



Long Valley Charter School

Imagine-Achieve-Inspire

Bus Conduct, Transportation Safety, and Child Safety Alert System		
Approved by: Board of Directors	Adopted: 11/09/09 Revised 8/13/20; 8/20/25	Number: 5004

Procedures:

Riding the bus is a privilege. Students are under the care and control of the school going to and coming from school. Students are expected to follow the rules of conduct that permit all students to be transported in a safe, respectful manner. When students conduct themselves in a manner that does not permit the safe, respectful transportation of all students, a school bus discipline report or “citation” shall be issued by the bus driver. The Transportation Safety Plan delineates detailed procedures and safety protocols.

Citations may be issued for not following the rules and/or regulations contained within the Transportation Safety Plan. These include:

- Horseplay is not permitted at the bus stop. Respect other people’s property; don’t run or play in people’s yards, climb on their trees, fences, or walls.
- Stay on the designated area at the bus stop. Wait completely off the road for the bus.
- Students are to follow the instructions of the driver; no insolence or disrespect will be tolerated and may be subject to suspension of riding privileges.
- Do not use profane language, obscene gestures, or create distractions that may affect the driver’s ability to operate the bus safely.
- Help keep the bus free of litter by not eating or drinking on the bus unless authorized by the driver.
- Do not throw anything out of the bus windows.
- Remain seated, facing forward with legs, feet and other objects clear of the aisle while the bus is in motion. Keep body parts and objects inside the bus at all times.
- There is no fighting or physical contact allowed.
- Be respectful of others and their property.
- No excessive or unnecessary noise.
- Remain quiet at railroad crossings.
- No tampering with the controls, emergency exits or other equipment on the bus.
- No pets, rodents, bugs, or animals of any kind may be on the bus.
Hazardous or destructive objects of any kind (i.e. firearms, weapons, glass objects or containers, explosives, sharp or pointed objects, lighters or matches) are prohibited.
Possession of these objects may be cause for suspension of riding privileges.

Bus Citation Consequences

In order to ensure the safety and well-being of all students, appropriate behavior is expected while riding the school bus. Failure to follow bus rules may result in a citation. Parents/guardians will be notified with each citation issued.

Progressive Consequences for Citations:

- **First Citation** – Student will be assigned a designated seat for 5 school days.
- **Second Citation** – Student will be assigned a designated seat for 30 school days and a meeting will be scheduled with the parent/guardian.
- **Third Citation** – Student will be suspended from riding privileges for 5 school days.
- **Fourth Citation** – Student will be suspended from riding privileges for 10 school days.
- **Fifth Citation** – Student will lose riding privileges for the remainder of the school year.

If a student participates in behaviors that could result in suspension or expulsion as enumerated in Education Code 48900 (a-r), the bus driver shall return the student to the Charter School for consideration of disciplinary action.

Mandatory Child Safety Alert System

The purpose of this policy is to ensure student safety and specifically to ensure that all students exit the bus when transportation needs come to an end.

Beginning with the 2018-19 school year, all school buses are to be equipped with a child safety alert system or meet the requirements specified below if not equipped with a child safety alert system.

If a school bus is equipped with a child safety alert system, upon movement of the vehicle, the child safety alert system shall be automatically activated. The system shall be mounted to the rearmost portion of the interior of the vehicle and will require manual activation to turn it off.

A school bus is not required to have a child safety alert system if all of the following apply:

- The bus is not used exclusively to transport pupils;
- The pupils are accompanied by at least one adult chaperone selected by a school official;
- If the adult chaperone is not an employee, the chaperone shall meet the requirements for a school volunteer as established by school policy;
- The adult chaperone has a list of every pupil and adult chaperone, including a school employee who is on the bus at the time of departure;
- The driver has reviewed all safety and emergency procedures before the initial departure and the driver and adult chaperone have signed a form acknowledging review of the safety plan and procedures;
- The adult chaperone takes and certifies a “head count” prior to each departure and the driver and adult chaperone sign a form verifying that all pupils are present or accounted for;
- After pupils have exited a school bus and before driving away, the driver checks all areas of the bus after pupils have exited.

In developing procedures for this policy for use by the School, the Executive Director or designee shall ensure that the policy reflects the direction and intent of Senate Bill 1072 (Chapter 721 Statutes of 2016) as it was written and also the regulations written by the California Highway Patrol.

Transportation Safety Plan

The Executive Director or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students to or from school or school activities. The plan shall be available for review by parents/guardians and made available upon request to an officer of the California Highway Patrol.

Mandatory Notification of Department of Motor Vehicles Regarding Disciplined Bus Drivers

The School Director or a designee shall notify the Department of Motor Vehicles within five calendar days of taking disciplinary action against a driver for leaving an unsupervised pupil on a bus and when the School found the driver's action constituted gross negligence.

Adopted: 11/09/2009

Revised: 8/9/2018, 8/13/2020, 8/20/25