

Minutes
BIGGS UNIFIED SCHOOL DISTRICT
SPECIAL MEETING OF THE BOARD OF TRUSTEES
June 24, 2026

OPEN SESSION

CALL TO ORDER – President Jesmer called the meeting to order at 5:04 p.m.

ROLL CALL - Board members present: Melissa Jesmer, Sean Avram, and Jonna Phillips were present.
Board members absent: M. America Navarro and Linda Brown were absent.

Staff Present: Doug Kaelin, Superintendent; Loretta Long, Admin. Assist. & HR Director; Tracey McPeters, RCA/Middle School Principal

PLEDGE OF ALLEGIANCE – President Jesmer led the Pledge of Allegiance.

APPROVAL OF AGENDA: The Board approved the agenda with the following amendments:

Consent Agenda Item A has an updated Interdistrict transfer list

Action Item F needs to state Appendix B and C

Action Item U: Corrected contract with Ray Dalton Construction Consulting

Action Item V: Add new Worthington Direct quote to the total purchase price

MSCU (Phillips/Avram) 3/0/2

Jesmer - Aye

Avram - Aye

Phillips - Aye

Navarro - Absent

Brown - Absent

APPROVAL OF MINUTES: The Board approved the minutes from the Regular Board Meeting on June 10, 2026 as written. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

PUBLIC COMMENT (Closed Session Items) – Beth Chavez says “Hi”.

CONSENT AGENDA: The Board approved Consent Agenda Item A with the updated transfer list. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Approve Superintendent's recommendations regarding Inter-District Agreement Request(s) as listed for the 2026-2027 school year

REPORTS:

SUPERINTENDENT'S REPORT: Doug Kaelin reported that the plans for the Middle School Gym have been submitted to the State for review. The anticipated completion date for the review is mid-August. The first session of Summer School is almost done. All is going well. We are holding interviews next week for two open positions at BES.

BOARD MEMBER REPORTS: None

ACTION ITEMS: The Board approved Action Items A-X. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Approve the 2026-2027 LCAP Plan (Districtwide)
- B. Approve the 2026-2027 LCAP Plan (Richvale Charter Academy)
- C. Adopt the Original Budget for 2026-2027
- D. Adopt LCFF Local Indicators for BUSD and RCA
- E. Approve Education Protection Account (EPA) Expenses in the estimated amount of \$1,408,243
- F. Approve Agreement with BUTA Bargaining Unit for updated Appendix B and C Certificated Stipend List with Public Disclosure
- G. Approve attendance at the CSBA annual AEC conference in San Diego for Loretta Long, December 1-3, 2026 with an estimated cost of \$1,698
- H. Approve License Renewals for 2026-27
- I. Approve quote from BDJ Tech for Lenovo Chromebooks using LCAP Funds
- J. Approve quote from MICHCO for a new floor scrubber machine using Maintenance/Operations General Funds
- K. Approve quote from Dake Bros Heating & Air LLC for a new HVAC unit for the RCA kitchen using Cafeteria Funds
- L. Adopt BUSD's Injury & Illness Prevention Plan

- M. Adopt BUSD's Pest Management Plan
- N. Adopt BUSD's Extreme Weather Protocols Plan
- O. Approve quote from Curriculum Associates for curriculum renewal using LCAP Funds
- P. Approve quote from Lexia Core for curriculum renewal using LCAP Funds
- Q. Approve quote from NEXTGEN Math for curriculum renewal using LCAP Funds
- R. Approve bid from Harbert Roofing, Inc. in the amount of \$991,000 for the BHS Re-Roofing Project
- S. Approve payment to the Division of the State Architect (DSA) in the amount of \$51,574.40 for gym plan review
- T. Approve updated ELOP (Expanded Learning Opportunities Plan) for school years 2026 – 2029
- U. Approve Ray Dalton Construction Consulting services for the BHS Re-Roofing Project (corrected contract)
- V. Approve purchase of desks and chairs from Worthington Direct using Art and Music Discretionary Block Grant and Prop 28 Funds (added another quote to the total purchase price)
- W. Approve quote from Paradigm for Math curriculum pilot using Learning Recovery Block Grant Funds
- X. Approve MOU with BCOE for Lexia LETRS participation

PERSONNEL ACTION ITEMS: The Board approved Personnel Action Items A-C. MSCU (Avram/Phillips) 3/0/2

Jesmer – Aye

Avram – Aye

Phillips – Aye

Navarro – Absent

Brown – Absent

- A. Rescind the layoff of Multi Subject Teaching Credential Position Number 17 at BES
- B. Approve hiring Jennifer Hamill as a 4.5 HR Instructional Aide at RCA effective August 4, 2026
- C. Approve Tristin Eber to teach K/1 summer school effective June 29, 2026

INFORMATION ITEMS:

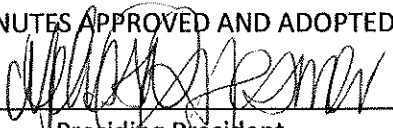
- A. Bond Expense Report to date: Reviewed. Doug Kaelin explained the fees and the status of the plan review and testing needed for the gym project.

FUTURE ITEMS FOR DISCUSSION – None

The Board did not convene to Closed Session.

ADJOURNMENT – 5:21 p.m.

MINUTES APPROVED AND ADOPTED:



Presiding President



Date

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