernmental State of Good Repair	\$ 172,000	\$ 345,234	\$ 184,977		\$ -	\$ 184,977
502.000.00.45.36	Intergovernmental NCTC Operating Reserve	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.37	Intergovernmental STA Capital - State Trans Assist	\$ 35,000	\$ 60,000	\$ 115,000	\$ 635,000	\$ -	\$ 635,000
502.000.00.45.38	Intergovernmental FTA 5311 - ARPA Emergency Relief	\$ -	\$ -	\$ -		\$ -	
502.000.00.45.39	Intergovernmental FTA 5311 - CARES Act	\$ 210,000	\$ 210,000	\$ 210,000		\$ 210,000	
502.000.00.46.75	Current Service Charges Parcel Charges	\$ 40,225	\$ 41,872	\$ 43,128		\$ 43,128	
502.000.00.46.80	Current Service Charges Fare Box Receipts Retained	\$ 1,500	\$ 1,500	\$ 1,500		\$ 1,500	
502.000.00.46.81	Current Service Charges Trolley- Sugar Bowl Shuttle	\$ -	\$ -	\$ -		\$ -	
502.000.00.46.82	Current Service Charges Partnership Funding	\$ 15,989	\$ 79,467	\$ 150,000		\$ 150,000	
502.000.00.46.83	Current Service Charges Partnership Funding - TTAD & Pla	\$ 48,000	\$ 59,213	\$ 60,000		\$ 60,000	
502.000.00.47.30	Other Other Sources of Revenue	\$ 5,000	\$ 5,000	\$ 245,500	\$ 5,500	\$ 5,500	\$ 5,500
502.000.00.47.32	Other Other Reimbursement Revenue	\$ -	\$ -	\$ -		\$ -	
502.000.00.47.34	Other Community Shuttle Funding	\$ -	\$ -	\$ -		\$ -	
502.000.00.47.60	Other Proceeds from Sale of Equip/Prop	\$ -	\$ -	\$ -		\$ -	
502.000.00.48.10	Other Financing Greys Crossing Annual Contrib	\$ 85,512	\$ 85,512	\$ 87,222		\$ 87,222	
502.000.00.49.10	Transfers In Transfers In	\$ 50,000	\$ 50,000	\$ 2,900,000		\$ 2,900,000	
						\$ -	
	Total Revenues	\$ 4,050,934	\$ 4,335,515	\$ 5,838,930		\$ 4,936,453	\$ 1,427,977
502.000.00.50.11	Wages Regular	\$ 188,817	\$ 182,865	\$ 199,601		\$ 199,601	
502.000.00.50.31	Wages Overtime - Full Time	\$ -	\$ -	\$ -		\$ -	
502.000.00.51.10	Wages Reimbursed to/from other departments	\$ -	\$ -	\$ -		\$ -	
502.000.00.54.10	Benefits PERS Employer	\$ 17,476	\$ 27,954	\$ 17,737		\$ 17,737	
502.000.00.54.12	Benefits PERS Employer UAL	\$ 8,087	\$ 11,195	\$ 9,511		\$ 9,511	
502.000.00.54.40	Benefits Medicare	\$ 2,887	\$ 3,433	\$ 3,023		\$ 3,023	
502.000.00.54.61	Benefit Deferred Compensation	\$ 5,959	\$ 4,671	\$ 12,424		\$ 12,424	
502.000.00.54.81	Benefits RHS Compensation	\$ 2,535	\$ 2,633	\$ 2,794		\$ 2,794	
502.000.00.55.10	Other Benefits Unemployment Insurance	\$ 317	\$ 452	\$ 343		\$ 343	
502.000.00.55.15	Other Benefits Health Insurance	\$ 33,106	\$ 38,700	\$ 43,793		\$ 43,793	
502.000.00.55.20	Other Benefits Dental Insurance	\$ 1,769	\$ 2,060	\$ 2,337		\$ 2,337	
502.000.00.55.25	Other Benefits Vision Insurance	\$ 369	\$ 298	\$ 322		\$ 322	
502.000.00.55.30	Other Benefits Life Insurance	\$ 128	\$ 74	\$ 130		\$ 130	
502.000.00.55.60	Other Benefits Worker's Compensation	\$ 7,554	\$ 5,823	\$ 7,531		\$ 7,531	
502.000.00.55.61	Other Benefits Worker's Compensation SIR	\$ -	\$ -	\$ -		\$ -	
502.000.00.55.71	Other Benefits Car Allowances	\$ 396	\$ 388	\$ 415		\$ 415	
502.000.00.55.80	Other Benefits Compensated Absences	\$ -	\$ 6,124	\$ (1,656)		\$ (1,656)	
	Subtotal Personnel	\$ 269,400	\$ 286,670	\$ 298,305		\$ 298,305	
502.180.00.69.xx	OPERATING DEFICIT FY23/24				\$ 106,643	\$ 106,643	
502.000.00.67.01	General Special Assess Admin Fees	\$ -	\$ 500	\$ 500		\$ 500	
	Subtotal 502.000.00	\$ -	\$ 500	\$ 107,143		\$ 107,143	
502.180.00.60.15	Employee Related Education & Training	\$ 6,000	\$ 4,000	\$ 6,000		\$ 6,000	
502.180.00.61.00	Professional Services General	\$ 1,500	\$ 5,000	\$ 2,500		\$ 2,500	
502.180.00.61.30	Professional Services Marketing	\$ 37,500	\$ 37,500	\$ 38,830		\$ 38,830	
502.180.00.61.36	Professional Services Town Services - Snow Removal	\$ -	\$ -	\$ 5,000		\$ 5,000	
502.180.00.63.01	Administrative Administrative Overhead	\$ 79,061	\$ 96,000	\$ 100,000		\$ 100,000	
502.180.00.63.05	Administrative Advertising	\$ 500	\$ 500	\$ 500		\$ 500	
502.180.00.63.25	Administrative Membership & Dues	\$ 5,200	\$ 5,184	\$ 5,425		\$ 5,425	
502.180.00.63.33	Administrative Software Supplies	\$ 750	\$ 5,650	\$ 11,450		\$ 11,450	
502.180.00.63.35	Administrative General Supplies	\$ 1,000	\$ 1,200	\$ 1,750		\$ 1,750	
502.180.00.63.45	Administrative Photocopying	\$ 150	\$ 150	\$ 150		\$ 150	
502.180.00.63.50	Administrative Postage, Freight, & Delivery	\$ 100	\$ 50	\$ 50		\$ 50	
502.180.00.63.55	Administrative Printing	\$ 500	\$ 250	\$ 250		\$ 250	
502.180.00.63.70	Administrative Telephone	\$ 5,000	\$ 5,000	\$ 5,000		\$ 5,000	
502.180.00.63.75	Administrative Utilities	\$ -	\$ 3,000	\$ 6,000		\$ 6,000	
502.180.00.66.10	Repair & Maintenance Buildings & Facilities	\$ 30,000	\$ 35,000	\$ 40,000		\$ 40,000	
502.180.00.66.20	Repair & Maintenance Office Equipment	\$ 100	\$ -	\$ -		\$ -	
502.180.00.67.07	General Supplies - Shelters, Buses, Sign	\$ 1,500	\$ 200	\$ 250		\$ 250	
502.180.00.67.15	General Accidents & Damage	\$ -	\$ -	\$ -		\$ -	
502.180.00.68.03	Other CalTIP Insurance	\$ 87,000	\$ 67,000	\$ 165,000		\$ 165,000	
502.180.00.68.50	Other Rent Expense - Space	\$ 35,781	\$ 35,781	\$ 35,781		\$ 35,781	
502.180.00.69.10	Vehicle Related Fuel Usage	\$ 61,800	\$ 58,800	\$ 171,800		\$ 171,800	
502.180.00.69.12	Vehicle Related Offsite EV Charging	\$ -	\$ -	\$ -		\$ -	
502.180.00.69.13	Vehicle Related Onsite EV Charging	\$ -	\$ 300	\$ 28,200		\$ 28,200	
502.180.00.69.20	Vehicle Related Mileage	\$ -	\$ -	\$ -		\$ -	
502.180.00.69.76	Vehicle Related Fleet Maint Allocation	\$ 206,374	\$ 224,918	\$ 248,213		\$ 248,213	
	Subtotal 502.180.00	\$ 559,816	\$ 585,483	\$ 872,149		\$ 872,149	

502.181.00.61.34	Professional Services Fixed Route	\$ 408,000	\$ 405,500	\$ 528,000	\$ 528,000
502.181.00.61.35	Professional Services Night Service Shuttles	\$ 115,000	\$ -	\$ -	\$ -
502.181.00.61.38	Professional Services Dial-a-Ride	\$ 230,000	\$ 293,300	\$ 215,000	\$ 215,000
502.181.00.61.39	Professional Services Special Event Shuttles	\$ 40,000	\$ 46,460	\$ 55,000	\$ 55,000
502.181.00.61.42	Professional Services Night Service	\$ -	\$ 40,300	\$ -	\$ -
502.181.00.61.43	Professional Services Microtransit	\$ -	\$ -	\$ 2,600,000	\$ 2,600,000
502.181.00.68.03	Other CalTIP Insurance	\$ -	\$ -	\$ -	\$ -
502.181.00.69.10	Vehicle Related Fuel Usage	\$ -	\$ -	\$ -	\$ -
502.181.00.69.76	Vehicle Related Fleet Maint Allocation	\$ -	\$ -	\$ -	\$ -
Subtotal 502.181.00		\$ 793,000	\$ 785,560	\$ 3,398,000	\$ 3,398,000
502.182.00.61.00	Professional Services General	\$ -	\$ -	\$ -	\$ -
502.182.00.61.30	Professional Services Marketing	\$ 15,500	\$ 15,500	\$ 15,500	\$ 15,500
502.182.00.61.32	Professional Services Hwy 89	\$ 97,300	\$ 97,300	\$ 99,501	\$ 99,501
502.182.00.61.33	Professional Services Hwy 267 - Non-Winter Pilot	\$ 86,000	\$ 86,000	\$ 87,964	\$ 87,964
502.182.00.61.41	Professional Services Hwy 267 Winter	\$ 53,000	\$ 53,000	\$ 53,891	\$ 53,891
Subtotal 502.182.00		\$ 251,800	\$ 251,800	\$ 256,856	\$ 256,856
502.000.00.77.10	Transfers Transfers Out	\$ 1,662,500	\$ 1,729,734	\$ 547,500	\$ 1,047,500
502.000.00.80.20	Capital Outlay Computer Equipment	\$ -	\$ 900	\$ 4,000	\$ 4,000
502.000.00.80.25	Capital Outlay Office Equipment	\$ -	\$ -	\$ -	
502.000.00.80.45	Capital Outlay Vehicles	\$ -	\$ 680,000	\$ 355,000	\$ 375,000
502.000.00.80.70	Capital Outlay Proprietary/Fiduciary	\$ -	\$ -	\$ -	
502.000.00.80.71	Capital Outlay FTA Section 5339 Capital	\$ -	\$ -	\$ -	
502.000.00.80.72	Capital Outlay FTA Section 5310 Capital	\$ -	\$ -	\$ -	
502.000.00.80.73	Capital Outlay Prop 1B PTMISEA Capital	\$ -	\$ -	\$ -	
502.000.00.80.74	Capital Outlay Cal OES - Capital	\$ -	\$ -	\$ -	
502.000.00.80.75	Capital Outlay SB 1 Transit Infrastructure	\$ -	\$ -	\$ -	
502.000.00.89.00	Non-cash Depreciation	\$ 17,645	\$ 17,645	\$ 10,941	\$ 10,941
502.000.00.89.99	Non-cash Gain/Loss on Disposal of Assets	\$ -	\$ -	\$ -	
Subtotal 502.180.00		\$ 1,680,145	\$ 2,428,279	\$ 917,441	\$ 4,000
Total Expenses		\$ 3,554,161	\$ 4,338,292	\$ 5,849,894	\$ 4,936,453
Operating Surplus/(Deficit)		\$ 496,773	\$ (2,777)	\$ (10,964)	\$ -
					\$ (5,464)

Truckee Railyard Mobility Hub - Phase 2B

Overview

Request Owner	Alfred Knotts, Transportation Program Manager
Department	Transit
Type	Capital Improvement
Project Number	C2508
Estimated Start Date	02/10/2025
Estimated Completion Date	06/30/2027

Description

Phase 2B of the Truckee Railyard Mobility Hub will serve as a community mobility hub and provide for safer and more convenient access to local and regional transit services and the regional bicycle and pedestrian network, reduce traffic congestion and accommodate planned increased transit services for both the Town and Placer County. This project will include a climate-controlled transit center structure as well as final streetscape amenities. Phase 2B will also provide for public common areas complemented by public art as well as historical, cultural, and environmental educational and interpretative opportunities. Design of Phase 2B is funded through the Local Partnership Program (LPP), and the construction is partially funded through the State's Transit and Intercity Rail Capital Program (TIRCP) award to the Town as part of a \$4.437 million award for the "Keep Truckee Moving" program of projects.

Images



Council Priority -
Infrastructure, Community
Conn

Details

Project Category: Facility Projects

FY24/25 Estimated Actuals: \$145,000

Council Priority: Infrastructure, Community Connectivity

Reason for or Benefits of Project

The construction of a climate-controlled transit center structure is intended to provide a safe, comfortable, and seamless access point for existing and future local and regional transit services and improve quality of life and visitor experience through enhanced mobility.

Operational Cost Impacts

TBD - FY 25/26 will provide the initial baseline operational costs as it relates to weekly cleaning and trash pick-up as well as snow removal.

Capital Cost

Detailed Breakdown

Category	Historical	FY2026 Requested	FY2027 Requested	Future	Total
Construction	\$0	\$313,000	\$1,168,000	\$0	\$1,481,000
Planning & Design	\$0	\$255,000	\$0	\$0	\$255,000
Design	\$145,000	\$0	\$0	\$0	\$145,000
Construction Inspection Services	\$0	\$10,000	\$75,000	\$0	\$85,000
Total	\$145,000	\$578,000	\$1,243,000	\$0	\$1,966,000

Funding Sources

Detailed Breakdown

Category	Historical	FY2026 Requested	FY2027 Requested	Future	Total
Transit and Intercity Rail Capital Program (TIRCP)	\$0	\$138,000	\$1,118,000	\$0	\$1,256,000
SB1 - LPP Funding	\$145,000	\$255,000	\$0	\$0	\$400,000
State of Good Repair	\$0	\$185,000	\$0	\$0	\$185,000
General Fund	\$0	\$0	\$125,000	\$0	\$125,000
Total	\$145,000	\$578,000	\$1,243,000	\$0	\$1,966,000



LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 1 Correction to the FY 2025/26 Overall Work Program, Resolution 26-03

DATE: January 21, 2026

RECOMMENDATION: Adopt Resolution 26-03 approving Amendment 1 Correction to the FY 2025/26 Overall Work Program (OWP).

BACKGROUND: During the review of FY 2025/26 OWP Amendment 1, Caltrans staff determined that there was an error in the amount of \$1,748.00 in the RPA Grant Funds carried over from FY 2024/25 in Budget Table 4. NCTC staff corrected the error by decreasing the amount of RPA Grant Funds carried over from FY 2024/25 and increasing the revenue budget for LTF Carryover by \$1,748.00. The total budgeted revenue for the FY 2025/26 OWP Amendment 1 remains unchanged, totaling \$2,443,642.97.

Resolution 26-03 approves the changes to the FY 2025/26 OWP budget described above.

attachment

Table 4**Revenues - FY 2025/26 OWP Amendment 1**

Work Element		25/26 LTF	LTF Carryover	RPA Grants FY 25/26	RPA Grant Carryover FY 24/25	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Strategic Partnership Grant (FTA 5304)	SB 125	RCTF Dues (Current year plus Carryover)	TOTAL
1.1	General Services	355,709.45							7,500.00						363,209.45
1.2	Fiscal Administration	383,262.72													383,262.72
2.1	Transportation Planning	13,502.98				144,133.35				30,591.19					188,227.52
2.1.1	Regional Transportation Plan Update	5,778.37									17,406.95				23,185.32
2.2	Transportation Improvement Program	16,442.70				82,970.62									99,413.31
2.3	Transit & Paratransit Programs	20,709.34				55,368.51									76,077.86
2.3.4	Reenvisioning Transit in Western Nev Co.					39,229.50						170,000.00			209,229.50
2.3.5	SB 125 Transit Planning and Administration												109,902.31		109,902.31
2.4	Coordination of Regional Planning	37,366.62				111,328.30					80,000.00				228,694.93
2.4.2	Airport Land Use Commission Planning & Reviews	18,881.98						15,000.00							33,881.98
2.4.3	Zion St. Mobility/School Access study		1,748.00		50,169.69	33,469.72	46,528.48			29,400.33					161,316.22
2.4.5	Rural Counties Task Force Chair Activities	0.00											50,253.87		50,253.87
2.4.5a	Calcog Academy for Regional Leadership Administration	0.00		25,000.00	8,487.87										33,487.87
2.4.5b	Rural Counties Task Force Admin Manual and Training	0.00		13,240.00	0.00		0.00								13,240.00
	Contingency	116,644.84	214,456.25							118,980.99				10,178.03	460,260.11
	Totals (2)	968,299.00	216,204.25	38,240.00	58,657.56	466,500.00	46,528.48	15,000.00	7,500.00	178,972.51	97,406.95	170,000.00	120,080.34	50,253.87	2,433,642.97

Notes: Totals may not equal addition of amounts in columns due to rounding.

RESOLUTION 26-03
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

APPROVAL OF AMENDMENT 1 CORRECTION TO THE FY 2025/26 OVERALL WORK PROGRAM

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolution 25-15 approved the FY 2025/26 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A1642 between Caltrans and NCTC are incorporated by reference as part of the FY 2025/26 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 1 of the FY 2025/26 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2025/26 Overall Work Program is approved as follows:

\$1,184,503.25	Local Transportation Funds (LTF)
\$ 513,028.48	Rural Planning Assistance (RPA) Formula Funds
\$ 96,897.56	Rural Planning Assistance (RPA) Grant Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 50,253.87	Rural Counties Task Force Dues (RCTF)
\$ 178,972.51	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	Airport Land Use Commission (ALUC)
\$ 120,080.34	Senate Bill 125 Planning & Administration (SB125)
\$ 170,000.00	Strategic Partnership Grant (FTA 5304)
\$ 97,406.95	<u>Regional Surface Transportation Program (RSTP)</u>
\$2,433,642.97	Total Budget FY 2025/26

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2025/26 for transportation planning and programming, \$824,588 of FY 2025/26 revenues for administration of Transportation Development Act funds, and \$331,101.09 of FY 2025/26 and prior year Local Transportation Funds as carryover and contingency.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest:

Chair
Nevada County Transportation Commission

Dale D. Sayles
Administrative Services Officer

LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 340.0, 1250.0

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 1 to the Subrecipient Agreement with the Association of Monterey Bay Area Governments to Update the Rural Counties Task Force Administrative Support Manual, Resolution 26-06

DATE: January 21, 2026

RECOMMENDATION: Adopt Resolution 26-06 approving Amendment 1 to the Subrecipient Agreement between Nevada County Transportation Commission and the Association of Monterey Bay Area Governments (AMBAG) to change the contracting entity to their non-profit arm Regional Analysis and Planning Services Inc. to update the Rural Counties Task Force Administrative Support Manual.

BACKGROUND: NCTC received a Rural Planning Assistance (RPA) Discretionary grant from the California Department of Transportation (Caltrans) to update the Rural Counties Task Force (RCTF) Administrative Support Manual and conduct training with the 26-member Rural Transportation Planning Agencies and Local Transportation Commissions. NCTC's Deputy Director is serving a two-year term as the Chair of the RCTF, and in this role NCTC assumes the administrative responsibilities of the RCTF. These responsibilities are contained in Work Element 2.4.5b of the Fiscal Year 2025/26 Overall Work Program and funded by RCTF membership dues.

The Commission approved Resolution 25-30 entering into a Subrecipient Agreement with AMBAG at the September 17, 2025 meeting to prepare an update to the RCTF Administrative Support Manual Update and conduct training with the member agencies. Subrecipient agreements are required to enter into contractual agreements with other agencies that perform work identified in the annual work program.

AMBAG requested an amendment to the subrecipient agreement to change the contracting entity to their non-profit arm Regional Analysis and Planning Services, Inc., that provides technical assistance, administrative services, and forums/conferences on issues of regional significance. No other changes to the subrecipient agreement are being made other than the contracting entity.

NCTC staff recommends the approval of Resolution 26-06 to amend the Subrecipient Agreement with the Association of Monterey Bay Area Governments to change the contracting entity to their non-profit arm Regional Analysis and Planning Services Inc.

**RESOLUTION 26-06
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

**AMENDMENT 1 TO THE SUBRECIPIENT AGREEMENT WITH THE ASSOCIATION OF
MONTEREY BAY AREA GOVERNMENTS TO PREPARE THE RURAL COUNTIES TASK
FORCE ADMINISTRATIVE SUPPORT MANUAL UPDATE AND CONDUCT TRAINING**

WHEREAS, the Nevada County Transportation Commission (NCTC) has been awarded a Rural Planning Assistance (RPA) discretionary grant through the California Department of Transportation (“Caltrans”), to prepare the Rural Counties Task Force (RCTF) Administrative Support Manual Update and conduct training with the RCTF; and

WHEREAS, NCTC entered into a subrecipient agreement with the Monterey Bay Area Governments (AMBAG) on September 17, 2025 to prepare the RCTF Administrative Support Manual Update and conduct training with member agencies; and

WHEREAS, AMBAG subsequently requested to amend the subrecipient agreement to change the contracting entity to AMBAG’s non-profit arm Regional Analysis and Planning Services, Inc.; and

WHEREAS, the total subrecipient agreement compensation amount remains at \$13,240; and

WHEREAS, the Fiscal Year 2025/26 Overall Work Program Work Element 2.4.5.b contains sufficient budget to prepare the RCTF Administrative Support Manual Update and training.

NOW, THEREFORE, BE IT RESOLVED, that Nevada County Transportation Commission authorizes the Chairman to sign Amendment 1 to the Subrecipient Agreement between NCTC and Regional Analysis and Planning Services, Inc. to prepare the RCTF Administrative Support Manual Update and training.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

**FY 2025/26 SUBRECIPIENT AGREEMENT
BETWEEN THE
NEVADA COUNTY TRANSPORTATION COMMISSION
AND
REGIONAL ANALYSIS AND PLANNING SERVICES, INC.**

TO UPDATE THE RURAL COUNTIES TASK FORCE ADMINISTRATIVE MANUAL UPDATE
AND TRAINING

THIS SUBRECIPIENT AGREEMENT is made and entered into effective January 21, 2026 by and between **REGIONAL ANALYSIS AND PLANNING SERVICES, INC.** (“Subrecipient”), and the **NEVADA COUNTY TRANSPORTATION COMMISSION** (“NCTC”), the Regional Transportation Planning Agency for Nevada County, California.

WHEREAS, NCTC has been awarded Rural Planning Assistance (RPA) discretionary grant through the California Department of Transportation (“Caltrans”), to update the Rural Counties Task Force (RCTF) Administrative Support Manual Update and conduct training with the RCTF; and

WHEREAS, Subrecipient is eligible to apply for and receive state and federal financial assistance as a public body corporate and politic of the State of California; and

WHEREAS, Subrecipient has agreed to participate with NCTC on the RCTF Administrative Support Manual Update and has experience in preparing prior versions of the Rural Counties Task Force Administrative Support Manual and has the necessary personnel resources to implement the project; and

WHEREAS, the parties wish to enter into this Subrecipient Agreement (“Agreement”) to document the terms and conditions of NCTC’s reimbursement to Subrecipient for Subrecipient’s services.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Scope of Work:** Subrecipient will participate in the activities identified in “Exhibit A”, attached hereto and incorporated herein by this reference (hereinafter “Project”). Exhibit A includes a detailed scope of the work to be performed by Subrecipient, as well as Project deliverables, a timeline, and budget. Any proposed amendment to Exhibit A must be agreed to in advance by the parties pursuant to a written amendment in accordance with Section 11.
2. **Time of Performance:**
 - a. Subrecipient will commence work upon the effective date of this Agreement and will complete work as expeditiously as is consistent with generally accepted standards of professional skill and care and the orderly progress of work.

Subrecipient agrees to follow, and to require its consultants to follow, the timeline identified in Exhibit A. If a substantive change to the identified timeline is desired, Subrecipient’s Project Manager will provide an immediate written request for approval to the NCTC’s Project Manager, including the reasons for the requested change. Approval by NCTC’s Project Manager will not be unreasonably withheld.

- b. All work will be completed and this Agreement will expire on **June 30, 2027** unless otherwise terminated as provided for in this Agreement or extended by written agreement between the parties.
3. **Compliance with Laws:** Subrecipient will comply with all applicable federal, state, and local laws, codes, ordinances, regulations, orders, circulars, and directives, including, without limitation, all federal regulatory requirements associated with the applicable federal funding.
4. **Funding Amount:** Under this Agreement, Subrecipient will be reimbursed by NCTC for Subrecipient's staff time related to the Project. Subrecipient will also be reimbursed for all related consultant invoices paid by Subrecipient. NCTC shall pay Subrecipient in full for all services performed pursuant to this Agreement, a total sum not to **Thirteen Thousand Two Hundred and Forty Dollars (\$13,240)**. Subrecipient will not perform work, nor be required to perform work, outside those services specified in this Agreement or which would result in billings in excess of **\$13,240**, without the prior written agreement of both parties. In no instance will NCTC be liable for any unauthorized or ineligible costs.
5. **Reporting and Payment:**
 - a. The method of payment for this Agreement will be based on lump sum. The total lump sum price paid to the Subrecipient will include compensation for all work and deliverables, including travel and equipment described in Exhibit A Scope of Work. No additional compensation will be paid to Subrecipient, unless there is a change in the scope of the work or the scope of the project. In the instance of a change in the scope of work or scope of the project, adjustment to the total lump sum compensation will be negotiated between Subrecipient and NCTC. Adjustment in the total lump sum compensation will not be effective until authorized by amendment to this Agreement approved by the parties.
 - b. Progress payments may be made upon completion of each Task as documented in Exhibit A of the Agreement. If Subrecipient fails to submit the required deliverable items according to the schedule set forth in Section 1 Scope of Work, NCTC shall have the right to delay payment or terminate this Agreement in accordance with the provisions of Section 7 Termination. All invoices submitted to NCTC for Payment shall be sent directly via email to the NCTC Deputy Executive Director, Aaron Hoyt and to:

Nevada County Transportation Commission
ATTN: Dale Sayles (dsayles@nccn.net)
101 Providence Mine Road, Suite 102
Nevada City, CA 95959

- c. Subrecipient will submit a detailed and properly documented invoice for reimbursement at the milestones identified in Section 1 Scope of Work, which will include the following: (i) a description of the work performed, (ii) a detailed accounting of costs incurred, and (iii) evidence that Subrecipient has already incurred costs for the project.

- d. Subrecipient shall not commence performance of work or services until this Agreement has been approved by NCTC and notification to proceed has been issued by NCTC's Contract Administrator. No payment will be made prior to approval of any work, or for any work performed prior to approval of this Agreement.
- e. Subrecipient will be notified within ten (10) business days following receipt of its invoice by NCTC of any circumstances or data identified in Subrecipient's invoice that would cause withholding of approval and subsequent payment. Subrecipient's invoice will include documentation of reimbursable expenses and billed items sufficient for NCTC, in its opinion, to substantiate billings. NCTC reserves the right to withhold payment of disputed amounts.
- f. Subrecipient will be reimbursed within thirty (30) days upon receipt by NCTC's Contract Administrator of itemized invoices in duplicate. Invoices shall detail the work performed on each milestone, on each project as applicable. Invoices shall follow the format stipulated in Exhibit A and shall reference this Agreement and project title. Final invoice must contain the final cost and all credits due to the Subrecipient. The final invoice must be submitted within sixty (60) calendar days after completion of the Subrecipient's work unless a later date is approved by the NCTC. Invoices shall be mailed to NCTC's Contract Administrator per Section 5(b).
- g. Subrecipient agrees that the Contract Cost Principles and Procedures, found in 2 CFR, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Chapter I Part 200 et seq (formerly found in the Office of Management and Budget Circular A-87, Revised "Cost Principles for State, Local, and Indian Tribal Governments") will be used to determine the allowability of individual items of cost.
- h. NCTC also agrees to comply with Federal procedures in 2 CFR, Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards."
- i. Any costs for which payment has been made to NCTC that are determined by subsequent audit or are otherwise determined to be unallowable under 2 CFR, Chapters I and II, Parts 200, 215, 220, 225, and 230 (formerly set forth in 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31 et seq.); Office of Management and Budget Circular A-87, Revised "Cost Principles for State, Local, and Indian Tribal Governments"; or 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, are subject to repayment by Subrecipient to NCTC. Disallowed costs must be reimbursed to NCTC within sixty (60) days unless NCTC approves in writing an alternative repayment plan.
- j. Any subcontract in excess of \$25,000 entered into as a result of this Agreement, will contain all of the provisions of Subsections 5(h) through 5(j) above.

6. **Independent Contractor:** Subrecipient, and the agents and employees of Subrecipient, in the performance of this Agreement, will act as and be independent contractors and not

officers or employees or agents of NCTC. Subrecipient, its officers, employees, agents, and subcontractors, if any, will have no power to bind or commit NCTC to any decision or course of action, and will not represent to any person or business that they have such power. Subrecipient has and will retain the right to exercise full control of the supervision of the work and over the employment, direction, compensation and discharge of all persons assisting Subrecipient in the performance of work funded by this Agreement. Subrecipient will be solely responsible for all matters relating to the payment of its employees and contractors, including but not limited to compliance with all laws, statutes, and regulations governing such matters.

7. Termination:

- a. Either party may terminate this Agreement for any reason, with or without cause, at any time, by giving the other party fifteen (15) days written notice. The notice will be deemed served and effective for all purposes on the date it is deposited in the U.S. mail, certified, return receipt requested, addressed to the other party at the address indicated in Section 15 below.
- b. If either party issues a notice of termination, NCTC will reimburse Subrecipient for work actually performed up to the effective date of the notice of termination, subject to the limitations in Section 5 and less any compensation to Subrecipient for damages suffered as a result of Subrecipient's failure to comply with the terms of this Agreement.
- c. Subrecipient will have the right to terminate this Agreement in the event NCTC is unable to make required payments, including, without limitation, a failure of Caltrans to appropriate funds. In such event, Subrecipient will provide NCTC with seven (7) days written notice of termination. The notice will be deemed served and effective on the date it is deposited in the U.S. mail, certified, return receipt requested, addressed to NCTC at the address indicated in Section 15. NCTC will make payment to Subrecipient through the date of termination, subject to the provisions of Section 5 above including, but not limited to, the provisions of Subsection 5(d).

8. Assignment: The parties understand that NCTC entered into this Agreement based on the Project proposed by Subrecipient. Therefore, without the prior express written consent of NCTC, this Agreement is not assignable by the Subrecipient either in whole or in part.
9. Binding Agreement: This Agreement will be binding on the parties hereto, their assigns, successors, administrators, executors, and other representatives.
10. Time: Time is of the essence in this Agreement and will follow the timeline set forth in the Scope of Work in Exhibit A, unless modified pursuant to Section 11.
11. Amendments: No alteration or variation of the terms of this Agreement will be valid unless made in writing and signed by the parties hereto, and no oral understanding or agreement not incorporated herein, will be binding on any of the parties hereto.
12. Contractors and Subcontractors: Subrecipient will be fully responsible for all work performed by its contractors and subcontractors.

- a. NCTC reserves the right to review and approve any contract or agreement to be funded in whole or in part using funds provided under this Agreement.
- b. Any contract or subcontract to be funded in whole or in part using funds provided under this Agreement will require the contractor and its subcontractors, if any, to:
 - (1) Comply with applicable state and federal requirements that pertain to, among other things, labor standards, non-discrimination, the Americans with Disabilities Act, Equal Employment Opportunity, Drug-Free Workplace, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31.000, *et seq.*, and 2 CFR, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Chapters I and II, Parts 200, 215, 220, 225, and 230.
 - (2) Maintain at least the minimum state-required Workers' Compensation Insurance for those employees who will perform the work or any part of it.
 - (3) Maintain unemployment insurance and disability insurance as required by law, along with liability insurance in an amount that is reasonable to compensate any person, firm, or corporation who may be injured or damaged by the Subrecipient or any subcontractor in performing work associated with this Agreement or any part of it.
 - (4) Retain all books, records, accounts, documentation, and all other materials relevant to this Agreement for a period of three (3) years from the date of termination of this Agreement, or three (3) years from the conclusion or resolution of any and all audits or litigation relevant to this Agreement and any amendments, whichever is later.
 - (5) Permit NCTC and/or its representatives, upon reasonable notice, unrestricted access to any or all books, records, accounts, documentation, and all other materials relevant to this Agreement for the purpose of monitoring, auditing, or otherwise examining said materials.
 - (6) Comply with all applicable requirements of Title 49, Part 26 of the Code of Federal Regulations, as set forth in Section 28.

13. **Indemnity:** Subrecipient specifically agrees to indemnify, defend, and hold harmless NCTC, its directors, officers, agents, and employees (collectively the "Indemnitees") from and against any and all actions, claims, demands, losses, costs, expenses, including reasonable attorneys' fees and costs, damages, and liabilities (collectively "Losses") arising out of or in any way connected with the performance of this Agreement, excepting only Losses caused by the sole, active negligence or willful misconduct of an Indemnitee. Subrecipient shall pay all costs and expenses that may be incurred by NCTC in enforcing this indemnity, including reasonable attorneys' fees. The provisions of this Section shall survive the expiration, termination, or assignment of this Agreement.

14. **Audit, Retention and Inspection of Records:**

- a. NCTC or its designee will have the right to review, obtain, copy, and audit all books, records, computer records, accounts, documentation, and any other materials (collectively “Records”) pertaining to performance of this Agreement, including any Records in the possession of any contractors or subcontractors. Subrecipient agrees to provide NCTC or its designee with any relevant information requested and will permit NCTC or its designees access to its premises, upon reasonable notice, during normal business hours, for the purpose of interviewing employees and inspecting and copying such Records for the purpose of determining compliance with any applicable federal and state laws and regulations. Subrecipient further agrees to maintain such Records for a period of three (3) years after final payment under the Agreement, or three (3) years from the conclusion or resolution of any and all audits or litigation relevant to this Agreement and any amendments, whichever is later.
- b. If so directed by NCTC upon expiration of this Agreement, Subrecipient will cause all Records relevant to the Scope of Work to be delivered to NCTC as depository.

15. Project Managers: NCTC’s Project Manager for this Agreement is **Aaron Hoyt**, unless NCTC otherwise informs Subrecipient in writing. With the exception of notice of termination sent by certified mail pursuant to Section 7 above, any notice, report, or other communication required by this Agreement will be mailed by first-class mail to NCTC’s Project Manager at the following address:

Aaron Hoyt, Deputy Executive Director
Nevada County Transportation Commission
101 Providence Mine Road, Suite 102
Nevada City, California 95959
Telephone: (530) 265-3202
Email: ahoyt@nccn.net

Subrecipient’s Project Manager for this Agreement is **Maura Twomey**. No substitution of Subrecipient’s Project Manager is permitted without prior written agreement by NCTC, which agreement will not be unreasonably withheld. With the exception of notice of termination sent by certified mail pursuant to Section 7(a) above, any notice, report, or other communication to Subrecipient required by this Agreement will be mailed by first-class mail to:

Maura Twomey, Executive Director
Regional Analysis and Planning Services, Inc.
24580 Silver Cloud Court
Monterey, CA 93940
Telephone: (530) 265-7059

16. Successors: This Agreement will be binding on the parties hereto, their assigns, successors, administrators, executors, and other representatives.

17. Waivers: No waiver of any breach of this Agreement will be held to be a waiver of any prior or subsequent breach. The failure of NCTC to enforce at any time the provisions of this Agreement or to require at any time performance by the Subrecipient of these

provisions, will in no way be construed to be a waiver of such provisions, nor to affect the validity of this Agreement or the right of NCTC to enforce these provisions.

18. Litigation: Subrecipient will notify NCTC immediately of any claim or action undertaken by it or against it that affects or may affect this Agreement or NCTC, and will take such action with respect to the claim or action as is consistent with the terms of this Agreement and the interests of NCTC.
19. Americans with Disabilities Act (ADA) of 1990: By signing this Agreement, Subrecipient assures NCTC that it complies with the Americans with Disabilities Act (ADA) of 1990 (42 U.S.C. § 12101, et seq.), which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA.
20. Compliance with Non-discrimination and Equal Employment Opportunity Laws: It is NCTC's policy to comply with state and federal laws and regulations including Title VI of the Civil Rights Act of 1964, ADA, and other federal discrimination laws and regulations, as well as the Unruh Civil Rights Act of 1959, the California Fair Employment and Housing Act, and other California State discrimination laws and regulations. NCTC does not discriminate against any employee or applicant for employment because of race, religion (including religious dress and grooming practices), color, national origin (includes use and possession of a driver's license issued to persons unable to prove their presence in the United States is authorized under federal law), ancestry, disability (including physical and mental, including HIV and AIDS), medical condition (including genetic characteristics, cancer or a record or history of cancer), military or veteran status, marital status, sex/gender (includes pregnancy, childbirth, breastfeeding, and/or related medical conditions), age (40 and above), gender identity, gender expression, or sexual orientation pursuant to Sections 12940 et seq. of the Government Code. NCTC prohibits discrimination by its employees, Subrecipient, and Subrecipient's contractors and consultants.

Subrecipient assures NCTC that it complies with, and that Subrecipient will require that its contractors and subcontractors comply with, the following non-discrimination and equal opportunity laws. Any failure by Subrecipient to comply with these provisions shall constitute a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as NCTC may deem appropriate.

- a. Subrecipient and its contractors and subcontractors shall comply with all provisions prohibiting discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. §§ 2000d et seq., with U.S. D.O.T. regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act," 49 C.F.R. Part 21, and with any applicable implementing federal directives that may be issued. Title VI provides that the recipients of federal assistance will implement and maintain a policy of nondiscrimination in which no person shall, on the basis of race, color, ancestry, national origin, religion, religious creed, sex, age, or disability, be excluded from participation in, denied the benefits of, or subject to discrimination under any program or activity by the recipients of federal assistance or their assignees and successors in interest.

- b. Subrecipient and its contractors and subcontractors shall comply with all applicable equal employment opportunity (EEO) provisions of 42 U.S.C. §§ 2000e, implementing federal regulations, and any applicable implementing federal directives that may be issued. Subrecipient and its contractors and subcontractors shall ensure that applicants and employees are treated fairly without regard to their race, color, creed, sex, disability, age, or national origin.
- c. Subrecipient and its contractors and subcontractors will act in accordance with Title VI and will not unlawfully discriminate, harass, or allow harassment, against any employee or applicant for employment because of sex, sexual orientation, race, color, ancestry, religion, religious creed, national origin, physical disability (including HIV and AIDS), mental disability, medical condition, age or marital status. Subrecipient and its contractors and subcontractors will ensure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. Subrecipient and its contractors and subcontractors will comply with all applicable federal and state employment laws and regulations including, without limitation, the provisions of the California Fair Employment and Housing Act (Government Code § 12900, et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, § 7285.0, et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code §§ 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. Subrecipient and its contractors and subcontractors will give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement.
- d. Subrecipient and its subcontractors shall also comply with the Older Americans Act, as amended (42 U.S.C. 6101), prohibiting discrimination on the basis of age, Section 324 of Title 23 U.S.C., prohibiting discrimination based on gender, and Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) and 49 CFR part 27 regarding discrimination against individuals with disabilities.
- e. Subrecipient, with regard to the work performed by it during the Agreement, shall act in accordance with Title VI. Specifically, Subrecipient shall not discriminate on the basis of race, color, ancestry, national origin, religion, religious creed, sex, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. Subrecipient shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the U.S. DOT's Regulations, including employment practices when the Agreement covers a program whose goal is employment.
- f. Subrecipient and its contractors will include the provisions of this Section 20 in all contracts to perform work funded under this Agreement.
- g. Sanctions for Noncompliance: In the event of the Subrecipient's noncompliance with the nondiscrimination provisions of this Agreement, NCTC shall impose such contract sanctions as it or the U.S. DOT may determine to be appropriate, including, but not limited to:

- 1) Withholding of payments to the Subrecipient under this Agreement until the Subrecipient complies, and/or
- 2) Cancellation, termination or suspension of the Agreement, in whole or in part.

21. **Union Organizing:** By signing this Agreement, Subrecipient hereby acknowledges the applicability of Government Code § 16645 through § 16649 to this Agreement, excluding § 16645.2 and § 16645.7.

- a. Subrecipient will not assist, promote, or deter union organizing by employees performing work on this Agreement if such assistance, promotion, or deterrence contains a threat of reprisal or force, or a promise of benefit.
- b. Subrecipient will not meet with employees or supervisors of NCTC or state property if the purpose of the meeting is to assist, promote, or deter union organizing, unless the property is equally available to the general public for meetings.

22. **Prohibition of Expenditure of State or Federal Funds for Lobbying:**

- a. Subrecipient certifies, to the best of its knowledge or belief, that:
 - (1) No State or Federal appropriated funds have been paid or will be paid, by or on behalf of Subrecipient, to any person for influencing or attempting to influence an officer or employee of any State or Federal agency, a Member of the State Legislature or United States Congress, an officer or employee of the Legislature or Congress, or any employee of a Member of the Legislature or Congress in connection with the awarding of any State or Federal contract, the making of any State or Federal grant, the making of any State or Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any State or Federal contract, grant, loan, or cooperative agreement.
 - (2) If any funds, other than Federally appropriated funds, have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with this Federal Agreement, Subrecipient will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- b. This certification is a material representation of fact upon which reliance was placed when this Agreement was entered into. Submission of this certification is a prerequisite for making or entering into this Agreement imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification will be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

- c. Subrecipient also agrees by signing this Agreement that it will require that the language of this certification be included in all lower tier contracts and subcontracts.

23. Prevailing Wage and Labor Requirements:

- a. Should Subrecipient award any construction contracts utilizing Federal funds under this Agreement, Subrecipient agrees to comply with all pertinent statutes, rules and regulations promulgated by the federal government including, but not limited to, (i) prevailing wage requirements of the Davis Bacon Act (40 U.S.C. §276a, *et seq.*) and related regulations (29 CFR Part 5); (ii) anti-kickback and payroll records requirements of the Copeland “Anti-Kickback” Act (40 U.S.C. §276c and 18 U.S.C. §874) and related regulations (29 CFR Part 3); and (iii) workweek computation and overtime requirements of the Contract Work Hours and Safety Standards Act (40 U.S.C. §327-333) and related regulations (29 CFR Part 5).
- b. Should Subrecipient award any “public work” contract, as defined by California Labor Code Section 1720, utilizing State funds under this Agreement, Subrecipient agrees to comply with all pertinent California statutes, rules, and regulations including, but not limited to, prevailing wage provisions of Labor Code Section 1771.
- c. Any contract or subcontract entered into as a result of this Agreement will contain all of the provisions of this section.

24. Disadvantaged Business Enterprise (DBEs) Participation: This Agreement is subject to, and Subrecipient agrees to comply with, Title 49, Part 26 of the Code of Federal Regulations (CFR) entitled “Participation by Disadvantaged Business Enterprises in Department of Transportation (DOT) Financial Assistance Programs.” DBE’s and other small businesses, as defined in Title 49 CFR Part 26, are encouraged to participate in the performance of agreements financed in whole or in part with federal funds; however, DBE participation is not a condition of award. The NCTC DBE Information Form is attached hereto as “Exhibit B” and incorporated herein by this reference.

- a. Non-Discrimination: Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the performance of this Agreement. Subrecipient shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of United States Department of Transportation assisted contracts. Failure by Subrecipient to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy, as NCTC deems appropriate.
- b. Prompt Payments to DBE and Non-DBE Subcontractors: Subrecipient shall insert the following clauses in any contract funded under this Agreement:
 - (1) Contractor agrees to pay each subcontractor under this Agreement for satisfactory performance of its contract no later than 30 days from the receipt of each payment Contractor receives from Subrecipient. Any delay or postponement of payment from the above-referenced time frame may

occur only for good cause following written approval of Subrecipient. This clause applies to both DBE and non-DBE subcontracts.

- (2) Contractor agrees to return retainage payments to each subcontractor within 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment from the above-referenced time frame may occur only for good cause following written approval of Subrecipient. Pursuant to 49 CFR Section 26.29, a subcontractor's work will be deemed satisfactorily completed when all the tasks called for in the subcontract have been accomplished and documented as required by Subrecipient agency. If Subrecipient makes an incremental acceptance of a portion of the work hereunder, the work of a subcontractor covered by that acceptance will be deemed satisfactorily completed. This clause applies to both DBE and non-DBE subcontracts.

In the event Contractor fails to promptly return retainage as specified above, Subrecipient shall consider it a breach of this Agreement, which may result in the termination of this Agreement or other such remedy as Subrecipient agency deems appropriate including, but not limited to, administrative sanctions or penalties, including the remedies specified in Section 7108.5 of the California Business and Professions Code.

- (3) The foregoing requirements shall not be construed to limit or impair any contractual, administrative, or judicial remedies otherwise available to Contractor or subcontractor in the event of a dispute involving late payment or non-payment to the Contractor or deficient subcontract performance or noncompliance by a subcontractor.

c. Records: Subrecipient shall maintain records of all contracts and subcontracts entered into with certified DBEs and records of materials purchased from certified DBE suppliers. The records shall show the name and business address of each DBE contractor, subcontractor or vendor and the total dollar amount actually paid each DBE contractor, subcontractor or vendor. The records shall show the date of payment and the total dollar figure paid to all firms. Upon completion of the contract, a summary of these records shall be prepared and submitted to NCTC.

d. Termination of a DBE: In conformance with 49 CFR Section 26.53:

- (1) Subrecipient shall not permit its contractor to terminate a listed DBE subcontractor unless the contractor has received prior written authorization from Subrecipient's Project Manager. Subrecipient's Project Manager will authorize termination only if the Project Manager determines that the contractor has good cause to terminate the DBE subcontractor. As used in this Section, "good cause" includes those circumstances listed in 49 CFR Section 26.53(f)(3).
- (2) Prior to requesting Subrecipient's authorization to terminate and/or substitute a DBE subcontractor, the contractor shall give notice in writing to the DBE subcontractor, with a copy to Subrecipient, of its intent to request termination and/or substitution, and the reason for the request. The

DBE subcontractor shall have five days to respond to the contractor's notice and state the reasons, if any, why it objects to the proposed termination of its subcontract and why Subrecipient should not approve the contractor's action. Subrecipient may, in instances of public necessity, approve a response period shorter than five days.

- (3) If a DBE subcontractor is terminated or fails to complete its work for any reason, the contractor shall be required to make good faith efforts to replace the original DBE subcontractor with another DBE.
- e. **DBE Certification and Decertification:** If a DBE subcontractor is decertified during the life of the contract, the decertified subcontractor shall notify the contractor in writing with the date of decertification. If a subcontractor becomes a certified DBE during the life of the contract, the subcontractor shall notify the contractor in writing with the date of certification. The contractor shall then provide to Subrecipient's Project Manager written documentation indicating the DBE's existing certification status.
- f. **Noncompliance by Subrecipient:** Subrecipient's failure to comply with any requirement of this Section is a material breach of this Agreement, which may result in the termination of this Agreement or such other remedy as NCTC may deem appropriate.
- g. Any contract entered into by Subrecipient as a result of this Agreement shall contain all of the provisions of this Section.

25. **Non-Liability of NCTC:** NCTC shall not be liable to Subrecipient or any third party for any claim for loss of profits or consequential damages. Further, NCTC shall not be liable to Subrecipient or any third party for any loss, cost, claim or damage, either direct or consequential, allegedly arising from a delay in performance or failure to perform under this Agreement.
26. **Debarment Responsibilities:** Subrecipient agrees that it will comply with the provisions of 24 CFR Part 24 relating to the employment, engagement of services, awarding of contracts or funding of any contractors or subcontractors during any period of debarment, suspension or placement in ineligibility status.
27. **Costs and Attorneys' Fees:** If either party commences any legal action against the other party arising out of this Agreement or the performance thereof, the prevailing party in such action may recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and reasonable attorneys' fees.
28. **Governing Law and Choice of Forum:** This Agreement will be administered and interpreted under California law as if written by both parties. Any litigation arising from this Agreement will be brought in the Superior Court of Nevada County.
29. **Integration:** This Agreement represents the entire understanding of NCTC and Subrecipient as to those matters contained herein and supersedes all prior negotiations, representations, or agreements, both written and oral. This Agreement may not be modified or altered except in accordance with Section 11.

30. **Severability:** If any term or provision of this Agreement or the application thereof to any person or circumstance will, to any extent, be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those to which it is invalid or unenforceable, will not be affected thereby, and each term and provision of this Agreement will be valid and will be enforced to the fullest extent permitted by law, unless the exclusion of such term or provision, or the application of such term or provision, would result in such a material change so as to cause completion of the obligations contemplated herein to be unreasonable.
31. **Headings:** The headings of the various sections of this Agreement are intended solely for convenience of reference and are not intended to explain, modify, or place any interpretation upon any of the provisions of this Agreement.
32. **Authority:** Each person signing this Agreement on behalf of a party hereby certifies, represents, and warrants that he or she has the authority to bind that party to the terms and conditions of this Agreement.
33. **Ownership; Permission:** Subrecipient represents and warrants that all materials used in the performance of the project work, including, without limitation, all computer software materials and all written materials produced, are owned by Subrecipient or that all required permissions and license agreements have been obtained and paid for by Subrecipient. Subrecipient will defend, indemnify and hold harmless NCTC and its directors, officers, employees, and agents from any claim, loss, damage, cost, liability, or expense to the extent of any violation or falsity of the foregoing representation and warranty.
34. **Counterparts:** This Agreement may be executed in multiple counterparts, each of which will constitute an original, and all of which taken together will constitute one and the same instrument.
35. **Amendments Required by Federal or State Agencies:** If the FTA, FHWA, Caltrans, or any other federal or state agency having jurisdiction, requires a change to the terms of this Agreement, the parties will amend this Agreement as necessary, or will terminate it immediately.
36. **Ambiguities:** The parties have each carefully reviewed this Agreement and have agreed to each term and condition herein. No ambiguity will be construed against either party.
37. **Press Releases:** Each party will obtain other party's prior written approval of any press releases, or other public outreach materials, that include any reference to such other party or such other party's logo.
38. **FFATA Requirements:** Subrecipient agrees that it will comply with the requirements of the Federal Funding Accountability and Transparency Act (FFATA), including U.S. OMB guidance, "Reporting Subaward and Executive Compensation Information," 2 C.F.R. Part 170 [75 Fed. Reg. 55670 - 55671, September 14, 2010].
39. **Clean Air Act:** Subrecipient agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, including sections 174 and 176, subdivisions (c) and (d) (42 U.S.C. §§ 7504, 7506 (c) and (d)) and 40 CFR Part 93

(“Clean Air requirements”). Subrecipient agrees to report each Clean Air requirement violation to NCTC and understands and agrees that NCTC will, in turn, report each Clean Air requirement violation as required to assure notification to FTA and the appropriate EPA Regional Office. Subrecipient also agrees to include these requirements in each subcontract exceeding \$100,000 financed in whole or in part with Federal assistance provided by FTA.

40. Rebates, Kickbacks, or Other Unlawful Consideration: Subrecipient warrants that this Agreement was not obtained or secured through rebates, kickbacks or other unlawful consideration, either promised or paid to any NCTC employee. For breach or violation of this warranty, NCTC shall have the right, in its discretion: to terminate this Agreement without liability; to pay only for the value of the work actually performed; or to deduct from the Agreement price, or otherwise recover the full amount of such rebate, kickback or other unlawful consideration.
41. State Prevailing Wage Rates: If the Scope of Work is for a public works project pursuant to California Labor Code Section 1720, *et seq.*, including surveying work, then the following provisions apply:
 - a. Subrecipient shall comply with the State of California’s General Prevailing Wage Rate requirements in accordance with California Labor Code, Section 1770, and all Federal, State, and local laws and ordinances applicable to the work.
 - b. Any subcontract entered into as a result of this Agreement, if for more than \$25,000 for public works construction or more than \$15,000 for the alteration, demolition, repair, or maintenance of public works, shall contain all of the provisions of this Section.
 - c. When prevailing wages apply to the services described in the Scope of Work, transportation and subsistence costs shall be reimbursed at the minimum rates set by the Department of Industrial Relations (DIR) as outlined in the applicable Prevailing Wage Determination. See <http://www.dir.ca.gov>.
42. Equipment Purchase:
 - a. Written prior authorization by NCTC’s Project Manager is required before Subrecipient enters into any unbudgeted purchase order, or subcontract exceeding \$5,000 for supplies, equipment, or services not included in Exhibit A. Subrecipient shall provide an evaluation of the necessity or desirability of incurring such costs.
 - b. For purchase of any item, service or consulting work not covered in Subrecipient’s Cost Proposal and exceeding \$5,000 prior authorization by NCTC’s Project Manager, three competitive quotations must be submitted with the request, or the absence of bidding must be adequately justified.
 - c. Any equipment purchased as a result of this contract is subject to the following: “Subrecipient shall maintain an inventory of all nonexpendable property. Nonexpendable property is defined as having a useful life of at least one year and an acquisition cost of \$5,000 or more. If the purchased equipment is removed from use for the Project before the end of its useful life Subrecipient may either keep the

equipment for non-project purposes and credit NCTC in an amount equal to its fair market value, or sell such equipment at the best price obtainable at a public or private sale, and credit NCTC in an amount equal to the sales price. If Subrecipient elects to keep the equipment, fair market value shall be determined at Subrecipient's expense, on the basis of a competent independent appraisal of such equipment. Appraisals shall be obtained from an appraiser mutually agreeable to NCTC and Subrecipient, and if it is determined to sell the equipment, the terms and conditions of such sale must be approved in advance by NCTC."

- d. All subcontracts in excess \$25,000 shall contain the above provisions.

(Signature Page to Follow)

IN WITNESS WHEREOF, THE PARTIES HAVE ENTERED INTO THIS AGREEMENT AS OF THE DATE FIRST APPEARING ABOVE:

**REGIONAL ANALYSIS AND PLANNING
SERVICES, INC.**

Signature

APPROVED AS TO FORM:

LEGAL COUNSEL

**NEVADA COUNTY TRANSPORTATION
COMMISSION**

CHAIR

EXHIBIT A

SCOPE OF WORK

Regional Analysis and Planning Services, Inc.

Proposed Project Budget for 2025-2026 Rural Counties Task Force Training and Administrative Guidebook Update

January 22, 2025

Tasks	Estimated Timeframes	Estimated Costs
Update Rural Counties Task Force Administrative Guidebook	February 2026	\$6,000
Organize and implement training to include Overall Work Plan development, Local Assistance Invoicing and other topics as determined by the Rural Counties Task Force and Caltrans	March 2026	\$2,000
Provide training to Rural Counties Task Force members on updated Guidebook	May 2026	\$4,100
Other Direct Costs: lunch at CalHR rates, each training session for 30 attendees		\$ 1,140
Total Cost		\$13,240

EXHIBIT B

DISADVANTAGED BUSINESS ENTERPRISE INFORMATION FORM

Background

The term “Disadvantaged Business Enterprise” or “DBE” means a for-profit small business concern as defined in Title 49, Part 26.5, Code of Federal Regulations (CFR). It is the policy of the Nevada County Transportation Commission (NCTC), the California Department of Transportation (Caltrans), and the U.S. Department of Transportation that DBE's have the maximum opportunity to participate in the performance of contracts financed in whole or in part with Federal transportation funds. A certified DBE may participate in the performance of NCTC funded contracts as a contractor, subcontractor, joint venture partner, or as a vendor of material or supplies.

Requirements and Purpose of Form

The Subrecipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of subcontracts. Even if no DBE participation will be reported, the Subrecipient shall check the “No DBE Participation” option below (Option #1), and sign and return this form.

Resources

The California Unified Certification Program (CUCP) may be used for DBE certification and to identify firms eligible to participate as DBE's. The CUCP database may be accessed online at <http://www.californiaucp.com> If you believe a firm is certified but cannot locate it in the CUCP database, you may contact the CalTrans Office of Certification toll free number 1-866-810-6346 for assistance. If you do not have internet access, you may order a written directory of certified DBE firms from the CalTrans Division of Procurement and Contracts/Publication Unit, 1900 Royal Oaks Drive, Sacramento, CA 95815, Telephone: (916) 445-3520.

DBE/UDBE Participation Information (*Subrecipient must check at least one of the options below, provide required information regarding certified DBE's, and sign this Information Sheet on page 3*)

Option #1 - No Certified DBE participation proposed for this contract.

Option #2 - It is proposed that the following DBE(s) be used on this contract:

(Please attach an additional sheet if necessary)

Name of Certified DBE

DBE Certification No.

DBE Address

DBE Telephone No.

DBE E-Mail Address

EXHIBIT B

Annual Gross Receipts (check one):

<input type="checkbox"/>	Less than \$500,000	_____
<input type="checkbox"/>	\$500,000-\$1 million	Age of Firm
<input type="checkbox"/>	\$1 million-\$2 million	
<input type="checkbox"/>	\$2 million-\$5 million	
<input type="checkbox"/>	Over \$5 million	

Capacity of DBE (*e.g., contractor, subcontractor, vendor*)

\$ Amount DBE Participation

Description of services or materials to be provided by DBE

Name of Certified DBE

DBE Address

DBE Certification No.

DBE Telephone No.

DBE E-Mail Address

Annual Gross Receipts (check one):

<input type="checkbox"/>	Less than \$500,000	_____
<input type="checkbox"/>	\$500,000-\$1 million	Age of Firm
<input type="checkbox"/>	\$1 million-\$2 million	
<input type="checkbox"/>	\$2 million-\$5 million	
<input type="checkbox"/>	Over \$5 million	

Capacity of DBE (*e.g., contractor, subcontractor, vendor*)

\$ Amount DBE Participation

Description of services or materials to be provided by DBE

Submitted by:

Signature

Date

Print Name and Title

LOU CECI – Nevada City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 720.12

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Election of Officers for Calendar Year 2026

DATE: January 21, 2026

RECOMMENDATION: Elect the Chair and Vice Chair for Calendar Year 2026

BACKGROUND: This action is per NCTC's Policies and Procedures Manual: Officers and Duties, found on page 11: "The officers of the NCTC shall be Chair and Vice Chair who serve for a period of one calendar year. The offices of Chair and Vice Chair shall be elected by a majority vote of the members present at the January meeting or at the next NCTC meeting after a vacancy occurs. A vacancy shall be filled by the election of the majority of the members present at the meeting."

LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 2 to the FY 2025/26 Overall Work Program, Resolution 26-04

DATE: January 21, 2026

RECOMMENDATION: Adopt Resolution 26-04 approving Amendment 2 to the FY 2025/26 Overall Work Program (OWP).

BACKGROUND: Resolution 26-04 approves the changes to the FY 2025/26 OWP budgets described below:

Table 1, Budget Summary, in preparation for NCTC staffing changes (a planned retirement and new hires) the OWP Revenue and expenditure budgets are modified as described below.

The Revenue budget shows an increase in LTF administration revenue and decreases in LTF planning and LTF contingency revenues. The Expenditure budget for Salary and Benefits has been increased by a total of \$133,375.35. LTF Budget contingency funds were utilized to cover the increases in Salary and Benefits.

Table 2 Direct Costs, no changes.

Table 3 indirect Costs, \$60 increase in Professional & Service Organizations budget due to increase in CalACT membership dues.

Tables 4, 5, and 6 show the details of the changes summarized in Tables 1 and 3.

attachments

RESOLUTION 26-04
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION

APPROVAL OF AMENDMENT 2 TO THE FY 2025/26 OVERALL WORK PROGRAM

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolution 25-32 approved Amendment 1 to the FY 2025/26 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A1642 between Caltrans and NCTC are incorporated by reference as part of the FY 2025/26 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 2 of the FY 2025/26 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2025/26 Overall Work Program is approved as follows:

\$1,184,563.25	Local Transportation Funds (LTF)
\$ 513,028.48	Rural Planning Assistance (RPA) Formula Funds
\$ 96,897.56	Rural Planning Assistance (RPA) Grant Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 50,253.87	Rural Counties Task Force Dues (RCTF)
\$ 178,972.51	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	Airport Land Use Commission (ALUC)
\$ 120,080.34	Senate Bill 125 Planning & Administration (SB125)
\$ 170,000.00	Strategic Partnership Grant (FTA 5304)
\$ 97,406.95	Regional Surface Transportation Program (RSTP)
\$2,433,702.97	Total Budget FY 2025/26

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2025/26 for transportation planning and programming, \$824,588 of FY 2025/26 revenues for administration of Transportation Development Act funds, and \$216,204.25 of FY 25/26 and prior year Local Transportation Funds as carryover and contingency.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Attest: _____

Chair
Nevada County Transportation Commission

Dale D. Sayles
Administrative Services Officer

Nevada County Transportation Commission



2025/26 Overall Work Program

Draft – March 19, 2025

Final – May 21, 2025

Amendment 1 – November 12, 2025

Amendment 2 – January 21, 2026

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NCTC FY 2025/26 Amendment #2

Overall Work Program

Executive Summary

A Summary of the Overall Work Program

The Overall Work Program (OWP) and Budget is an annual statement of activities, priority planning studies, and financial resources available to the Nevada County Transportation Commission to implement ongoing state and regional transportation planning. Although the Overall Work Program is a requirement of Caltrans, the program serves to inform elected officials and residents about the upcoming transportation planning efforts in Nevada County.

Funding Sources

NCTC uses a variety of local and state formula and discretionary funding sources to deliver the OWP. The FY 2025/26 Amendment #2 budget is \$2.4 million to support the fiscal administration, planning activities, and consultant contracts.

Local Funding

Local Transportation Funds

- 1/4 of a cent of existing state sales tax

Regional Traffic Mitigation Fees

- Generated from regional development fees

Airport Land Use Commission Fees

- Generated from application reviews



State Funding

State Transportation Improvement Program

- Formula funds for planning activities

Rural Planning Assistance

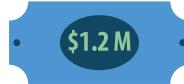
- Formula and discretionary grants for rural counties such as Nevada

Caltrans Planning Grants

- Competitive discretionary grants for planning activities

Rural County Task Force (RCTF) Dues

- Dues paid by RCTF Member Agencies



OWP Development Process

The program is developed in coordination with member agencies to ensure continuous and comprehensive development of the county's transportation system.

Feb

NCTC Develops the Draft OWP Based on Known Funding Sources and Planning Activities

March

Local Agencies and Caltrans Review the OWP and Provide Comments or New Planning Studies for Consideration

April

NCTC Revises the OWP

May

NCTC Presents the OWP to the Commission and Caltrans for Approval

Annual Administration & Planning Activities (Work Elements = WE)

- General Services (WE 1.1)** - Agency administration, policy advocacy, and public outreach.
- Fiscal Administration (WE 1.2)** - Accounting and billing.
- Transportation Planning (WE 2.1)** - Regional planning and data collection.
- Transportation Improvement Program (WE 2.2)** - Monitoring and implementation of State Transportation Improvement Program funding and projects.
- Transit and Paratransit Programs (WE 2.3)** - Coordination, planning, tracking of transit service efficiencies in western and eastern Nevada County.
- Coordination of Regional Planning (WE 2.4)** - Planning studies and coordination with adjacent counties, Caltrans, and other state agencies on statewide studies and policies.
- Airport Land Use Commission Planning and Reviews (WE 2.4.2)** - Monitor and promote appropriate land uses within the vicinity of Nevada County and Truckee Tahoe Airports.
- Rural Counties Task Force Administration (WE 2.4.5)** - NCTC serves as the fiscal administrator and moderator for the rural advisory group to the California Transportation Commission.
- California Academy for Regional Leaders Administration (WE 2.4.5.A.)** - NCTC, serving as the fiscal administrator for the Rural Counties Task Force (RCTF), will identify RCTF candidates to participate in the California Association of Councils of Government's California Academy for Regional Leaders training program.
- RCTF Administrative Manual and Training (WE 2.4.5.B.)** - NCTC, serving as the fiscal administrator for the Rural Counties Task Force (RCTF), will coordinate with the Association of Monterey Bay Area Governments to update the RCTF Administrative Guidebook and host a training workshop for RCTF member agencies.

FY 2025/26 Carryover Planning Activities

- Regional Transportation Plan Update (WE 2.1.1)** - 20-year long-range transportation plan for Nevada County that identifies all needed improvements and anticipated funding.
- Reinvisioning Transit in Western Nevada County (WE 2.3.4)** - NCTC is funding a comprehensive review of existing transit services that will explore future service models that can more effectively and efficiently serve residents in the incorporated cities and rural communities.
- Zion St. Mobility/School Access Study (WE 2.4.3)** - NCTC is funding a planning study to analyze cost-effective improvements on Zion and Sacramento Streets in Nevada City to improve safety and pedestrian and bicycle connectivity to three nearby schools.

FY 2025/26 New Administration Activities

- SB 125 Planning and Administration (WE 2.3.5)** - NCTC is the funding administrator for Senate Bill 125 that flows to the Nevada County Transit Services Division and the Town of Truckee for transit related capital improvements.



NEVADA COUNTY TRANSPORTATION COMMISSION

CREATING A BETTER FUTURE BY BUILDING UPON SUCCESSES OF THE PAST



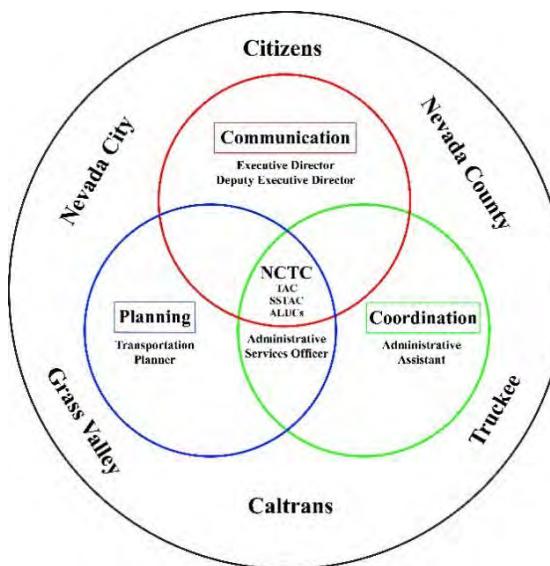
MISSION STATEMENT

The mission of the Nevada County Transportation Commission is to plan, communicate, and coordinate with the citizens and decision makers of Grass Valley, Nevada City, Nevada County, Town of Truckee, and with Caltrans to identify transportation needs, propose solutions, and assist in implementing projects to create a balanced regional transportation system, while protecting the rural qualities and historic character of Nevada County.

Activities to Achieve the Mission Include, But are not Limited to, the Following:

- ✓ NCTC develops a *Regional Transportation Plan (RTP)* which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.
- ✓ NCTC interacts with the community through workshops, news media outlets, the NCTC website, and through social media platforms.
- ✓ NCTC develops and adopts a *Regional Transportation Improvement Program (RTIP)* that is consistent with the RTP.
- ✓ NCTC conducts a comprehensive planning process in the development of its annual *Overall Work Program* so that funds expended on planning projects will implement the goals of the RTP.
- ✓ NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.
- ✓ NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.
- ✓ NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.
- ✓ NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.
- ✓ NCTC administers *Transportation Development Act* funds to ensure all statutory requirements are met, including the identification of the region's transit needs.
- ✓ NCTC manages *Regional Surface Transportation Program* funds, *Regional Transportation Mitigation Fee* funds, *Congestion Mitigation and Air Quality Improvement Program* funds, *Carbon Reduction Program*, and *Regional Improvement Program* funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.

Nevada County Transportation Commission Organization Flow Chart



Nevada County Transportation Commission (NCTC)

NCTC is a Regional Transportation Planning Agency (RTPA) created pursuant to Title 7.88 of the State of California Government Code, Section 67920. As the RTPA for Nevada County, NCTC coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee. The NCTC board has seven members. Four members are appointed by the Board of Supervisors and three are appointed by the incorporated municipalities in the County. The Board of Supervisors appoints two of its members and two County at-large representatives. The municipalities appoint three city/town council members; one each from Nevada City, Grass Valley, and the Town of Truckee.

Technical Advisory Committee (TAC)

The TAC is made up of representatives of public transit operators, local public works and planning departments, public airport operators, the air pollution control district, and Caltrans. The Committee provides technical input on transportation issues and ensures there is coordination and cooperation in the transportation planning process.

Social Services Transportation Advisory Council (SSTAC)

The SSTAC is made up of potential transit users who are representatives of the general public; seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local social service and consolidated transportation providers; and Truckee residents who represent the senior and Latino communities. The goal of the SSTAC is to maintain and improve transportation services to the residents of Nevada County, particularly the underserved and under-represented members of the community, such as the elderly and disabled. The SSTAC recommends action to the Commission relative to the unmet transit needs findings, and advises the Commission on transit issues, including coordination and consolidation of specialized transportation services.

Airport Land Use Commissions (ALUCs)

The Nevada County Transportation Commission has been designated as the Airport Land Use Commission for the Nevada County Airport and provides staff for the Truckee Tahoe ALUC. The purpose of Airport Land Use Commissions is to protect public health, safety, and welfare by ensuring the orderly expansion of airports and adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within the areas around the airports, to the extent that these areas are not already devoted to incompatible uses.

Nevada County Demographics

As of January 1, 2024, the population of Nevada County was estimated at 100,177. The largest municipality is Truckee with a population of 16,778, followed by Grass Valley at 13,400 and Nevada City at 3,347. The population of the unincorporated portion of the County was 66,652. The Race and Ethnicity data for Nevada County on Census.gov reported the racial makeup of the county as 83.7% White, followed by 10.2% Hispanic, 1.4% Asian, 1.0% Native American, 0.4% Black or African American, 0.1% Native Hawaiian and Pacific Islander, and 3.4% Some Other Race. The data at Census.gov indicates that 11% of the population was below the poverty level.

OVERALL WORK PROGRAM INTRODUCTION

NCTC annually adopts a budget through the preparation of an Overall Work Program (OWP). This work program includes specific “Work Elements” that describe the planning projects and associated activities that are to be conducted, and identifies the type of funds that will pay for the expenditures, such as Rural Planning Assistance (RPA), Local Transportation Funds (LTF), Regional Surface Transportation Program (RSTP), Planning, Programming, and Monitoring (PPM), or Federal Transit Administration (FTA). A Memorandum of Understanding (MOU) between NCTC, the Cities of Grass Valley and Nevada City, the Town of Truckee, and the County of Nevada provides the framework for NCTC’s coordination of regional transportation planning with local governments in Nevada County. The Commission staff prepares a draft OWP and in accordance with the MOU, solicits and integrates comments from each of the jurisdictions. The proposed work program is then submitted to the Commission for approval and forwarded to Caltrans. Caltrans, as the grantor of Rural Planning Assistance funds and Federal Transit Assistance funds, approves the OWP. The budget reflects the on-going regional transportation planning process in Nevada County. Major concerns of each of the jurisdictions and Caltrans are reflected in the elements and levels of funding. The OWP is updated each year to report on the progress of identified projects, propose new or continuing projects for the ensuing year, and to provide an estimate of the required funding of the OWP work elements.

Public Participation

Public involvement is a major component of the transportation planning and programming processes. NCTC makes a concerted effort to solicit public input from all Nevada County residents, including under-represented groups, in many aspects of transportation planning within Nevada County. Specific examples are listed below:

- NCTC maintains a website (www.nctc.ca.gov), a Facebook page, and a Twitter account to keep the public informed of transportation planning and programming efforts underway in Nevada County. Agendas are posted on the bulletin boards of local jurisdictions and emailed to mobile home parks, residential homeowners associations, senior centers, environmental advocates, associations representing the private sector, and individuals that have asked to be included on the distribution list. Citizens are encouraged to attend and speak at NCTC meetings on any matter included for discussion on the agenda at that meeting.
- Articles on the preparation of the Regional Transportation Plan (RTP) and Regional Transportation Improvement Program (RTIP), as well as the public comment periods, are posted on the NCTC website.
- Copies of the Draft RTP are made available for review at the main public libraries in western and eastern Nevada County, as well as on the NCTC website.
- Press releases are sent to the media establishments in western and eastern Nevada County announcing the Draft RTP is available for review and comment and noting some key findings.
- Public hearings are held and noticed in the main newspapers in western and eastern Nevada County prior to adoption of the RTP and RTIP.
- Each year public notifications are sent out to encourage participation in transportation planning processes, such as the annual unmet transit needs public hearing and numerous public workshops relating to the transportation projects and planning activities of NCTC.
- In accordance with AB52, NCTC conducts outreach and Tribal Consultation on any projects for which NCTC is lead agency and files a Notice of Preparation, Notice of Mitigated Negative Declaration or Notice of Negative Declaration. While there are currently no federally recognized tribes located within Nevada County, NCTC consults with the Native American Heritage Commission to identify Native American tribal organizations with historic or cultural interests regarding lands in Nevada County. These groups include but are not limited to the Nisenan of the Nevada City Rancheria and United Auburn Indian Community (UAIC).
- NCTC consults with USDA Forest Service Tahoe National Forest and Bureau of Land Management.

Regional Issues, Needs, and Goals

The main transportation issues in western Nevada County are related to providing adequate multimodal transportation infrastructure and services to meet the needs of the County, while maintaining and enhancing the rural character and environmental qualities of the area. In western Nevada County, interregional traffic adds to the existing challenge and need to maintain and improve the transportation system.

In eastern Nevada County, the issues also stem from the challenges to meet the needs related to the high volumes of traffic generated by travelers taking advantage of the world-class recreational opportunities available in the Truckee-North Tahoe area. In addition to discretionary recreation demand travel, high housing costs have increased daily commuter trips into and out of the Truckee/North Tahoe region. To address these issues requires a multimodal and multijurisdictional approach to transportation planning in the region.

Acquiring adequate and timely funding for transportation improvements is the central need within all of the Nevada County issues. Implementation of highway and regional roadway improvements will be key to providing efficient operations, while improving safety and air quality. The 2020 Census reported that approximately 28.5% of the county population was over 65 years of age, between 2010 and 2020 that population increased from 19.6% to 28.5%, and it is projected that by 2030 this population is expected to increase to over 40%. As the population of residents over the age of 65 increases, it will result in increased demand for public transit services in Nevada County. Additional local, state, and federal transit operating and capital revenues, will be necessary in order to meet the additional demand placed on the public transit systems.

Transportation issues facing Nevada County which have been identified as regionally significant include the following:

- Insufficient state, federal, and local transportation revenues
- Air quality/greenhouse gas emission reductions
- Coordination of land use, air quality, and transportation planning
- Providing and maintaining a transportation system that enhances safety, the efficient movement of all people, goods, services, and information, and environmental quality
- Efficient implementation of new technologies, including zero-emission bus fleets and charging technology
- High cost of housing and short-term rentals increasing commute trips and distances
- Improvements to the regional transportation system to ensure safe and efficient emergency evacuation

Recognition of these issues leads to the overall goal of the Regional Transportation Plan, which is to provide and maintain a transportation system that enhances safety, the efficient movement of all people, goods, and services, and environmental quality. In the Policy Element this overarching goal is divided into the following four goals:

- 1) Provide for the safe and efficient movement of all people, goods, services, and information;
- 2) Reduce adverse impacts on the natural, social, cultural, and historical environment and the quality of life;
- 3) Develop an economically feasible multimodal transportation system;
- 4) Create and maintain a comprehensive, multi-modal transportation system to serve the needs of the County.

The following list of projects and planning efforts indicates progress made toward implementing the goals of the Regional Transportation Plan:

- Support of ongoing operation of Nevada County Connects, Truckee Tahoe Area Regional Transit, and associated paratransit services
- SR 49-La Barr Meadows Road Signalization and Widening project, constructed 2013
- SR 20/49 Dorsey Drive Interchange project, constructed 2014
- SR 49 Bicycle and Pedestrian Improvement project, constructed 2014
- SR 49 Signal Pre-emption, programmed 2012 STIP, constructed 2015/16
- SR 89 “Mousehole” Grade Separation, programmed 2012 STIP, constructed 2015/16
- Northeast Grass Valley Sidewalk Improvements, constructed 2015/16
- Newtown Road Class II/III Bike Lanes, constructed 2016/17
- Nevada County Active Transportation Plan, 2018/19
- SR 49 Multimodal Corridor Plan, 2019/20
- SR 174/20 Intersection Analysis, 2019/20
- NCTC Travel Demand Model Update, 2019/20
- Town of Truckee Transit Center Relocation Feasibility Study, 2020/21
- Western Nevada County Transit Development Plan 2021/22
- SR 49 Comprehensive Multimodal Corridor Plan 2021/22
- SR 49-La Barr Meadows to McKnight Way, Environmental Impact Report 2021/22, Plans, Specifications, and Estimates 2023/24
- SR-49 Interstate 80 to McKnight Way Safety Needs Assessment 2021/22
- Ready Nevada County Extreme Climate Event Mobility and Adaptation Plan, 2021/22
- Legacy Trail – Brockway Multi-use Path, Construction 2021/22
- Legacy Trail Phase 4, Plans, Specifications, and Estimate, 2021/22
- Church Street Extension and Trout Creek Restoration, Plans Specifications, and Estimates 2021/22
- Truckee Railyard Mobility Hub, Right of Way Acquisition, Plans Specifications, and Estimate, 2022/23
- West River Streetscape Improvement Project, Plans, Specifications, and Estimate, 2022/23
- Town of Truckee Microtransit Feasibility Study 2022/23
- Coldstream/I-80 Off Ramp Roundabout, Construction 2022/23
- SR 20 Omega Curve Correction, Planning, Environmental, and Design completed. Construction completion target: Winter 2025.
- SR 49 Multi-modal Corridor Improvement Project was awarded \$13.8 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 174/49/20 Roundabout and Active Transportation Safety Project was awarded \$5.4 million from the Active Transportation Program, 2022/23. Construction to begin FY 2026/27.
- SR 49 Corridor Improvement Project: 2023/24 - \$14.6 million awarded of Trade Corridor Enhancement Program (TCEP) funding for southbound improvements between McKnight Way Interchange and La Barr Meadows Road. Construction to begin FY 2025/26.
- SR 49 Grass Valley Wildfire Evacuation Route Project: 2023/24 - \$35 million awarded of Local Transportation Climate Adaptation Program (LTCAP) funding. Construction to begin FY 2025/26.

Federal Planning Factors:

As shown in the chart below, the Federal Planning Factors have been integrated into NCTC's FY 2025/26 OWP:

1. Support the economic vitality of the region, especially by enabling global competitiveness, productivity, and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-motorized users.
4. Increase the accessibility and mobility of people and for freight.
5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth, housing, and economic development patterns.
6. Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.
7. Promote efficient system management and operation.
8. Emphasize the preservation of the existing transportation system.
9. Improve the resiliency and reliability of the transportation system and reduce or mitigate stormwater impacts of surface transportation.
10. Enhance travel and tourism.

<u>Planning Factors</u>	WE 1.1	WE 1.2	WE 2.1	WE 2.1.1	WE 2.2	WE 2.3	WE 2.3.4	WE 2.3.5	WE 2.4	WE 2.4.2	WE 2.4.3	WE 2.4.5	WE 2.4.5a	WE 2.4.5b
Economic Vitality	X	X	X	X	X	X	X	X	X			X		
Safety	X		X	X	X	X	X		X	X	X	X		
Security	X		X	X	X	X	X		X			X		
Accessibility	X		X	X	X	X	X		X		X	X		
Environment	X		X	X	X	X	X		X			X		
Connectivity	X		X	X	X	X	X		X	X		X		
System Management & Operation	X	X	X	X	X	X	X	X	X	X	X	X	X	X
Preservation	X		X	X	X	X	X		X	X		X		
Resiliency & Reliability	X	X	X	X	X	X	X	X	X			X		
Travel & Tourism	X		X	X	X	X	X		X			X		

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION

Public involvement is a major component of NCTC's planning process. The activities and products from Project 1.1, General Services and Communication, are intended to provide the public with complete information and timely notices, thereby giving full public access to key decisions.

Work Element 1 incorporates the following activities that are an integral part of accomplishing NCTC's Mission:

- *NCTC interacts with the community through workshops, news media outlets, NCTC webpage, and social media platforms.*
- *NCTC conducts a comprehensive planning process in the development of its annual Overall Work Program so that funds expended on planning projects will implement the goals of the RTP.*

NCTC has the statutory responsibility to administer Transportation Development Act (TDA) funds, and to ensure that all expenditures of TDA funds are in conformity with the Regional Transportation Plan (RTP). NCTC also administers funds received from the Regional Surface Transportation Program (RSTP) and the Regional Transportation Mitigation Fee (RTMF) program. The work performed under Project 1.2, Fiscal Administration, has been incorporated into the NCTC Mission as follows:

- *NCTC administers Transportation Development Act funds to ensure all statutory requirements are met, including the identification of the region's transit needs.*
- *NCTC manages Regional Surface Transportation Program funds, Regional Transportation Mitigation Fee funds and Regional Improvement Program funds in accordance with Federal acts and statutes promulgated by the State of California, selecting and funding eligible transportation improvement projects based upon those that are most effective and beneficial to the region.*

Through communication, collaboration, and public outreach activities, Work Element 1 incorporates the ten Federal Planning Factors (see page I-5) into the NCTC planning program.

Information and data developed through these activities are included in the Regional Transportation Plan and in transit planning documents.

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.1 - General Services and Communication

Purpose: Conduct communication and public outreach activities. Provide administrative and financial support for the operation of the Nevada County Transportation Commission and its advisory committees through the activities listed below.

Additional/Continuing Work:

- Public information and outreach activities (LTF)
- Preparation of agendas, minutes, notices, and correspondence (LTF)
- Track legislation pertinent to the transportation planning process (LTF)
- Technical Advisory Committee (TAC) activities (LTF)
- Provide staff services to SSTAC (LTF)
- Personnel administration (LTF)
- Maintain and update the NCTC website (LTF)
- Office lease (LTF)
- Purchase equipment (LTF)
- Maintain the Commission's office and equipment (LTF)
- Press releases and social media platforms (LTF)
- Reports on legislative measures and monitor legislation that impacts transportation planning. (LTF)
- Update Conflict of Interest Code (LTF)
- Update DBE Program (LTF)
- Coordination with public safety agencies regarding the safety and security of the transportation system (LTF)
- Coordinate implementation of projects in the Regional Transportation Mitigation Fee (RTMF) Program. (LTF)
- Work with Nevada County, Grass Valley, and Nevada City to implement projects included in the multi-year Congestion Mitigation Air Quality (CMAQ) project listing. (LTF)
- Apply for FTA planning grants. (LTF)
- Annual Legislative Platform (LTF)

Products:

- Documentation of Commission and/or TAC meetings (Bimonthly)
- Executive Director's Reports (Bimonthly)
- Personnel reviews (Annual)
- FTA Section 5311 Program of Projects (Mar 26)

Budget 1.1

Revenues:		
	LTF	\$396,545.37
	RTMF	\$7,500.00
Total		404,045.37
Expenditures:		
	Staff	\$294,741.23
	Indirect	\$51,304.14
	Consulting	\$58,000.00
Total		\$404,045.37

Totals may not equal addition of amounts in columns due to rounding.

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration

Purpose: Administer funds held by NCTC in accordance with the provisions of the TDA Guidelines and State and Federal requirements through the activities listed below.

Previous Work:

- Develop and oversee Overall Work Program and annual budgets
- Oversee fiscal and performance audits, as required
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations
- Preparation of State Controller's Annual Report
- Annual "Unmet Transit Needs" public hearing (SSTAC)
- Preparation of monthly financial reports
- Review and process claims for TDA funds
- Reports to Caltrans regarding FTA grants and RPA funds
- Update transportation/transit claim guidelines and forms
- Administer the Regional Surface Transportation Program
- Accounting/payroll
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies
- Triennial Performance Audit for FYs 2021/22, 2022/23, and 2023/24

Additional/Continuing Work:

- Develop and oversee Overall Work Program and annual budgets (LTF)
- Oversee fiscal and performance audits, as required (LTF)
- Provide assistance to claimants in completing claims and resolving audit findings and/or recommendations (LTF)
- Preparation of State Controller's Annual Report (LTF)
- Annual "Unmet Transit Needs" public hearing (LTF)
- Preparation of monthly financial reports (LTF)
- Review and process claims for TDA funds (LTF)
- Reports to Caltrans regarding FTA grants and RPA funds (LTF)
- Update transportation/transit claim guidelines and forms (LTF)
- Administer the Regional Transportation Mitigation Fee Program (RTMF)
- Administer the Regional Surface Transportation Program (LTF)
- Accounting/payroll (LTF)
- Coordination of community transit services and funding with Consolidated Transportation Service Agencies (LTF)
- Administer Federal Transit Administration revenues (5311, Cares Act, and CRRSAA) (LTF)
- Monitor ridership, expenditures, and revenue data for each system. (LTF)
- Check operational performance indicators for each system. (LTF)
- Coordination of the Social Services Transportation Advisory Council (SSTAC) (LTF)
- Administer Federal Transit Administration 5311 revenues. (LTF)

Products:

- Closeout FY 2024/25 OWP (Sept 25)
- State Controller's Annual Report (Dec 25)
- Manage FY 2025/26 Overall Work Program (July 25-June 26)

WORK ELEMENT 1 - COMMUNICATION AND COORDINATION (continued)

Project 1.2 - Fiscal Administration (continued)

Products (cont.):

- Draft FY 2026/27 Overall Work Program (Mar 26)
- Final FY 2026/27 Overall Work Program (May 26)
- Completed Fiscal and Compliance Audit (Mar 26)

- Accounting Reports/Payroll/Payment Authorizations/Tax Reports (Ongoing)
- Financial reports (Monthly)
- Findings of Apportionment (Feb 26)

Budget 1.2

Revenues:		
	LTF	\$469,743.00
	LTF Carryover	\$16,730.52
Total		\$486,473.52
 Expenditures:		
	Staff	\$358,943.94
	Indirect	\$62,479.58
	Fiscal Audits	\$65,050.00
Total		\$486,473.52

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING

NCTC has the responsibility to prepare and adopt a Regional Transportation Plan (RTP) directed to the achievement of a coordinated and balanced regional transportation system. The plan is to be action-oriented and pragmatic, considering both the short-and-long term future, and is to present clear, concise policy guidance to local and state officials. Projects 2.1 (Transportation Planning), 2.1.1 (Nevada County Regional Transportation Plan Update), 2.2 (Transportation Improvement Programs), 2.3 (Transit and Paratransit Programs), and 2.4 (Coordination of Regional Planning), are tied to the NCTC Mission by the following activities:

- *NCTC develops a Regional Transportation Plan (RTP) which includes the actions, funding recommendations, and policy direction necessary to meet the needs of each transportation system component in the region.*
- *NCTC develops and adopts a Regional Transportation Improvement Program that is consistent with the RTP.*
- *NCTC reviews transportation plans and programs of member agencies and endorses them based on consistency with the RTP and RTIP. In keeping with this responsibility, the NCTC strives to be creative in assisting the region in developing the revenues to construct improvement projects.*
- *NCTC communicates and participates in workshops with Caltrans on proposed projects to be developed in the County of Nevada to ensure that the policies and goals of the RTP are implemented.*
- *NCTC coordinates with regional transportation planning agencies on legislation and statewide policy issues to ensure the region receives appropriate attention and funding from the State of California and the Federal government.*
- *NCTC participates in interregional planning projects to ensure Nevada County projects support both regional and statewide transportation goals.*

The following activities and products included in Work Element 2 are appropriate uses of Rural Planning Assistance Funds:

- ✓ Participate in Federal and State Clean Air Act transportation related air quality planning activities. (Projects 2.1 and 2.2)
- ✓ Develop and/or modify tools that allow for better assessment of transportation impacts on community livability and emergency preparedness (e.g. integration of GIS and census data into the regional traffic model and development of performance measurement tools and strategies). (Projects 2.1 and 2.4)
- ✓ Identify and document transportation facilities, projects, and services required to meet the regional and interregional mobility and access needs. (Projects 2.1, 2.2, and 2.3)
- ✓ Define solutions and implementation issues in terms of the multimodal transportation system, land use and economic impacts, financial constraints, air quality and environmental concerns (including wetlands, endangered species, and cultural resources). (Projects 2.1 and 2.2)
- ✓ Assess the operational and physical continuity of transportation system components within and between metropolitan and rural areas, and interconnections to and through regions. (Projects 2.1, 2.3, and 2.4)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

- ✓ Conduct transit needs public hearings and prepare transit development plans and transit marketing plans as appropriate. (Project 2.3)
- ✓ Investigate methods to reduce vehicle travel and methods to expand and enhance travel services. (Projects 2.3 and 2.4)
- ✓ Incorporate transit and intermodal facilities, bicycle transportation facilities, and pedestrian walkways in projects where appropriate. (Projects 2.1, 2.2 and 2.3)
- ✓ Participate with regional, local and state agencies, the general public, and the private sector in planning efforts to identify and implement policies, strategies, programs and actions that maximize and implement the regional transportation infrastructure. (Projects 2.1, 2.2, 2.3, and 2.4)
- ✓ Conduct collaborative public participation efforts to further extend transportation planning to communities previously not engaged in discussion. (Project 2.1 and 2.3)
- ✓ Create, strengthen, and use partnerships to facilitate and conduct regional planning activities between Caltrans, RTPAs, Metropolitan Planning Organizations (MPOs), transit districts, cities, counties, the private sector, and other stakeholders. (All WE 2 Projects)
- ✓ Use partners to identify and implement policies, strategies, programs and actions that enhance the movement of people, goods, services, and information. (Projects 2.1 and 2.3)
- ✓ Ensure that projects developed at the regional level are compatible with statewide and interregional transportation needs. (Projects 2.2 and 2.4)
- ✓ Conduct planning and project activities (including corridor studies, and other transportation planning studies) to identify, develop, and monitor current and future STIP projects. (Projects 2.1 and 2.2)
- ✓ Implement ways to meet transportation needs by using existing transportation facilities more efficiently. Encourage owners and operators of transportation facilities/systems to work together to develop operational objectives and plans maximizing utilization of existing facilities. (Projects 2.1, 2.3 and 2.4)
- ✓ Document environmental and cultural resources and develop and improve coordination between agencies using Geographic Information Systems (GIS), Intelligent Transportation Management Systems (ITMS), and other computer-based tools. (Projects 2.1 and 2.4)

Work Element 2, Regional Transportation Planning, incorporates the ten Federal Planning Factors into the NCTC planning program (see page I-6).

Monitoring safety and operational data of transportation facilities and services in Projects 2.1 and 2.3 will aid NCTC efforts to incorporate “safety” and “security” within the planning process. Through expanded Technical Advisory Committee meetings, transportation planning will be coordinated with emergency preparedness plans in the region. Systems management and operational data will be used to identify opportunities to increase transit ridership and develop operational improvements for regional transportation facilities. Management and operations data will also be key components in guiding capital investment plans for regional transportation system facilities and services. Planning activities will include coordination with nonemergency human service transportation providers. NCTC will also provide information to regional transit operators to ensure appropriate safety, security, and operational training opportunities are provided.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Transportation Planning

Purpose: Regional planning and implementation, monitoring the regional transportation system, and implementation of the Regional Transportation Plan through the activities listed below.

- Update travel demand models and circulation plans.
- Coordinate the RTP with Caltrans planning documents.
- Coordinate the RTP with county, town, and city general plans.
- Complete planning studies on projects in the RTP to be programmed in the RTIP.
- Plan and coordinate local, regional, state, and federal funding for RTP projects (e.g., RTMF, STIP, RSTP, SHOPP, CMAQ, and federal grants).

Previous Work:

- NCTC staff participated in meetings and workshops related to current State funding opportunities and provided input on State guidelines development and eligibility requirements for future grant funding cycles.
- NCTC staff participated in an I-80 Focus Group meeting with Nevada County OES and Sheriff's Office Staff, Truckee CHP, Truckee Fire, Caltrans and various affected local agencies to discuss short-term coordination, evacuation and detouring issues, and long-term Planning Opportunities to be prepared for future disasters.
- NCTC staff continued collecting and analyzing freight data on SR 49 in relation to I-80 emergency detours and continued coordinating with Caltrans District 3 to discuss potential wildfire evacuation climate adaptation projects that could help to reduce evacuation times in the SR 49 corridor.
- NCTC Staff researched and participated in meetings regarding evacuation initiatives and current climate related impacts.
- NCTC staff continued to meet with Nevada County OES staff and consultant firm Ladris to discuss evacuation routes and emergency evacuation scenarios and simulations.
- NCTC and the Nevada County Office of Emergency Services continued to discuss coordination and partnership opportunities in relation to a mutual desire to conduct coordinated wildfire/evacuation research with the University of California Los Angeles Environmental Engineering Department utilizing western Nevada County as a test bed region for the testing and further development of the latest technical modeling platforms.
- NCTC staff also participated in meetings with Nevada County OES regarding other current evacuation planning initiatives underway.
- NCTC coordinated with Caltrans District 3 Safety Division to analyze and review accident data in the SR 20 corridor between Grass Valley and the Yuba County line.
- NCTC monitored the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and monitored accident data for regional roadways within Nevada County.
- NCTC continued to identify opportunities to enhance its public engagement activities and outreach efforts by expanding its social media footprint and identified disadvantaged and vulnerable community groups, in an effort to better serve those communities.
- NCTC staff prepared and issued a Congestion Mitigation Air Quality Improvement Program (CMAQ) and Carbon Reduction Program (CRP) call for projects and reviewed the project applications and prepared preliminary rankings. Staff also coordinated with the Technical Advisory Committee to discuss draft funding recommendations.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Transportation Planning (continued)

- NCTC staff met with partnering agencies to discuss options for funding all submitted applications for CMAQ and CRP projects.
- NCTC staff coordinated with Caltrans to explore opportunities to implement the SR 49 Corridor System Management Plan and monitor existing traffic conditions and safety data. NCTC staff continue to monitor the development and status of all Caltrans projects located within the boundaries of the SR 49 Corridor System Management Plan (CSMP) and work with the design team to minimize right-of-way impacts.
- NCTC staff coordinated with Caltrans and CTC on the \$35 million funding awarded for the SR 49 Grass Valley Evacuation Route Project to widen Highway 49 between Ponderosa Pines Way and Wolf Road.

Additional/Continuing Work:

- Monitor implementation of the Comprehensive Multimodal Corridor Plan (CMCP) recommendations. (NCTC) (RPA, & PPM)
- Solicit input from citizens and transportation stakeholders, including the Native American community, disadvantaged communities, and agencies regarding transportation issues. (NCTC) (RPA)
- Update capital improvement needs lists. (NCTC) (RPA) & PPM)
- Coordinate with the Town of Truckee's update of the Trails Master Plan (NCTC)(RPA)
- Coordinate with the City of Nevada City on the preparation of the City's Active Transportation, Trails, and Complete Streets Master Plan (NCTC)(RPA)
- Work with Northern Sierra Air Quality Management District (NSAQMD) to determine air quality impacts of regional transportation plans and improvement programs. (NCTC) (RPA)
- NCTC staff will continue to coordinate with Caltrans, the Northern Sierra Air Quality Management District and other agencies regarding planning related to the Federal 8-hour ozone standards and air quality conformity. (NCTC) (RPA)
- Develop information to evaluate goods movement impacts on the region's transportation system and consider air quality issues related to goods movement. (NCTC) (RPA, & PPM).
- Update Highway Performance Monitoring System (HPMS) data. (NCTC) (RPA, & PPM)
- Incorporate local agency transportation CIPs and master plans into the RTP and RTIP as appropriate. (NCTC) (RPA, & PPM)
- Assist member agencies with review and update of transportation capital improvement programs (CIPs) and master plans. (NCTC) (RPA, & PPM)
- Update traffic model land use files. (NCTC) (RPA, & PPM)
- Participate in updates of Nevada County, Truckee, Grass Valley, Nevada City General Plans. (NCTC) (RPA, & PPM)
- Conduct and update planning studies as needed for regional projects identified by NCTC, TAC, and member agencies. (NCTC) (RPA, & PPM)
- Analyze alternative growth scenarios and report on related infrastructure needs and costs. (NCTC) (RPA, & PPM)
- Identify Right-of-Way needed for future transportation projects. (NCTC) (RPA, & PPM)
- Conduct technical studies necessary to support policies and projects included in the RTP. (NCTC) (RPA, & PPM)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1 - Transportation Planning (continued)

- Work with Nevada County's GIS staff to ensure the following airport information is included in the GIS database: airport locations, airport boundaries, noise contours, airport influence area, and ground access routes to airports. (NCTC) (RPA)
- Coordinate with public safety agencies. (NCTC) (RPA)
- Local participation in regional planning and updating traffic counts (NCTC, Grass Valley, Nevada City, Town of Truckee, Nevada County) (RPA)
- Monitor existing traffic conditions and safety data. (NCTC) (RPA)
- Coordinate with Caltrans to develop and implement performance measures in the regional planning process. (NCTC) (RPA)
- Coordinate with Northern Sierra Air Quality Management District (NSAQMD) and California Air Resources Board (CARB) to assist in development of the Statewide Implementation Plan (SIP) for western Nevada County. (NCTC) (RPA)
- Review and compare the California State Transportation Agency Final Climate Action Plan for Transportation Infrastructure (CAPTI) to the RTP policies, regional needs, and projects to determine if the projects align with proposed investment strategies. (NCTC) (RPA)
- When developing regional transportation projects and updating planning documents, NCTC will consider and incorporate transit services, intermodal facilities, and pedestrian bicycle facilities whenever appropriate. (NCTC) (RPA)
- Planning activities related to CMAQ program including preparation and releasing of call for projects, review and ranking applications, project selection, and programming. (NCTC) (RPA)
- Coordinate review of safety and design concerns of state highway projects. (NCTC) (RPA & PPM)
- Identify and analyze issues relating to integration of regional transportation and community goals and objectives in land use, housing, economic development, social welfare and environmental preservation. (NCTC) (RPA)
- SB743 VMT Forecasting Tool and Web Hosting. (NCTC/Consultant) (PPM)
- Analyze climate related impacts to the transportation system and identify strategies to address resiliency. (NCTC) (RPA)
- Coordinate with Caltrans District 3 on the development of the SR 20 Corridor Plan. (RPA)

Products:

- Documentation of Air Quality Conformity Process (As Needed)
- Traffic count updates (Annual)
- Reports on new issues and projects to be included in the RTP (Annual)
- Progress reports on project planning activities (Bimonthly)

Budget 2.1

Revenues:		
	LTF	\$11,860.21
	RPA Formula	\$144,133.35
	STIP Planning PPM	\$30,591.19
Total		\$186,584.75
Expenditures:		
	Staff	\$62,358.31
	Indirect	\$11,860.21
	Transportation Eng	\$72,366.23
	Local Agency	\$30,000.00
	Traffic Counts	\$10,000.00
Total		\$186,584.75

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update

Purpose: Update the Nevada County Regional Transportation Plan (RTP) in compliance with California Government Code Section 65041.1. Every Regional Transportation Planning Agency (RTPA) is required by law to prepare a long-range transportation plan to ensure that the region's vision and goals are clearly identified. The long-range plan, known as the RTP, is an important policy document that is based on the unique needs and characteristics of a region, helps shape the region's transportation system, economy, and environment, and communicates the regional transportation vision to the state and federal government. As fundamental building blocks of the State's transportation system, the RTP also supports state goals for transportation, environmental quality, economic growth, and social equity.

Previous Work:

- NCTC staff prepared and distributed a Request for Proposals to qualified consultants to update the RTP.
- NCTC reviewed proposals, selected consultant, and executed the contract to update the RTP.
- Project initiation and baseline information/data collection.
- NCTC coordinated with the Town of Truckee staff to consolidate and create a social services outreach contact list to reach the more vulnerable communities for review and comments on their existing and future transportation needs.
- NCTC staff in coordination with the consultant staff developed presentations and held online public engagement workshops to obtain public feedback on projects located in both the Eastern and Western Nevada County areas.
- Review and confirm RTP goals and objectives.
- Analysis of previous performance measures.
- Identify trends and targets for each performance measure.
- RTP administrative draft and draft environmental document.
- Develop system performance report.
- Prepare forecast of future conditions and needs.
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends.
- Prepare financial plan regarding implementation of adopted strategies in RTP.
- NCTC staff finalized the capital improvement project lists from local jurisdictions and Caltrans.
- NCTC staff worked with local agencies, stakeholders, and the consultant team to develop draft criteria to define regional Disadvantaged Communities (DAC).
- Outreach efforts were continued to encourage transportation stakeholders to provide input utilizing the online interactive map and outreach survey.
- Integrate system safety and security elements into the RTP.
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan.
- NCTC staff in coordination with the consulting team reviewed and developed the combined local agency CIP lists into one final region CIP list.
- NCTC staff coordinated with the consultant team to map the proposed Tier 1 RTP project lists.
- NCTC staff provided past RTP environmental documentation to consultant to assess the type of environmental document needed for the RTP update.
- The Consultant team developed the draft RTP.
- NCTC staff prepared and submitted an extension of time request to complete the Final RTP Update.
- NCTC staff participated in bi-weekly project progress meetings to keep the project on schedule.

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)
Project 2.1.1 – Nevada County Regional Transportation Plan (RTP) Update (continued)

Additional/Continuing Work:

- Integrate system safety and security elements into the RTP. (NCTC/Consultant) (RPA)
- Review and analyze data from the SR 49 Highway Safety Assessment report to be incorporated into the next update of the Regional Transportation Plan. (NCTC/Consultant) (RPA)
- Project Advisory Committee activities. (NCTC/Consultant) (RPA)
- Project meetings and coordination. (NCTC/Consultant) (RPA)
- Project support and administration of grant. (NCTC/Consultant) (RPA)
- Prepare quarterly reports and invoices. (NCTC) (RPA)
- Project initiation and baseline information/data collection. (NCTC/Consultant) (RPA)
- Consultant to update content, graphics, and EIR for update of RTP. (NCTC/Consultant) (RPA)
- Review and confirm RTP goals and objectives. (NCTC/Consultant) (RPA)
- Analysis of previous performance measures. (NCTC/Consultant) (RPA)
- Identify trends and targets for each performance measure. (NCTC/Consultant) (RPA)
- RTP administrative draft and draft environmental document (NCTC/Consultant) (RPA)
- Develop system performance report. (NCTC/Consultant) (RPA)
- Prepare forecast of future conditions and needs. (NCTC/Consultant) (RPA)
- Identify policies, strategies, and investments that will support attainment of performance targets and desired trends. (NCTC/Consultant) (RPA)
- Prepare financial plan regarding implementation of adopted strategies in RTP. (NCTC/Consultant) (RPA)
- Prepare media releases and hold public workshops. (NCTC/Consultant) (RPA)
- Prepare Draft RTP and environmental documentation. (Consultant) (RPA)
- Conduct public hearing on Draft RTP and environmental documentation. (NCTC/Consultant) (RPA)
- Prepare Final RTP and environmental documentation. (Consultant) (RPA)

Products:

- Draft 2045 Nevada County Regional Transportation Plan (Sept. 25)
- Final 2045 Nevada County Regional Transportation Plan & Addendum EIR (Nov. 25)

Budget 2.1.1

Revenues:		
	LTF	\$5,778.37
	RSTP Funds	\$17,406.95
Total		\$23,185.32
Expenditures:		
	Staff	\$5,778.37
	Consultant	\$17,406.95
Total		\$23,185.32

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.2 – Transportation Improvement Programs

Purpose: To monitor implementation of the Regional Transportation Improvement Program (RTIP) and Interregional Transportation Improvement Program (ITIP) funding and provide policy analysis and recommendations regarding the RTIP and the State Transportation Improvement Program (STIP) through the activities listed below.

Previous Work:

- NCTC continued interagency coordination to identify and consider new RTIP projects and the need for future Project Initiation Documents.
- NCTC staff continued to monitor STIP projects and implementation of NCTC's Regional Transportation Improvement Program (RTIP).
- NCTC staff continued coordination as a member of the project development team and attended regular meetings with Caltrans Project Management regarding the SR 49 Corridor Improvement Project (CIP) and Caltrans SHOPP project 4E170 and 3H510.
- NCTC staff continued coordination as a member of the project development team and attended regular meetings with Caltrans Project Management regarding the SR 49 Grass Valley Evacuation Route Project 4J110.
- NCTC staff continued coordination with Caltrans to identify incremental projects to accelerate safety improvements in the SR 49 corridor between Grass Valley and the Combie Road/Wolf Road intersection.

Additional/Continuing Work:

- Participation in the State Transportation Improvement Program (STIP) Guidelines workshop. (NCTC) (RPA & LTF)
- NCTC staff will continue to work closely with Caltrans District 3 and Headquarters staff on Climate Adaptation projects that can be incorporated into the transportation infrastructure network within Nevada County. (NCTC) (RPA & LTF)
- Monitor STIP implementation. (NCTC) (RPA & LTF)
- Encourage interagency coordination necessary to identify and develop new RTIP and ITIP projects. (NCTC) (RPA & LTF)
- Communicate and coordinate with Caltrans to identify and implement incremental projects to accelerate the safety improvements to the SR 49 corridor between Grass Valley and the Combie/Wolf Road intersection. (NCTC) (RPA & LTF)
- Coordinate with Caltrans regarding Interregional Transportation Improvement Program (ITIP) participation in STIP funded projects in Nevada County. (NCTC) (RPA & LTF)
- Review and comment on ITIP funding criteria proposed in the Caltrans Strategic Investment Strategy (CSIS). (NCTC) (RPA & LTF)
- Begin preparation of draft 2026 RTIP - October 2025 (NCTC) (RPA & LTF)
- Public hearing and adoption of 2026 RTIP - November 2025 (NCTC) (RPA& LTF)
- Submittal of 2026 RTIP to the CTC - December 2025 (NCTC) (RPA & LTF)
- Review consistency of future RTIP projects with the Climate Action Plan for Transportation Infrastructure 2.0 and California Transportation Plan 2050 (NCTC) (RPA & LTF)
- NCTC will continue to participate with Caltrans District 3 in the preparation of the Design and Right-of-Way phases for the proposed improvements on SR 49 from La Barr Meadows Road to McKnight Way. (NCTC) (RPA & LTF)
- SR 49 Grass Valley Evacuation Route Project: NCTC will continue to participate in the preparation of the Project Approval/Environmental Documentation and Plans, Specifications, and Estimates and Right-of-Way for a future construction project.

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.2 – Transportation Improvement Programs (continued)

Products:

- Status reports on Nevada County's STIP projects (Bimonthly)
- Reports regarding implementation of the Nevada County RTIP (Ongoing)
- Reports on implementation of Caltrans SR 49 Comp Multimodal Corridor Plan (Annual)
- 2025 Nevada County Regional Transportation Improvement Program (RTIP) (Nov 25)

Budget 2.2

Revenues:		
	LTF	\$14,442.28
	RPA Formula	\$82,970.62
Total		\$97,412.90
Expenditures:		
	Staff	\$82,970.62
	Indirect	\$14,442.28
Total		\$97,412.90

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs

Purpose: Work with city, county, and town staff to improve efficiency, productivity, and cost effectiveness of existing transit and paratransit systems through the activities listed below.

Previous Work:

- NCTC staff continued to work with the Nevada County Transit Services Division to examine capital funding opportunities for planned improvements to the Nevada County Transit Operations Center and plans for Zero Emission Bus transition.
- NCTC staff also coordinated with Nevada County Transit Services to develop a proposed scope of work for a Comprehensive Operational Analysis to analyze the current fixed route/paratransit delivery model and examine alternative delivery options, such as demand response (i.e. micro-transit or dial-a-ride), micro-mobility options (i.e. electric bike and scooter share programs), and to determine the most cost-effective way to provide enhanced mobility.
- NCTC staff continued to work with the Town of Truckee to identify funding opportunities for long-term implementation of the Town's microtransit pilot and construction of the new Transit Center at the Truckee Railyard.
- NCTC staff coordinated with the Placer County Transportation Planning Agency, Tahoe Regional Transportation Planning Agency, Washoe County Transportation Commission, Nevada County, Placer County, and Capitol Corridor Joint Powers Agency to explore opportunities to coordinate to help advance the mutual goal of expanding passenger rail service to Truckee/Reno and develop last mile transit connections.
- NCTC staff monitored transit and paratransit statistics and compliance with the requirements of the TDA and participated in the Accessible Transportation Initiative Coalition/Mobility Action Partners (ATCI/MAPCO) group and Social Service Transportation Advisory Council (SSTAC).
- NCTC staff also assisted transit operators with administrative challenges related to Cares Act and CRRSAA funding.
- NCTC staff coordinated and participated in the monthly Truckee Convene, Champion & Catalyze (CCC) meetings established by the Board of Supervisors, to discuss the Truckee area transportation/transit issues and improvement plans.
- Coordinated with Town on public polling effort in consideration of 2024 Transportation -Transit Ballot Measure
- Conducted the FY 2024/25 annual Unmet Transit Needs process.
- Coordinated with Nevada County Transit Services Division and the Town of Truckee to submit SB 125 Allocation Request.
- Monitored the implementation of SB 125 funded projects.

Additional/Continuing Work Activities:

- Assist in implementation of Transit Development Plans and Nevada County Coordinated Public Transit-Human Services Transportation Plan. (NCTC) (RPA & LTF)
- Hold planning meetings with transit and paratransit providers. (NCTC) (RPA & LTF)
- Develop and present information regarding alternative forms of transportation that are practical for Nevada County. (NCTC) (RPA & LTF)
- Coordinate with human service transportation providers. (NCTC) (RPA & LTF)
- Distribute press releases and other educational information regarding alternative forms of transportation. (NCTC) (RPA & LTF)
- Participate on the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition. (NCTC) (RPA & LTF)

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3 – Transit and Paratransit Programs (continued)

- Assist transit operators with feasibility analysis of transit electrification mandate. (NCTC) (RPA & LTF)
- Conduct the FY 2025/26 annual Unmet Transit Needs process (NCTC) (LTF & RPA)
- Conduct planning to identify opportunities to enhance and integrate multimodal connectivity. (NCTC) (LTF & RPA)
- Identify opportunities and challenges associated with transition to a zero-emission transit fleet. (NCTC) (LTF & RPA)
- Planning and coordination with transit operators in the development of grant applications for the Transit Intercity Rail Capital Program (TIRCP) competitive program. (NCTC) (LTF & RPA)

Products:

- Reports to the Commission regarding staff participation in the transit and paratransit planning processes (Bimonthly)
- Quarterly ridership, expenditure, and revenue reports for each system
- Quarterly operational performance reports for each system
- Bi-monthly minutes of the Accessible Transportation Coalition Initiative-Mobility Action Partners Coalition.

Budget 2.3

Revenues:		
	LTF	\$18,189.85
	RPA Formula	\$55,368.51
Total		\$73,558.36
Expenditures:		
	Staff	\$55,368.51
	Indirect	\$18,189.85
Total		\$73,558.36

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.3.4 – Reenvisioning Transit in Western Nevada County/Comprehensive Operational Analysis (COA)

Purpose: The Reenvisioning Transit in Western Nevada County / Comprehensive Operational Analysis (COA) will comprehensively review the existing transit services offered and identify areas and opportunities to transition to alternative operating models to provide greater system efficiency and ridership benefits. Similar to many other transit systems across the nation, Nevada County Connects (fixed route transit service) has not rebounded from the impacts of the COVID 19 Pandemic and it is imperative to identify the most cost effective and efficient services with the limited operational funding streams available to meet the needs of the residents and visitors of Western Nevada County. NCTC will manage this study in coordination with Nevada County Connects, the Cities of Nevada City and Grass Valley, key stakeholders, and residents to capture the vision that most successfully explores the relationships between effective transit and land-use, population growth and employment patterns, as well as social equity and areas of high transit need. The COA will generate recommendations based on extensive data analysis, public outreach, and industry best practices for deploying various public transportation modes and integrating with the Statewide Transit and Rail Plans, and the COA shall consider an entire spectrum of service options ranging from minor modifications to a full “reset” of the system. These options may include traditional fixed route service, dial-a-ride service, micro-transit service, micro-mobility options, and/or a combination to address the challenges of meeting the transit needs outside the fixed route/ADA service areas and outlying communities.

Previous Work:

- NCTC staff prepare and distribute a Request for Proposals to qualified consultants to prepare the COA. (NCTC) (FTA 5304/RPA)
- NCTC review proposals, select consultant, and execute contract to prepare the COA. (NCTC) (FTA 5304/RPA)

Additional/Continuing Work Activities:

- Project support and administration of grant. (NCTC/Consultant) (FTA 5304 & RPA)
- Project meetings and coordination. (NCTC/Consultant) (FTA 5304 & RPA)
- Project Advisory Committee (PAC) activities. (NCTC/Consultant) (FTA 5304 & RPA)
- Public outreach activities. (NCTC/Consultant) (FTA 5304 & RPA)
- Collect baseline information/data. (NCTC/Consultant) (FTA 5304 & RPA)
- System Analysis (Consultant) (FTA 5304 & RPA)
- Development of Financial Plan. (Consultant) (FTA 5304 & RPA)
- Development of Draft Report (Consultant) (FTA 5304 & RPA)
- Presentation of Draft Report (NCTC/Consultant) (FTA 5304 & RPA)
- Development of Final Report (Consultant) (FTA 5304 & RPA)
- Presentation of Final Report (NCTC/Consultant) (FTA 5304 & RPA)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Products:

- Existing Conditions Working paper (Oct 25)
- Financial Plan (Jan 26)
- Draft Comprehensive Operational Analysis COA (Nov 26)
- Final Comprehensive Operational Analysis COA (Jan 27)

Budget 2.3.4

Revenues:		
	RPA Formula	\$39,229.50
	Strategic Partnership Grant (FTA 5304)	\$170,000.00
Total		\$209,229.50
Expenditures:		
	Staff	\$39,229.50
	Consulting	\$170,000.00
Total		\$209,229.50

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)
Project 2.3.5 – SB 125 Transit Planning and Administration

Purpose: Monitor usage of SB 125 funding and implementation of SB 125 funded projects.

Work Activities:

- Administration of Senate Bill (SB) 125 funding
- Monitor implementation of SB 125 funded projects.
- Develop a SB 125 Long-term Financial Plan in coordination with Nevada County Transit Services Division and the Town of Truckee. (SB 125)

Products:

- Prepare monthly financial reports regarding SB 125 funds.
- Prepare and release an RFP for Consultant Services to prepare an SB 125 Long-term Financial Plan. (November 2025)
- Prepare Draft SB 125 Long-term Financial Plan. (April 2026)
- Prepare Final SB 125 Long-term Financial Plan. (June 2026)

Budget 2.3.5

Revenues:		
	SB 125	\$109,902.31
Total		\$109,902.31
Expenditures:		
	Staff	\$9,902.31
	Consulting	\$100,000.00
Total		\$109,902.31

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with regional transportation planning.
- Analyze regional transportation impacts of proposed development projects, including VMT.
- Improve Transportation Systems Management (TSM) and Transportation Demand Management (TDM) efforts in the region.
- Provide for Commission participation in studies done by other agencies.
- Promote cooperation between regional planning agencies.
- Promote regional transportation services (e.g. connections to Capitol Corridor rail service).
- Participate and coordinate in regional evacuation planning efforts.

Previous Work:

- Review of local development projects and environmental documents.
- Traffic model analyses of development projects, and modifications to regional and local transportation facilities proposed by public agencies.
- Study to extend Capitol Corridor train service to Truckee/Tahoe area.
- Participate in the SR 49 Corridor Study with Placer County Transportation Planning Agency (PCTPA) and Caltrans.
- Participate with Caltrans and RTPAs to pursue rail projects that will improve goods movement and enhance passenger rail service.
- Work with the Northern Sierra Air Quality Management District (NSAQMD) to develop and implement transportation control measures consistent with the region's air quality non-attainment plan and Regional Transportation Plan.
- In conjunction with PCTPA and Caltrans, actively pursue, develop, and implement funding for SR 49 corridor improvements.
- Coordinate with member agencies to reestablish and enhance Transportation Demand Management (TDM) programs in Nevada County.
- Assist with modeling and traffic analyses as requested by jurisdictions and approved by NCTC.
- Analyze transportation impacts of development proposals.
- Analyze proposed modifications to city and county land use plans.
- Review updates of the Circulation and Land Use Elements of General Plans for the Town of Truckee to ensure consistency with the adopted Airport Land Use Compatibility Plans (ALUCPs) for the Truckee Tahoe airport.
- Participate in inter-regional planning projects (e.g. North State Super Region (NSSR), I-80 Corridor Management Plan, and Trans-Sierra Transportation Coalition).
- Participated with PCTPA and Caltrans to develop update of Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Additional/Continuing Work:

- Participate in Regional Transportation Planning Agency group meetings, California Rural Counties Task Force, and North State Super Region meetings. (NCTC) (LTF)
- Participate in Federal and State Clean Air Act transportation related air quality planning activities. (NCTC) (LTF)
- Participate in the Truckee/North Tahoe Transportation Management Association (TNT/TMA) and Resort Triangle Transportation Planning Coalition (RTTPC) meetings. (NCTC) (LTF)
- Review and comment on Caltrans Systems Plans and related documents. (NCTC) (LTF)
- Coordination with the Nevada County Economic Resource Council. (NCTC) (LTF)
- Monitor and review planning efforts in Grass Valley, Nevada City, Nevada County, Truckee. (LTF)
- Present information to local civic groups regarding regional transportation planning. (NCTC) (LTF)
- Participate in local ad hoc committees. (NCTC) (LTF)
- Maintain formal consultation with Native American Tribal Governments. (NCTC) (LTF)
- Maintain formal consultation with the U.S Forest Service & Bureau of Land Management. (NCTC) (LTF)
- Monitor implementation of the Nevada County Active Transportation Plan. (NCTC) (LTF)
- Participate in Critical Freight Corridors Working Group. (NCTC) (LTF)
- Participate in SR 49 Stakeholders Committee. (NCTC) (LTF)
- Distribute press releases. (NCTC) (LTF)
- California Local Streets and Roads Needs Assessment Oversight Committee Participation. (NCTC) (LTF)
- Coordinate with partner agencies to implement the federal performance-based approach in the scope of the transportation planning process. (NCTC) (LTF)
- Participate in the California Federal Programming Group (CFPG). (NCTC) (LTF)
- Participate in the Transportation Cooperative Committee. (NCTC) (LTF)
- Participate on the Truckee Transit Center Study Project Advisory Committee. (NCTC) (LTF)
- Coordinate with local jurisdictions in the identification of pedestrian and bicycle projects that meet the requirements for Active Transportation Program grant funding and plan to resubmit grant applications. (NCTC) (LTF)
- Coordinate with partners to identify policies, strategies, programs, and actions that enhance the movement of people, goods, services and information on the regional, interregional, and state highway systems. (NCTC) (LTF)
- Participate in Federal Rescission working group. (NCTC) (LTF)
- Participate with North Tahoe SSTAC and Placer County SSTAC in coordination of joint unmet needs hearings. (NCTC) (LTF)
- Participate with CalSTA in development and implementation of the Climate Action Plan for Transportation Infrastructure 2.0 (CAPTI). (NCTC) (LTF)
- Coordinate with California State Association of Counties and Rural County Representatives of California regarding transportation policy. (NCTC) (LTF)
- Participate in quarterly meetings of the Trans-Sierra Transportation Coalition.
- Coordinate with Western Region Institute of Transportation Engineers on development of Induced Demand White Paper. (NCTC) (LTF)
- Participate and coordinate evacuation planning with the Nevada County Office of Emergency Services, Nevada County Sheriff's Department, CAL FIRE NEU, California Highway Patrol, and other local emergency responders. (NCTC) (LTF)
- Outreach activities and presentations regarding Induced Demand/Vehicle Miles Traveled in rural contexts. (NCTC) (LTF)
- Participate in and monitor the development of the California Transportation Commission Active Transportation Program Cycle 8 Guidelines Development (NCTC) (RPA)

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4 - Coordination of Regional Planning (continued)

Products:

- Reports regarding participation in regional coordination activities (e.g., Critical Freight Corridors Working Group, ITSP Workshops, Sacramento to Reno Passenger Rail Service Planning Study – Truckee/Tahoe/Reno, and Critical Freight Corridors Working Group). (Bimonthly)
- Reports on coordination with the Nevada County Economic Resource Council. (Bimonthly)
- Reports on SR 49 Corridor improvements. (Bimonthly)
- Reports to the Commission regarding Rural Counties Task Force and North State Super Region meetings and activities. (Bimonthly)
- Reports regarding RTPA and RCTF meetings. (Bimonthly)
- Reports regarding TNT/TMA and RTTPC activities. (Bimonthly)
- Prepare up to two Active Transportation Program Cycle 8 applications (June 2026)

Budget 2.4

Revenues:		
	LTF	\$32,917.94
	RPA Formula	\$111,328.30
	RSTP	\$80,000.00
Total		\$224,246.24
Expenditures:		
	Staff	\$111,328.30
	Indirect	\$32,117.94
	Consulting	\$80,000.00
	Statewide Local Streets and Roads	\$800.00
Total		\$224,246.24

Totals may not equal addition of amounts in columns due to rounding

Indirect costs are paid with local funds (see Budget Table 5).

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.2 – Airport Land Use Commission Planning and Reviews

Purpose: Enhance NCTC's regional planning efforts through the following activities:

- Coordinate local land use planning with airport land use compatibility plans.
- Promote cooperation between land use planning agencies and airport land use commissions.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs.
- Provide staff support to Nevada County and Truckee Tahoe Airport Land Use Commissions.
- Participate in statewide ALUC meetings.

Previous Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Additional/Continuing Work:

- Review airport land use compatibility issues.
- Conduct reviews of projects near Nevada County and Truckee Tahoe Airport for consistency with adopted ALUCPs. (ALUC Fees, LTF)

Products:

- Reports on airport land use compatibility issues. (Ongoing)

Budget 2.4.2

Revenues:		
	LTF	\$18,881.98
	ALUC Fees	\$15,000.00
Total		\$33,881.98
Expenditures:		
	Staff	\$18,881.98
	ALUC Reviews	\$15,000.00
Total		\$33,881.98

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 2 - REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.3 – Zion St. Mobility/School Access Study

Purpose: The Zion St. corridor in Nevada City is heavily used by vehicular, pedestrian, and bicycle traffic due to three schools in the vicinity. This project will analyze cost-effective improvements in the Zion Street Corridor related to improving safety and pedestrian and bicycle connectivity to school facilities. The need for improvements in this corridor are identified in the 2019 Nevada County Active Transportation Plan. This project is being funded with a FY 2024/25 RPA Grant.

Previous Work:

- Prepare and distribute a Request for Proposal to qualified consultants (NCTC) (RPA)
- Review proposals, select consultant, and execute a contract (NCTC) (RPA)
- Finalize the work program and refine the scope of work (NCTC/Consultant) (RPA)
- Project initiation public workshop. (NCTC/Consultant) (RPA)

Project Work Activities:

- Project meetings and coordination (NCTC/Consultant) (RPA)
- Public Outreach (NCTC/Consultant) (RPA)
- Project Advisory Committee activities (NCTC) (RPA)
- Project support and administration of grant (NCTC) (RPA)
- Prepare quarterly reports and invoices (NCTC) (RPA)
- Project initiation and data collection (NCTC/Consultant) (RPA)
- Develop potential improvement alternatives (NCTC/Consultant) (RPA)
- Prepare Draft Report (Consultant) (RPA)
- Presentations related to Draft Report (NCTC/Consultant) (RPA)
- Public workshops (NCTC/Consultant) (RPA)
- Prepare Final Report (Consultant) (RPA)

Products:

- Consultant Procurement Process (Sep 24)
- Consultant Contract (Jan 25)
- Administrative Draft Report (Sep 25)
- Draft Report (Nov 25)
- Final Report (Mar 26)

Budget 2.4.3

Revenues:		
	LTF Carryover	\$1,748.00
	FY 24/25 RPA Grant Carryover	\$50,169.69
	RPA Formula	\$33,469.72
	RPA Formula Carryover	\$46,528.48
	STIP PPM	\$29,400.33
Total		\$161,316.22
Expenditures:		
	Staff	\$29,400.33
	Consulting	\$131,915.89
Total		\$161,316.22

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.5 – Rural Counties Task Force Chair Activities

Purpose: To coordinate the participation of the twenty-six Rural Transportation Planning Agencies (RTPA) in the statewide issues pertinent to transportation planning, programming, and funding. This work element is in the first year of a two-year NCTC planning effort. This work element provides the resources necessary for the NCTC Deputy Director to fulfill the responsibilities of Chair of the Rural Counties Task Force (RCTF). The RCTF is an advisory committee to the California Transportation Commission (CTC). The RCTF provides a forum for the RTPAs in California to coordinate information, discuss issues, and present their unique perspective and input into the statewide decision-making process. In addition, the RCTF provides a venue to pool financial and knowledge-based resources. The Chair position provides access to policy makers from state government putting the rural counties, including NCTC, in a unique position to protect and enhance our projects and funding.

Previous and Continuing Work:

- Participate in RTPA group meetings and California RCTF meetings.

Additional Work Activities:

- Develop, organize, and distribute the RCTF meeting agendas. (NCTC) (Bi-Monthly)
- Represent the RCTF at ad hoc and standing Caltrans and CTC policy and technical advisory committees. (NCTC) (Ongoing)
- Represent the RCTF at government forums and workshops. (NCTC) (As needed)
- Represent the RCTF at CTC meetings and workshops. (NCTC) (Monthly)
- Coordinate efforts and provide technical assistance on transportation issues with the Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (NCTC) (Ongoing)
- Communicate with RCTF members on issues of shared interest, such as policy and procedural changes or funding opportunities. (NCTC) (Ongoing)

Products:

- RCTF agendas. (Bi-Monthly or as needed)
- RCTF Bi-Monthly reports and annual report to the CTC. (Ongoing)
- Correspondence and communications to Caltrans, California Transportation Commission, Regional Council of Rural Counties, California State Association of Counties, and League of California Cities. (As needed)
- Billings to RCTF member agencies for voluntary dues. (January 25)

Budget 2.4.5

Revenues:		
	RCTF Dues	\$50,253.87
Total		\$50,253.87
Expenditures:		
	Staff	\$24,906.29
	RCTF Travel	\$25,347.58
Total		\$50,253.87

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.5a –RCTF California Academy for Regional Leaders (CARL) Program

Purpose: The California Association of Councils of Governments (CALCOG) California Academy for Regional Leaders (CARL) supports participants in their efforts to strengthen their organizations and increase their personal effectiveness by helping them develop leadership skills, expand their knowledge of the systems that impact their agencies, and build state-wide professional networks. The California Rural Counties Task Force (RCTF) has dedicated Rural Planning Assistance Grant funding for participation of staff from RCTF member agencies to be administered by NCTC.

Previous Work:

- FY 2024/25 administration and invoicing for CARL tuition costs.
- Administration and invoicing for FY 2024/25 CARL participant travel costs. (NCTC) (RPA)

Work Activities:

- In coordination with California Association of Councils of Governments (CALCOG) the Rural Counties Task Force Chairman will identify FY 2025/26 RCTF candidates for the CARL program. (NCTC) (RPA)
- Administration and invoicing for FY 2025/26 tuition costs. (NCTC) (RPA)
- Administration and invoicing for FY 2025/26 CARL participant travel costs. (NCTC) (RPA)

Products:

CALCOG tuition invoices and participant travel reimbursement invoices. (Annually)

Budget 2.4.5a

Revenues:		
	FY 25/26 RPA Grant	\$25,000.00
	FY 24/25 RPA Grant Carryover	\$8,487.87
Total		\$33,487.87
Expenditures:		
	CARL Scholarships	\$33,487.87
Total		\$33,487.87

WORK ELEMENT 2 – REGIONAL TRANSPORTATION PLANNING (continued)

Project 2.4.5b – RCTF Administrative Support Manual Update and Training

Purpose: Preparation of an update to the RCTF Administrative Guidebook first developed in 2015 and last updated in 2022 funded with FY 2025/26 Rural Planning Assistance (RPA) grant funding. The Guidebook included sections on: Administration, Accounting systems, Procurement, Employee Handbooks, and Personnel Policies and Procedures. The purpose of this planning effort is to identify updated requirements and highlight best practices related to the administrative functions and duties of rural Regional Transportation Planning Agencies to help ensure compliance and serve as a consolidated resources for rural agencies.

Previous Work:

- No Previous Work

Work Activities:

- Prepare and execute contract for preparation of an update to the RCTF Administrative Guidebook. (NCTC) (RPA)
- Project Advisory Committee activities (NCTC) (RPA)
- Project support and administration of grant (NCTC) (RPA)
- Prepare quarterly reports and invoices (NCTC) (RPA)
- Project initiation and data collection (NCTC/Consultant) (RPA)
- Prepare Draft Report (Consultant) (RPA)
- Prepare Final Report (Consultant) (RPA)
- Coordinate with consultant and RCTF to facilitate training on use of the guidebook and highlighting updated procedures (NCTC/Consultant) (RPA)

Products:

- Draft Guidebook (Feb 2026)
- Final Guidebook (May 2026)
- Training Materials/PowerPoint (June 2026)

Budget 2.4.5b

Revenues:		
	RPA Grant FY25/26	\$13,240.00
Total		\$13,240.00
Expenditures:		
	Consulting	\$13,240.00
Total		\$13,240.00

Totals may not equal addition of amounts in columns due to rounding

WORK ELEMENT 3 - CALTRANS ACTIVITIES WITH NCTC FOR FY 2025/26

ACTIVITY	DESCRIPTION	PRODUCTS
System Planning	Completion of system planning products used by Caltrans and its transportation partners	Caltrans District 3 System Planning documents consistent with the Caltrans District 3 System Planning Five-Year Work Plan.
Advance Planning	Completion of pre-programming studies (e.g., Project Initiation Documents) so as to be ready to program resources for capital projects	Project Initiation Documents (PID), as indicated in the Two-Year PID Work Plan.
Regional Planning	Participate in and assist with various regional planning projects and studies	Participation in the following projects and studies: <ul style="list-style-type: none"> • Rural Counties Task Force Rural Induced Demand Study • SR 49 CSMP Update • Assisting with SR 49 TCEP, SCCP, RAISE, Rural Surface Transportation Program Grant Applications • Oversight of Planning Studies/Conceptual Projects pertaining to the State Highway System
Local Development Review Program	Review of local development proposals potentially impacting the State Highway System	Assistance to lead agencies to ensure the identification and mitigation of local development impacts to the State Highway System that is consistent with the State's smart mobility goals.

Glossary of Terms and Acronyms

Active Transportation Plan: Identifies a network of pedestrian and bicycle facilities and projects to support pedestrian and bicycle safety for people of all ages and abilities. Specifically, the Active Transportation Plan aims to:

- Identify barriers and innovative solutions to encourage walking and bicycling as viable travel modes
- Effectively build on recently completed and current active transportation planning efforts
- Develop walking/bicycling networks supportive of existing and future land uses and projects
- Develop a clearly defined implementation strategy with specific, creative, yet practical and financially feasible projects matched to specific funding opportunities

Active Transportation Program (ATP): Created in 2013 by the passage of SB 99 and AB 101, the Active Transportation Program consolidates existing federal and state transportation programs into a single program with a focus to make California a national leader in active transportation. The purpose of the Active Transportation Program is to encourage increased use of active modes of transportation by achieving the following goals:

- Increase the proportion of trips accomplished by biking and walking,
- Increase safety and mobility for non-motorized users,
- Advance the active transportation efforts of regional agencies to achieve Greenhouse Gas (GHG) reduction goals, pursuant to SB 375 (of 2008) and SB 341 (of 2009),
- Enhance public health and ensure that disadvantaged communities fully share in the benefits of the program, and
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Airport Land Use Commission (ALUC): The fundamental purpose of ALUCs is to promote land use compatibility around airports. As expressed in state statutes, this purpose is "... to protect public health, safety, and welfare by ensuring the orderly expansion of airports and the adoption of land use measures that minimize the public's exposure to excessive noise and safety hazards within areas around public airports to the extent that these areas are not already devoted to incompatible uses." The statutes give ALUCs two principal powers by which to accomplish this objective:

1. ALUCs must prepare and adopt an airport land use plan; and
2. ALUCs must review the plans, regulations, and other actions of local agencies and airport operators for consistency with that plan.

Airport Land Use Compatibility Plan (ALUCP): A document referred to by ALUCs and individuals seeking to review standards for land use planning in the vicinity of an airport. The ALUCP defines compatible land uses for noise, safety, airspace protection, and overflight within the Airport Influence Area (AIA).

Allocation: A distribution of funds by formula or agreement. With regard to Transportation Development Act funds, allocation is the discretionary action by the RTPA which designates funds for a specific claimant for a specific purpose.

Apportionment: Distribution of funds by a formula. Apportionment under the Transportation Development Act is the determination by the RTPA of each area's share of anticipated LTF for the ensuing fiscal year.

California Environmental Quality Act (CEQA): A statute that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible.

Capital Improvement Program (CIP) or Capital Improvement Plan: A short-range plan, which identifies capital projects and equipment purchases, provides a planning schedule and identifies options, for financing the plan.

Congestion Mitigation and Air Quality (CMAQ): A federal funding program that is available in western Nevada County for transportation projects that demonstrate emission reductions to help attain federal air quality standards. Western Nevada County was classified in 2004 as “non-attainment” for 8-hour ozone standards. Project categories eligible for CMAQ funding include:

- Alternative fuels and vehicles
- Congestion reduction and traffic flow improvements
- Transit improvements
- Bicycle and pedestrian facilities
- Public education and outreach
- Diesel engine retrofits
- Carpooling and vanpooling

Projects are submitted by local jurisdictions for consideration and are ranked based on air quality benefits and project readiness. NCTC then reviews the ranking and chooses projects to be funded.

Corridor System Management Plan (CSMP): Foundational documents supporting a partnership-based, integrated management of all travel modes (cars, trucks, transit, bicycles, and pedestrians) and infrastructure (highways, roads, rail tracks, information systems and bike routes) so that mobility along a corridor is provided in the most efficient and effective manner possible.

Federal Highway Administration (FHWA): An agency within the U.S. Department of Transportation that supports state and local governments in the design, construction, and maintenance of the Nation's highway system (Federal Aid Highway Program) and various federally and tribal owned lands (Federal Lands).

Federal Transit Administration (FTA): A federal agency that provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys and ferries.

Findings of Apportionment: Prior to March 1 of each year, Nevada County Transportation Commission (NCTC), pursuant to the California Code of Regulations Section 6644, transmits “Findings of Apportionment” for all prospective claimants. The apportionments are determined from the Nevada County Auditor-Controller's estimate of Local Transportation Funding (LTF) for the ensuing fiscal year, less those funds allocated for Transportation Development Act (TDA) administration, transportation planning and programming, pedestrian/ bicycle projects, and community transit services. The remaining funds are then apportioned according to the population of each applicant's jurisdiction in relation to the total population of the County.

Fixing America's Surface Transportation (FAST) Act: A federal law enacted in 2015 to provide long-term funding for surface transportation infrastructure planning and investment. The FAST Act authorizes \$305 billion over fiscal years 2016 through 2020 for highway, highway and motor vehicle safety, public transportation, motor carrier safety, hazardous materials safety, rail, and research, technology, and statistics programs.

FTA Section 5310: This program set forth in United States Code (U.S.C.) Title 49 Section 5310 provides formula funding to states for the purpose of assisting private nonprofit groups in meeting the transportation needs of older adults and people with disabilities when the transportation service provided is unavailable, insufficient, or inappropriate to meeting these needs.

FTA Section 5311: This program set forth in United States Code (U.S.C.) Title 49 Section 5311 provides grants for Rural Areas providing capital, planning, and operating assistance to states to support public transportation in rural areas with populations of less than 50,000 where many residents often rely on public transit to reach their destinations.

Interregional Transportation Improvement Program (ITIP): The ITIP is a five-year program of projects funded through the State Transportation Improvement Program (STIP) that obtains funding primarily through the per-gallon State tax on gasoline. The ITIP is prepared by the California Department of Transportation (Caltrans) and is submitted to the California Transportation Commission (CTC) for approval.

Level of Service (LOS): A qualitative measure used to relate the quality of traffic service. LOS is used to analyze highways by categorizing traffic flow and assigning quality levels of traffic based on performance measures like speed, density, etc. North American highway LOS standards use letters A through F, with A being the best and F being the worst, similar to academic grading.

Local Transportation Fund (LTF): Pursuant to California Public Utilities Code (PUC) 99401.5 and PUC 99401.6, LTF funding is derived from a 1/4-cent general sales tax collected statewide. The State Board of Equalization, based on the sales tax collected in each county, returns the sales tax revenues to each county's LTF. The LTF was created in 1971 when legislation was passed to provide funding to counties for transit and non-transit related purposes.

Memorandum of Understanding (MOU): An agreement between two (or more) parties. It expresses a convergence of will between the parties, indicating an intended common line of action. Many government agencies use MOUs to define a relationship between agencies.

Metropolitan Planning Organization (MPO): MPOs are the regional planning entities in urbanized areas, usually an area with a population of 50,000 or more. There are 18 MPOs in California, accounting for approximately 98% of the state's population.

Nevada County Airport Land Use Commission (NCALUC): The Nevada County Transportation Commission was designated by the Nevada County Board of Supervisors and the city selection committee as the ALUC for the Nevada County Airport in May 2010. The NCTC Executive Director serves as the NCALUC Executive Director with support from the NCTC staff.

Nevada County Airport Land Use Compatibility Plan (NCALUCP): The basic function of this plan is to promote compatibility between the airport and surrounding land uses. The plan serves as a tool for use by the NCALUC in fulfilling its duty to review airport and adjacent land use development proposals. Additionally, the plan sets compatibility criteria applicable to local agencies and their preparation or amendment of land use plans and ordinances and to landowners in their design of new developments.

North State Super Region (NSSR): Regional transportation planning agencies from 16 counties in Northern California came together on October 20, 2010, to sign a memorandum of agreement. This agreement created an alliance between the agencies to work together and support each other on issues related to transportation and to have a unified voice representing the North State.

Northern Sierra Air Quality Management District (NSAQMD): The Northern Sierra Air Quality Management District was formed in 1986 by the merging of the Air Pollution Control Districts of Nevada, Plumas and Sierra Counties. The District is required by state law to achieve and maintain the federal and state Ambient Air Quality Standards, which are air quality standards set at levels that will protect public health. The District is composed of three primary entities, each with a specific purpose: District staff, Governing Board of Directors, and Hearing Board.

Overall Work Program (OWP): NCTC annually adopts a budget through the preparation of an Overall Work Program. This work program describes the planning projects and activities or work elements that are to be funded, and the type of funds that will pay for the expenditures.

Planning, Programming, and Monitoring (PPM): PPM is funding allocated by the California Transportation Commission (CTC) through the State Transportation Improvement Program (STIP). Designated uses of PPM include:

- Regional transportation planning – includes development and preparation of the regional transportation plan;
- Project planning – includes the development of project study reports or major investment studies conducted by regional agencies or by local agencies, in cooperation with regional agencies;
- Program development – includes the preparation of regional transportation improvement programs (RTIPs) and studies supporting them; and
- Monitoring the implementation of STIP projects – includes project delivery, timely use of funds, and compliance with state law and CTC guidelines.

Plans, Specifications, and Estimates (PS&E): In this stage of project development, the scope of the selected alternative is refined; design surveys and photogrammetric mapping is obtained; and reports including traffic data, hydrology and hydraulics, geotechnical design, pavement design, and materials and sound wall design reports are completed. Final right-of-way requirements are determined, and

procurement is initiated. At the completion of the PS&E stage, a complete set of project plans have been developed that will allow a competent contractor to bid and build the project. These plans include a refined estimate of the construction costs and any required specifications on how the work is to proceed.

Project Approval and Environmental Documentation (PA/ED): The PA/ED step of project development reinforces the philosophy of balancing transportation needs with community goals and values. Outputs of the PA/ED step are the project report and environmental document. The project report is an engineering document that evaluates the various alternatives for selection of a preferred alternative. The environmental document is a disclosure document that assesses the potential impacts of the project on the environment.

Project Initiation Document (PID): a report that documents the purpose, need, scope, cost, and schedule for a transportation project. The PID identifies and describes the viable alternatives to a transportation problem.

Project Study Report (PSR): A report of preliminary engineering efforts, including a detailed alternatives analysis, cost, schedule, and scope information for a transportation project. A PSR also includes estimated schedule and costs for environmental mitigation and permit compliance.

Public Transportation Modernization Improvement & Service Enhancement Account (PTMISEA): PTMISEA was created by Proposition 1B, the Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006. Of the \$19.925 billion available to Transportation, \$3.6 billion dollars was allocated to PTMISEA to be available to transit operators over a ten-year period. PTMISEA funds may be used for transit rehabilitation, safety or modernization improvements, capital service enhancements or expansions, new capital projects, bus rapid transit improvements, or rolling stock (buses and rail cars) procurement, rehabilitation or replacement. Funds in this account are appropriated annually by the Legislature to the State Controller's Office (SCO) for allocation in accordance with Public Utilities Code formula distributions: 50% allocated to Local Operators based on fare-box revenue and 50% to Regional Entities based on population.

Regional Improvement Program (RIP): The RIP is one of two funding programs in the State Transportation Improvement Program (STIP). The RIP receives 75% of the STIP funds and the second program, the Interregional Improvement Program receives 25% of STIP funds. RIP funds are allocated every two years by the California Transportation Commission (CTC) to projects submitted by Regional Transportation Planning Agencies (RTPAs) in their Regional Transportation Improvement Programs (RTIPs).

Regional Surface Transportation Program (RSTP): The RSTP was established by the State of California to utilize federal Surface Transportation Program funds for a wide variety of transportation projects. The State exchanges these federal funds for less restrictive state funds to maximize the ability of local agencies to use the funds for transportation purposes including planning, construction of improvements, maintenance and operation of public streets, and pedestrian and bicycle projects.

Regional Transportation Improvement Program (RTIP): NCTC submits regional transportation projects to the California Transportation Commission (CTC) for funding in a list called the RTIP. The RTIP is a five-year program that is updated every two years. Projects in the RTIP are funded from the Regional Improvement Program (RIP).

Regional Transportation Mitigation Fee (RTMF): The Western Nevada County Regional Transportation Mitigation Fee Program was established in 2001 through a partnership of Nevada County, City of Nevada City, City of Grass Valley, and the Nevada County Transportation Commission (NCTC). The RTMF Program was developed to collect impact fees from new development to help fund transportation improvement projects needed to accommodate growth in the region of western Nevada County.

Regional Transportation Plan (RTP): The Regional Transportation Plan has been developed to document transportation policy, actions, and funding recommendations that will meet the short- and long-term access and mobility needs of Nevada County residents over the next 20 years. This document is designed to guide the systematic development of a comprehensive multi-modal transportation system for Nevada County.

Regional Transportation Planning Agency (RTPA): County or multi-county entities charged by state law in meeting certain transportation planning requirements. As the RTPA for Nevada County, NCTC

coordinates transportation planning for Grass Valley, Nevada City, Nevada County, and the Town of Truckee.

Request for Proposal (RFP): A document that solicits proposals, often made through a bidding process, by an agency or company interested in procurement of a commodity, service, or valuable asset, to potential suppliers to submit business proposals.

Rural Counties Task Force (RCTF): There are 26 rural county Regional Transportation Planning Agencies (RTPAs) or Local Transportation Commissions represented on the Rural Counties Task Force (RCTF). The RCTF is an informal organization with no budget or staff that generally meets every other month. A member of the CTC, usually acts as liaison to the RCTF, and CTC and Caltrans staff typically attend these meetings to explain and discuss changing statewide transportation issues that may be of concern to the rural counties.

Rural Planning Assistance (RPA): Annually the 26 rural RTPAs receive state transportation planning funding, known as RPA, on a reimbursement basis, after costs are incurred and paid for using local funds.

Social Services Transportation Advisory Council (SSTAC): Pursuant to California Public Utilities Code 99238 the SSTAC consists of representatives of potential transit users including the general public, seniors and/or disabled; social service providers for seniors, disabled, and persons of limited means; local consolidated transportation service agencies; and Truckee residents who represent the senior and Hispanic communities. The SSTAC meets at least once annually and has the following responsibilities:

- To maintain and improve transportation services to the residents of Nevada County, particularly the elderly and disabled.
- Review and recommend action to the NCTC relative to the identification of unmet transit needs and advise the Commission on transit issues, including coordination and consolidation of specialized transportation services.
- Provide a forum for members to share information and concerns about existing elderly and handicapped transportation resources.

State Highway Operations and Protection Program (SHOPP): The SHOPP is a four-year listing of projects prepared by Caltrans.

State Transit Assistance (STA): These funds are provided by the State for the development and support of public transportation needs. They are allocated by the State Controller's Office to each county based on population and transit performance.

State Transportation Improvement Program (STIP): The STIP is a multi-year capital improvement program of transportation projects on and off the State Highway System, funded with revenues from the Transportation Investment Fund and other funding sources. STIP programming generally occurs every two years. The STIP has two funding programs, the Regional Improvement Program and the Interregional Improvement Program.

Technical Advisory Committee (TAC): The Technical Advisory Committee (TAC) is made up of representatives of local public works and planning departments, Caltrans District 3, public airport operators, the air pollution control district, public transit operators, and the NCTC consultant engineer on retainer. Members are assigned by staff of local jurisdictions and other participating organizations. Any decisions made or actions proposed by the TAC shall be subject to the review and approval of the NCTC.

TAC responsibilities include:

- Provide technical input, assistance, and recommendations to the Commission to ensure there is comprehensive coordination and cooperation in the transportation planning process for Nevada County.
- Review and comment on comprehensive regional transportation plans for the area, which include the Regional Transportation Plan (RTP), the Regional Transportation Improvement Program (RTIP), and the Overall Work Program (OWP).
- Coordinate efforts and discussions to create and maintain circulation elements of the General Plan and specific plans of the member governments.

Transit Development Plan (TDP): Transit Development Plans study the County's transit services. They help identify transit service needs, prioritize improvements and determine the resources required for implementing modified or new service. The plans also provide a foundation for requests for State and federal funding.

Transit Services Commission (TSC): This commission oversees and advises as necessary the daily operations of the western Nevada County transit system. The TSC has the following responsibilities:

- Establish fares;
- Adopt the level of transit and paratransit services, including route structure and service areas;
- Monitor public response;
- Approve proposed purchase of additional vehicles;
- Review and approve the annual budget for transit and paratransit operations.

Transportation Development Act (TDA): The Transportation Development Act was enacted in 1971 and provides two major sources of funding for public transportation: the Local Transportation Fund (LTF) and the State Transit Assistance fund (STA). The TDA funds a wide variety of transportation programs, including planning and programming activities, pedestrian and bicycle facilities, community transit services, and public transportation projects. One of NCTC's major responsibilities is the administration of TDA funding in Nevada County.

Travel Demand Model (also Traffic Model): A computer model used to estimate travel behavior and travel demand for a specific future time frame, based on a number of assumptions. In general, travel analysis is performed to assist decision makers in making informed transportation planning decisions. The strength of modern travel demand forecasting is the ability to ask critical "what if" questions about proposed plans and policies.

Truckee North Tahoe Transportation Management Association (TNT/TMA): The Truckee North Tahoe Transportation Management Association is dedicated to fostering public-private partnerships and resources for the advocacy and promotion of innovative solutions to the unique transportation challenges of the Truckee-North Lake Tahoe Resort Triangle. The TNT/TMA is a planning stakeholder and partner with NCTC.

Truckee Tahoe Airport Land Use Commission (TTALUC): The Truckee Tahoe Airport is an "intercounty" airport situated in both Nevada County and Placer County; therefore, a special ALUC with representatives from both counties was formed. Six members are selected, one each, by Placer and Nevada Counties' Board of Supervisors, City Selection Committees, and Airport Managers of each county. A seventh member is chosen by the other six members to represent the general public. NCTC authorized its staff on May 19, 2010, to provide staff support to the TTALUC.

Truckee Tahoe Airport Land Use Compatibility Plan (TTALUCP): A document referred to by the TTALUC and individuals seeking to review standards for land use planning in the vicinity of the Truckee Tahoe Airport. The plan defines compatible land uses for noise, safety, airspace protection, and overflight. The TTALUC performs consistency determinations for proposed projects in the area covered by the Compatibility Plan as needed.

Vehicle Miles Traveled (VMT): VMT is a metric of the total miles traveled by vehicles in a defined area over a defined period of time and is often used to estimate the environmental impacts of driving, such as Greenhouse Gases and air pollutant emissions. Factors that influence VMT include travel mode, number of trips, and distance traveled. California jurisdictions are transitioning from a Level of Service (LOS) metric to a Vehicle Miles Traveled (VMT) metric within the California Environmental Quality Act's (CEQA) transportation analysis.

Table 1

Budget Summary FY2025/26 OWP

Amendment 2

Revenues	Amendment 2	Amendment 1	Difference
	FY 2025/26	FY 2025/26	
LTF Administration	883,018.89	738,972.17	144,046.72
LTF Planning	103,818.63	114,429.99	-10,611.36
LTF Contingency	197,725.73	331,101.09	-133,375.36
Rural Planning Assistance (RPA) Formula	466,500.00	466,500.00	0.00
Rural Planning Assistance (RPA) Formula Carryover	46,528.48	46,528.48	0.00
Rural Planning Assistance (RPA) Grants	38,240.00	38,240.00	0.00
Rural Planning Assistance (RPA) Grants Carryover	58,657.56	58,657.56	0.00
Regional Transportation Mitigation Fees (RTMF)	7,500.00	7,500.00	0.00
Strategic Partnership Grant (FTA 5304)	170,000.00	170,000.00	0.00
RCTF Dues	50,253.87	50,253.87	0.00
STIP Planning Funds (PPM)	59,991.52	59,991.52	0.00
PPM Contingency	118,980.99	118,980.99	0.00
Regional Surface Transportation Program (RSTP)	97,406.95	97,406.95	0.00
ALUC Fees	15,000.00	15,000.00	0.00
Senate Bill 125 (SB125) Planning & Administration	109,902.31	109,902.31	0.00
Senate Bill 125 (SB125) Contingency	10,178.03	10,178.03	0.00
TOTAL	2,433,702.97	2,433,642.97	60.00

Expenditures	Amendment 2	Amendment 1	Difference
	FY 2025/26	FY 2025/26	
Salary	821,024.91	724,295.31	96,729.60
Benefits	272,784.78	236,139.03	36,645.75
Direct (Table 2)	822,614.52	822,614.52	0.00
Indirect (Table 3)	190,394.00	190,334.00	60.00
Contingency	326,884.75	460,260.10	-133,375.35
TOTAL	2,433,702.97	2,433,642.97	60.00

	Estimated	Actual	Difference
Fund Balance	FY 2025/26	FY 2024/25	
	\$326,884.75	\$214,456.25	\$112,428.50

Table 2**Direct Costs Budget FY 2025/26 OWP Amendment 1**

Work Element		Amendment 2 25/26	Amendment 1 25/26	Difference	Source
1.1	Intergovernmental Advocacy	\$52,000.00	\$52,000.00	\$0.00	LTF
1.1	Human Resources Consulting	\$6,000.00	\$6,000.00	\$0.00	LTF
1.2	Fiscal Auditor	\$65,050.00	\$65,050.00	\$0.00	LTF
2.1	Traffic Counts	\$10,000.00	\$10,000.00	\$0.00	RPA, PPM
2.1	Transportation Engineering	\$72,366.23	\$72,366.23	\$0.00	RPA, PPM
2.1	Local Agencies Participation in Regional Planning	\$30,000.00	\$30,000.00	\$0.00	RPA, PPM
2.1.1	Regional Transportation Plan Update (consultant work completed in 24/25)	\$17,406.95	\$17,406.95	\$0.00	RSTP
2.3.4	Reenvisioning Transit in Western Nev Co.	\$170,000.00	\$170,000.00	\$0.00	FTA 5304
2.3.5	SB 125 Financial Plan	\$100,000.00	\$100,000.00	\$0.00	SB 125
2.4	Consultant Prepared ATP Applications	\$80,000.00	\$80,000.00	\$0.00	RSTP
2.4	Statewide Local Streets and Roads Needs Assessment	\$800.00	\$800.00	\$0.00	RPA
2.4.2	Airport Land Use Commission Planning & Reviews	\$15,000.00	\$15,000.00	\$0.00	ALUC, LTF
2.4.3	Zion St. Mobility/School Access study	\$131,915.89	\$131,915.89	\$0.00	PPM & RPA Grant
2.4.5	Rural Counties Task Force Chairman Travel Mileage Meals Lodging	\$25,347.58	\$25,347.58	\$0.00	RCTF Dues
2.4.5a	Calcoq Academy for Regional Leadership Administration	\$33,487.87	\$33,487.87	\$0.00	RPA Grant
2.4.5b	Rural Counties Task Force Administrative Manual and Training	\$13,240.00	\$13,240.00	\$0.00	RPA Grant
		TOTAL	\$822,614.52	\$822,614.52	\$0.00

Table 3**Indirect Costs Budget FY 2025/26 OWP Amendment 1**

ACCT	ITEM	Amendment 2	Amendment 1	Variance	Variance %
		FY 25/26	FY 25/26		
13.2	Nevada County Auditor/Controller	\$30,000	\$30,000	\$0	0.00%
13.1	Legal Counsel	\$15,000	\$15,000	\$0	0.00%
13.3	TNT/TMA Membership	\$4,685	\$4,685	\$0	0.00%
13.21	Website Update/Maintenance	\$17,170	\$17,170	\$0	0.00%
13.17	Nevada County ERC Membership	\$1,000	\$1,000	\$0	0.00%
	Insurance	\$24,000	\$24,000	\$0	0.00%
1.1	General Liability & Errors and Omissions	\$20,000	\$20,000	\$0	0.00%
1.3	Workers' Compensation	\$4,000	\$4,000	\$0	0.00%
	Office Expenses	\$32,590	\$32,590	\$0	0.00%
2.1	Phones	\$900	\$900	\$0	0.00%
2.2	Equipment Rental	\$500	\$500	\$0	0.00%
2.3	Records Storage	\$2,000	\$2,000	\$0	0.00%
2.4	Equipment Maintenance Agreements	\$1,000	\$1,000	\$0	0.00%
2.5	Publications/Legal Notices	\$2,500	\$2,500	\$0	0.00%
2.6	Janitorial Services	\$1,500	\$1,500	\$0	0.00%
2.7	Payroll Service	\$5,000	\$5,000	\$0	0.00%
2.8	Supplies	\$2,500	\$2,500	\$0	0.00%
2.9	Printing & Reproduction	\$250	\$250	\$0	0.00%
2.10	Subscriptions	\$320	\$320	\$0	0.00%
2.11	Computer Software & Network Maintenance	\$11,500	\$11,500	\$0	0.00%
2.12	Postage	\$300	\$300	\$0	0.00%
2.13	Telework Reimbursement	\$4,320	\$4,320	\$0	0.00%
3	Equipment	\$4,800	\$4,800	\$0	0.00%
	Copier/Printer	\$800	\$800	\$0	0.00%
	Office Furniture	\$500	\$500	\$0	0.00%
	Laptop /Computer	\$3,000	\$3,000	\$0	0.00%
	Miscellaneous	\$500	\$500	\$0	0.00%
5	Training and Conferences	\$2,000	\$2,000	\$0	0.00%
6	Office Lease	\$28,000	\$28,000	\$0	0.00%
7	Utilities	\$3,000	\$3,000	\$0	0.00%
8	Travel - Meals & Lodging	\$10,000	\$10,000	\$0	0.00%
9	Travel - Mileage/Fares/Parking	\$10,000	\$10,000	\$0	0.00%
10	Professional & Service Organization	\$8,149	\$8,089	\$60	0.74%
	TOTAL	\$190,394	\$190,334	\$60	0.03%

Table 4**Revenues - FY 2025/26 OWP Amendment 1**

Work Element		25/26 LTF	LTF Carryover	RPA Grants FY 25/26	RPA Grant Carryover FY 24/25	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Strategic Partnership Grant (FTA 5304)	SB 125	RCTF Dues (Current year plus Carryover)	TOTAL
1.1	General Services	396,545.37							7,500.00						404,045.37
1.2	Fiscal Administration	469,743.00	16,730.52												486,473.52
2.1	Transportation Planning	11,860.21				144,133.35				30,591.19					186,584.75
2.1.1	Regional Transportation Plan Update	5,778.37									17,406.95				23,185.32
2.2	Transportation Improvement Program	14,442.28				82,970.62									97,412.90
2.3	Transit & Paratransit Programs	18,189.85				55,368.51									73,558.36
2.3.4	Reenvisioning Transit in Western Nev Co.					39,229.50						170,000.00			209,229.50
2.3.5	SB 125 Transit Planning and Administration												109,902.31		109,902.31
2.4	Coordination of Regional Planning	32,917.94				111,328.30					80,000.00				224,246.24
2.4.2	Airport Land Use Commission Planning & Reviews	18,881.98						15,000.00							33,881.98
2.4.3	Zion St. Mobility/School Access study		1,748.00		50,169.69	33,469.72	46,528.48			29,400.33					161,316.22
2.4.5	Rural Counties Task Force Chair Activities	0.00												50,253.87	50,253.87
2.4.5a	Calccog Academy for Regional Leadership Administration	0.00		25,000.00	8,487.87										33,487.87
2.4.5b	Rural Counties Task Force Admin Manual and Training	0.00		13,240.00	0.00		0.00								13,240.00
	Contingency	0.00	197,725.73							118,980.99				10,178.03	326,884.75
Totals (2)		968,359.00	216,204.25	38,240.00	58,657.56	466,500.00	46,528.48	15,000.00	7,500.00	178,972.51	97,406.95	170,000.00	120,080.34	50,253.87	2,433,702.97

Notes: Totals may not equal addition of amounts in columns due to rounding.

Table 5**Expenditures - FY 2025/26 OWP Amendment 1**

Work Elements		PY	Staff	Indirect	Transportation Engineering	Consulting		Local Agency	Other	Total
1.1	General Services	2.02	294,741.23	51,304.14		58,000.00	(1)			404,045.37
1.2	Fiscal Administration	2.37	358,943.94	62,479.58					65,050.00 (2)	486,473.52
2.1	Transportation Planning	0.32	62,358.31	11,860.21	72,366.23			40,000.00 (3)		186,584.75
2.1.1	Regional Transportation Plan Update	0.03	5,778.37			17,406.95				23,185.32
2.2	Transportation Improvement Program	0.40	82,970.62	14,442.28						97,412.90
2.3	Transit & Paratransit Programs	0.28	55,368.51	18,189.85						73,558.36
2.3.4	Reenvisioning Transit in Western Nev Co.	0.23	39,229.50			170,000.00				209,229.50
2.3.5	SB 125 Transit Planning and Administration	0.00	9,902.31			100,000.00				109,902.31
2.4	Coordination of Regional Planning	0.53	111,328.30	32,117.94		80,000.00	(4)		800.00 (4)	224,246.24
2.4.2	Airport Land Use Commission Planning & Reviews	0.10	18,881.98			15,000.00				33,881.98
2.4.3	Zion St. Mobility/School Access study	0.14	29,400.33			131,915.89				161,316.22
2.4.5	Rural Counties Task Force Chair Activities	0.00	24,906.29						25,347.58 (5)	50,253.87
2.4.5a	Calcoog Academy for Regional Leadership Admin.								33,487.87 (6)	33,487.87
2.4.5b	Rural Counties Task Force Admin Manual and Training		0.00			13,240.00				13,240.00
	Contingency								326,884.75	326,884.75
	TOTAL	6.60	1,093,809.70	190,394.00	72,366.23	585,562.84		40,000.00	451,570.20	2,433,702.97

Totals may not equal addition of amounts in columns due to rounding.

Notes:

- (1) \$52,000 Intergovernmental Advocacy, \$6,000 Human Resources Consulting
- (2) \$65,050 Fiscal Audit Contract
- (3) \$10,000 Traffic Counts, Local Agency (WE 2.1): Nev. Co. \$7,500; Truckee \$7,500; Nevada City \$7,500; Grass Valley \$7,500.
- (4) \$80,000 ATP Application preparation, \$800 Statewide Local Streets and Roads
- (5) \$25,347.58 RCTF Travel Expense
- (6) \$25,000+\$8,487.87 RCTF CALCOG Leadership Academy

Indirect Costs are paid with local funds, no RPA or STIP planning funds are used.

ACCT Table 6 Budget Detail FY 2025/26 OWP Amendment 1

ALLOCATION

1	Insurance	24,000.00
1.1	General Liability & Errors and Omissions	20,000.00
1.3	Workers' Compensation	4,000.00
2	Office Expenses	32,590.00
2.1	Phones	900.00
2.2	Equipment Rental	500.00
2.3	Records Storage	2,000.00
2.4	Equipment Maintenance Agreements	1,000.00
2.5	Publications/Legal Notices	2,500.00
2.6	Janitorial Services - carpets, blinds, interior painting, etc.	1,500.00
2.7	Payroll Service	5,000.00
2.8	Supplies	2,500.00
2.9	Printing & Reproduction	250.00
2.10	Subscriptions	320.00
2.11	Computer Software & Network Maintenance	11,500.00
2.12	Postage	300.00
2.13	Telework Reimbursement	4,320.00
3	Equipment	4,800.00
5	Training and Conferences	2,000.00
6	Office Lease	28,000.00
7	Utilities	3,000.00
8	Travel - Meals & Lodging	10,000.00
9	Travel - Mileage/ Fares/ Parking	10,000.00
10	Professional & Service Organizations	8,149.00
	Subtotal Items 1-10	122,539.00
11	Contingency	326,884.75
12	Salaries, Wages, & Benefits	1,093,809.70
12.1	Executive Director	246,433.68
12.11	Deputy Executive Director	217,454.76
12.2	Administrative Services Officer	157,461.36
12.3	Transportation Planner	151,587.10
12.4	Administrative Assistant	108,235.54
12.8	Temporary Employee	79,261.89
	New ASO & ASST	133,375.35
13	Other Services	890,469.52
8.1 & 9.1	Rural Counties Task Force Chairman Travel Mileage Meals Lodging (2.4.5)	25,347.58
13.1	Legal Counsel	15,000.00
13.2	Nevada County Auditor/Controller	30,000.00
13.3	TNT/TMA Membership	4,685.00
13.4	Fiscal Audits (WE 1.2)	65,050.00
13.7	Traffic Counts (WE 2.1)	10,000.00
13.8	Transportation Engineering (WE 2.1)	72,366.23
13.9	Calcoag Academy for Regional Leadership Administration(2.4.5a)	33,487.87
13.11a	Local Agencies (WE 2.1)	30,000.00
13.16a	Rural Counties Task Force Membership (WE 2.4)	0.00
13.16b	Statewide Local Streets and Roads Needs Assessment (WE 2.4)	800.00
13.17	Nevada County ERC Membership	1,000.00
13.21	Website Update/Maintenance	17,170.00
13.23	Regional Transportation Plan Update (WE 2.1.1)	17,406.95
13.27	Consultant Prepared ATP Applications (WE 2.4)	80,000.00
13.30	Airport Land Use Commission Project Reviews (WE 2.4.2)	15,000.00
13.48	Human Resources Consulting (WE 1.1)	6,000.00
13.59	Intergovernmental Advocacy (WE 1.1)	52,000.00
13.61	Zion St .Mobility/School Access study (WE 2.4.3)	131,915.89
13.62	Reenvisioning Transit in Western Nev Co.(WE 2.3.4)	170,000.00
13.63	Rural Counties Task Force Administrative Manual and Training (2.4.5b)	13,240.00
13.64	SB 125 Financial Plan (we 2.3.5)	100,000.00
	TOTAL Budget Items 1-13	2,433,702.97
	Indirect Costs	
	Accounts 1 through 10	122,539.00
	Legal	15,000.00
	Nevada Co. Auditor/Controller	30,000.00
	TNT/TMA	4,685.00
	Nevada Co. ERC Membership	1,000.00
	Website Update/Maintenance	17,170.00
	Total Indirect Costs	190,394.00
	Calculated Indirect Rate Indirect Cost / Salaries & Benefits	17.41%

**RESOLUTION 26-05
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

**APPROVAL OF FIRST AMENDMENT TO
EXECUTIVE DIRECTOR EMPLOYMENT AGREEMENT**

WHEREAS, the Nevada County Transportation Commission (the “Commission”) entered into an Employment Agreement with Michael Woodman to serve as the Executive Director of the Commission for a five year term, effective January 22, 2021 (the “Agreement”); and

WHEREAS, the Commission desires to amend the Agreement, in substantially the form attached hereto as Exhibit “A”, to extend the term of the Agreement through January 21, 2031, and amend to reflect the Executive Director’s current compensation and allow for adjustments in accordance with U.S. Bureau of Labor Statistics City Average index.

NOW, THEREFORE, BE IT RESOLVED, that the First Amendment to the Executive Director Employment Agreement attached hereto is approved by the Commission and the Commission directs the Board Chair to execute the First Amendment to the Executive Director Employment Agreement on behalf of the Commission.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026 by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Chair
Nevada County Transportation Commission

Attest: _____
Dale D. Sayles
Administrative Services Officer

FIRST AMENDMENT TO
EMPLOYMENT AGREEMENT FOR THE EXECUTIVE DIRECTOR OF
NEVADA COUNTY TRANSPORTATION COMMISSION

This First Amendment to Employment Agreement (“Amendment”) is entered into on this 21st day of January 2026, by and between the **Nevada County Transportation Commission** (NCTC) hereinafter referred to as EMPLOYER, and **Mike Woodman** (“EMPLOYEE”).

WHEREAS, EMPLOYER and EMPLOYEE entered into an Employment Agreement on January 22, 2021 (the “Agreement”) for EMPLOYEE to serve as its Executive Director; and

WHEREAS, EMPLOYER and EMPLOYEE now desire to amend the Agreement as it relates to the term of the Agreement and compensation.

NOW, THEREFORE, EMPLOYER and EMPLOYEE agree as follows:

1. Section 1.1 of the Agreement shall hereby be amended in its entirety to read as follows:

Section 1.1 Except as provided in Article 6, herein, EMPLOYER hereby employs EMPLOYEE and EMPLOYEE hereby accepts employment with EMPLOYER beginning on January 22, 2021, and terminating on January 21, 2031.

2. Section 4.1 of the Agreement shall hereby be amended in its entirety to read as follows:

Section 4.1 (a) As compensation for the services to be rendered by EMPLOYEE hereunder, EMPLOYER shall pay EMPLOYEE at the rate of One Hundred Seventy-Seven Thousand Five Hundred Seventy-Nine Dollars (\$177,579) Dollars per year. EMPLOYEE shall be paid at the same intervals and in the same manner as other employees of the EMPLOYER.

(b) EMPLOYER agrees to review EMPLOYEE'S compensation annually during the course of the performance evaluation referred to in Section 3.4 above. The reviews and evaluations during the term of this Agreement will be conducted annually. EMPLOYER will annually adjust EMPLOYEE'S compensation, as budget allows, by the average cost of living increase provided by the US Bureau of Labor Statistics U.S. City Average index (May to May).

3. Unless otherwise provided for in this Amendment, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the EMPLOYER and EMPLOYEE have entered into this Amendment to the Agreement as of the day and year first above written.

EMPLOYEE: _____ DATED: _____

EMPLOYER: _____ DATED: _____

Chair

Nevada County Transportation Commission

**EMPLOYMENT AGREEMENT
FOR THE
EXECUTIVE DIRECTOR
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

The Nevada County Transportation Commission (NCTC), hereinafter referred to as EMPLOYER, and Mike Woodman, hereinafter referred to as EMPLOYEE, in consideration of the mutual promises made herein, agree as follows:

ARTICLE I - TERM OF AGREEMENT

Specific Period

Section 1.1 Except as provided in Article 6, herein, EMPLOYER hereby employs EMPLOYEE and EMPLOYEE hereby accepts employment with EMPLOYER for a period of five (5) years beginning on January 22, 2021 and terminating on January 21, 2026.

“Employment Term” Defined

Section 1.2 As used herein, the phrase “employment term” refers to the entire period of employment of EMPLOYEE by EMPLOYER hereunder, subject to those provisions hereinafter provided.

ARTICLE 2 - DUTIES AND OBLIGATIONS OF EMPLOYEE

General Duties

Section 2.1 EMPLOYEE shall serve as the Executive Director of EMPLOYER. In the capacity as Executive Director, EMPLOYEE shall do and perform all of the duties required of such office including, but not limited to, those enumerated within Attachment “A” to this Agreement, all applicable laws, regulations, ordinances, and resolutions, including, but not limited to, the Statutes of the State of California, and the directions of the Governing Board of EMPLOYER.

Loyal and Conscientious Performance of Duties

Section 2.2 EMPLOYEE agrees that to the best of his ability and experience, he will at all times loyally and conscientiously perform all of the duties and obligations required of him either expressly or implicitly by the terms of this Agreement.

Devotion of Entire Time to Employer’s Business

Section 2.3 (a) EMPLOYEE shall devote his entire productive time, ability, and attention to the business of EMPLOYER during normal working hours during the term of this Agreement.

(b) During the term of this Agreement, EMPLOYEE shall not engage in any other business, duties or pursuits whatsoever. Furthermore, during the term of this Agreement, EMPLOYEE shall not, whether directly or indirectly, render any services of a commercial or professional nature to any other person or organization, whether for compensation or otherwise, without the prior written consent of EMPLOYER. However, the expenditure of reasonable amounts of time for educational, charitable,

or professional activities shall not be deemed a breach of this Agreement if those activities do not materially interfere with the services required under this employment and shall not require the prior written consent of EMPLOYER.

(c) This Agreement shall not be interpreted to prohibit EMPLOYEE from making passive personal investments or conducting private business affairs if those activities do not materially interfere with the services under this Agreement.

Competitive and Conflicting Activities

Section 2.4 During the term of this Agreement, EMPLOYEE shall not, directly or indirectly, either as an employee, employer, officer, director, or in any other individual or representative capacity, engage or participate in any business, educational, charitable or professional activities that are in competition in any manner or in conflict whatsoever with the business or interests of EMPLOYER.

ARTICLE 3 - OBLIGATIONS OF EMPLOYER

General Description

Section 3.1 EMPLOYER shall provide EMPLOYEE with the compensation, incentives, benefits and expense reimbursement specified elsewhere in this Agreement.

Office and Staff

Section 3.2 EMPLOYER shall provide EMPLOYEE with a private office, professional and technical assistance, secretarial or clerical help, office equipment and supplies, and other facilities, suitable to EMPLOYEE'S position and adequate for the performance of his duties, subject to the availability of funds in the budget of EMPLOYER and consistent with the Overall Work Program.

Indemnification of Losses of Employee

Section 3.3 EMPLOYER shall indemnify EMPLOYEE for all losses sustained by EMPLOYEE as a direct consequence of the discharge of his duties on EMPLOYER'S behalf, except those caused by EMPLOYEE's gross misconduct.

Performance Evaluation

Section 3.4 The NCTC Governing Board shall evaluate the performance of EMPLOYEE annually and at such other times as the NCTC Governing Board designates.

ARTICLE 4 - COMPENSATION OF EMPLOYEE

Annual Salary

Section 4.1 (a) As compensation for the services to be rendered by EMPLOYEE hereunder, EMPLOYER shall pay EMPLOYEE at the rate of One Hundred Fifty Two Thousand and Fifty Two Dollars (\$152,052) Dollars per year. EMPLOYEE shall be paid at the same intervals and in the same manner as other employees of the EMPLOYER.

(b) EMPLOYER agrees to review EMPLOYEE'S compensation annually during the course of the performance evaluation referred to in Section 3.4 above. The reviews

and evaluations during the term of this Agreement will be conducted each May. EMPLOYER will annually adjust EMPLOYEE'S compensation, as budget allows, by the average cost of living increase provided by the local labor market to the journey level planner, which includes:

- County of Nevada
- City of Grass Valley
- Town of Truckee
- City of Nevada City

ARTICLE 5 - EMPLOYEE BENEFITS

Annual Vacation, Administrative Leave, Holidays, and Sick Leave

Section 5.1 EMPLOYEE shall be entitled to twenty (20) days annual vacation time per year. EMPLOYEE shall be entitled to five (5) days annual administrative leave, and to those holiday and sick leave programs set forth in the NCTC Personnel Manual.

Other Benefits

Section 5.2 (a) EMPLOYEE shall be entitled to all other benefits granted to other NCTC employees, subject to the discretion of the EMPLOYER.

(b) EMPLOYER shall contribute on behalf of EMPLOYEE an amount equal to 17.13% of EMPLOYEE'S compensation to the Nevada County Transportation Commission 401(a) Plan on a schedule as established by EMPLOYER'S Agreement with the ICMA Retirement Corporation.

(c) In addition to the above, EMPLOYER shall reimburse EMPLOYEE for those normal and necessary expenses incurred by EMPLOYEE while performing EMPLOYEE'S duties.

(d) EMPLOYER shall provide One Thousand Three Hundred Forty-Four Dollars and Thirty-Two Cents (\$1,344.32) per month for medical, dental, and other insurance coverage benefits to the EMPLOYEE.

(e) EMPLOYEE'S duties require the use of an automobile provided by EMPLOYEE during the duration of this Agreement. EMPLOYEE shall be responsible for paying liability, property damage, and comprehensive insurance for the purchase, operation, maintenance, repair, and replacement of such an automobile, and EMPLOYER shall pay EMPLOYEE a monthly car allowance of Five Hundred Fifty-Four Dollars and Ninety Cents (\$554.90) Dollars toward such expense. EMPLOYER shall reimburse EMPLOYEE for mileage traveled in excess of Four Hundred (400) Miles per month at the Federal rate, as determined by the Internal Revenue Service. EMPLOYER shall provide a monthly cellular phone allowance of Thirty-Five (\$35.00) Dollars.

(f) EMPLOYER shall pay such professional dues, subscriptions, and memberships in such organizations necessary for EMPLOYEE to maintain professional relationships in appropriate national, regional, state and local associations, and service clubs necessary and desirable for EMPLOYEE'S continued professional growth and advancement and benefit to EMPLOYER, as approved by the Governing Board in the budget process. EMPLOYEE shall be permitted to attend conferences, seminars,

and/or other such meetings, the reasonable cost of which shall be paid by EMPLOYER. Notwithstanding any of the above, however, EMPLOYEE acknowledges that the above referenced dues, subscriptions, memberships, and attendance at conferences, seminars, and other meetings shall be dependent upon the availability of funds for those purposes within the approved budget. EMPLOYEE shall propose such expenses in the annual budget and shall inform the Governing Board of absences due to his participation in any of the above referenced conferences, seminars, and meetings.

ARTICLE 6 - TERMINATION OF EMPLOYMENT

Either party shall have the unqualified right to terminate this Agreement, with or without cause, as set forth hereinafter.

Termination Without Cause

Section 6.1 (a) EMPLOYEE understands, acknowledges, and agrees that he is not a member of any classified, competitive service and, therefore, is not converted by or subject to the provisions and protection of any Merit System. In particular, EMPLOYEE understands, acknowledges, and agrees that he is an at-will employee and serves at the pleasure of the Nevada County Transportation Commission. EMPLOYEE further understands, acknowledges, and agrees that he has no property interest in his employment and is therefore entitled to no pre-disciplinary, pre-removal due process, and that he may be terminated at any time and for any reason, with or without cause, except as is otherwise specifically provided in this Employment Agreement.

EMPLOYEE is aware of, understands, and agrees to abide by the provisions of California Labor Code Section 2922 which provides: "An employment having no specified term, may be terminated at the will of either party on notice to the other. Employment for a specified term means employment for a period greater than one month."

EMPLOYEE understands and agrees that except as specifically provided in this Agreement, he shall not be entitled to the rights, benefits, and protection of any agency's or entity's Personnel and Merit System, and by execution of this Agreement, EMPLOYEE hereby waives any terms or provision thereof.

(b) EMPLOYER, on the affirmative vote of not less than five (5) Commissioners, may terminate EMPLOYEE at any time and without cause or reason by giving EMPLOYEE written notice of that termination.

(c) EMPLOYER shall pay severance to EMPLOYEE for three (3) months service based upon compensation as provided in Paragraph 4.1(a) upon the happening of any of the following events:

1. Termination of EMPLOYEE without cause pursuant to Paragraph 6.1(b).
2. EMPLOYER requests the resignation of EMPLOYEE and EMPLOYEE resigns pursuant to that request.

Notwithstanding the foregoing, EMPLOYER shall be fully reimbursed if the EMPLOYEE is convicted of a crime involving an abuse of his office or position pursuant to the provisions of Government Code sections 53243 through 53244.

- (d) This Agreement shall automatically terminate upon the death of EMPLOYEE.
- (e) EMPLOYER reserves the right to terminate this Agreement not less than three (3) months after EMPLOYEE suffers any physical or mental disability that would prevent the performance of his duties under this Agreement. Such termination shall be effected by giving thirty (30) days written notice of termination to EMPLOYEE.
- (f) Termination under this Section 6.1 shall not be considered termination "for cause" for any purpose under this Agreement.

Termination for Cause

Section 6.2

- (a) EMPLOYER reserves the right to terminate this Agreement if EMPLOYEE (1) willfully breaches or habitually neglects the duties which are required to be performed under the terms of this Agreement, or (2) commits an act of dishonesty, fraud, misrepresentation or other acts involving moral turpitude, that would prevent or significantly interfere with the effective performance of his duties, or (3) acts in a manner insubordinate to the direction of the NCTC Governing Board.
- (b) EMPLOYER may at its option terminate this Agreement for the reasons stated in this section by giving written notice of termination to EMPLOYEE without prejudice to any other remedy to which EMPLOYER may be entitled either at law, in equity, or under this Agreement.
- (c) The notice of termination required by this section shall specify the grounds for the termination and shall be supported by a statement of relevant facts.
- (d) Said termination shall be effective immediately.
- (e) EMPLOYEE understands and agrees that should he be terminated "for cause" as defined within Section 6.2 (a)-(d), EMPLOYER shall have no obligation to continue the employment of EMPLOYEE or to disburse the severance payment(s) set forth within Section 6.1 (c) to this Agreement.

Termination by Employee

Section 6.3

EMPLOYEE may terminate his obligations under this Agreement by giving EMPLOYER at least ninety (90) calendar days written notice in advance; provided, however, that such notice shall not be required in the event EMPLOYEE resigns pursuant to a request for resignation by EMPLOYER or upon receiving notice of EMPLOYER'S intent not to renew this AGREEMENT. EMPLOYER reserves the right to accept less than ninety (90) days' notice.

Effect on Compensation

Section 6.4

In the event this Agreement is terminated prior to the completion of the term of employment specified herein, EMPLOYEE shall be entitled to the compensation and benefits earned by and vested in him prior to the date of termination as provided for in

this Agreement, computed pro-rata up to and including that date, including those provided for under Section 5.1. EMPLOYEE shall be entitled to no further compensation as of the date of termination, except as provided for under Sections 5.2 and 6.1.

(a) Any cash settlement received by EMPLOYEE from EMPLOYER, related to the termination of this Agreement, shall be fully reimbursed to EMPLOYER if EMPLOYEE is convicted of a crime involving an abuse of his office or position. This shall not apply to funds received under Sections 5.2 or 6.1.

ARTICLE 7 - GENERAL PROVISIONS

Notices

Section 7.1 Any notices to be given by either party to the other shall be in writing and may be transmitted either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the Chairperson of EMPLOYER at 101 Providence Mine Road, Suite 102, Nevada City, CA 95959 and the EMPLOYEE at 10530 Alta Sierra Drive, Grass Valley, CA 95949, but each party may change the address by written notice in accordance with this section. Notices delivered personally shall be deemed communicated as of the date of actual receipt; mailed notices shall be deemed communicated as of the date of mailing.

Attorney Fees

Section 7.2 If any action at law or in equity is necessary to enforce or interpret the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees.

Dispute Resolution

Section 7.3 If possible, any dispute concerning terms and conditions shall first be settled by the parties herein. If the parties herein are unable to settle a dispute, it shall be settled by arbitration in accordance with the Rules of the American Arbitration Association, and judgment upon the award, rendered in such arbitration shall be final and may be entered in any court having jurisdiction thereof. All of the provisions of Section 1283.05 of the California Code of Civil Procedure are hereby expressly made applicable to any such arbitration. Notice of the demand for arbitration shall be filed in writing with the other party to this Agreement and with the American Arbitration Association. This agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law.

Entire Agreement

Section 7.4 This Agreement supersedes any and all other agreements, either oral or in writing, between the parties hereto with respect to the employment of EMPLOYEE by EMPLOYER, and contains all of the covenants and agreements between the parties with respect to that employment in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding.

Modifications

Section 7.5 Any modification of this Agreement will be effective only if it is in writing signed by both parties.

Effect of Waiver

Section 7.6 The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition for all or any other times.

Partial Invalidity

Section 7.7 If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

Law Governing Agreement

Section 7.8 This Agreement shall be governed by and construed in accordance with the laws of the State of California.

Sums Due Deceased Employee

Section 7.9 If EMPLOYEE dies prior to the expiration of the term of his employment, any sums that may be due him from EMPLOYER under this Agreement as of the date of death shall be paid to the EMPLOYEE'S executors, administrators, heirs, personal representatives, successors, or assigns.

Other Terms and Conditions of Employment

Section 7.10 The NCTC Governing Board, by resolution, shall fix any other terms and conditions of employment, as it may determine, from time to time, relating to the performance of EMPLOYEE, provided such terms and conditions are not inconsistent with the provisions of this Agreement, or other law.

Assignment

Section 7.11 This Agreement is not assignable by either EMPLOYER or EMPLOYEE.

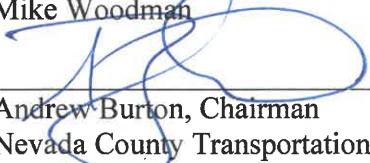
Employment Status

Section 7.12 EMPLOYEE acknowledges and agrees that he is not to be construed to be an officer, agent, or employee of the County of Nevada, and that he shall not be entitled to any of the benefits provided to officers or employees of the County of Nevada. Nor shall he have any rights under the County of Nevada's Merit System and/or Personnel Rules.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year last below written.

EMPLOYEE: 
Mike Woodman

DATED: 11/18/2020

EMPLOYER: 
Andrew Burton, Chairman
Nevada County Transportation Commission

DATED: 11/19/2020

ATTACHMENT "A"
NEVADA COUNTY TRANSPORTATION COMMISSION
EXECUTIVE DIRECTOR

DEFINITION

Under the direction of the Governing Board, the Executive Director's duties shall be to plan, organize, direct, and review the activities and operations of the Nevada County Transportation Commission (NCTC); to implement and administer policies and directives in accordance with NCTC's Policies and Procedures Manual, and to provide highly responsible and complex administrative support to the Governing Board.

EXAMPLE OF DUTIES

Direct and participate in the operation and activities of the NCTC.

Develop, plan, and implement NCTC goals and objectives; recommend and administer policies and procedures to ensure effective and efficient operations.

Forecast funds needed for program implementation, staffing, and materials.

Direct, oversee, and participate in the development of the annual Overall Work Program; assign work activities, projects and programs; monitor work flow; review and evaluate work products, methods, and procedures.

Prepare a variety of technical papers, administrative reports, and public communications.

Prepare directives and informational reports for distribution to member cities and the county.

Represent the NCTC in meetings with state and/or federal agencies, as well as meetings with local and regional groups and organizations.

Oversee the management of state and federal grant programs and consulting contracts.

Select, train, motivate, and evaluate personnel; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline and termination procedures.

Ensure NCTC compliance with appropriate laws, rules, and regulations.



MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

November 13, 2025

County Auditors Responsible for State of Good Repair Program Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2025-26 First Quarter State of Good Repair Program Allocation

Enclosed is a summary schedule of State of Good Repair (SGR) program funds allocated for the first quarter of Fiscal Year (FY) 2025-26 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) section 99312.1(c). Allocations for the SGR program are calculated pursuant to the distribution formulas in PUC sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 SGR Program Allocation Estimate, dated August 1, 2023.

This is the first allocation for FY 2025-26. The total amount allocated to all agencies for the first allocation is \$33,978,300.00. The payment is scheduled to issue on November 14, 2025. Please refer to the schedule for the amounts that relate to your agency.

Please contact Lucas Rasmussen by telephone at (916) 323-1374 or email at LRasmussen@sco.ca.gov with any questions, or for additional information. Information for the SGR program can be found on the California Department of Transportation website at: <https://dot.ca.gov/programs/rail/state-transit-assistance-state-of-good-repair>. Thank you.

Sincerely,

Melma Dizon Digitally signed by Melma Dizon
Date: 2025.11.13 13:24:57 -08'00'

MELMA DIZON
Manager, Local Apportionments Section

Enclosure: State of Good Repair Allocation Summary

Local Government Programs and Services Division
Mailing Address P.O. Box 942850, Sacramento, CA 94250
3301 C Street, Suite 740, Sacramento, CA 95816

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STATE CONTROLLER'S OFFICE
STATE OF GOOD REPAIR PROGRAM ALLOCATION SUMMARY
FISCAL YEAR 2025-26 - FIRST QUARTER
NOVEMBER 14, 2025

Regional Entity	PUC 99313 Allocation		PUC 99314 Allocation	Total Allocation
	A	B		C = (A + B)
Metropolitan Transportation Commission	\$ 3,294,176.00	\$ 9,139,906.00		\$ 12,434,082.00
Sacramento Area Council of Governments	867,121.00	295,609.00		1,162,730.00
San Diego Association of Governments	409,374.00	101,603.00		510,977.00
San Diego Metropolitan Transit System	1,006,281.00	418,321.00		1,424,602.00
Tahoe Regional Planning Agency	47,401.00	2,695.00		50,096.00
Alpine County Transportation Commission	0.00	0.00		0.00
Amador County Transportation Commission	17,021.00	611.00		17,632.00
Butte County Association of Governments	89,285.00	4,863.00		94,148.00
Calaveras County Local Transportation Commission	19,241.00	238.00		19,479.00
Colusa County Local Transportation Commission	9,476.00	422.00		9,898.00
Del Norte County Local Transportation Commission	11,420.00	612.00		12,032.00
El Dorado County Local Transportation Commission	76,368.00	5,181.00		81,549.00
Fresno County Council of Governments	446,177.00	79,759.00		525,936.00
Glenn County Local Transportation Commission	12,636.00	357.00		12,993.00
Humboldt County Association of Governments	57,573.00	9,811.00		67,384.00
Imperial County Transportation Commission	80,238.00	7,436.00		87,674.00
Inyo County Local Transportation Commission	8,088.00	0.00		8,088.00
Kern Council of Governments	397,520.00	24,236.00		421,756.00
Kings County Association of Governments	66,263.00	2,651.00		68,914.00
Lake County/City Council of Governments	28,935.00	1,494.00		30,429.00
Lassen County Local Transportation Commission	12,355.00	560.00		12,915.00
Los Angeles County Metropolitan Transportation Authority	4,249,349.00	5,582,305.00		9,831,654.00
Madera County Local Transportation Commission	69,956.00	2,279.00		72,235.00
Mariposa County Local Transportation Commission	7,278.00	219.00		7,497.00
Mendocino Council of Governments	38,647.00	2,868.00		41,515.00
Merced County Association of Governments	126,093.00	5,941.00		132,034.00
Modoc County Local Transportation Commission	3,653.00	322.00		3,975.00
Mono County Local Transportation Commission	5,457.00	8,457.00		13,914.00
Transportation Agency for Monterey County	188,800.00	58,801.00		247,601.00
Nevada County Local Transportation Commission	43,176.00	2,072.00		45,248.00
Orange County Transportation Authority	1,366,180.00	493,442.00		1,859,622.00
Placer County Transportation Planning Agency	139,569.00	19,787.00		159,356.00
Plumas County Local Transportation Commission	8,125.00	1,279.00		9,404.00
Riverside County Transportation Commission	1,073,712.00	173,632.00		1,247,344.00
Council of San Benito County Governments	28,749.00	453.00		29,202.00
San Bernardino County Transportation Authority	949,711.00	201,367.00		1,151,078.00
San Joaquin Council of Governments	346,707.00	77,275.00		423,982.00
San Luis Obispo Area Council of Governments	120,181.00	8,400.00		128,581.00
Santa Barbara County Association of Governments	192,372.00	48,883.00		241,255.00
Santa Cruz County Transportation Commission	113,457.00	104,458.00		217,915.00
Shasta Regional Transportation Agency	77,529.00	4,066.00		81,595.00
Sierra County Local Transportation Commission	1,364.00	54.00		1,418.00
Siskiyou County Local Transportation Commission	18,634.00	812.00		19,446.00
Stanislaus Council of Governments	239,110.00	13,588.00		252,698.00
Tehama County Transportation Commission	27,891.00	583.00		28,474.00
Trinity County Transportation Commission	6,834.00	228.00		7,062.00
Tulare County Association of Governments	209,614.00	21,884.00		231,498.00
Tuolumne County Transportation Council	23,386.00	609.00		23,995.00
Ventura County Transportation Commission	356,667.00	58,721.00		415,388.00
State Totals	\$ 16,989,150.00	\$ 16,989,150.00		\$ 33,978,300.00

**STATE CONTROLLER'S OFFICE
STATE OF GOOD REPAIR PROGRAM
PUC 99314 ALLOCATION DETAIL
FISCAL YEAR 2025-26 - FIRST QUARTER
NOVEMBER 14, 2025**

Regional Entity and Operator(s)	Revenue Basis	PUC 99314 Allocation
Mariposa County Local Transportation Commission County of Mariposa	73,004	219.00
Mendocino Council of Governments Mendocino Transit Authority	957,692	2,868.00
Merced County Association of Governments Transit Joint Powers Authority of Merced County	1,025,125	3,070.00
Yosemite Area Regional Transportation System (YARTS)	958,913	2,871.00
Regional Entity Totals	1,984,038	5,941.00
Modoc County Local Transportation Commission Modoc Transportation Agency	107,653	322.00
Mono County Local Transportation Commission Eastern Sierra Transit Authority	2,824,223	8,457.00
Transportation Agency for Monterey County Monterey-Salinas Transit District	19,637,486	58,801.00
Nevada County Local Transportation Commission		
County of Nevada	369,077	1,105.00
City of Truckee	323,083	967.00
Regional Entity Totals	692,160	2,072.00
Orange County Transportation Authority City of Laguna Beach	1,910,271	5,720.00
Orange County Transportation Authority	110,748,483	331,616.00
Regional Entity Subtotals	112,658,754	337,336.00
Orange County Transportation Authority - Corresponding to SCRRA***	NA	156,106.00
Regional Entity Totals	112,658,754	493,442.00
Placer County Transportation Planning Agency City of Auburn	21,830	66.00
County of Placer	5,410,141	16,200.00
City of Roseville	1,175,827	3,521.00
Regional Entity Totals	6,607,798	19,787.00
Plumas County Local Transportation Commission County Service Area 12 - Specialized Service	80,198	240.00
County of Plumas	346,829	1,039.00
Regional Entity Totals	427,027	1,279.00

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.



MALIA M. COHEN
CALIFORNIA STATE CONTROLLER

November 13, 2025

County Auditors Responsible for State Transit Assistance Funds
Transportation Planning Agencies
County Transportation Commissions
San Diego Metropolitan Transit System

SUBJECT: Fiscal Year 2025-26 First Quarter State Transit Assistance Allocation

Enclosed is a summary schedule of State Transit Assistance (STA) funds allocated for the first quarter of Fiscal Year (FY) 2025-26 for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount calculated pursuant to PUC section 99314 for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. Pursuant to PUC section 99314.10, the PUC section 99314 allocations are based on the State Controller's Office transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2023. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

This is the first allocation for FY 2025-26. The total amount allocated to all agencies for the first allocation is \$170,365,094.00. The payment is scheduled to issue on November 14, 2025. Please refer to the schedule for the amounts that relate to your agency.

Please contact Lucas Rasmussen by telephone at (916) 323-1374 or email at LRasmussen@sco.ca.gov with any questions, or for additional information.

Sincerely,

Melma Dizon

Digitally signed by Melma Dizon
Date: 2025.11.13 13:30:36 -08'00'

MELMA DIZON
Manager, Local Apportionments Section

Enclosure: State Transit Assistance Allocation Summary

STATE CONTROLLER'S OFFICE
STATE TRANSIT ASSISTANCE ALLOCATION SUMMARY
FISCAL YEAR 2025-26 - FIRST QUARTER
NOVEMBER 14, 2025

Regional Entity	PUC 99313 Allocation		PUC 99313 Allocation		PUC 99314 Allocation	Total Allocation
	RTC 7102(a)(3), 6051.8(a), 6201.8(a)	A	RTC 6051.8(b), 6201.8(b)	B	C	D = (A + B + C)
Metropolitan Transportation Commission	\$ 9,055,388		\$ 7,460,917		\$ 45,644,703	\$ 62,161,008
Sacramento Area Council of Governments		2,383,635		1,963,925	1,476,272	5,823,832
San Diego Association of Governments		1,125,331		927,183	507,407	2,559,921
San Diego Metropolitan Transit System		2,766,175		2,279,107	2,089,092	7,134,374
Tahoe Regional Planning Agency		130,300		107,357	13,461	251,118
Alpine County Transportation Commission		1,392		1,148	192	2,732
Amador County Transportation Commission		46,790		38,551	3,052	88,393
Butte County Association of Governments		245,435		202,219	24,284	471,938
Calaveras County Local Transportation Commission		52,892		43,579	1,187	97,658
Colusa County Local Transportation Commission		26,050		21,463	2,107	49,620
Del Norte County Local Transportation Commission		31,393		25,865	3,059	60,317
El Dorado County Local Transportation Commission		209,929		172,964	25,876	408,769
Fresno County Council of Governments		1,226,498		1,010,537	398,314	2,635,349
Glenn County Local Transportation Commission		34,734		28,618	1,780	65,132
Humboldt County Association of Governments		158,262		130,395	48,996	337,653
Imperial County Transportation Commission		220,568		181,730	37,132	439,430
Inyo County Local Transportation Commission		22,234		18,319	0	40,553
Kern Council of Governments		1,092,747		900,336	121,033	2,114,116
Kings County Association of Governments		182,150		150,077	13,240	345,467
Lake County/City Council of Governments		79,540		65,534	7,460	152,534
Lassen County Local Transportation Commission		33,962		27,982	2,794	64,738
Los Angeles County Metropolitan Transportation Authority		11,681,071		9,624,270	28,216,551	49,521,892
Madera County Local Transportation Commission		192,302		158,442	11,389	362,133
Mariposa County Local Transportation Commission		20,007		16,484	1,092	37,583
Mendocino Council of Governments		106,236		87,530	14,321	208,087
Merced County Association of Governments		346,619		285,586	29,669	661,874
Modoc County Local Transportation Commission		10,042		8,274	1,610	19,926
Mono County Local Transportation Commission		15,001		12,360	42,233	69,594
Transportation Agency for Monterey County		518,995		427,611	293,651	1,240,257
Nevada County Local Transportation Commission		118,686		97,788	10,350	226,824
Orange County Transportation Authority		3,755,503		3,094,234	2,464,253	9,313,990
Placer County Transportation Planning Agency		383,661		316,106	98,811	798,578
Plumas County Local Transportation Commission		22,335		18,402	6,387	47,124
Riverside County Transportation Commission		2,951,535		2,431,829	867,120	6,250,484
Council of San Benito County Governments		79,029		65,113	2,264	146,406
San Bernardino County Transportation Authority		2,610,668		2,150,982	1,005,626	5,767,276
San Joaquin Council of Governments		953,067		785,251	385,919	2,124,237
San Luis Obispo Area Council of Governments		330,365		272,195	41,948	644,508
Santa Barbara County Association of Governments		528,812		435,699	244,128	1,208,639
Santa Cruz County Transportation Commission		311,884		256,967	521,665	1,090,516
Shasta Regional Transportation Agency		213,119		175,593	20,305	409,017
Sierra County Local Transportation Commission		3,749		3,090	266	7,105
Siskiyou County Local Transportation Commission		51,223		42,204	4,058	97,485
Stanislaus Council of Governments		657,290		541,555	67,861	1,266,706
Tehama County Transportation Commission		76,669		63,169	2,909	142,747
Trinity County Transportation Commission		18,786		15,478	1,140	35,404
Tulare County Association of Governments		576,211		474,752	109,289	1,160,252
Tuolumne County Transportation Council		64,287		52,967	3,039	120,293
Ventura County Transportation Commission		980,445		807,808	293,252	2,081,505
Subtotals	\$	46,703,002	\$	38,479,545		
State Totals			\$	85,182,547	\$	170,365,094

**STATE CONTROLLER'S OFFICE
STATE TRANSIT ASSISTANCE
PUC 99314 ALLOCATION DETAIL
FISCAL YEAR 2025-26 - FIRST QUARTER
NOVEMBER 14, 2025**

Regional Entity and Operator(s)	Revenue Basis	PUC 99314 Allocation		Total Allocation
		RTC 7102(a)(3), 6051.8(a), 6201.8(a)	RTC 6051.8(b), 6201.8(b)	
		A	B	C = (A + B)
Modoc County Local Transportation Commission				
Modoc Transportation Agency	107,653	883	727	1,610
Mono County Local Transportation Commission				
Eastern Sierra Transit Authority	2,824,223	23,155	19,078	42,233
Transportation Agency for Monterey County				
Monterey-Salinas Transit District	19,637,486	161,000	132,651	293,651
Nevada County Local Transportation Commission				
County of Nevada	369,077	3,026	2,493	5,519
City of Truckee	323,083	2,649	2,182	4,831
Regional Entity Totals	692,160	5,675	4,675	10,350
Orange County Transportation Authority				
City of Laguna Beach	1,910,271	15,662	12,904	28,566
Orange County Transportation Authority	110,748,483	907,985	748,107	1,656,092
Regional Entity Subtotals	112,658,754	923,647	761,011	1,684,658
Orange County Transportation Authority - Corresponding to SCRRRA***	NA	427,428	352,167	779,595
Regional Entity Totals	112,658,754	1,351,075	1,113,178	2,464,253
Placer County Transportation Planning Agency				
City of Auburn	21,830	179	147	326
County of Placer	5,410,141	44,356	36,546	80,902
City of Roseville	1,175,827	9,640	7,943	17,583
Regional Entity Totals	6,607,798	54,175	44,636	98,811
Plumas County Local Transportation Commission				
County Service Area 12 - Specialized Service	80,198	658	542	1,200
County of Plumas	346,829	2,844	2,343	5,187
Regional Entity Totals	427,027	3,502	2,885	6,387
Riverside County Transportation Commission				
City of Banning	208,349	1,708	1,407	3,115
City of Beaumont	318,557	2,612	2,152	4,764
City of Corona	426,555	3,497	2,881	6,378
Palo Verde Valley Transit Agency	175,762	1,441	1,187	2,628
City of Riverside - Specialized Service	493,635	4,047	3,335	7,382
Riverside Transit Agency	18,329,390	150,276	123,815	274,091
Sunline Transit Agency	11,506,078	94,334	77,724	172,058
Regional Entity Subtotals	31,458,326	257,915	212,501	470,416
Riverside County Transportation Commission - Corresponding to SCRRRA***	NA	217,501	179,203	396,704
Regional Entity Totals	31,458,326	475,416	391,704	867,120

*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.

LOU CECI – Nevada City City Council
 SUSAN HOEK – Nevada County Board of Supervisors
 TOM IVY – Grass Valley City Council, Chair
 JAY STRAUSS – Member-At-Large
 DUANE STRAWSER – Member-At-Large
 ROBB TUCKER – Nevada County Board of Supervisors, Vice Chair
 JAN ZABRISKIE – Town of Truckee



MICHAEL WOODMAN, Executive Director
 AARON HOYT, Deputy Executive Director

Grass Valley • Nevada City

Nevada County • Truckee

File: 950.6

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Executive Director's Report

DATE: January 21, 2026

STATE ROUTE 49 MULTI-MODAL CORRIDOR IMPROVEMENTS (NEVADA CITY)

On December 7, 2022, the California Transportation Commission (CTC) awarded NCTC in coordination with Nevada City, \$13.8 million of State Active Transportation funding for the construction of the *State Route 49 Multi-modal Corridor Improvement Project*. The improvements are intended to help reduce speeds through the corridor and allow active transportation users to travel along and across this section of the SR 49 corridor more safely and comfortably, while accessing important destinations along the segment of SR 49 between the intersection of SR 20/49/Uren Street and the former Nevada County Juvenile Hall driveway/SR 49. Caltrans District 3 has been designated as the implementing agency for the project and is working in coordination with NCTC and Nevada City. The project is currently in the Project Approval/Environmental Documentation phase. Funding for the Right-of-Way and Design phases are programmed in FY 2025/26 and construction funding in FY 2026/27.

On December 11, 2025, NCTC staff presented an overview of the improvements planned to be constructed, project schedule, and a summary of the comments received from the October 2, 2025, public Open House. At the Nevada City Council presentation, residents from Orchard Street indicated that they were concerned that the proposed roundabout at SR 49/Maidu Avenue/Orchard Street would result in increased traffic on their street from the improved access to the Eric Rood Government Center. Several of the neighbors on Orchard Street have requested NCTC and Caltrans consider not including entrance to the roundabout from Orchard Street and instead provide a right turn bypass with only eastbound access to SR 49, or to eliminate the roundabout and install crosswalks instead. Some residents from lower Coyote Street requested closing public access from SR 49. Other public comments included consideration for installing downward directed lighting to limit light pollution and installing landscaping appropriate for the scenic nature of the corridor.

The Council members also expressed concerns related to potential traffic increases on Orchard Street that may result from installation of a roundabout at the intersection of SR 49/Maidu Avenue. NCTC staff have been working with the Caltrans project team and Nevada City staff to determine how the

comments received can be addressed. Any modifications to the project concept approved in the grant application will need to be approved by the California Transportation Commission.

Additionally, in January the Caltrans project team provided updated construction cost estimates, and the construction phase of the project is approximately \$3 million above the grant funding approved for the project. NCTC staff will be engaging with California Transportation Commission to determine if scope changes can be approved to address public and council comments and bring the project back within the grant funding approved for the project.



Caltrans District 3 Project Status Report

January 2026

Highway 20		
0J520 NEV 20 CAPM	CO-RTE-PM	NEV - 20 - 20 / 46.119
	Location	Pavement CAPM and drainage improvements in Nevada County east of Nevada City from Rim Rock Road to Jct20/80.
	Description	Class II Pavement CAPM on Mainline and ramps, rehabilitate or replace poor conditions drainage systems. Evaluate /rehabilitate/replace poor condition lighting, sing panels, and TMS elements.
	Funding Source	SHOPP - Asset Management (121)
	Total Cost	\$38,010,000
	Planning	COMPLETE
	Environmental	COMPLETE.
	Design	COMPLETE.
	Construction	Target completion Winter 2026.
Highway 49		
4E170 Nev-49 Corridor Improvement Project	CO-RTE-PM	NEV - 49 - 11.1/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	NB and SB Truck Climbing Lanes, 22' Median with Barrier, 10" Shoulders, 4 right right turn lanes at Crestview Drive, Smith Road, Bethel Church Way, and Wellswood Way and two at-grade access-controlled roundabout intersections at Wellswood Way and Smith Road.
	Funding Source	STIP - RIP (NCTC)
	Total Cost	\$79,130,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target Completion Winter 2028.
3H510 Nev-49 Corridor Improvement Project (SHOPP)	CO-RTE-PM	NEV - 49 - 10.8/13.3
	Location	In Nevada County, from La Bar Meadows Road to McKnight Way.
	Description	Widen shoulders, construct two way left turn lane (TWLTL), SB right turn lane, and NB truck climbing lane.
	Funding Source	SHOPP - Safety (015)
	Total Cost	\$78,770,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target Completion Winter 2028.
4J460 Pla 49 Pavement Rehab	CO-RTE-PM	PLA - 49 - 7.4/R8.9, R10.6/11.37/10.6
	Location	In Placer County on Route 49, from approximately 0.02 miles South of Dry Creek Rd. to approximately 0.4 miles South of Lorenson
	Description	Rehab Pavement, drainage systems, ground mounted signs, and pedestrian facilities
	Funding Source	SHOPP - Pavement Rehab (122)
	Total Cost	\$24,470,000
	Planning	COMPLETE
	Environmental	Winter 2026
	Design	Spring 2027
	Construction	Begin Spring 2028. Completion Winter 2028.
4J110 Nev 49 Evacuation	CO-RTE-PM	NEV - 49 - 2.1/9.8
	Location	In Placer County on Route 49 from 0.2 miles south of Lorenson Road to 0.4 miles north of Lone Star Road.
	Description	Add TWLTL, and Standard Shoulders
	Funding Source	SHOPP - Sustainability (999)
	Total Cost	\$68,200,000
	Planning	COMPLETE
	Environmental	Winter 2026
	Design	Spring 2027
	Construction	Begin Spring 2028. Completion Winter 2030.
0N780 Nev 49 Multimodal Corridor	CO-RTE-PM	NEV - 49 - 15.07/16.10
	Location	In Nevada County on State Route 49 from SR 20 to the Nevada County Juvenile Hall driveway.
	Description	Construct two roundabouts, pedestrian crossings, shared-use paths, sidewalks, lighting, and signage
	Funding Source	Local ATP
	Total Cost	\$17,357,000
	Planning	COMPLETE
	Environmental	Winter 2026
	Design	Spring 2027
	Construction	Begin Summer 2027. Completion Fall 2028.

Highway 49

4J890 Nev 49 Vision Zero Shoulder Widening	CO-RTE-PM	NEV - 49 - 17.4/17.95
	Location	in Nevada County on Route 49, North of Nevada City from 0.4 milr north of old Downieville Highway to Crooked Arrow Lane.
	Description	Widen shoulders, rehab drainage systems, and upgrade signs and lighting.
	Funding Source	SHOPP - Safety (010)
	Total Cost	\$8,665,000
	Planning	COMPLETE
	Environmental	Spring 2026
	Design	Spring 2027
	Construction	Begin Fall 2027. Completion Winter 2028.

Interstate 80

3H560 Yuba Pass SOH Bridge Repalcement	CO-RTE-PM	NEV - 080 - 58.7 /60.2
	Location	In Nevada County near Emigrant Gap at the Yuba Pass Separation OH Bridges (Br#17-0023L/R).
	Description	Replace bridges, widen WB direction for truck climbing lane, install TMS elements and communications.
	Funding Source	SHOPP - Bridge Rehabilitation (110)
	Total Cost	\$101,780,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target Completion Fall 2027.
1H990 Soda Pavement Repair	CO-RTE-PM	VAR - VAR - VAR
	Location	In Placer and Nevada Counties near Soda Springs from Troy Rd UC to East of Soda Springs OC.
	Description	Rehabilitate Roadway, Construct truck climbing lane on EB I-80 direction, widen Jingvale UC, replace sign panels, upgrade lighting,
	Funding Source	SHOPP -Pavement Preservation and Rehabilitation, Drainage System Restoration, Safety Signs and Lighting (121, 122, 151, 170)
	Total Cost	\$85,590,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Completion Summer 2027.
2J910 Safety Improvements	CO-RTE-PM	NEV - 80 - 26.0/27.4
	Location	In Nevada County on Route 80 at Floriston
	Description	Grind existing concrete pavement, place polyester concrete overlay, groove existing concrete pavement, remove/repair concrete barrier
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$3,750,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target Completion Winter 2027
0J560 Drum Bay Drainage Restoration	CO-RTE-PM	NEV - 80 - Various
	Location	In Nevada County from west of Yuba Gap OC to Placer County line
	Description	Rehabilitate drainage systems and upgrade Transportation Management System (TMS) elements
	Funding Source	SHOPP Safety Improvement (151)
	Total Cost	\$15,390,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	Target Fall 2025 / Target completion Fall 2029
3J790 Donner Summit Rest Area Restoration	CO-RTE-PM	NEV - 80 - R5.60/R5.60
	Location	In Nevada County on I-80 at the Donner Summit Safety Roadside Rest Area
	Description	Rehabilitate the existing irrigation and sewer system to extend the service life and minimize maintenance costs.
	Funding Source	SHOPP Safety Improvement (010)
	Total Cost	\$2,633,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	Fall 2027
	Construction	Target Spring 2028 / Target completion Fall 2029

Highway 89		
IJ170 CAPM & Drainage Improvements	CO-RTE-PM	PLA - 89 - 13.1/21.667
	Location	In Placer and Nevada Counties on Route 89, 9.0 miles south of Truckee from Truckee River Bridge (Br # 19-0032) to Junction of
	Description	Class 2 pavement CAPM, rehabilitate drainage, upgrade ADA facilities, guardrail, and TMS elements.
	Funding Source	SHOPP - Roadway Preservation (121)
	Total Cost	\$14,242,000
	Planning	COMPLETE
	Environmental	COMPLETE
	Design	COMPLETE
	Construction	COMPLETE