

Castori Elementary

School Site Council Agenda/Minutes

Agenda / Actas del Consejo Escolar

Date & Time (Fecha & Hora)

10/08/2025

3:00 PM

Location (Ubicación)

Zoom

Zoom Link (Enlace de Zoom)

https://twinriversusd-org.zoom.us/j/6928687249?omn=85181633746

2025 - 2026, Elected SSC Members Miembros Electos de SSC

Non-staff: Parents/C Personal: Padres	Present / Absent Presente/ Ausente	
Parent	Stasia Rinck	
Parent	Francesca De Guevera	
Parent	Santana Moody	
Parent	Mendez Villasenor	
Parent	Granush Asatryan	
Alternates (Alternativo		

^{*}Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)

^{*}Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).

Staff: Principal or Designee/Teachers/Other Staff (Please note Year 1 or 2 of membership)	Present / Absent
Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal (Por favor indique Año 1 o 2 de afiliación)	Presente/ Ausente
Principal/Designee: Directora(a)/ Designado(a): Leslie Sargent	
Teacher: Maestro(a): Natasha Timonichev	
Teacher: Maestro(a): Julie St. Amant	
Teacher: Maestro(a): Tracy Graalfs	
Other Staff: Otro Personal: Maria Sanchez	
Alternates: Alternativos: Brittany Baptista	
*Teachers must be the majority *Los maestros deben ser mayoría	

AGENDA			
ITEM ARTÍCULO	Facilitator Facilitador(a)	Minutes Minutas	
Call to Order / Sign in sheet Orden del Día/ Hoja de Firmas	Chairperson Presidente	This meeting is called to order at: Se abre la sesión a las	
Quorum Quórum (50% +1)		Total Members in Attendance: Total de Miembros Presentes:	
		Quorum: Quórum:	
Public Comment (2 minutes per speaker) Comentarios del Público (2 minutos cada participante)	Chairperson Presidente	Summary of Comments (Resumen de Comentarios)	
Review Agenda Repasar Agenda	Chairperson Presidente	Summary of Comments (Resumen de Comentarios)	
Review / approve minutes from last meeting Revisar/aprobar el acta de la última reunión	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i> Person <i>Persona</i> : Second <i>Se secundó</i> : In favor <i>A favor</i> : Oppose <i>En contra</i> : Abstain <i>En abstención</i> : Motion: Pass or Fail:	
1 Previous Minutes		Moción: Pass of Faii: Moción: Aprobada o Rechazada	

Council Business Asuntos del Consejo			
New Members (Nuevos Miembros)	Chairperson Presidente	Summary of Action Taken Resumen de Medidas Adoptadas	
Introduce new members			
Elect Officers (Elegir a Funcionarios)	Chairperson Presidente	Summary of Action Taken Resumen de Medidas Adoptadas	
	Chairperson	Summary of Action Taken	
N/A	Presidente	Resumen de Medidas Adoptadas	

Required Document Review & Approve: Revisión y Aprobación de Documentos Requeridos:			
Parent Involvement (Participación de Padres)	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i>	
Review, adjust and parent involvement policy 1 Attachment		Person Persona: Second Se secundó: In favor A favor: Oppose En contra: Abstain En abstención: Motion: Pass or Fail: Moción: Aprobada o Rechazada	
Bylaws (Reglamentos)	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i>	
Review, adjust and adopt bylaws		Person Persona: Second Se secundó: In favor A favor: Oppose En contra: Abstain En abstención: Motion: Pass or Fail: Moción: Aprobada o Rechazada	
1 [™] Attachment			
School Compact (Compacto Escolar	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i>	
Review, adjust and adopt School-Family Compact		Person Persona: Second Se secundó: In favor A favor: Oppose En contra: Abstain En abstención: Motion: Pass or Fail: Moción: Aprobada o Rechazada	
1 Nattachment			
Other	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i>	
Present and discuss: School Data (SBAC, Etc) and SPSA Goals/Actions		Person Persona: Second Se secundó: In favor A favor: Oppose En contra: Abstain En abstención: Motion: Pass or Fail: Moción: Aprobada o Rechazada	

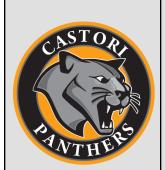
	l (ˈhairnerson	Summary of Action Taken
/A	Chairperson Presidente	Resumen de Medidas Adoptadas
//A	Chairperson Presidente	Summary of Action Taken Resumen de Medidas Adoptadas
School Plan For Student Achiev Estudiantes (SPSA)	vement (SPSA) Plan Escol	lar para el Rendimiento Académico de los
N/A	Chairperson Presidente	I move to approve the <i>Propongo aprobar a la</i>
		Person Persona:
		Second Se secundó:
		In favor <i>A favor</i> : Oppose <i>En contra</i> :
		Abstain <i>En abstención</i> :
		Motion: Pass or Fail:
		Moción: Aprobada o Rechazada

Other Business: Otros Asuntos:				
ELAC Reporting Informes ELAC	Chairperson Presidente	Summary of Reporting (Resumen de Informes)		
Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters) Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)	Chairperson Presidente	Summary of Presentation (Resumen de Presentación)		
Additional Information/New Business/Discussion Información Adicional/Asuntos Nuevos/Conversación	Chairperson Presidente	Summary of Action Taken Resumen de Medidas Adoptadas		
Adjournment: Aplazamiento:	Chairperson Presidente	Time: Hora:		

3:00 PM

Next meeting date: 11/19/2025

Fecha de próxima reunión:



Castori Elementary School Site Council Agenda/Minutes



Date & Time: May 21, 2025 3:00 PM

Location: Zoom

Zoom Link: https://zoom.us/j/94270316669

Meeting ID: 94270316669

2024- 2025, Elected SSC Members

Non-staff: Parents/Community Member/Students	Present
Parent - : Karen Elliott	Present •
Parent - : Francisca De Guevera	Absent •
Parent · : Avis Gutierrez	Absent •
Parent - : Stasia Rinck	Present •
Parent - : Anna Asatryan	Absent •
*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)	
Staff: Principal or Designee/Teachers/Other Staff	Present
	Present •
Staff: Principal or Designee/Teachers/Other Staff	
Staff: Principal or Designee/Teachers/Other Staff Principal: Leslie Sargent	Present •
Staff: Principal or Designee/Teachers/Other Staff Principal: Leslie Sargent Teacher: Natasha Timonichev	Present •
Staff: Principal or Designee/Teachers/Other Staff Principal: Leslie Sargent Teacher: Natasha Timonichev Teacher: Julie St. Amant	Present • Present •

AGENDA

ITEM	Facilitator	Minutes
Call to Order / Sign in sheet	Chairperson	This meeting is called to order on 5/21 at 3:04 p.m.
Quorum (50% +1)		Total Members in Attendance: 7 • Quorum: Yes •
Public Comment (2 minutes per speaker)	Chairperson	No public comments were made

Review Agenda	Chairperson	Agenda was reviewed	
Review / approve minutes from last meeting	Chairperson	I move to approve the minutes: Julie St-Amant	
March Meeting Minutes		Second: Leslie Sargent	
		In favor: 7	
		Oppose: 0	
		Abstain: 0	
		Motion: Passed •	
School Plan For Student Achievement (SPSA)			
Review & Approve:	Chairperson	I move to approve the 2025-2026 SPSA: Natasha Timonichev	
• 2025-2026 SPSA ·			
2025 Castori SPSA		Second: Tracy Graalfs In favor: 7	
		Oppose: 0	
		Abstain: 0	
		Motion: Passed	
Other Business:		Haddon. Tubbea	
Not Combined •	Chairperson	Summary of Discussion	
Additional Information/New Business/Discussion Chairperson Ice Cream Social		Ice Cream Social and Spring Recital 5/29 at 6pm	
Adjournment	Chairperson Time: May 21, 2025 3:27 p.m.		
Next meeting date: Fall 2025			

Castori Elementary School

TITLE I PARENT AND FAMILY ENGAGEMENT POLICY

2025-2026

Castori Elementary has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parents and staff. It was distributed to parents in AERIES Communicator. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:

To involve parents in the Title I program at Castori Elementary School, the following practices have been established:

The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.

The parents at Castori are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night, which is held within the first 2 weeks of school. Parent rights and requirements are shared via a presentation in the cafeteria during the event.

The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.

Flexible parent meetings are offered during Coffee & Conversation meetings. Some Title 1 parents are a part of the School Site Council, Panther Partners group and English Learner Advisory Committee. Parents provide input about the most convenient meeting times for them, and scheduling takes place to meet their needs.

The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.

Information is gathered at parent input meetings regarding the needs of the Title 1 students. Parents are an Integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.

The school provides parents of Title I students with timely information about Title I programs.

Parents are informed about information regarding Title 1 programs at meetings, and written correspondence sent home through AERIES ParentSquare and Dojo.

The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Trimester Progress Reports, Parent Conferences, Report Cards, and Open House. Student Study

Team Meetings and IEP Meetings are also held for at-risk and special needs students.

If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents participate in decisions relating to the education of their children.

Parents can contribute to decisions related to the education of their child at parent-teacher conference meetings with the Principal, Vice Principal, Student Study Team, and or meetings with the Academic and Behavior Intervention Assistant, when possible.

BUILDING CAPACITY FOR INVOLVEMENT:

Castori engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.

The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and at Parent Conferences. Parents are provided with assistance in how to monitor and improve achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in AERIES ParentSquare, Google Classroom, via Mid-Trimester Progress Reports and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings and Professional Learning Community collaboration meetings.

The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.

Title I parents are provided with training and materials to work with their students at Back-to-School Nights, Parent Teacher Conferences, Student Study Team meetings and informal parent meetings with the teacher.

With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and in how to work with parents as equal partners.

Parent Involvement is a primary focus at Castori. It is a primary goal of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer. Parents are informed that they are an integral part of their child's education.

The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

Parents of Title I students are some of the same parents that are part of School Site Council, Parent Teacher Association and English Language Advisory Committee. Most of the school activities, events, resources and support is for all parents of students on campus or virtually.

The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.

Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for

parents who speak a language other than English, if it is a dominant language at the school site.

The school provides support for parental involvement activities requested by Title I parents.

The school provides many parent involvement activities requested by Title I, School Site Council, Panther Partners, English Language Advisory Committee and daytime students assemblies.

ACCESSIBILITY

Castori provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students Information and school reports are provided in a format and language that parents understand.

All parents are provided opportunities to participate in our many evening events, family nights, and classroom activities, field trips, and activities. Many of the parents have students that are Title I, English Learners, and/or disabled. Translation services are available to assist parents communicate with school staff, teachers, and principal. The district office provides translators upon request. Our office and the district office is also available to translate any forms or booklets to enhance school home communications. All flyers are sent home in both English and Spanish. Castori is a family-friendly school, where parent involvement, input and access is highly valued.



Castori Elementary School SCHOOL SITE COUNCIL BYLAWS 2025-2026

ARTICLE I

Duties of the School Site Council:

The School Site Council of Castori Elementary School, shall carry out the following duties:

- Obtain recommendations for, and review of, the proposed Single Plan for Student Achievement (SPSA) from all school advisory committees.
- Participate in regular training on SSC roles and responsibilities.
- Develop and approve the SPSA and related categorical expenditures in accordance with all state and federal law and district regulations.
- Recommend the SPSA and categorical expenditures to the TRUSD Board of Education for approval.
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members.
- Make modifications to the SPSA whenever the need arises.
- Submit the modified SPSA for district approval whenever a material change (as defined in district governing board policy) is made in planned activities for related categorical expenditures.
- Regularly evaluate academic data to determine the progress made toward school goals to raise the academic achievement of all students.
- Carry out all other duties assigned to the council by the TRUSD Board of Education and by state law.

ARTICLE II

Members

Section A: Composition*

The council shall be composed of at least 10 members, selected by their peers, as follows:

- ✔ Principal/Designee
- Classroom teachers
- ✓ "Other" school staff members (non classroom teaching staff)
- ✓ Parents or community members
- * Elementary schools must have a minimum of ten (10) members.

The school principal/designee is a required member of the council. The principal/designee shall attend all SSC meetings. Council members chosen to represent parents may be employees of the school district so long as they are not employed at this school. Classroom teachers selected shall constitute a majority of the school members selected. The number of parent and/or community members selected shall equal the number of school members selected.

Section B: Term of Office

Council members shall be elected *for 2 year terms*. Half, or the nearest approximation thereof, of each representative group shall be elected during odd years, and the remaining number of elected members during even years. At the first regular meeting of the council, each member's current term of office shall be recorded in the minutes of the meeting.

Section C: Voting Rights

Each member of the council is entitled to one vote and may cast that vote on any matter submitted to a vote of the council. Absentee voting shall not be permitted.

Section D: Termination of Membership

The council may, by an affirmative vote of two-thirds of all its members, suspend or expel a member. Any elected member may terminate his or her membership by submitting a written letter of resignation to the council chairperson.

Section E: Transfer of Membership

Membership on the council may not be assigned or transferred.

Section F: Vacancy

Any vacancy on the council occurring during the term of duly elected member shall be filled by:

- An alternate designated during the annual election
- Nominated by current SSC and approved by majority of SSC membership.

The term will be for the remaining time left in the vacated seat.

The following are examples

Regular elections; appointment by two-thirds of the council for the period of time until the next regular election; or the seating of a previously elected alternate member to fill the remainder of the term of the vacant seat

ARTICLE III

Elections of Council Members

- The school principal/designee is a standing member of the council.
- Classroom teacher elections will be held in *August*:
 - The certificated membership will be elected into rotational positions of *two years*.
 - Nominations and elections are conducted by the certificated staff.
 - A ballot will be used that includes a write in option.
 - If the form is digital, a member of the voting party will be a collaborator on the digital form and will assist in the verification of nominations and election results.
- "Other" staff elections will be held in *August*. The "other" position is filled by a non-classroom teacher. He/she may be a classified or certificated staff member.
 - The "other" staff membership will be elected into rotational positions of *two years*.
 - Nominations and elections will be conducted by the non classroom teaching classified and certificated staff.
 - A ballot will be used that includes a write in option.
 - If the form is digital, a member of the voting party will be a collaborator on the digital form and will assist in the verification of nominations and election results.
- Parent/Community Member representative elections will be conducted within the first six weeks
 of school.
 - Nominations and elections will be conducted by the *school office staff*.
 - Announcement of the nominations will be included in the May, June, and September issues of the school newsletter, website. The announcement will also be posted on the school marquee.
 - Nominations will be accepted through the first *week of September*.
 - A ballot will be used that includes a write in option.
 - If the form is digital, a member of the voting party will be a collaborator on the digital form and will assist in the verification of nominations and election results.

All election ballots and result records will be maintained at the school site for three (3) years.

ARTICLE IV

Officers

Section A: Officers

The officers of the council shall be a chairperson, vice-chairperson, secretary, and other officers the council deems desirable

The chairperson shall:

- Collaborate with the principal in developing agendas and reviewing minutes prior to posting.
- Preside at all meetings of the council.
- Sign all letters, reports, and other communications of the council.
- Have other such duties as are prescribed by the council.

The vice-chairperson shall:

- Assist the chairperson in assigned duties.
- Substitute for the chairperson in his/her absence.

The secretary shall:

- Keep minutes and sign ins of all regular and special meetings of the council.
- Transmit true and correct copies of the minutes of such meetings to members of the council.
- Provide all notices in accordance with these bylaws.
- Keep a register of the names, addresses, and telephone numbers of each member of the council, the chairpersons of school advisory committees, and others with whom the council has regular dealings, as furnished by those persons.
- Perform other such duties as are assigned by the chairperson or the council.

Section B: Election and Terms of Office

The officers shall be elected annually, at the first or second meeting of the council, and shall serve for one year, or until each successor has been elected.

Section C: Reasons for Removal of Officers

Any officer may be removed from office by a two-thirds vote of all the members.

Section D: Vacancy

A vacancy in any office shall be filled at the earliest opportunity by a special election of the council for the remaining portion of the term of office or by placement of a properly elected alternate during the Fall election.

ARTICLE V

Committees

Section A: Sub-committees

The council may establish and abolish sub-committees of their own membership to perform duties as prescribed by the council. *At least one member representing teachers and one member representing parents shall make up the sub-committee*. No sub-committee may exercise the authority of the council.

Section B: Terms of Office

The council shall determine the terms of office for members of a committee.

Section C: Rules

Each committee may adopt rules for its own government not inconsistent with these bylaws or rules adopted by the council, or policies of the district governing board.

Section D: Quorum

A majority (51% or greater) of the members of the committee shall constitute a quorum. The act of a majority of the members present shall be the act of the committee, provided a quorum is present.

ARTICLE VI

Meetings of the Council

Section A: Meetings

The council shall meet regularly to fulfill compliance for the school site council. Special meetings of the council may be called by the chairperson or by a majority vote of the council.

Section B: Place of Meetings

The council shall hold its regular meetings at a facility provided by the school, unless such facility that is accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson or by majority vote of the council.

Section C: Notice of Meetings

- 1. Written public notice of all meetings shall be given at least 72 hours in advance of the meeting.
- 2. Changes in the established date, time, or location shall be given special notice.
- 3. All meetings shall be publicized in the following venues:
 - Castori website and posted on the front office door..

4. All required notices shall be delivered to council and committee members no less than 72 hours in advance of the meeting, *personally, or by mail or via email.*

Section D: Quorum

The act of the majority of the members present shall be the act of the council, provided a quorum is in attendance, and no decision may otherwise be attributed to the council. A majority of the members of the council (51% or greater) shall constitute a quorum. No actions may be taken unless a quorum has been established.

A 15 minute window of wait time will be allotted to establish quorum.

Section E: Conduct of Meetings

Meetings of the council shall be conducted in accordance with the rules of order established by California Education Code Section 35147 © and with Robert's Rules of Order or adoption thereof approved by the council.

Section F: Meetings Open to the Public

All meetings of the council, and of committees established by the council, shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

ARTICLE VII

Amendments

An amendment of these Bylaws may be made at any regular meeting of the council by a vote of two-thirds (2/3) of the members present. Written notice of the proposed amendment must be submitted to council members at least 2 days prior to the meeting at which the amendment is to be considered for adoption.

Michael J. Castori Elementary School 2025-2026 Home/School Compact



SCHOOL ~ PARENT ~ STUDENT COMPACT

Castori Staff Pledge:

To help each student meet or exceed the state's high academic standards, Michael J. Castori Staff agrees to carry out the following responsibilities to the best of their ability:

- Provide high-quality curriculum and instruction in all content areas
- Communicate regularly with families about student progress through conferences, parent-teacher meetings, progress reports, and other available means
- Provide reasonable opportunities for parents to volunteer and participate in their child's class, and to observe classroom activities
- Endeavor to motivate my students to learn
- Maintain high expectations and help every child develop a love of learning
- Provide a warm, safe, and caring learning environment
- Participate in professional development activities that improve teaching and learning and that support the formation of partnerships with families and the community
- Participate actively in collaborative decision-making
- Work consistently with families and my school colleagues to make the school an accessible and welcoming place for families
- Respect the school, students, staff and families

Student Pledge:

To help myself succeed in school, I agree to carry out the following responsibilities to the best of my ability:

- Come to school ready to learn and work hard
- Attend school each day on time
- Bring necessary materials, completed assignments and homework if assigned
- Ask for help when I need it
- Communicate regularly with my parents and teachers about school experiences so that they can help me be successful in school
- Follow Castori rules as they apply to all areas and be Respectful, Optimistic, Academic, and Responsible
- Limit my TV watching and video game playing so it does not affect my education
- Respect Castori, other student Panthers, families, and adult Panther staff

Family/Parent Pledge:

To help my child meet or exceed the state's high academic standards, I agree to carry out the following responsibilities to the best of my ability:

- Communicate the importance of education and learning to my child
- Provide a quiet time and place for homework and schoolwork
- Monitor my child's TV viewing and video game playing as to not interfere in their sleep or academic growth
- Read to my child or encourage my child to read every day (20 minutes for grades K-3, and 30 minutes for grades 4-6)
- Communicate with the teacher or the school when I have a concern
- Ensure that my child attends school every day, and gets adequate sleep, regular medical attention and proper nutrition
- Regularly monitor my child's progress in school
- Participate in activities at school, such as school decision making, volunteering and/or attending parent-teacher conferences
- Communicate the importance of education and learning to my child
- Respect the school, staff, students, and other families of Castori

Student Signature: _	 	
Teacher Signature: _	 	
Parent/Guardian:		