

## English Language Advisory Committee (ELAC) Meeting Minutes

### 1. Meeting Details

- **School Name:** West Park Charter Academy
- **Date:** September 23, 2026
- **Time:** 5 - 6 pm
- **Location:** Fresno Center - Classroom
- **Facilitator/Chairperson:** M. De La O
- **Recorder/Secretary:** M. De La O

### 2. Attendance

- **ELAC Members Present:** M. De La O, Guadalupe Castrejon, Costantino Abarca and Alma Galeana
- **ELAC Members Absent:** Salvador Witrago
- **Other Attendees (Staff, Parents, Community Members, Guests):** Guillermina Maldonado, Ibrahim Mgammaal, Salma Alyamani, Vanessa Gonzalez, Faviola Angel and Liliana Zendejas.

### 3. Call to Order

- **Time:** 5: 10 pm
- **Person Leading the Meeting:** M. De La O

### 4. Approval of Agenda & Previous Meeting Minutes

- Motion to approve the agenda made by: M. De La O
- Seconded by: Guadalupe Castrejon
- **Outcome:** Approved

### 5. Public Comments (*Optional – If applicable*): No public comments were made.

### 6. Discussion Items

- **Topic 1:** View your students' project: "My Language, My Story, My Family"
  - Parents who attended the meeting in person took some time to look at the projects on display with their student(s).
- **Topic 2:** Learn how to support your child at home: Suggestions for helping your student acquire English in the forms of reading, listening, speaking and writing.
  - We discussed the various ways to support your child at home in each of the subgroups: listening, speaking, reading and writing. A parent asked for clarification about using captions while watching television. The group discussed two approaches:

1. Captions without sound: Students read the captions while watching, which encourages them to practice reading and keep up with the dialogue.
2. Captions with sound: Students listen to the dialogue while following along with the captions. This allows students to hear how English sounds while connecting the spoken language to the written words.

- **Topic 3: ELAC Officer Elections**

- President: Costaino Abarca
- Vice President: Ibrahim Mgamal
- Secretary: M. De La O (Until someone else is elected)
- DELAC Representative: Costaino Abarca

- **Topic 4: School Updates:**

- There have not been any TBD students, therefore no Initial ELPACs need to be administered.
- RDRS is in the process of being completed.
  - Kindergarten students must wait until after the first 92 days of the school year to take the RDRS assessment.

**7. Action Items (*If applicable*) - None**

**8. Announcements**

- Next ELAC Meeting Date: November 19, 2026

**9. Adjournment**

- **Meeting Adjourned at:** approximately 5:45 pm
- Motion to adjourn made by: Costaino Abarca
- Seconded by: Ibrahim Mgamal
- **Outcome:** Approved