



California High School

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Agenda for School Site Council Meeting

Date: April 16, 2025

Time: 3:20 – 5:00

Location: CHS Library

In Attendance: Lucas Westmoreland, Colleen McQuay, Nikki Ogden, Donna Montague, Manmeet Kaur, Jessie Bailey, Tina Oka, Ethan Surya, Lucas Melo, Janice Saiki, Demetrius Ball, Joanna Condon, Oriana Yanes

1. Call to Order
 - a. The April 16 SSC Meeting was called to order at 3:25 PM.
2. Approval of SSC [Minutes for Mar 12, 2025](#)
 - a. The Meeting Minutes from the March 12 SSC Meeting was approved (Ogden/McQuay 11/0/1)
3. [Emergency Plans](#) Oriana Yanes
 - a. District plan
 - i. Much of the document is a template, some is customized for Cal High
 - ii. School goals
 1. One physical safety and one climate goal
 2. School safety
 - a. Evacuation, shelter
 3. Mental health
 - a. SEWB survey
 4. Assessment of current school crime status
 - b. Need approval of safety plan
 - i. Motion to Approve (Ogden/Montague 11/0/1)
 - c. Questions comments
 - i. Westmoreland: Is it the same plan from last year?
 1. Yanes: same for every district every year
 - ii. McQuay: Has the same evacuation plan been used from years past?
 1. Yanes: Yes, especially important if there is a fire alarm, stay in the classroom unless flames or smoke are seen, then evacuate the building.
 - iii. Ogden: It is important and very comforting for admin to communicate when prolonged lockdown takes place.
 - iv. Condon: Classrooms should have a sheet to cover students when they need to use the bathroom during lockdown.
4. Project Lead the Way: Condon and Espinoza
 - a. Been teaching Biomedical Sciences pathway since 2010 (All Honors Courses)
 - i. Principles of Biomedical Sciences
 - ii. Human Body Systems

- iii. Medical Interventions
- b. Pay \$2300-2500 for honors level curriculum
- c. Currently we have 4 teachers, however, we have more students wanting to take class than spots available that teachers can offer
- d. Teach life skills and applications to keep themselves and others healthy
 - i. Communication Skills
 - ii. Collaboration Skills
 - iii. Metacognitive thinking
 - iv. Focused more on writing/reading skills, not memorization
- e. Needing new teachers since 2 are retiring within the next few years
 - i. Requires CTE credential
 - ii. Need to get trained for curriculum
- 5. Questions/Comments
 - a. Ogden: Do they need to have industry experience?
 - i. Condon: Yes
 - b. Westmoreland: Why don't we offer the fourth available class?
 - i. Condon: Not enough staffing, more research based class, could possibly offer the class in the future
 - c. Surya: If we get enough funding, we should offer the fourth course in the pathway
 - d. Bailey: Count as a graduation requirement?
 - i. Have to fulfill biology and chemistry classes, and some colleges may require a third science course.
 - ii. Condon: Hoping that students will take away their personal growth
 - e. Montague: It is not too narrow, the pathway provides many opportunities and pathways available for students to choose and preps them well
- 6. Professional Development Funding Requests
 - a. Potential to use funding for Formative - Westmoreland
 - i. Very important for many teachers to use for testing, assignments, etc.
 - ii. Would be beneficial to look into further
- 7. Financial Report
 - a. \$65,000 left, aiming to spend all by end of school year
 - b. \$12,435 spent
 - i. \$1,601 subs/hourly benefits
 - ii. \$2,194 custodial fix (wheels for cafeteria tables)
 - iii. \$2,525 diplomas for seniors
 - iv. \$2,379 library coordinator and books
 - v. \$309 administration- postage
 - vi. \$2199 athletic trainer pay for spring sports
 - vii. \$1,136 classroom supplies
 - c. Questions/Comments
 - i. Westmoreland: Does the district provide a certain amount of paper towels for the restroom?
 - 1. District allocates paper towels for mostly science restrooms, but we will have to start using site funds for paper towels in classrooms- need to find money
 - 2. Ball: janitor needs to order paper towels, which typically arrive within a day
- 8. [School Improvement Plan](#) - Ball
 - a. Motion to approve (Montague/Melo 11/0/0)

- b. School Plan for Student Achievement (SPSA)
 - i. We are establishing goals for the school year.
 - 1. Proficiency in Essential Standards
 - a. Ensure all students are proficient in grade level essential standards by evaluating and subsequently improving instructional, assessment, and intervention systems.
 - 2. School Climate - Equitable Access to Academic Support
 - a. Improve school climate and culture with a focus on equity, access, and inclusivity in order to support student learning, lower suspension rate
 - 3. Consistent support for effective and ethical technology use in classrooms
 - a. Provide standards - based instructional materials for all students and professional development for teachers
 - ii. Suspension rate based on California School Dashboard indicators
 - iii. English Learner Population has doubled within the past three year, need to make sure they are getting equal access to education
- c. Questions / Comments
 - i. Melo: How can we bring down suspension rates?
 - 1. Ball: There are a lot of factors, but we need to find strategies to prevent students from getting to the point of suspension. The biggest suspensions come from
 - ii. Kaur: Do english learner students have access to the social emotional well being survey in their own language?
 - 1. Ball: Unsure, will have to check

9. WASC update

- a. Will visit Monday-Friday asking staff questions related to the SPSA
- b. Wednesday - WASC committee provide feedback, recommendations and overview

10. Questions / Comments

- a. Montague: are there any teachers in the committee?
 - i. Chair is retired superintendent, couple administrators, one special ed teacher, rest are admin

11. Principal's Report

- a. Still planning master schedule for next year
- b. budget constraints mean we have about 15% less site budget (\$360,000 to \$315,000)
- c. There have been teachers that have been given notices that they will not return
- d. The rest of the district is also impacted for enrollment, and teachers from other schools may be brought in
 - i. Not just a money issue, it is a people issue
 - ii. Currently managing to the best of their ability
- e. Restriction of what courses students can take, cannot make many changes in schedule once school year starts
- f. Cell phone policy decision is not finalized yet
- g. Planning to use responsive schedule for tutorial next year
- h. Questions / Comments
 - i. Ogden: Is B period being funded? Will we be dropping B period classes?
 - 1. Ball: Will still offer classes next year, but very few.

- ii. Ogden: Minimum number of students for class to run?
 - 1. Ball: 28 to 30 students
- iii. Banta: Will there be less app classes offered?
 - 1. Ball: There probably will not be a huge change, but there will be an increase in class sizes (>28 students)
- iv. Westmoreland: Would we be able to automatically assign students in a responsive schedule for tutorial?
 - 1. Ball: Will be able to provide a priority list of classes for students, but cannot manually assign students to classes.
- v. McQuay: Is there a requirement for school chromebooks instead of personal chromebooks?
 - 1. Ball: No requirement but an expectation that students should use school chromebooks at school.
 - 2. Westmoreland: Prefer that students use school chromebooks to utilize the same materials during class, should be consistent in which device they bring to school
- vi. Westmoreland: Is it possible for students to still borrow chromebooks or backups?
 - 1. Ball: Planning on making it possible for next year
- vii. Ogden: Is it possible not to lock the silver gates near the world language building now that the black gates are in place?
 - 1. Ball: It is possible, need to discuss with the custodians

12. Student Reports

- a. Lucas Melo: Club applications are open, students are making their clubs. Leadership rally is next friday. using posters that are excess from TVLC
- b. Ethan Surya: Prepping for AP classes
- c. Tina Oka: Prepping for AP classes, finals which are soon. Spring sports are coming to a close, excited for sibling graduations.

13. Other

- a. Westmoreland: District is going to stop paying for edtech options like formative, will there be site funding for edtech?
 - i. Ball: Yes, there is a rough estimate for funding.

14. Public Comment

- a. None

15. Adjourn

- a. The meeting was adjourned at 4:46 PM.

Last meeting: Wednesday, May 14, 2025

MEETING DATES AND TIMES 2024-2025

Time: 3:20– 5:00

CHS Library

2nd Wednesday of Each Month