



MOUNTAIN EMPIRE UNIFIED SCHOOL DISTRICT

3291 Buckman Springs Road

Pine Valley, California 91962

(619) 473-9022

REQUEST FOR PROPOSALS

GEOTECHNICAL ENGINEERING SERVICES

Mountain Empire High School Replacement Project

Issued to Prequalified Geotechnical Consultants

Ninyo & Moore

MTGL

UES

Atlas

Issue Date: March 4th, 2026

Proposal Due Date: April 1st, 2026 by 4:00 PM

1. SELECTION PROCESS AND PROJECTED DATES

The process and projected schedule that the District will use in selecting a firm to perform services will be as follows:

Action:	Date:
Release of Request for Proposals	March 4 th , 2026
Last Day to Submit Questions for Clarification must be received at or before 4:00 PM	March 9 th , 2026
Addenda Clarifications Issued by District	March 13 th , 2026
Deadline for Receipt of Responses (Proposals)	April 1 st , 2026
Consideration by Governing Board	April 14 th , 2026
Geology Kickoff	April 21 st , 2026

2. DESCRIPTION OF SERVICES AND GENERAL INFORMATION

A. Project Background

The Mountain Empire High School (MEHS) Replacement Project includes demolition of existing buildings, construction of new academic and support facilities, site improvements, relocation of photovoltaic systems, and development of approximately six (6) additional acres for Agricultural facilities.

MUESD will serve as the lead agency for services rendered working with Alpha Studio Design Group Architecture.

B. Phase 1 – Design Phase Services (Guaranteed Scope)

Consultant shall provide a comprehensive geotechnical investigation including, at a minimum:

- Minimum twenty (20) soil borings distributed across project site and agricultural expansion area.
- Laboratory testing including expansion index, R-value, corrosivity, and strength testing.
- CBC-compliant seismic parameters and Site Class determination.

MEUSD – Geotechnical Engineering RFP –
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- Liquefaction analysis.
- Foundation and slab-on-grade recommendations.
- Pavement design recommendations.
- Grading and earthwork specifications.
- Written responses to DSA plan check comments through Construction Documents phase.
- Complete Geology Report

Phase 1 services shall be provided for a single lump sum fee.

C. Phase 2 – Construction Phase Services (Contingent)

Phase 2 services are contingent upon Governing Board approval of bond funding and project funding procurement. The District reserves the right to terminate the Agreement upon completion of Phase 1. Authorization of Phase 2 will require written approval by the District.

- Provide hourly rates and an estimated Not-To-Exceed construction phase budget.
- Selection Method: Lowest Responsive and Responsible Proposal.
- Phase 2 Construction Services – Contingent upon Bond Approval and Funding Procurement.
- District reserves right to terminate after Phase 1.
- Full laboratory testing, seismic parameters, liquefaction, corrosivity, R-value, foundation, slab, pavement and grading recommendations.
- Phase 2 shall include construction observation and testing, contingent upon funding for all construction activities for building and relocation of Photovoltaic Panels and Systems related.

3. SUBMITTAL INFORMATION

A. District Contact:

Firms are directed to make personal contact only with the person identified below and should not contact District Governing Board members or any other officials or staff of the District. The District may reject a Proposal if a Firm or its representatives make direct contact with anyone other than the contact indicated. Firms should only contact the individual identified below concerning any questions.

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District Contact: Jacob Mann, Director Facilities and Construction

Email: jacob.mann@meusd.org

Written questions must be submitted via email prior to deadline.

Proposals shall be submitted electronically in PDF format.

Late proposals will not be accepted.

B. Written Questions:

All written questions received will be answered in writing in an addendum. Oral statements regarding this RFP by any person(s) should be considered unverified information unless confirmed in writing.

1. Questions must be received in writing per the schedule in Item 1 above.
2. The District reserves the right to revise and clarify this RFP. Revisions to the RFP shall be distributed to firms no later than 4:00PM per the schedule in Item 1 above.

C. Submit Proposal:

The Response to this RFP should be clear, concise, complete, and demonstrate respondent's interest, experience, and qualifications. It should be formatted in 8 1/2" x 11" format. One electronic copy in PDF format of the submittal shall be delivered via email to:

Jacob Mann, Director Facilities and Construction

jacob.mann@meusd.org

D. Submittal Instructions:

The Proposal shall be submitted to the District, as follows:

1. Deadline for Submittal of Responses:
 - i. No later than 4:00PM per the schedule in Item 1 above.
 - ii. Late Responses will not be considered.
2. Method of delivery:
 - i. Emailed Proposals will be accepted.
 - ii. Responses sent by Facsimile (FAX) will not be accepted.

E. Additional Submittal Instructions and General Information

1. The Submitter is responsible for the means of delivering the Proposals on time.
2. Execute the non-collusion affidavit included with this RFP.
3. The Proposals shall be signed by an authorized individual or officer of the firm submitting the Proposal.
4. The Board of Education of the District reserves the right to accept or reject any or all Proposal submittals and may waive any minor deviation in any submittal. The District's waiver of any minor defect shall in no way modify the RFP documents or excuse the Submitter from compliance with every other provision of this RFP. The Board of Education of the District reserves the right to negotiate with any or all responsible submitters.
5. Submitters shall be responsible for any and all costs and expenses that they may incur in preparing the Proposals. The District shall have no obligation whatsoever for costs of Proposals preparation, interview (if applicable), fee negotiation or any other costs associated with this RFP or any Proposals submitted in response to this RFP.
6. Modifications of an Proposals submitted by a Submitter after the submittal deadline will not be considered unless the District requested the modifications.
7. Each Proposal shall be reviewed to verify that the Submitter has met the minimum requirements of the RFP. Submitters must follow the required format specified in this RFP to facilitate District's review.
8. The District reserves the right to cancel this RFP at any time.
9. Selection for projects under this RFP, if applicable, does not guarantee that a contract will be awarded to the Submitter. The District may elect to not proceed with a project at its discretion. The District may also issue future solicitations that may augment or supersede this solicitation.
10. Proposals become the property of the District and may be returned only at the District's option and at the Submitter's expense. Information, excluding Submitter's financial information, if any, contained therein shall become public documents subject to the Public Records Act. Rates and prices charged for services do not constitute financial information. The District reserves the right at any time to extend any of the deadlines in this RFP.

12. The District reserves the right to determine the number of firms that may be requested to appear for an oral interview. If necessary, oral interviews are anticipated to be 30-45 minutes, via Online Platform. Further instructions will be provided prior to the interview. Interviews will be discussion-based and will include an opportunity for the Firm to present its qualifications and an opportunity for questions by the interviewing panel. The firms selected to interview may be provided with the interview question subjects in advance. Interview participants shall include those individuals proposed to be assigned to project work.

4. REQUIRED ATTACHMENTS AND ITEMS FOR SUBMITTAL DOCUMENTS

A. Cover Letter:

The cover letter should be brief (two-page maximum). Describe how the firm’s experience align with the Scope of Work for high school reconstruction project and property evaluation services. Describe what sets your firm apart from the others and explain how your firm would accomplish the required services for the District. The cover letter must include the title and signature of the firm’s authorized contact person for this procurement.

Address the Cover Letter to:

Mountain Empire Unified School District

Attn: Jacob Mann

3291 Buckman Springs Road, Pine Valley, CA 91962

Email: Jacob.mann@meusd.org

RE: RFP Geotechnical Engineering – MEHS Replacement Project

B. Work Approach (One Page Max)

Identify the firm’s key personnel for the project, their relationship in the organization, and their role. Provide list of sub consultant team members/firms (if applicable) that may be required for a complete property evaluation for purposes of acquisition.

C. Schedule Methodology (One Page Max)

Describe the firms methodology for schedule development and for ensuring project progress adheres to the schedule.

D. Project Proposal

1. To initiate a Professional Services Agreement, the Mountain Empire Unified School District (“District”) is issuing Request for Proposals (“RFP”) from firms to provide Geotechnical Engineering services for the high school project.

2. The District has identified the following properties:

3305 Buckman Springs Road, Pine Valley, CA 91962 (Exhibit 1: Property Map and MEHS Scope of Work; Exhibit 2: Property Map Adjacent Parcel)

Project scope is identified in Item 2.B/C. above.

E. Other (One Page Max if needed)

Each Firm is encouraged to provide any additional or description of resources the Firm feels are pertinent to this RFP.

F. Required Attachments

- RFP Certification Form
- Non-Collusion Declaration Form
- Addenda Acknowledgement Form
- Insurance Cert
- Hourly Rate Schedule

5. EVALUATION

Firms submitting a Proposal are advised that all Proposals will be evaluated to determine the firm(s) that are qualified to meet the needs of the District. Evaluation may include, but not necessarily be limited to the following criteria:

- A. Timeliness and completeness of Proposal
- C. Work approach
- D. Experience and expertise with relevant projects
- E. Identification of team members
- F. Schedule methodology
- H. Claims/Litigation History
- I. Additional information

J. Fees

K. The oral interview and presentation, if applicable

6. METHOD OF SELECTION

The District may, at its discretion, conduct interviews and/or follow-up questions with Firm(s) that are responsive to this RFQ/P. The District may negotiate with the best-qualified consultant for the work at compensation that the District determines is fair and reasonable. If the District and Consultant are unable to negotiate a satisfactory contract, the District may elect to terminate negotiations and begin negotiations with the next most qualified firm.

7. INSURANCE REQUIREMENTS:

A. The Submitter shall carry Workers' Compensation and Employers Liability Insurance in accordance with the laws of the State of California. However, such amount shall not be less than one million dollars (\$1,000,000).

B. The Submitter shall carry Comprehensive general and auto liability insurance with limits of not less than one million dollars (\$1,000,000) combined single limit, bodily injury, and property damage liability per occurrence, including:

1. Owned, non-owned and hired vehicles;
2. Blanket contractual;
3. Broad form property damage;
4. Products/completed operations; and
5. Personal injury.

C. The Submitter shall carry Professional Liability insurance, including contractual liability, with limits of one million dollars (\$1,000,000), per occurrence. Such insurance shall be maintained during the term of the Agreement and renewed for a period of at least five (5) years thereafter at one million dollars (\$1,000,000) or more. Failure to maintain professional liability insurance is a material breach of the Agreement and grounds for immediate termination.

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D. Each policy of insurance required in B above shall name District and its officers, agents, and employees as additional insureds; shall state that, with respect to the operations of Submitter hereunder, such policy is primary, and any insurance carried by District is excess and non-contributory with such primary insurance; shall state that not less than thirty (30) days' written notice shall be given to District prior to cancellation; and, shall waive all rights of subrogation. Submitter shall notify District in the event of material change in, or failure to renew, each policy. Prior to commencing work, Submitter shall deliver to District certificates of insurance as evidence of compliance with the requirements herein. In the event Submitter fails to secure or maintain any policy of insurance required hereby, District may, at its sole discretion, secure such policy of insurance in the name of and for the account of Submitter, and in such event, Submitter shall reimburse District upon demand for the cost thereof.

E. If Submitter subcontracts any portion of Submitter's duties, Submitter shall require any such subcontractor to purchase and maintain insurance coverage for the types of insurance referenced, in amounts which are appropriate with respect to that subcontractor's part of work which shall in no event be less than five hundred thousand dollars (\$500,000) per occurrence.

A. Workers' Compensation and Employers Liability Insurance – \$1,000,000 minimum.

B. Comprehensive General and Auto Liability – \$1,000,000 per occurrence.

C. Professional Liability – \$1,000,000 per occurrence, maintained for five years.

D. District named Additional Insured; 30 days notice of cancellation.

E. Subcontractor insurance minimum \$500,000 per occurrence.

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REQUEST FOR PROPOSALS – GEOTECHNICAL ENGINEERING – MEHS REPLACEMENT PROJECT

CERTIFICATION

Board of Trustees

Mountain Empire Unified School District
RE: Request for Proposal – Geotechnical Engineering – 2026

Dear Members of the Board of Trustees:

The undersigned, doing business under the firm name of

_____, having carefully examined the Request
Request for Proposal (RFP) and the Instructions, certifies that it is competent to perform all of the
duties required therein, and is willing and able to contract for the performance of the required
services as specified in the RFP and as required by law.

I certify that all information contained in this RFP Response is true and correct to the best of my
knowledge and that I am authorized to submit this Response on behalf of the firm.

SUBMITTED BY:

COMPANY

ADDRESS

CITY/STATE/ZIP

SIGNATURE

PLEASE TYPE OR PRINT NAME

TITLE

DATE

PHONE

NON-COLLUSION DECLARATION FORM

RE: Request for Proposal –Geotechnical Engineering MEHS – 2026

State of California)

) ss.

County of _____)

I, _____, being duly sworn,

declare that I am the _____

of _____, the party making the

foregoing submittal, that the submittal is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the submittal is genuine and not collusive or sham; that the Submitter has not directly or indirectly induced or solicited any other Submitter to put in a false or sham submittal, and has not directly or indirectly colluded, conspired, connived, or agreed with any other Submitter or anyone else to put in a sham submittal, or that anyone shall refrain from submitting; that the Submitter has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the prices of the Submitter or any other Submitter, or to fix any overhead, profit, or cost element of the submittal prices, or of that of any other Submitter, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in the submittal are true; and further, that the Submitter has not, directly or indirectly, submitted his or her submittal prices or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company association, organization, proposal depository, or to any member or agent thereof to effectuate a collusive or sham submittal.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Dated this _____ day of _____ 20____, at _____ California.

Signature

ACKNOWLEDGEMENT OF RECEIPT OF ADDENDA

RE: Request for Proposal – Geotechnical Engineering – 2026

The undersigned acknowledges receipt of the following Addenda, all as listed below. The cost, if any, of such Addenda revisions has been included in the rates and prices of your submittal.

A. Addendum Number _____ Dated _____

B. Addendum Number _____ Dated _____

C. Addendum Number _____ Dated _____

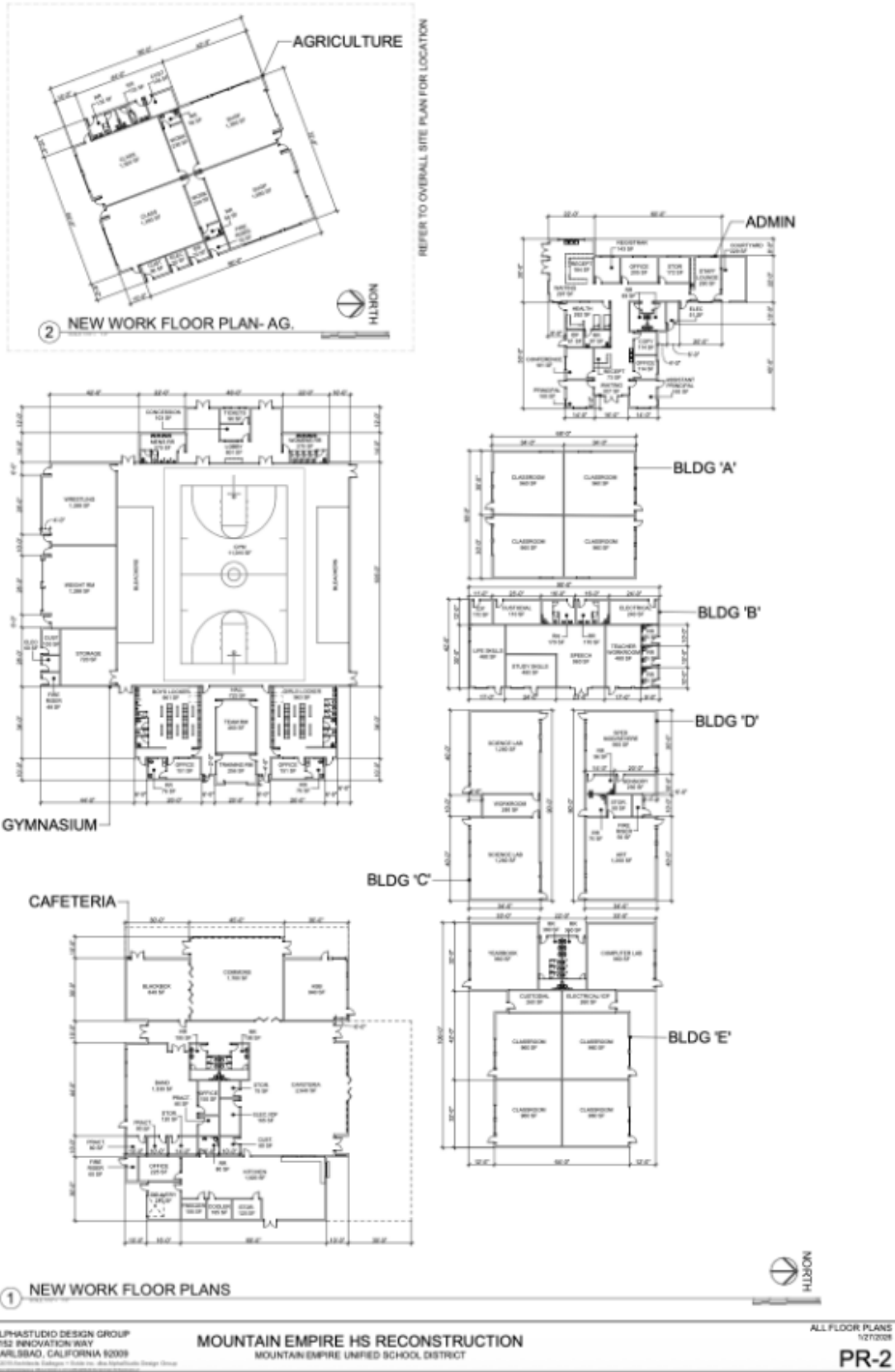
Name of Submitter: _____

Name of Authorized Signer: _____

Signature: _____

Date: _____

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MOUNTAIN EMPIRE HIGH SCHOOL RECONSTRUCTION SCOPE OF WORK

MOUNTAIN EMPIRE HIGH SCHOOL RECONSTRUCTION SCOPE OF WORK

1. The high school campus buildings on the existing combination high school / junior high school site will be reconstructed.
2. The area of high school campus improvements on site will be approximately 6 acres.
3. Demolition of an existing single story wood framed classroom building, approximately 26,500 sf.
4. Demolition of an existing single story wood framed gymnasium/ food service/shop classroom building, approximately 25,100 sf.
5. Demolition of an existing single story wood framed wrestling/weight building, approximately 2,160 sf.
6. Demolition of existing site improvements, including paving and landscaping.
7. Relocation of existing photovoltaic panel arrays on site.
8. Site grading and new site improvements, including walkways, central courtyard, kitchen service yard, and parking.
9. Construction of a new single story admin building, approximately 4,480 sf.
10. Construction of a new single story classroom building, and associated support spaces, approximately 21,385 sf.
11. Construction of a new single-story gymnasium building with retractable bleachers, locker rooms, weight room, wrestling room, storage, and associated support spaces, approximately 21,375 sf.
12. Construction of a new single story ag classroom building, and associated support spaces, approximately 7,300 sf.
13. Construction of a new single-story kitchen/cafeteria/commons/band/ black box building, and associated support spaces, approximately 17,175 sf.
14. Construction of the new buildings is anticipated to be slab on grade foundation systems with masonry exterior walls, wood framed roof structures, a combination of pitched roofs with standing seam roofing and low sloped single ply roofing, along with wood framed stud wall interior partitions.
15. Mechanical systems are anticipated to be rooftop packaged heat pumps.
16. Installation of new utility services including electrical power, well water storage and pumps, fire service, and stormwater drainage.
17. SDG&E main electrical power service upgrade is anticipated.
18. Upgrade of the on-site propane gas service is anticipated.
19. New landscaping and irrigation at high school portion of site.
20. Construction of the project is to occur in multiple phases to eliminate the need for temporary housing of students. Construction will be on an active school campus

EXHIBIT 2: PROPERTY MAP – ADJACENT PARCEL



**EXHIBIT 2
PROPERTY MAP – ADJACENT PARCEL**