

Agenda
BIGGS UNIFIED SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF TRUSTEES
BOARD ROOM – 300 B Street, Biggs, CA
December 10, 2025
6:00 p.m. Closed Session
6:30 p.m. Estimated Open Session

District LCAP Goals

- ❖ Goal 1 – Biggs Unified will provide conditions of learning that will develop College and Career Ready students. Priority 1, 2 and 7.
- ❖ Goal 2 – Biggs Unified will plan programs, develop plans, and provide data from assessments that will maximize pupil outcomes. Priority 4 and 8.
- ❖ Goal 3 – Biggs Unified will promote students engagement and a school culture conducive to learning. Priority 3, 5 and 6.

OPEN SESSION

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - A. November 12, 2025 Regular Meeting
- 6. PUBLIC COMMENT** – Anyone wishing to address the Board on Items listed under Closed Session on the agenda may do so at this time. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

CLOSED SESSION

1. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
2. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957

If Closed Session is not completed before 6:30 p.m., it will resume immediately following the open session/regular meeting.

RECONVENE TO OPEN SESSION

- 7. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**
- 8. ACTION ITEM - ANNUAL ORGANIZATIONAL MEETING**
 - A. ELECTION OF OFFICERS
 1. President - Any Board Member present may make nominations for the position of President of the Board, who shall be elected by the majority of the members present, voting by voice.
 2. Vice President - The President shall ask for nominations for the positions of Vice President, who shall be elected by the majority of the members present, voting by voice.

3. Clerk - The President shall ask for nominations for the positions of Clerk, who shall be elected by the majority of the members present, voting by voice.
4. Establishment of Regular Meetings - The Board shall set the time and place of its regular meetings for 2026. The Board usually meets at 6:00 pm on the second Wednesday every month unless there is a holiday. There is a second meeting on the fourth Wednesday each month when necessary.
5. Selection of Board of Trustees Representatives - The Board shall select representatives and alternates in each of the following capacities.
 - a) Representative to City Council - Linda Brown was serving in this position.
 - b) Representative to LCAP Committee - Jonna Phillips was serving in this position.
 - c) Representative to Biggs/Richvale Educational Foundation - America Navarro was serving in this position.
 - d) Representatives to Negotiation Teams: Biggs Unified Teachers Association (BUTA) and California School Employees Association (CSEA) – Sean Avram was serving as BUTA and CSEA rep. Melissa A. Jesmer was serving as the alternate rep. for BUTA and CSEA.
6. Secretary to the Board - The District Superintendent shall be appointed to act as Secretary to the Board.

9. PARENT ASSOCIATIONS REPORTS

10. CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION (CSEA) and BIGGS UNIFIED TEACHERS ASSOCIATION (BUTA) REPORTS

- 11. PUBLIC COMMENT** - Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3-5 minutes and 20 minutes each subject matter.

12. STUDENT REPRESENTATIVE REPORTS AND RECOGNITION

- A. Student(s) of the Month
- B. ASB
- C. FFA

- 13. REPORTS** - Pursuant to the Brown Act: Gov. Code 854950 et.seq. - Reports are limited to announcements or brief descriptions of individual activities

- A. DEAN OF STUDENTS' REPORT:
- B. RCA/MIDDLE SCHOOL PRINCIPAL'S REPORT:
- C. HIGH SCHOOL PRINCIPAL'S REPORT:
- D. M/O/T AND FOOD SERVICE DIRECTOR'S REPORT:
- E. SUPERINTENDENT'S REPORT:
- F. CBO'S REPORT:
- G. BOARD MEMBER REPORTS:

14. CONSENT AGENDA - All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Approve Superintendent's recommendations regarding Inter-District Agreement Request(s) as listed for the 2025-2026 and the 2026-2027 school years
- B. Approve AP Vendor Check Register and Purchase Order Listing November 1, 2025 – November 30, 2025
- C. Approve Field Trip Requests for 2025-2026

15. ACTION ITEMS

- A. Adopt the New or Updated Board Policies (BP), Admin. Regulations (AR), and Exhibits (E) from the CSBA November 2025 release
- B. Approve the updated 2026-2027 Biggs Unified School District Academic Calendar
- C. Approve the updated 2026-2027 Richvale Charter Academy Academic Calendar
- D. Approve the Mandated Block Grant
- E. Approve Rainforest Art Project for Richvale Charter Academy
- F. Approve agreement between Biggs Unified School District and the Richvale Recreation & Park District
- G. Approve First Interim Budget

16. PERSONNEL ACTION (Items A-K were carried over from the November 12, 2025 Regular Board Meeting)

- A. Approve Michelle Schleef as the 2025-2026 Varsity Softball Coach
- B. Approve Ron Carr as the 2025-2026 JV Boys Basketball Coach
- C. Approve Kameron Smith as the 2025-2026 Varsity Baseball Coach
- D. Approve Jeff Thengvall as the 2025-2026 BES Chess Advisor
- E. Approve Aaron Bayless as the 2025-2026 BES Winter Program Advisor
- F. Approve Stefanie Greenberg as a Substitute Classified Instructional Aide
- G. Approve Megan Shelton as a Certificated Substitute Teacher
- H. Approve Eder Haro as a Certificated Substitute Teacher
- I. Approve Shawn McEntire-Smith as a walk-on Assistant JV Boys Basketball Coach
- J. Approve Cindi Van Quick as a walk-on Assistant JV Girls Basketball Coach
- K. Approve Katelyn Ryan as a walk-on Assistant JV Girls Basketball Coach
- L. Approve Bereniz Baltazar as a Substitute Classified Instructional Aide
- M. Approve Maritza Alvarez as a Substitute Classified Instructional Aide

- N. Approve Taylor Guthrie as a Certificated Substitute Teacher
- O. Accept resignation of Zonah Headley, 5.25 HR Instructional Aide at BES, effective November 28, 2025
- P. Accept resignation of Tabatha Hennessy, TK-K Combo Class Teacher at BES, effective December 19, 2025
- Q. Approve hiring Leland Papa as the Lower Grades RSP Teacher, working under an Intern Credential at BES, effective January 9, 2026

17. INFORMATION ITEMS

- A. Bond Expense Report to date
- B. Interdistrict Transfer Policy
- C. Board Ethics Training

18. FUTURE ITEMS FOR DISCUSSION

19. ADJOURNMENT

Notice to the Public: Please contact the Superintendent's Office at 868-1281 ext. 8100 should you require a disability-related modification or accommodation in order to participate in the meeting. This request should be received at least 48 hours prior to the meeting in order to accommodate your request. Agenda materials are available for public inspection at 300 B St., Biggs, CA 95917