

Citrus Elementary
School Site Council
Minutes
October 8, 2026

- Welcome and Roll Call
 - Emmy Valdez (school counselor), Amy Shonk (parent), Erica Person (parent), Jim Palmer (teacher), Reba Landers (teacher), Mary Clare Edwards (school social worker), Shanon Payne (Principal), Kelsey Kanner (teacher), Kylie Herman (teacher), Jess Alonso-Jimenez (Targeted Case Manager)
- Approval of [Minutes](#) from May 6, 2026
 - Motion to approve: Reba Landers
 - Second: Emmy Valdez
 - Unanimously approved
- Reports
 - Principal's report (purpose of SSC)
 - Explanation of SSC: SSC is an oversight committee to review and approve use of funds.
 - Provides transparency of how school funds are used - district, state, and Federal.
 - Construction update:
 - New buildings - two TK and two K buildings are scheduled to be open for 2027-2028 school year.
 - Construction for main building to start June 2026.
 - All interior classrooms will need to be packed up at the end of this school year.
- Old Business
 - SBAC update
 - New SBAC scores are now official
 - Significant improvement made in distance from standards in both Math and ELA last year.
 - Data shows that our school-wide and targeted Math and SOAR interventions are working.
- New Business
 - Elect new officers
 - Chairperson - Shanon Payne
 - Vice Chairperson - Jim Palmer
 - Secretary - Mary Clare Edwards
 - All nominees were unanimously approved

- Review Bylaws
 -  SSC bylaws Citrus 26-27
 - Team reviewed updated bylaws and meeting dates for this year.
 - Motion to approve bylaws for 26-27: Kelsey Kanner
 - Second: Amy Shonk
 - Unanimously approved
- Priority needs:
 - Where do we see improvement needed?
 - Communication with parents
 - New marquee for front of school announcements
 - Potential to utilize combined LCAP and PTA funds to purchase marquee.
 - Washer/Dryer - last year for district laundry cards for families.
 - Additional funds for library to purchase new books
 - Wall ball boards
 - Students are asking
 - They will be added over the summer during construction
 - Additional crosswalk signs
 - Cars are not stopping
 - We have a lot of students that walk to school.
- 2026-27 Budget
 -  26/27 budgets Projections; multi-year comparisons Citrus Elementary
 - Team reviewed previous and updated LCAP budget
 - LCAP is funding from the state of California.
 - Team reviewed previous and updated Title-I budget
 - Title-I funds are provided by the federal government.
 - Goal is for Citrus to hire a 3rd Title-I teacher. Position is currently being subbed.
- Safe Schools Plan
 - https://drive.google.com/file/d/15rEznL_0WrJVN3Y_nJB9oCB0jGhMeIZy/view?usp=drive_link
 - Team reviewed Safe Schools Plan document.
 - New evacuation map.
 - Motion to approve Safe Schools Plan: Kelsey Kanner

- Second: Kylie Herman
 - Unanimously approved
- [School Parent Involvement](#) policy
And [Family School compact](#)
 - Team reviewed School Parent Involvement Policy and Family School Compact
 - Motion to approve: Reba Lander
 - Second: Emmy Valdez
 - Unanimously approved

Meeting adjourned at 3:26PM