



EL DORADO UNION HIGH SCHOOL DISTRICT TRANSPORTATION DEPARTMENT

SPECIAL SERVICES TRANSPORTATION GUIDELINES/ PROCEDURES

In order to provide the safest and most efficient transportation for your child, please review and follow these procedures:

1. Clearly display your address.

This helps our drivers locate your residence quickly and safely.

2. Be ready before pickup time.

Once a pickup time is established, please have your child ready to leave at least 10 minutes early.

3. Driver wait time is limited.

Drivers may sound the horn upon arrival. They can wait no longer than 3 minutes before departing to stay on schedule. A short delay at multiple stops can result in other students arriving late. If your child misses the bus, the driver cannot return.

4. Report absences promptly.

If your child will be absent, please call Transportation at (530) 344-8751 or (530) 344-8634 between 4:30 a.m. and 4:30 p.m. The message will be relayed to the driver.

- If your child is absent 3 consecutive days without notification, service may be paused until you contact us to resume transportation.

5. Afternoon drop-off requirements.

If your child cannot be left alone, please ensure an adult is available at drop-off. If no one is home, notify Transportation in advance to arrange an alternative pick at the transportation department.

- If we cannot deliver your child within a reasonable amount of time, the Sheriff's Department will be contacted. Custody will then be transferred to Child Protective Services until you can be reached.

6. Inclement weather procedures.

In the event of snow or other conditions, alternative schedules will be shared via ParentSquare or by a call from your driver.

- Decisions are typically made by 5:00 a.m.
- Notifications will be sent directly to parents.
- For safety, buses will travel more slowly in poor weather, which may cause delays. Your patience is appreciated.

For more details, please see the District Alternative Weather Plan on our website: www.eduhsd.k12.ca.us/Transportation/Alternative-Weather-Plan/index.html