

SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT

699 Old Orchard Drive, Danville, CA 94526

STUDENT ATTENDANCE REVIEW BOARD MEETING MINUTES

September 16, 2026

Call to Order

The meeting was called to order at 12:25 PM.

Attendance/Pledge of Allegiance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Tracy Fernandez - School Nurse
Christine Koehne- SpEd Liaison
Chris Duerrmier - Discovery Clinical Director

Voting Members Absent:

Melissa Sackett - Alt Ed Principal
Alissa Kruse - Alt Ed Representative
Lisa Gross - Parent Representative

Non-Voting Members Present:

Logan Bennett - SARB Secretary

Acceptance of Closed Session Agenda & Public Comment

On a motion by Sasha Lubkin, seconded by Tracy Fernandez the closed session agenda was approved (5/0). There was no public comment.

Closed Session/Open Session

The closed session was convened at 12:27 PM.
The closed session was adjourned at 3:45 PM.
The Open session reconvened at 3:46 PM.

Attendance

Voting Members Present:

Hong Nguyen - Director Student Services & Educational Equity
Sasha Lubkin - SARB Coordinator
Tracy Fernandez - School Nurse
Christine Koehne- SpEd Liaison
Lisa Gross - Parent Representative
Chris Duerrmier - Discovery Clinical Director
Alissa Kruse - Alt Ed Representative, arrived at 1:10 PM.

Voting Members Absent:

Melissa Sackett - Alt Ed Principal

Non-Voting Members Present:

Logan Bennett - SARB Secretary

Others Present: 18 people

Report of Action Taken in Closed Session

Case #2526-012: Directives: The parent/guardian will compel the student to attend school on a daily basis. The student will attend school on a daily basis. To assist the parent/guardian and student in complying with the directives, the School Attendance Review Board makes the following resources and services available, referral to Discovery Counseling Center for up to eight counseling sessions at no cost. Approved (6/0).

Case #2627-001: Directives: The parent/guardian will compel the student to attend school on a daily basis. The student will attend school on a daily basis. To assist the parent/guardian and student in complying with the directives, the School Attendance Review Board makes the following resources and services available, referral to Discovery Counseling Center for up to eight counseling sessions at no cost. Information provided regarding exploration of options such as synchronous concurrent enrollment or Edgenuity through Venture Alternative Education. Approved (6/0)

Case #2324-044: Directives: The parent/guardian will compel the student to attend school on a daily basis and the student will arrive for school and classes on time. The student will attend school on a daily basis. Additional directives include release of information for new therapist and psychologist, work with English teacher on an action plan for completing classwork, and check in with Counselor in November in addition to October 504 Meeting. To assist the parent/guardian and student in complying with the directives, the School Attendance Review Board makes the following resources and services available, explore credit recovery options if needed and explore taking Hi-SET/GED exam. Approved (6/0)

Case #2425-030: This case was cancelled due to the student's passage of the proficiency exam and the student has been un-enrolled from San Ramon Valley Unified School District.

Case #2526-004: Directives: The student will attend school on a daily basis and the student will arrive for school and classes on time. To assist the parent/guardian and student in complying with the directives, the School Attendance Review Board makes the following resources and services available, referral to Discovery Counseling Center for up to eight counseling sessions at no cost. Approved (6/0)

Case #2526-021: Directives: The parent/guardian will not be permitted to excuse student absences. If the student must be absent from school: The parent will provide a written note from a doctor verifying that the student is too ill to attend school or the parent will bring the student to school to allow school staff to verify that the student is too ill to attend school, or the parent will obtain advance written approval from the school principal to authorize excused absences for reasons other than illness. Additional directives include to sign a release of information for medical providers to collaborate with the school team and follow up with the IEP team to meet regarding accommodations and student needs at school. To assist the parent/guardian and student in complying with the directives, the School Attendance Review Board makes the following resources and services available, IEP planning to accommodate student's learning and medical needs. Approved (6/0)

Meeting Adjourned

The meeting was adjourned at 3:47 PM.