



# Maxwell Unified School District

P. O. Box 788 / 515 Oak St., Maxwell, CA 95955

Phone (530) 438-2052 Fax (530) 438-2693

Summer Shadley, Superintendent

July 29, 2025

Dear Families of Maxwell Unified School District,

It is with excitement that I welcome you to the 2025–2026 school year! I am happy to announce that we will be returning to school on Thursday, August 14th. Below are the start and end times for each school site:

**Maxwell Elementary**

**TK–5:** 8:20 AM – 2:55 PM

**Maxwell Middle School**

**6–8:** 8:20 AM – 3:00 PM

**Maxwell High School**

**9–12:** 8:20 AM – 3:10 PM

Please mark your calendars for the following important dates leading up to the start of the school year:

- Monday, August 11th – Freshman Orientation at 5:30 PM in the high school library (parents encouraged to attend)
- Wednesday, August 20th – Back to School Night for Elementary and Middle School from 5:30 PM to 6:30 PM

**Early Drop-Off Available @ Elementary School/Middle School**

We are excited to offer early drop-off beginning on the first day of school!

Students must be enrolled in the Expanded Learning Program, which can be done by checking the box in the online Parent Portal during registration.

Supervision will be provided by a school employee from 7:30 AM to 8:00 AM in the Multipurpose Room.

If you have any questions, please contact the elementary office at (530) 438-2401.

**Cell Phone Use Policy – We Need Your Support**

At Maxwell Unified, we are committed to providing a safe, focused learning environment for all students. One growing challenge that impacts student learning and engagement is inappropriate cell phone use during the school day. We need your partnership in addressing this issue.

At the elementary and middle school levels, students are not permitted to use cell phones at any time during the school day. Phones should remain out of sight and must not be brought to the restroom or used during breaks.

For students in grades 6–12, we have implemented a new policy to support structure and minimize distractions. All classrooms are now equipped with cell phone lock boxes, and students are required to place their phones in the designated box at the beginning of each class period.



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Phones will remain there for the duration of the class. Please note that cell phones may not be used as a reward or incentive in any classroom setting.

We believe this policy will help students stay engaged, reduce distractions, and build healthier habits around technology. We sincerely appreciate your support in reinforcing these expectations at home. If you have any questions or would like to discuss further, please contact your child's school office.

## Summer Construction & Bond Project Updates

Thanks to your continued support of the Measure A Bond, several exciting improvements are underway across our campuses:

- New roofs have been installed at all sites
- Restroom remodels at the elementary and high school campuses are currently in progress. Due to delays with the state's DSA approval process, these areas will remain under construction as the school year begins. They are safely fenced off, and we appreciate your flexibility during this time — the results will be well worth the wait!
- The doors and hardware replacement project is underway and will continue into the fall
- All campuses have been refreshed with a new coat of paint, bringing energy and brightness to our learning environments
- We have entered the design phase for the elementary interior wall project and the high school gym modernization. After design completion, we must undergo a DSA approval process, which will take approximately a year before construction can begin

## Maintenance & Facilities Prep

Our maintenance and custodial teams worked hard all summer to prepare for the new school year. Their efforts included:

- Refreshing the high school kitchen
- Deep cleaning all campuses
- Waxing and refinishing floors to ensure our learning environments are clean, polished, and welcoming

Please join us in welcoming the newest members of our Panther family:

## New Staff Members:

- Taryn Hale – Maxwell Middle School Teacher
- Addie Taylor – Maxwell Middle School Teacher
- Klarissa Espindola – 5th Grade Teacher
- Spencer Johnson – High School English Teacher
- Heather Graham- BEST Program
- Kimberly McLaughlin, Elementary Special Education Teacher

## New Assignments:

- Jessica Karlonas – High School Middle College Paraeducator
- Ana Garcia Minutti – Student Support Services Health Technician
- Rosalyn Wilson – 1st Grade
- Gina Jenkins – 2nd Grade

We are excited for the talent and passion they bring to our district!

Board of Trustees: Mark Sutton • Brandon Neal • Jason Bowen • Stacy Pearson • Sandra Yarbrough  
*President Vice-President Clerk Member Member*



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## Parent Resources & Registration

Visit our website: [maxwellusd.net](http://maxwellusd.net) for the latest information and updates.

If you haven't already, please download the **ParentSquare App** to stay connected throughout the school year.



Click on Get Started and then enter the email or phone number you provided to the school. If you are having difficulty with this step, please call your school office and verify that the information on file

## Online Registration is Now Open District-Wide

All families are required to register students online by logging in to Aeries:

<https://maxwellusd.aeries.net/student/LoginParent.aspx>



## Office Hours & Contact Information

### Phone Numbers:

Maxwell Elementary/Middle School Secretary, Chere Davis: (530) 438-2401

Maxwell High School Secretary, Bridget Azevedo: (530) 438-2291

District Office: (530) 438-2052

### Summer Office Hours (through August 10th):

- District Office / High School: Monday–Thursday, 8:00 AM – 4:00 PM
- Elementary / Middle School: Monday–Friday, 8:00 AM – 4:00 PM

### Regular Office Hours Resume Monday–Friday starting August 11th.

We are thrilled to welcome back our Panthers and look forward to a year filled with learning, growth, and exciting improvements. Thank you for your continued support and flexibility.

Sincerely,

A handwritten signature in blue ink that reads 'Summer Shadley'.

Summer Shadley  
Superintendent