## Administration CONCEPTS AND ROLES

The Governing Board recognizes that district administration performs essential roles and functions in support of student learning, including the provision of instructional support and services to schools as well as the responsible management of noninstructional operations. The Superintendent or designee may make decisions concerning district operations within the parameters of law and Board policy.

The Superintendent shall provide leadership in developing administrative regulations and organizational structures, decision-making processes, and staff action plans that allow the district to fulfill its vision and goals. The Board also expects the Superintendent to help shape the culture and environment of the district in a manner that focuses district operations on enhancing student achievement, encourages positive relationships within the community, and instills confidence in district schools.

The Board and Superintendent shall work together as a team in the exercise of district governance. The Board and Superintendent shall establish protocols that describe how the governance team will operate, including, but not limited to, agreements regarding Board meeting operations and communications between the Superintendent and the Board.

(cf. 1220 - Citizen Advisory Committees) (cf. 2230 - Representative and Deliberative Groups)

Because the Superintendent is the only district employee who is directly selected and evaluated by the Board, the Board has a responsibility to ensure that the Superintendent possesses the skills and attributes that best meet the needs of the district.

The Board and Superintendent shall agree upon a system for evaluating the Superintendent, including the evaluation criteria, method, evaluation instrument, process, and timeline.

The Superintendent may delegate to other district staff any duties imposed upon him/her by the Board. This delegation shall not relieve the Superintendent of responsibility for actions taken by his/her designees.

(cf. 4119.3/4219.3/4319.3 - Duties of Personnel) (cf. 4300 - Management, Supervisory and Confidential Personnel) (cf. 4315 - Evaluation/Supervision)

## Legal Reference:

DISTRI		rust 22, 2000 Palermo, Californi
Policy	<b></b>	PALERMO UNION ELEMENTARY SCHOOL
	35161	Powers and duties generally
	35160.1	Broad authority of school districts
	35160	Authority of governing boards
	35031	Term of employment
	35028	Qualifications for employment
	35020	Duties of employees fixed by governing board
	<u>EDUCAT</u>	<u>FION CODE</u>

Palermo, California

Adopted: August 22, 2000

Revised: May 28, 2025 41401-41407 Teaching and nonteaching certificated employee ratio

Policy DISTRICT Adopted: August 22, 2000 Revised: May 28, 2025

## PALERMO UNION ELEMENTARY SCHOOL

Palermo, California