PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

Mission Statement

Pacific Grove Unified School District, in partnership with the community and with a focus on equity, will challenge every student by providing a quality instructional program in a positive, safe, and stimulating environment. The District will meet the diverse needs of all students by ensuring exceptional learning opportunities to acquire and apply the knowledge and skills that develop the insight and character necessary for a productive and rewarding life.

DATE: November 5, 2026
TIME: 5:30 PM Closed Session
6:30 PM Open Session

LOCATION: **IN PERSON**
Pacific Grove Unified School District Office
435 Hillcrest Ave.
Pacific Grove, CA 93950

VIRTUAL ZOOM LINK
https://pgusd.zoom.us/j/81172959035?pwd=QjL5JLTevmPyZmaDk7pTHV4VxlHOXg.1

Meeting ID: 811 7295 9035
Passcode: 247402

One tap mobile +16699006833,,81793111121#,,,,*717431# US (San Jose)
+16694449171,,81793111121#,,,,*717431# US
Find your local number: https://pgusd.zoom.us/u/kdsFxgImWk

Trustees:
Jennifer McNary, President
Beth Shammas, Clerk
Laura Ottmar
Mike Wachs

Administration:
Superintendent Dr. Linda Adamson
Assistant Superintendent Joshua Jorn

Student Representative(s):
Grace Bishop
Dylan Llantero

The Board of Education welcomes you to its meetings, which are regularly scheduled for the first and third Thursdays of the month. Regular Board meetings shall be adjourned by 10:00 PM, unless extended to a specific time determined by a majority of the Board. This meeting may be extended no more than once and may be adjourned to a later date. Individuals who require accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent at least two days before the meeting date.

Any writings or documents that are public records and are provided to a majority of the Governing Board regarding an open session item on this agenda will be made available for public inspection in the District Office located at 435 Hillcrest Avenue, Pacific Grove during normal business hours.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

AGENDA AND ORDER OF BUSINESS

I. OPENING BUSINESS

A. Call to Order

B. Land Acknowledgement
Good evening; As we begin this meeting, it's important to pay respect to and acknowledge that we are on the traditional land of the Ohlone, Costanoan & Esselen people and additionally pay respect to elders both past and present.

C. Roll Call

D. Adoption of Agenda

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

II. CLOSED SESSION

A. Identify Closed Session Topics:
The Board of Education will meet in Closed Session to consider matters appropriate for Closed Session in accordance with Education and Government Code.

a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2026-27 [Government Code § 3549.1, subdivision (d)]
Executive session between the public school employer and its designated representatives Superintendent, Dr. Linda Adamson, Assistant Superintendent Josh Jorn, and Chief Human Resources Officer, Buck Roggeman for the purpose of giving direction and updates.

b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2026-27 [Government Code § 3549.1, subdivision (d)]
Executive session between the public school employer and its designated representatives Superintendent, Dr. Linda Adamson, Assistant Superintendent Josh Jorn, and Chief Human Resources Officer, Buck Roggeman for the purpose of giving direction and updates.

c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]

d. Confidential Employee Information

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

B. Public Comment on Closed Session Topics

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2026-27 [Government Code § 3549.1, subdivision (d)]

b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2026-27 [Government Code § 3549.1, subdivision (d)]

c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]

d. Confidential Employee Information

B. Pledge of Allegiance

C. Presentation - Forest Grove - Read-a-Thon

IV. COMMUNICATIONS

A. Student Representative Comments

B. Board Member Comments/Written Communications

C. Superintendent Report

D. Safety Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard. The Board will also take public comment on each specific action item prior to Board action on each item. Any individual wishing to comment on a specific item on the current agenda are kindly asked to wait until that item is being discussed. The Board will allow a reasonable amount of time for public comment on each agenda item not to exceed 3 minutes per speaker and no more than 20 minutes per agenda item, pursuant to Board Policy 9323. Speakers will be called sequentially until there is no speaker coming forward on the agenda item or the amount of time allocated for the agenda item has elapsed, whichever comes first. This meeting of the Board of Education is a business meeting of the Board, conducted in public. Please note that the Brown Act limits the Board's ability to respond to public comment. The Board may choose to direct items to the Administration for action or place an item on a future agenda.

A reminder of our shared commitment to fostering a safe, respectful, and inclusive space – both here in the boardroom and beyond.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

To support this environment, we ask that attendees refrain from applause, finger clicking, or any form of acknowledgment in response to a speaker's viewpoint. This ensures all individuals feel comfortable sharing their perspectives without fear of judgment or retaliation – during the meeting and in online spaces. Our core values – Safety, Belonging, and Prosperity – guide all that we do, including how we engage as a community. Thank you for helping us create a space where all voices are respected.

A. Community Members (Non-Agenda Items)

B. PGUSD Staff Comments (Non-Agenda Items)

VI. CONSENT

Items listed under the Consent Agenda are considered to be routine and/or may have been discussed at a previous Board meeting. ***There is no discussion of these items prior to the Board vote unless a member of the Board requests specific items be discussed and/or removed from the Consent Agenda.*** *Each item on the Consent Agenda approved by the Board of Trustees shall be deemed to have been considered in full and adopted as recommended.*

A. Minutes of September 24, 2026 Regular Board Meeting 8
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes.

B. Minutes of October 8, 2026 Regular Board Meeting 12
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the minutes.

C. Cash Receipts Report #4 19
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Cash Receipts Report.

D. Revolving Cash Report #3 21
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Revolving Cash Report.

E. Acceptance of Donations 23
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and accept the donations.

F. Out of Country/Overnight Activities 24
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the Out of Country and/or Overnight Activities.

G. Personnel Report 28
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the Personnel Report.

H. MOU - Harmony at Home 31

Recommendation: (Abbie Arbrun, Forest Grove Elementary Principal) The District Administration recommends that the Board review and approve the memorandum of understanding between Forest Grove Elementary School and Harmony at Home.

I. MOU - Schedule Change for FGE Instructional Asst. and Noon Duty 35
Recommendation: (Buck Roggeman, Chief Human Resources Officer) The District Administration recommends that the Board review and approve the memorandum of understanding between the California School Employees Association (CSEA) and Pacific Grove Unified School District (PGUSD) regarding a schedule change for an instructional assistant and noon duty position at Forest Grove Elementary School to meet operational needs.

J. Contract for Services with Phoenix Ceramics - Kiln Repair 37
Recommendation: (Greg O'Meara, PGHS Principal) The District Administration recommends that the Board review and approve the Pacific Grove High School Contract for Services with Phoenix Ceramics Supplies for service and repairs of the kilns and pottery wheels.

K. Williams District Uniform Complaint - Quarterly Report #1 44
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and approve the information in the Williams District Uniform Complaints – Quarterly Report, per Ed. Code. 35186 (d).

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

VII. PUBLIC HEARING

A. CSEA Classification and Compensation Phase I & AB 1200 Disclosure 46
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board hold a Public Hearing regarding the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and the Updated AB 1200 Disclosures.

Open Public Hearing: _____ Close Public Hearing: _____

- Public Comment:
- Board Discussion:

VIII. ACTION/DISCUSSION

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

A. CSEA Classification and Compensation Phase I & AB 1200 Disclosure 65
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board approve the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and the Updated AB 1200 Disclosures.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

B. Award of PGAE Demolition of Annex Project 84
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board approve the award of the Pacific Grove Adult School Demo and Utilities Re-route Project, and Award to Kent Construction as the lowest responsive and responsible bidder.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

C. Facilities Master Plan Bond List Revision 89
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review and approve the updated Bond List Revision.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

D. Proposed Board Meeting Calendar 97
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review and adopt the proposed Board meeting calendar to ensure that all scheduled sessions remain in compliance with the meeting frequency and notification requirements established in Bylaw 9320.

- Public Comment:
- Board Discussion:
- Move: _____ Second: _____ Vote: _____

IX. INFORMATION/DISCUSSION

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING: November 5, 2026

A. Annual Review of Legal Fees - 2025/26 103
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review legal fees expended from July 1, 2025 through June 30, 2026.

- Public Comment:
- Board Discussion:
- Direction: _____

B. Education Protection Account (EPA) Actuals for FY 2025-26 105
Recommendation: (Josh Jorn, Assistant Superintendent) The District Administration recommends that the Board review the Education Protection Account Actuals for FY 2025-26.

- Public Comment:
- Board Discussion:
- Direction: _____

C. 2026 Summer School Program Overview Report 108
Recommendation: (Lauralea Gaona) The District Administration recommends that the Board receive and review the 2026 Summer School Program Overview report detailing elementary literacy interventions, secondary credit recovery outcomes, and student support services across the district.

- Public Comment:
- Board Discussion:
- Direction: _____

D. Future Agenda Items 119
Recommendation: (Dr. Linda Adamson, Superintendent) The District Administration recommends that the Board review the Future Agenda Items list and provide direction regarding the addition, prioritization, or scheduling of items for upcoming meetings.

- Public Comment:
- Board Discussion:
- Direction: _____

X. ADJOURNMENT

Next Special Board Meeting: Nov 19, 2026
Next Regular Board Meeting: Dec 10, 2026

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [ ] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Dr. Linda Adamson
Superintendent

Item
Minutes of September 24, 2026 Special Board Meeting

Recommendation
The District Administration recommends that the Board review and approve the minutes.

Background
The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the PGUSD YouTube Channel. The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information
All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

(a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.

(b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact
N/A

2026/27

(None) No Fiscal Impact

BOARD OF EDUCATION
SPECIAL MEETING MINUTES: September 24, 2026

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435 Hillcrest Ave.
Pacific Grove, CA 93950

Trustee(s) Present:
- ☑ President Jennifer McNary
- ☑ Clerk Beth Shammas
- ☑ Trustee Mike Wachs
- ☑ Trustee Laura Ottmar

Administration Present:
- ☑ Superintendent Dr. Linda Adamson
- ☑ Assistant Superintendent Josh Jorn

Board Recorder:
- ➔ Executive Assistant to the Superintendent Carey O'Sullivan

Student Representative(s) Present:
- ☐ Grace Bishop
- ☐ Dylan Llantero

Next Board Meeting Date(s):
October 8, 2026 – *Regular*
October 22, 2026 – *Special*

Full YouTube Video of Meeting

School Site Acronyms:
DO - District Office
FGE - Forest Grove Elementary School
RHD - Robert H. Down Elementary School
PGMS - Pacific Grove Middle School
PGHS - Pacific Grove High School
PGCHS - Pacific Grove Community High School
PGAE - Pacific Grove Adult Education
PGUSD - Pacific Grove Unified School District

I. OPENING BUSINESS

A. Call to Order - Called to order by President McNary at 5:30 PM
B. Land Acknowledgement
C. Roll Call
- President Mcnary - *Present*
- Clerk Shammas - *Present*
- Trustee Ottmar - *Present*
- Trustee Wachs - *Present*

D. Adoption of Agenda
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Wachs Second: Clerk Shammas Vote: *4-0, motion carried.*

II. CLOSED SESSION

A. Identify Closed Session Topics

a. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
b. Update Regarding Confidential Student Matter

B. Public Comment on Closed Session Topics
a. None

C. Adjourn to Closed Session - *5:34 PM*

III. RECONVENE IN OPEN SESSION - *6:22 PM*

Trustee Shammas left the meeting.

A. Report Action Taken in Closed Session:
a. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
i. Information was received.
b. Update Regarding Confidential Student Matter
i. Information was received.

B. Pledge of Allegiance

IV. CONSENT

A. MOU with Monterey County Workforce Development Board
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

V. PUBLIC HEARING

A. Sufficiency of Instructional Materials - Resolution No.1203
- Open Public Hearing: *6:25 PM*
- Close Public Hearing: *6:27 PM*
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*

VI. ACTION/DISCUSSION

A. Resolution No. 1203 - Sufficiency of Instructional Materials (2026-27)
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0 motion carried.*

VII. INFORMATION/DISCUSSION

A. Board Governance Training and Educational Foundation Presentation
The Board participated in a governance training session with Lou Lozano.
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Direction: *None*

VIII. **<u>ADJOURNMENT</u>** - *7:00 PM*

Next Regular Board Meeting: Oct 8, 2026

Next Special Board Meeting: Oct 22, 2026

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [ ] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Dr. Linda Adamson
Superintendent

Item
Minutes of October 8, 2026 Regular Board Meeting

Recommendation
The District Administration recommends that the Board review and approve the minutes.

Background
The District Administration records all Pacific Grove Unified School District Board Meetings and posts them on the PGUSD YouTube Channel. The Executive Assistant then uses these recordings to transcribe the meeting minutes in accordance with the Ralph M. Brown Act.

Information
All meetings of the governing board of any school district shall be open to the public and shall be conducted in accordance with Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code. All actions authorized or required by law of the governing board shall be taken at the meetings and shall be subject to the following requirements:

(a) Minutes shall be taken at all of those meetings, recording all actions taken by the governing board. The minutes are public records and shall be available to the public.

(b) An agenda shall be posted by the governing board, or its designee, in accordance with the requirements of Section 54954.2 of the Government Code. Any interested person may commence an action by mandamus or injunction pursuant to Section 54960.1 of the Government Code for the purpose of obtaining a judicial determination that any action taken by the governing board in violation of this subdivision or Section 35144 is null and void.

Fiscal Impact
N/A

2026/27

(None) No Fiscal Impact

BOARD OF EDUCATION
REGULAR MEETING MINUTES: October 8, 2026

Pacific Grove, CA 93950
435 Hillcrest Ave.

Trustee(s) Present:
- ☑ President Jennifer McNary
- ☐ Clerk Beth Shammas
- ☑ Trustee Mike Wachs (remotely)
- ☑ Trustee Laura Ottmar

Administration Present:
- ☑ Superintendent Dr. Linda Adamson
- ☑ Assistant Superintendent Josh Jorn (remotely)

Board Recorder:
- ➔ Executive Assistant to the Superintendent Carey O'Sullivan

Student Representative(s) Present:
- ☑ Grace Bishop
- ☐ Dylan Llantero

Next Board Meeting Date(s):
November 5, 2026 – *Regular*

Full YouTube Video of Meeting

School Site Acronyms:
DO - District Office
FGE - Forest Grove Elementary School
RHD - Robert H. Down Elementary School
PGMS - Pacific Grove Middle School
PGHS - Pacific Grove High School
PGCHS - Pacific Grove Community High School
PGAE - Pacific Grove Adult Education
PGUSD - Pacific Grove Unified School District

I. OPENING BUSINESS

A. Call to Order - *5:00 PM by President McNary*
B. Land Acknowledgement
C. Roll Call
   - President McNary - *present*
   - Clerk Shammas - *absent*
   - Trustee Ottmar - *present*
   - Trustee Wachs - *present*
D. Adoption of Agenda
   - Public Comment:
   - Board Discussion:
   - Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

II. CLOSED SESSION

A. Identify Closed Session Topics:
    a. Appeal of Investigator's Findings in Complaint Concerning District Employees.
    b. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2026-27 [Government Code § 3549.1, subdivision (d)]
    c. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2026-27 [Government Code § 3549.1, subdivision (d)]
    d. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
    e. Introduction of PGMS Interim Assistant Principal Jen Stallings
B. Public Comment on Closed Session Topics
C. Adjourn to Closed Session - *5:04 PM*

III. RECONVENE IN OPEN SESSION - 6:30 PM

A. Report Action Taken in Closed Session:
    a. Appeal of Investigator's Findings in Complaint Concerning District Employees.
        i. *Jennifer McNary made a motion to uphold the findings. Roll call vote:*
            - *President McNary - aye*
            - *Trustee Ottmar - aye*
            - *Trustee Wachs - aye*
            - *Clerk Shammas - absent*
    b. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2026-27 [Government Code § 3549.1, subdivision (d)]
        i. *Information was received.*
    c. Negotiations - Collective Bargaining Session planning and preparation with the CSEA for 2026-27 [Government Code § 3549.1, subdivision (d)]
        i. *Information was received.*
    d. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957, subdivision (b)]
        i. *Information was received.*
    e. Introduction of PGMS Interim Assistant Principal Jen Stallings
        i. *The Board met Jen Stallings.*
B. Pledge of Allegiance
C. Presentation - PGHS Varsity Football Team
D. Presentation - PGMS Assistant Principal Jen Stallings

IV. COMMUNICATIONS

A. Student Representative Comments
    a. *Student Representative Bishop shared news and updates from PGHS and PGCHS.*
B. Board Member Comments/Written Communications
    a. *Board members shared their written communications and personal comments.*
C. Superintendent Report
    a. *Dr. Adamson gave a presentation highlighting district updates.*
D. Safety Report
    a. *Josh Jorn provided an update to safety related issues district wide, highlighting the most recent Safety Subcommittee meeting.*

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

A. Community Members (Non-Agenda Items)
    a. *None*
B. PGUSD Staff Comments (Non-Agenda Items)
    a. *One (1) in person, and one (1) person online.*

VI. CONSENT

A. Minutes of September 10, 2026 Regular Board Meeting
B. Cash Receipts Report #3
C. Revolving Cash Report #2
D. Warrant Schedule #696
E. Personnel Report
F. School Facility Consultants Amendment
G. MOU - Communities for Sustainable Monterey County (CSMC)
H. MOU - Early Retirement Notification Incentive (2026-27)
I. MOU - Schedule Change for Health Assistant at RHD
J. Contract for Services with Hobart Sales and Service
K. Contract for Services with Dustin Parvin, Strength and Conditioning Coach
L. Contract for Services with Entravision
M. Contract for Services with Sharon Neumann Solow - ASL Interpreter
N. Approval - CSBA Policy Updates - May 2026
    - Public Comment: *None*
    - Board Discussion: *Trustee Wachs pulled Items F and L and moved them to Action.*
    - Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

VII. ACTION - FORMER CONSENT ITEMS

A. Former consent item F - School Facility Consultants Amendment
    - Public Comment: *None*
    - Board Discussion: *The Board discussed the item.*
    - Move: Trustee Wachs Second: Trustee Ottmar Vote: *3-0, motion carried.*
B. Former Consent Item L - Contract for Services with Entravision
    - Public Comment: *None*
    - Board Discussion: *The Board discussed the item.*
    - Move: Trustee Wachs Second: Trustee Ottmar Vote: *3-0, motion carried.*

VIII. PUBLIC HEARING

A. PGTA Initial Proposal (Sunshine List) 2026-27
negotiations.
    - Open Public Hearing: 7:20 PM

- Close Public Hearing: 7:22 PM
- Public Comment: *None*
- Board Discussion: *None*

B. PGUSD/PGTA Negotiations Initial Proposals - 2026-2027
- Open Public Hearing: 7:22 PM
- Close Public Hearing: 7:23 PM
- Public Comment: None
- Board Discussion: None

IX. ACTION/DISCUSSION

A. PGTA Initial Proposal (Sunshine List) 2026-27
- Public Comment: *None*
- Board Discussion: *None*
- Move: President McNary Second: Trustee Ottmar Vote: *3-0, motion carried.*

B. PGUSD PGTA Initial Proposals -2026-27
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Wachs Second: Trustee Ottmar Vote: *3-0, motion carried.*

C. 2025-26 CSEA Classification and Compensation Implementation - Cycle 1
- Public Comment: *One (1) in person commenter.*
- Board Discussion: *The Board discussed the item.*
- Move: Trustee Ottmar Second: President McNary Vote: *3-0, motion carried.*

D. Director of Nutrition Reclassification
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Move: President McNary Second: Trustee Ottmar Vote: *3-0, motion carried.*

E. Resolution No. 1207 - Proclaiming October 12-18, 2026 Week of the School Administrator
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Move: Trustee Wachs Second: President McNary Vote: *3-0, motion carried.*

F. Resolution No. 1208 - Recognizing November as National Native American Heritage Month
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

G. Resolution No. 1204 Establishing a PGUSD Career Technical Education Advisory Committee (CTEAC)
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Move: President McNary Second: Trustee Wachs Vote: *3-0, motion carried.*

H. Resolution No. 1205 Establishing a Lease Lease-Back as a Delivery Method
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

I. Resolution No. 1206 OPSC Eligibility Determination and Funding
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Wachs Second: Trustee Ottmar Vote: *3-0, motion carried.*

Break - 8:12-8:22 PM

J. Budget Revision #1
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Move: Trustee Ottmar Second: Trustee Wachs Vote: *3-0, motion carried.*

K. PGHS Site Improvements Project Bid Results and Award
- Public Comment: *None*
- Board Discussion: *None*
- Move: Trustee Ottmar Second: Trustee Ottmar Vote: *3-0, motion carried.*

L. Proposed Board Meeting Calendar
   a. *Dr. Adamson proposed moving 10/22 from board calendar*
      - Public Comment: *None*
      - Board Discussion: The Board discussed the meeting.
      - Move: Trustee Wachs Second: President McNary Vote: *3-0, motion carried.*

X. INFORMATION/DISCUSSION

A. PG Tech Quarterly Update: Fall 2026
- Public Comment: *None*
- Board Discussion: *The Board discussed the item.*
- Direction: *Direction given to continue with quarterly reports as planned.*

B. Future Agenda Items
- Public Comment: *None*
- Board Discussion: *None*
- Direction: *None*

XI. **ADJOURNMENT -** *9:00 PM*

Next Regular Board Meeting: Nov 5, 2026

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Josh Jorn
Assistant Superintendent

Item
Cash Receipts Report #4

Recommendation
The District Administration recommends that the Board review and approve the Cash Receipts Report.

Background
The attached listing identifies Cash Receipts received by the District during the period of September 29, 2026 - October 26, 2026.

Information
The receipt and deposit of the identified funds were conducted consistent with District policies and procedures within the appropriate revenue accounts.

Fiscal Impact
N/A

2026/27

(N/A) No Fiscal Impact

Program/Grant
N/A

PGUSD

2026-27 BOARD REPORT #4 Cash Receipts

September 29, 2026 - October 26, 2026

Date	Num	Name	Account	Amount
Sep 29 - Oct 26, 26				
09/30/2026	7653	PGMS	DONATION	1,900.00
09/30/2026	7655	RETIREE INSURANCE	RETIREE INSURANCE	2,352.33
09/30/2026	7654	Fastenal	REIMBURSMENT	488.43
09/30/2026	7652	STATE OF CALIFORNIA	CAFETERIA	137,115.09
09/30/2026	7651	STATE OF CALIFORNIA	CAFETERIA	37,397.41
09/30/2026	7650	BASRP-FG	FEES COLLECTED	40.00
09/30/2026	7649	BASRP-RD	FEES COLLECTED	36.00
09/30/2026	7648	Robert Down Elementary	Birthday Books	380.00
09/30/2026	7647	Pacific Grove Rotary	GRANT	1,200.00
09/30/2026	7646	PGMS	DONATION	115.00
09/30/2026	7645	PGMS	DONATION	483.00
09/30/2026	7644	ASE - After School Enrichment	FEES COLLECTED	740.00
09/30/2026	7643	FOOD SERVICE	FEES COLLECTED	147.00
09/30/2026	7642	MISC	FEES COLLECTED	174.25
10/02/2026	7661	ADULT EDUCATION	FEES COLLECTED	3,211.00
10/07/2026	7666	EMPLOYEE	REIMBURSMENT	1,461.98
10/07/2026	7667	STATE OF CALIFORNIA	GRANT	179,633.99
10/07/2026	7665	Facilitron	FEES COLLECTED	913.75
10/07/2026	7663	CASH	REIMBURSMENT	1,065.84
10/07/2026	7664	RETIREE INSURANCE	RETIREE INSURANCE	3,540.00
10/07/2026	7660	Developer Fees	FEES COLLECTED	3,650.02
10/07/2026	7658	Developer Fees	FEES COLLECTED	3,272.61
10/07/2026	7657	Robert Down Elementary	Birthday Books	20.00
10/07/2026	7662	ADULT EDUCATION	DEPOSIT	704.00
10/07/2026	7668	Fingerprinting	FEES COLLECTED	705.00
10/07/2026	7659	PG PRIDE	GRANT	31,459.75
10/15/2026	7669	BASRP-RD	FEES COLLECTED	16,244.27
10/15/2026	7670	BASRP-FG	FEES COLLECTED	9,784.66
10/15/2026	7675	RETIREE INSURANCE	RETIREE INSURANCE	1,047.00
10/15/2026	7673	MONTEREY BAY CHARTER SCHOOL	RENT	24,524.50
10/15/2026	7672	Robert Down Elementary	Birthday Books	100.00
10/15/2026	7671	PGMS	DONATION TO MS	2,639.50
10/21/2026	7679	MONTEREY BAY CHARTER SCHOOL	RENT/UTILITIES	76,227.58
10/21/2026	7678	Transportation	BUS PASS	100.00
10/21/2026	7677	Santa Cruz Office of Education	SMAA	11,333.64
10/21/2026	7676	Developer Fees	Developer Fees	6,529.71
10/21/2026	7680	RETIREE INSURANCE	RETIREE INSURANCE	73.00
Sep 29 - Oct 26, 26				560,810.31

Board Cover Sheet

Consent

- [ ] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent

Item

Revolving Cash Report #3

Recommendation

The District Administration recommends the Board review and approve the Revolving Cash Report.

Background

The attached listing identifies payments made from the Revolving Cash Fund during the period of September 29, 2026 -October 26, 2026

Information

Prior to the approval of the identified payments, appropriate District procedures were followed, and authorizations obtained.

Fiscal Impact

N/A

2026/27

(N/A) No Fiscal Impact

Program/Grant

N/A

PGUSD

2026-27 BOARD REPORT #3 REVOLVING CASH

September 29, 2026 - October 26, 2026

Date	Name	Account	Amount
Sep 29 - Oct 26, 26			
10/02/2026	ANALYSIS CHARGE	BANK FEE	-461.52
10/20/2026	ANALYSIS CHARGE	BANK FEE	-595.13
Sep 29 - Oct 26, 26			-1,056.65

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent

Item

Acceptance of Donations

Recommendation

The District Administration recommends that the Board review and accept the donations.

Information

During the past weeks the following donations were received:

Forest Grove Elementary School
None

Robert H. Down Elementary School

Various	$1120 (Birthday Books)

Pacific Grove Middle School

Carolyn Swanson	$50 (Ms. Tulley's Class)
PGMS	$1900.00 (Drama)
Various	$2754.50 (Outdoor Science School)
Various	$483 (Cheer)

Pacific Grove High School

Various	$910 (CTE-Art)

Pacific Grove Community High School

PTA	$451 (Skateboard Project)

Pacific Grove Adult School/Lighthouse Preschool & Preschool Plus Co-op

Cynthia and Martin Chappell	$3000 (IPP)

Pacific Grove Unified School District
None

Fiscal Impact N/A 2026/27

Board Cover Sheet

Consent

- [ ] Credibility & Communication
- [x] Student Learning & Achievement
- [x] Health & Safety of Students & Schools
- [ ] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Josh Jorn
Asst. Superintendent

Item
Out of Country/Overnight Activities

Recommendation
The District Administration recommends that the Board review and approve the Out of Country and/or Overnight Activities.

Background
Board Policy 6153 requires prior approval of all school sponsored trips. Out of Country/State or overnight trips require Board approval. Other trips may be approved by the Superintendent or designee.

Information
The attached list identifies overnight/Out of Country/State trip(s) being proposed by school sites at this time.

Fiscal Impact
N/A

2026/27

(N/A) No Fiscal Impact

Program/Grant
N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

2026-27 OVERNIGHT AND OUT OF COUNTRY ACTIVITIES

Date(s)	Destination	Class/ Activity	Transportation	Cost	Funding Source
11/5/2026-11/7/2026	Sunnyvale Presbyterian Church Sunnyvale, CA	PGHS Choir Regional Honor Choir	Auto	$ 400.00	Students Pay Fee Directly to Regional Honor Choir Group
11/12/2026-11/14/2026	Summit High School Fontana, CA	PGHS Cheer Cheer Competition	Auto	$ 360.00	Athletics - Cheer

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-country, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST EIGHT (8) WEEKS PRIOR TO THE EVENT**.
For ALL other activities, submit a request FOUR (4) weeks in advance of activity.

Date(s) of Activity: 11/5/26-11/7 **Day(s) of Week:** th-sat **Activity Name:** Regional Honor Choir

Destination: Sunnyvale **Address:** 728 W. Fremont Avenue, Sunnyvale 94087

City: Sunnyvale **Zip:** 94087 **State:** ca **Country:** usa **Overnight:** Yes

Team/ Class/Club: Choir **Total # of Adults:** 1 **Total # of Students:** 2

Name(s) of Adult(s) Accompanying Students: Michelle Boulware

TRANSPORTATION

Transportation Method: Auto* **Total # of Bus Riders:** 0 **Total # of District Van Riders:** 0

Name(s) of Auto Drivers: Michelle Boulware

School Departure Time: 7:00 AM **Activity Pickup Time:** 5:00 PM **List All Stops:** Sunnyvale church and home suites

- Per Board Policy 6153. I understand that I must have written parental permission prior to this trip mb (PGUSD Employee Initials)
- Private auto use will comply with Board Regulation 3541.1 mb (PGUSD Employee Initials)

(x) **Form-OCA-1** Release of Driver Record Information is on file with the District
(x) **Form-OCA-2** Personal Automobile Information is on file with the District
(x) **Fingerprint** clearance is on file with the District
(x) **Mandated Reporter Training** clearance is on file with the District district employee

Requested By: Michelle Boulware *Employee Signature (accompanying students)* Michelle Boulware *(Printed Name)* **Date:** 10/09/2026

Administrative Approval/Principal: Greg O'Meara **Date:** 10/23/2026

****

Substitute Required: No **# of Days**_____ **Account Code (for sub):**_____

Cost of Activity: $400 **+ Cost of Transportation: $**_____ **+ Cost of Substitute: $**_____ **= Total Cost (Est): $** 400.00

Funds to be charged for all activity expenses: (x) Students ( ) Club ( ) PG Pride ( ) Other_____

Account Code: N/A - Students pay the audition fee directly to the Regional Honor Choir group

****

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received:_____ **Transportation Available:** _____

Transportation Type: ( ) School Bus ( ) Charter ( ) District Van

Approved by Transportation Supervisor:_____ **Date:**_____

Approved by Assistant Superintendent:_____ **Date:**_____

Board Approval: **Date of Board Approval:**_____

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PGHS REQUEST FOR OFF CAMPUS ACTIVITY

Board Approval is required for all out-of-county, out-of-state, or overnight activities. The request must be approved by the Board prior to the event, therefore the request must be submitted **AT LEAST FOUR (4) WEEKS PRIOR TO THE EVENT**. For ALL other activities, submit a request two weeks in advance of activity.

Date of Activity: 11/12-11/14 **Day of Activity:** 11/12-11/14

Activity Name/ Location: Cheer compettiotion **Address:** 15551 Summit Ave, Fontana, CA 92336 (summit HS)

City: Fontana **County:** San Bernardino County

School: Pacific Grove High School **Teacher/ Class or Club:** Cheerleading **Grade:** 9-12

School Departure Time: 6 a.m. **Pickup Time from Place of Activity:** 6 p.m.

Name(s) of Employee(s) Accompanying Students: Destinee Wavrin

Number of Adults: 3 (Total Chaperones) **Number of Students:** 12

Description of Activity/ Educational Objective: breaker cheer competining for/ representing PGHS

List All Stops: competition, disneyland, hotel(comfort INN fontana 13500 Baseline Avenue)

I understand that per Board Policy 6153, I am responsible for sending and having returned prior to departure written permission from parents for this trip. DW **(Teacher/Coach/Advisors Initials)**

Means of Transportation: Auto*
(Board Regulation 3541.1 requirements will be complied with when using private autos: DW **(Teacher/ Coach/Advisors Initials)**

Name(s) of Auto Drivers (subject to change): Destinee Wavrin, Sarah Pagnella(parent volunteer chaperone), Ruby Selfridge(former PGHS cheer coach, chaperone)

(x) **Form-OCA-1** Release of Driver Record Information is on file with the District
(x) **Form-OCA-2** Personal Automobile Information is on file with the District
(x) **Fingerprint** clearance is on file with the District

Requested By: Destinee Wavrin *Employee Signature (accompanying students)* Destinee *(Printed Name)* **Date:** 09/02/2026

Administrative Approval/Principal: Greg O'Meara **Date:** 10/12/2026

****

Substitute Required: No **# of Days**_____ **Account Code (for sub):**_____

Cost of Activity: $ $360 **+ Cost of Transportation: $**_____ **+ Cost of Substitute: $**_____ **= Total Cost (Est): $**_____

Funds to be charged for all activity expenses: ( ) Students ( ) Club ( ) PG Pride (x) Other Cheerleading funds

Account Code: Wells Fargo Athletic Department Fund /Cheer Account

****

TRANSPORTATION DEPARTMENT/ DISTRICT OFFICE USE

Date Received:_____ **Transportation Available:**

Transportation Type: ( ) School Bus ( ) Charter

Approved by Transportation Supervisor:_____ **Date:**_____

Approved by Assistant Superintendent:_____ **Date:**_____

Board Approval: **Date of Board Approval:**_____

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [x] Student Learning & Achievement
- [x] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Buck Roggeman
Chief Human Resources Officer

Item
Personnel Report

Recommendation
The District Administration recommends that the Board review and approve the Personnel Report.

Background
The Personnel Report outlines appointments, leaves, resignations, retirements and releases as it relates to employees' employment status with the District.

Recruitment and selection procedures include dissemination of vacancy announcements to local and surrounding public agencies, community colleges and institutions of higher education as well as posting on the District's website.

Information
Persons listed in the Personnel Report are being recommended to the Board of Education for employment in the District. No individual is recommended to the Board of Education for employment prior to receipt of the criminal background summary.

Fiscal Impact
N/A

2026/27

(N/A) No Fiscal Impact

Program/Grant
N/A

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT – CERTIFICATED
November 5, 2026

APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Quirit Russo, Marina	Psychologist	0.6	PGHS	Prob	11/9/26
Logue, Christopher	HSE Spanish Teacher	Hrly	PGAE	Prob	9/21/26
Lofy, Julia	Substitute Teacher	Various	District	On Call	10/1/26
Hansen, Richard	Substitute Teacher	Various	District	On Call	10/6/26
Neeb Wade, Pamela	Substitute Teacher	Various	District	On Call	10/9/26
West, Blake	Substitute Teacher	Various	District	On Call	10/19/26
Reeves, Brooke	Substitute Teacher	Various	District	On Call	10/22/26
Lin, Sonia	Substitute Teacher	Various	District	On Call	10/30/26

TEMPORARY APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Warren, George	Elementary Music	0.2	FGE	Perm	10/19/26-5/28/27
Diaz Contreras, Felix	Elementary Music	0.2	RHD	Perm	10/19/26-5/28/27
Montgomery, Natalie	ELD Teacher	1.0	FGE	Temp	10/20/26-5/28/27

STIPENDS

Name	Stipend	Site	Status	Effective Dates
Enterline, Greg	7th Grade Girls Basketball	PGMS	Perm	
Pettas, Dezi	Outdoor Science School Teacher	PGMS	Perm	11/3/26-11/6/26

RESIGNATIONS/RELEASES/RETIREMENTS

Name	Position	FTE	Site	Status	Effective Dates
Pelayo, Evelyn	Psychologist	0.6	PGHS	Prob	11/10/26

LEAVES OF ABSENCE

Name	Position	FTE	Site	Leave Type	Effective Dates
Griffin, Savanna	Science Teacher	1.0	PGMS	FMLA	11/6/26-3/15/27

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT – CLASSIFIED
November 5, 2026

APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Garcia Maravilla, Angelina	Paraprofessional	0.8125	District	Prob	10/5/26
Chavez, Genesis	Paraprofessional	0.8125	District	Prob	10/19/26
Bloomer, Brian	Paraprofessional BASRP	0.125	FGE	Perm	10/19/26
Vandenbrook, Cheyenne	Recreation Attendant	0.188	RHD	Perm	10/19/26
Torrente, Peter	Custodian I	1.0	RHD	Prob	11/2/26

STIPENDS

Name	Stipend	Site	Status	Effective Dates
Gaudette, Crystal	7th Grade Girls Basketball	PGMS	Walk on	11/2/26
Baskovich, Greg	7th Grade Boys Basketball	PGMS	Walk on	11/2/26
Banaszek, Eddie	JV Boys Basketball	PGHS	Walk on	11/2/26

TEMPORARY APPOINTMENTS

Name	Position	FTE	Site	Status	Effective Dates
Fuller, Katheraine	ASE Instructor	Hrly	FGE	Temp	10/19/26-12/16/26
Marticorena, Edwin	ASE Instructor	Hrly	FGE/RHD	Temp	10/19/26-12/16/26
Bixby Hemingway, Laura	ASE Instructor	Hrly	FGE	Temp	10/19/26-12/16/26

LEAVES OF ABSENCE

Name	Position	FTE	Site	Leave Type	Effective Dates
Alvarez-Leijssen, Petrie	Admin Specialist - Student Services	1.0	DO	FMLA	9/28/26-12/31/26
Solomon, Petra	Career Tech IPP	.9375	ADE	FMLA	9/30/26-12/1/26
Neely, Kyle	Paraprofessional	.813	PGMS	FMLA	10/2/26-1/4/27

Board Cover Sheet

Consent

- ☐ Credibility & Communication
- ☑ Student Learning & Achievement
- ☑ Health & Safety of Students & Schools
- ☐ Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Abbie Arbrun
Principal Forest Grove

Item
Forest Grove Elementary School – Memorandum of Understanding (MOU) with Harmony At Home for Bullying Prevention Services

Recommendation
The District Administration recommends that the Board review and approve the Memorandum of Understanding (MOU) with Harmony At Home to provide Bullying Prevention Coaching and Specialist services at Forest Grove Elementary School for the 2026–2027 school year.

Background
Harmony At Home strives to end the cycles of violence and abuse by empowering children, young adults, and their families with the skills and confidence to lead healthy, productive lives.

Through the Rainbow Connections partnership with Monterey County Behavioral Health (MCBH), Harmony At Home provides qualified Bullying Prevention Coaches and Specialists to support Forest Grove Elementary School. This program delivers evidence-based anti-bullying strategies, campus support, de-escalation tactics, and staff professional development aimed at building a safe, inclusive campus culture.

Information
Harmony At Home at Forest Grove Elementary:

Staffing & Qualifications: The District is partnering with Harmony At Home to provide one or more qualified Bullying Prevention Coaches/Specialists who hold a Bachelor's level education or are currently in their final year of their Bachelor's Program. Specialists are trained by Harmony At Home in various bully prevention techniques, de-escalation tactics, and the Welcoming Schools Curriculum to support Forest Grove Elementary School.

Core Services Provided:

- **On-Campus Support:** Provides 6 hours per week of on-campus support, including class meetings, student de-escalation, parent presentations, anti-bullying coaching, and teacher, faculty, and staff training/check-ins.

- **Staff Training & Refreshers:** Delivers staff training and refreshers on various bully prevention topics, strategies, and techniques to cultivate an anti-bullying culture on campus at the request of the school or district.
- **Student-Led Assembly / Anti-Bullying Club:** Offers the option to help form and lead a Student-Led Assembly committee (Anti-Bullying Club) consisting of 10–15 students nominated by teachers, faculty, and staff, and deliver a Student-Led Assembly during the current school year.
- **Welcoming Schools Program:** Educates school staff in the Welcoming Schools Program, providing awareness and education on how to navigate bias-based bullying issues and situations targeting the LGBTQ+ community, creating safety for those identifying as part of LGBTQ+ populations in classrooms and on campus.
- **Service Adjustments:** Additional services may be requested or shifted based on availability and discussion between the school site, Monterey County Behavioral Health (MCBH), and Harmony At Home.

Term & Hours Summary

Parameter	MOU Specification
Effective Dates	November 6, 2026 – June 30, 2027
Duration	Up to 28 weeks
Total Hours	180 to 250 total hours (training, on-campus support, assembly committee, Welcoming Schools curriculum)
Weekly Allocation	6 hours per week on-campus support

Key Contract Terms

- **Termination:** Either party may terminate the agreement for any reason without cause upon 10 days' written notice, taking effect on the 11th day.
- **Indemnification:** Includes standard mutual indemnification holding each party harmless against claims or liabilities arising from performance.
- **Invoicing & Service Pause:** Past due payments for invoices exceeding 60 days may result in a pause of services until current.

Fiscal Impact

N/A: $0: Provided at no cost through the Rainbow Connections partnership with Monterey County Behavioral Health (MCBH)

2026/27 **(None) No Fiscal Impact**

Memorandum of Understanding
Harmony At Home and
Forest Grove Elementary School

The above-named parties agree as follows:

1. **Harmony At Home** will provide one or more qualified Bullying Prevention Coach/Specialist with a Bachelor's level education or currently in their final year of their Bachelors Program and be trained by Harmony At Home in various Bully Prevention techniques and de-escalation tactics and The Welcoming Schools Curriculum to support **Forest Grove Elementary School**. Bullying Prevention Coach/Specialist will provide staff trainings, class and campus support, de-escalation, and lead the Student Led Assembly (if requested) at **Forest Grove Elementary School .**
    a. Said Bullying Prevention Coach/Specialist will also provide 6 hours per week of on campus support in the form of class meetings, de-escalation, parent presentations, anti-bullying coaching, and teacher, faculty and staff trainings and check ins.
    b. Said Bullying Prevention Coach/Specialist will provide staff training/refreshers on various Bully Prevention topics, strategies and techniques to cultivate an Anti-Bullying culture on Campus at the request of the school or school district..
    c. Said Bullying Prevention Coach/Specialist will give the option to each school site to help form and lead the Student Led Assembly committee (Anti-bullying club) which will consist of 10-15 students nominated by teachers, faculty and staff and deliver a Student Led Assembly at an agreed upon time for each individual school in the current school year.
    d. Said Bullying Prevention Coach/Specialist will provide each school site for Harmony At Home to educate their staff in the **Welcoming Schools Program.** Said Program will include providing awareness and education to school staff on how to navigate bias-based bullying issues and situations that target LGBTQ+ community. The **Welcoming Schools Program** is geared toward creating safety for those that identify as being a part of the LGBTQ+ populations in classrooms and on school campuses.
    e. Additional services may be requested or shifted based on availability and discussion between school site, MCBH and Harmony At Home.
    f. The Bullying Prevention Coach/Specialist will provide these services between the dates of **November 6th, 2026 and June 30th, 2027**. Bullying Prevention Coach/Specialist will provide between **180 - 250 hours at the identified above** of training, On-campus support, Student Led Assembly Committee support and the option of Welcoming School Curriculum support for up to 28 weeks.

2. **Termination:** Notwithstanding anything to the contrary herein, either Party may terminate this Agreement for any reason and without cause at any time upon ten (10) days written notice to the other Party. Such termination automatically shall take effect on the 11th day following such notice, or on such later date as specified in the notice or as the Parties may agree in writing.

3. Any past due payment for invoices exceeding 60 days may result in the pause of services until the account is brought current.

4. The proposed scope of work and services provided will commence between the weeks of **November 6th, 2026 and June 30th, 2027.**

5. In the performance of this Memorandum of Understanding, neither Party is the agent or employee of the other party.

6. Each party shall indemnify, defend and hold harmless the other party and its officers, agents, and employees, from any and all claims, liabilities, and losses whatsoever, occurring or resulting to any and all persons, firms or corporations furnishing or supplying work, services, materials or supplies in connection with the indemnifying party's performance of this Memorandum of Understanding, and from any and all claims, liabilities, and losses occurring or resulting to any person, firm or corporation for damage, injury or death arising out of or connected with the indemnifying party's performance of this Memorandum of Understanding.

7. Through the ***Rainbow Connections partnership with Monterey County Behavioral Health*** there will be no cost to **Forest Grove Elementary School** for Bullying Prevention Services during the 26-27 School Year for the schools identified through this agreement.

IN WITNESS WHEREOF, the parties execute this Memorandum of Understanding as follows:

Joaquin Hernandez

Joaquin Hernandez
COO
Harmony At Home

Dated: 10/06/2026

_____

Dated: _____

_____

_____

Board Cover Sheet

Consent

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [x] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Buck Roggeman
Chief Human Resources Officer

Item

Memorandum of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Schedule Change for a Forest Grove Instructional Assistant (IA) and Noon Duty position.

Recommendation

The District Administration recommends that the Board review and approve the memorandum of understanding between the California School Employees Association (CSEA) and Pacific Grove Unified School District (PGUSD) regarding a schedule change for an instructional assistant and noon duty position at Forest Grove Elementary School to meet operational needs.

Background

In accordance with its collective bargaining agreement, PGUSD works with CSEA when making changes to employee schedules. A memorandum of understanding is required when the District proposes a modification to employees' hours, job classification, and job consolidation.

Information

This memorandum of understanding will shift the beginning and end time for an instructional assistant at Forest Grove Elementary School. The current schedule inclusive of both positions is Monday, Tuesday, Wednesday, and Friday from 8:30a.m. to 3p.m. and Thursday, 8:15 a.m. - 1:15 p.m. The new daily schedule will be Monday, Tuesday, Wednesday, and Friday, 8:30 a.m. - 3:15 p.m. and Thursday, 8:30 a.m. - 2 p.m.

Fiscal Impact

No fiscal impact

2026/27

(None) No Fiscal Impact

Docusign Envelope ID: B56E76B9-79FB-814F-8397-84A473315C5C

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS PACIFIC GROVE CH. 229

MEMORANDUM OF UNDERSTANDING

Schedule Change: Forest Grove Elementary School

September 25, 2026

The Pacific Grove Unified School District ("District') and the California School Employees Association, and its Chapter 229 Pacific Grove ("CSEA"), collectively known as the "Parties" enter into this Memorandum of Understanding to address operational and program needs at Forest Grove Elementary School. The Parties hereby agree to the following:

1. Employee #161744 ("Employee") holds positions in the classifications of Instructional Assistant (PC# 100168) and Noon Duty (PC #100556), with a combined FTE of 0.75 for 180 days. Employee is assigned to Forest Grove Elementary School and their established daily work schedule, inclusive of both positions, is Monday, Tuesday, Wednesday, and Friday, 8:15 a.m. – 3 p.m. and Thursday, 8:15 a.m. – 1:15 p.m.
2. To meet the current operational and program needs at Forest Grove Elementary School, Employee agrees to a permanent change to their daily work schedule. The new daily work schedule shall be Monday, Tuesday, Wednesday, and Friday, 8:30 a.m. – 3:15 p.m., with a 30-minute duty-free meal break and two 15-minute paid breaks, and Thursday, 8:30 a.m. – 2 p.m., with a 30-minute duty-free meal break and one 15-minute paid break.
3. Employee's daily work schedule shall not change unless mutually agreed upon by the Parties and the Employee, in writing.

This Memorandum of Understanding is subject to Policy 610 procedure of CSEA and is subject to the grievance and arbitration sections of the Parties collective bargaining agreement.

Date complete: 10/21/2026

For the District:

Signed by: Buck Roggeman 10/21/2026
5DCCEB0A2E594AE...
Buck Roggeman, Chief Human Resources Officer

DocuSigned by: Joshua Jorn 10/21/2026
5C92D734B4142C...
Joshua R. Jorn, Assistant Superintendent/CBO

Signed by: Linda Adamson 10/21/2026
C5B336699E60469...
Linda Adamson, EdD., Superintendent

For CSEA Chapter 229:

DocuSigned by: Jill Houston 9/29/2026
D6AB54A94CB54C5...
Jill Houston, President/Chair, Negotiations

Signed by: 9/29/2026
31BB0865BAF8425...
Nargess Akhavi, 2nd Vice President/Negotiations

Signed by: Christine Gruber 9/29/2026
AECDB8A4CB16447...
Christine Gruber, Communications Officer/ Negotiations

DocuSigned by: 9/29/2026
6629229A496140B...
Greg Kelley, 1st Vice President/Negotiations

DocuSigned by: Leslie Ternullo 9/29/2026
FB81042A9C154F9...
Leslie Ternullo, Past-President/Negotiations

DocuSigned by: Sarah Herrera 9/29/2026
4C38A78C83EF446...
Sarah Herrera, Labor Relations Representative

Signed by: 10/19/2026
232C9D82B957441...
Employee #161744

Board Cover Sheet

Consent

- [ ] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Gregory O'Meara
Principal - PGHS

Item
Pacific Grove High School - Contract for Services with Phoenix Ceramics Supplies

Recommendation
The District Administration recommends that the Board review and approve the Pacific Grove High School Contract for Services with Phoenix Ceramics Supplies for service and repairs of the kilns and pottery wheels.

Background
For many years our art department has been working with Phoenix Ceramics in Santa Cruz for all of our needs regarding clay and glazes as well as repair and maintenance of the kilns and pottery wheels.

Information
The service call and repairs for the two kilns and two pottery wheels will start as soon as the contract is approved so they will be ready for the art teacher's clay unit of instruction. The work will be paid for using the CTEIG24 grant but must be concluded before the grant funds expire on December 31st 2026.

Fiscal Impact
CTEIG 24 Grant - Yes

2026/27

(01) General Fund

Program/Grant
CTEIG 24 Grant

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
INDEPENDENT CONSULTANT AGREEMENT

CONSULTANT Phoenix Ceramics Supplies

SITE/DEPARTMENT Pacific Grove High School/CTE Art

SUBMITTED BY Josh Jorn

FUNDING SOURCE CTEIG24

AGREEMENT TOTAL AMOUNT $3,160.00

IS THIS A PRIOR YEAR VENDOR CONTRACT?

- [x] Yes
- [ ] No

If yes, did the vendor perform to the standards outlined in their prior year contract?

- [x] Yes
- [ ] No (If no, explain):

The District employee providing the attached Independent Consultant Agreement to the person or entity who will be providing special services to the District should first do the following:

1. Provide only the Pacific Grove Unified School District's approved Independent Consultant Agreement. The Independent Consultant Agreement should be completed in lieu of signing any vendor contract for services.
2. Review the insurance requirements for the person or entity and revise the insurance provisions of the agreement accordingly.
3. Review the forms under Section 20 and determine which of those documents should be attached to the agreement.

This Independent Consultant Agreement for Special Services ("Agreement") is made between the Pacific Grove Unified School District ("District") and Phoenix Ceramics ("Consultant") (together, "Parties").

WHEREAS, the District is authorized by Section 53060 of the California Government Code to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, transportation, administrative matters or other specialized services, if those persons are specially trained and experienced and competent to perform the special services required; and

WHEREAS, the District is in need of those services and/or advice; and

WHEREAS, the Consultant is specially trained and experienced and competent to perform the services required by the District, and those services are needed on a limited basis;

NOW, THEREFORE, the Parties agree as follows:

1. **Services and/Scope of work:** The Consultant shall furnish to the District the following services herein by this reference (“Services” or “Work”): Consultant shall serve as a Service and repair . Consultant shall use their specialized experience and skills to organize, maintain to serve in this capacity. Services shall include but not be limited to service calls and repairs to kilns and pottery wheels.

2. **Term:** Consultant shall commence providing services under this Agreement on Nov 9, 2026, and will diligently perform as required and complete performance by Dec 1, 2026.

3. **Compensation:** District agrees to pay $3,160.00 to Consultant for Services satisfactorily rendered pursuant to this Agreement. This is not to exceed $3,160.00during the term of this Agreement. District shall pay Consultant according to the following terms and conditions:

3.1. Payment for the Services shall be made for all undisputed amounts in installment payments within thirty (30) days after the Consultant submits an invoice to the District for Services actually completed.

4. **Expenses:** District shall not be liable to Consultant for any costs or expenses paid or incurred by Consultant in performing Services for District.

5. **Independent Consultant**: Consultant, in the performance of this Agreement, shall be and act as an Independent Consultant. Consultant understands and agrees that he/she shall not be considered an officer, employee, agent, partner, or joint venture of the District, and is not entitled to benefits of any kind or nature normally provided employees of the District and/or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. Consultant shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, Social Security and income taxes with respect to Consultant. In the performance of the Services herein contemplated, Consultant is an independent Consultant or business entity, with the sole authority for controlling and directing the performance of the details of the Services, District being interested only in the results obtained.

6. **Performance of Services:**

6.1. **Standard of Care**. Consultant represents that Consultant has the qualifications and ability to perform the Services in a professional manner, without the advice, control or supervision of the District. Consultant's Services will be performed, findings obtained, reports and recommendations prepared in accordance with generally and currently accepted principles and practices of his/her profession for services to California school districts.

6.2. **District Approval.** The Services completed herein must meet the approval of the District and shall be subject to the District’s general right of inspection and supervision to secure the satisfactory completion thereof.

6.3. **Licenses**. Consultant's represents that s/he possesses all required licenses to perform the Services provided in this Agreement.

7. **Termination**:

7.1. **Without Cause by District**. District may, at any time, with or without reason, terminate this Agreement and compensate Consultant only for services satisfactorily rendered to the date of termination. Written notice by District shall be sufficient to stop further performance of services by Consultant. Notice shall be deemed given when received by the Consultant or no later than three days after the day of mailing, whichever is sooner.

7.2. **Without Cause by Consultant**. Consultant may, upon thirty (30) days' notice, with or without reason, terminate this Agreement. Upon this termination, District shall only be obligated to compensate Consultant for services satisfactorily rendered to the date of termination. Written notice by Consultant shall be sufficient to stop further performance of services to District. Consultant acknowledges that this thirty (30) day notice period is acceptable so that the District can attempt to procure the Services from another source.

7.3. **With Cause by District**. The District may terminate this Agreement upon giving of written notice of intention to terminate for cause. Cause shall include:

7.3.1. Material violation of this Agreement by the Consultant; or

7.3.2. Any act by Consultant exposing the District to liability to others for personal injury or property damage.

Written notice by District shall contain the reasons for such intention to terminate and unless within three (3) calendar days after that notice the condition or violation shall cease, or satisfactory arrangements for the correction thereof be made, this Agreement shall upon the expiration of the three (3) calendar days cease and terminate. In the event of this termination, the District may secure the required services from another Consultant. If the expense, fees, and/or costs to the District exceeds the cost of providing the services pursuant to this Agreement, the Consultant shall immediately pay the excess expense, fees, and/or costs to the District upon the receipt of the District's notice of these expense, fees, and/or costs. The foregoing provisions are in addition to and not a limitation of any other rights or remedies available to District.

8. **Compliance**: Consultant shall, at all times while providing the Services, comply with all federal, state, local and District laws, statutes, codes, ordinances, rules, regulations, policies, and requirements, as well as all state executive orders and all public health orders regarding student health and safety, including but not limited to, policies and procedures related to social distancing, the use of personal protective equipment ("PPE") such as face coverings and gloves, and the sanitization of facilities to help prevent the spread of COVID-19 and other contagious diseases.

9. **District's Evaluation of Consultant:** The District may evaluate the Consultant's performance. In no event shall an evaluation of Consultant be considered a prerequisite to the District exercising its rights under paragraph 7 above.

10. **Limitation of District Liability:** Other than as provided in this Agreement, District's financial obligations under this Agreement shall be limited to the payment of the compensation provided in this Agreement. Notwithstanding any other provision of this Agreement, in no event shall District be liable

to Consultant, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect or incidental damages, including, but not limited to, lost profits or revenue, arising out of or in connection with this Agreement for the services performed in connection with this Agreement.

11. **Indemnity:** Consultant shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Consultant, its agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees (collectively, the "Consultant Parties") in the performance of or failure to perform Consultant's or Consultant Parties' obligations under this Agreement, including, but not limited to Consultant's or Consultant Parties' use of District sites, performance of the Services, breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph. The indemnification provided for in this Section includes, without limitation to the foregoing, claims that may be made against District by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against District alleging civil rights violations by Consultant or Consultant Parties under the California Fair Employment and Housing Act ("FEHA").

12. **Confidentiality:** The Consultant and all Consultant's agents, personnel, employee(s), and/or Sub-consultant(s) shall maintain the confidentiality of all information received in the course of performing the Services. This requirement to maintain confidentiality shall extend beyond the termination of this Agreement.

13. **Notice**: Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

District	**Consultant**
Pacific Grove Unified School District	Name: Phoenix Ceramics
435 Hillcrest Avenue	Address: 350 Coral Street
Pacific Grove, CA 93950	City/State/Zip: Santa Cruz/CA/95060
ATTENTION: Josh Jorn	Business Phone: (831)454-9629
Assistant Superintendent/CBO	Email (Optional): clayguys@gmail.com

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

14. **Integration/Entire Agreement of Parties:** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.

15. **California Law:** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Monterey County, California.

16. **Waiver:** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

17. **Severability:** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.

18. **Attorney Fees/Costs:** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorney's fees.

19. **Counterparts:** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

20. **Incorporation of Recitals and Exhibits:** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

21. **Non-Assignability:** Consultant may not, without the written permission of the District, use other consultants within Consultant's own firm, or outside experts to perform the services for the District.

22. **Fingerprinting:** When the Consultant is working directly with students, the Consultant shall not commence Services under this Agreement until the Consultant has submitted and the District has approved the following document:

- ☐ DOJ Clearance Previously Received by District
- ☐ Consultants will be fingerprinted through the District upon contract approval and prior to services rendered
- ☐ Fingerprinting done by the organization independently (declare under perjury)- Consultant's Employee(s)
- ☑ No direct contact or interaction with students

23. **W-9.** Consultant has provided a completed:

- ☑ W-9 Form

24. **Type of Business Entity:**

- ☐ Corporation, State

- [ ] Individual
- [ ] Partnership
- [x] Limited Liability Company
- [ ] Sole Proprietorship
- [ ] Limited Partnership
- [ ] Other:

**Federal Code of Regulations sections 6041 and 6209 require non-corporate recipients of $600.00 or more to furnish their taxpayer identification number to the payer. The regulations also provide that a penalty may be imposed for failure to furnish the taxpayer identification number. In order to comply with these regulations, the District requires your federal tax identification number or Social Security number, whichever is applicable.*

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date indicated below.

Pacific Grove Unified School District

Site representative or Assistant Superintendent

(Signed AFTER Board approval)

Signature:

Name: Josh Jorn

Title:

Date:

Consultant

(Can sign BEFORE Board's approval)

Signature:

Name:

Date:

Human Resources

(Signed AFTER Board approval)

- [ ] Contracted work was not assigned using the District's normal employment recruitment process.

Signature:

Chief Human Resources Officer

Date:

Board Cover Sheet

Consent

- ☐ Credibility & Communication
- ☑ Student Learning & Achievement
- ☑ Health & Safety of Students & Schools
- ☐ Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Dr. Linda Adamson
Superintendent

Item
Williams District Uniform Complaints – Quarterly Report

Recommendation
The District Administration recommends that the Board review and approve the information in the Williams District Uniform Complaints – Quarterly Report, per Ed. Code. 35186 (d).

Background
The district is required each quarter, per Ed. Code 35186(d) to "prepare and submit a report of summarized data on the nature and resolution of all uniform complaints to the district board and county superintendent."

Information
For the *first quarter* of the 2026-27 academic year, there were no incidents or complaints filed against any of the criteria:

Therefore, it is acknowledged that –

1. There are sufficient textbooks and instructional materials for each student to use in class;
2. School facilities are clean, safe and maintained in good repair;
3. There are no teacher vacancies or misassignments;
4. Parents, teachers and the public know how to obtain complaint forms.

Fiscal Impact
N/A

Academic School Year 2025-2026

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186]

District: Pacific Grove Unified School District

Person completing this form: Carey O'Sullivan Title: Executive Assistant

Quarterly Report Submission Date: *(Please check one)*

X October 2026 ❑ April 2027

❑ January 2027 ❑ July 2027

Date for information to be reported publicly at governing board meeting: November 5, 2026

Please check the box that applies:

X No complaints were filed with any school in the district during the quarter indicated above.

❑ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Dr. Linda Adamson
Pacific Grove Unified School District Superintendent

Signature of District Superintendent
10/22/2026
Date

Williams Districts Only: Please scan the original signed copy and email to:
Michelle Archuleta, marchuleta@montereycoe.org

Board Cover Sheet

Public Hearing

- [x] Credibility & Communication
- [x] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent Business Services (CBO)

Item

Public Hearing of the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and Acceptance of the AB 1200 Disclosure

Recommendation

The District Administration recommends that the Board hold a Public Hearing regarding the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and the Updated AB 1200 Disclosures.

Background

The District and the California School Employees Association (CSEA), Chapter 229, have reached a tentative agreement through the collective bargaining process. In accordance with California Government Code Section 3547.5 (AB 1200), the District publicly disclosed the major provisions of the agreement, the associated fiscal impact, and the Superintendent's and Assistant Superintendent's, Business Services (CBO), certification of the District's ability to meet the costs of the agreement.

A public hearing was conducted immediately preceding this action item to provide an opportunity for public review and comment.

Information

The tentative agreement between PGUSD and CSEA was approved by the Board on October 8, 2026.

The accompanying AB1200 Disclosure details the fiscal impact of the agreement, including both ongoing and one-time costs associated with the Classification and Compensation Phase I Implementation.

The County Office of Education has reviewed the attachment within the 10-day deadline and confirmed that PGUSD has the reserves to meet the obligations outlined herein.

Fiscal Impact

2026/27

Fd 01 UGF Impact	$ 194,766.40
Fd 01 Restricted Impact	$ 21,362.35
Fd 11 Impact	$ 7,920.34
Fund 13 Impact	$ 119,289.16
Fund 21 Impact	$ 15,818.44
Total Fiscal Impact	$ 359,156.69

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: Pacific Grove Unified School District
Name of Bargaining Unit: California School Employees Association
Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2025 (date) and ending: June 30, 2027 (date)

The Governing Board will act upon this agreement on: November 5, 2026 (date)

This form, along with a copy of the proposed agreement, should be submitted to the County Office at least 10 working days prior to the date the Governing Board will take action. **Please note that school districts with a Qualified or Negative certification pursuant to E.C. section 42131 must allow the COE at least ten (10) working days to review and comment on any proposed agreement.**

A. Proposed Change in Compensation

	Compensation	Column 1 Current Year Annual Cost Prior to 2026-27	Fiscal Impact of Proposed Agreement		
			Column 2 FY 2026-27	Column 3 MultiYr FY 2027-28	Column 4 FY 2028-29
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6.)	$ 1,472,402	$ 228,102	$ -	$ -
			15.49%	0.00%	0.00%
2	**Other Compensation** - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$ 127,585	$ 37,169		
			29.13%	#DIV/0!	#DIV/0!
	Description of other compensation				
3	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicare, etc.	$ 571,232	$ 93,886	$ -	$ -
			16.436%	0.00%	0.00%
4	**Health/Welfare Plans**	$ 145,799	$ -	$ -	$ -
			0.00%	0.00%	0.00%
5	**Total Compensation** - Add Items 1 thru 4	$ 2,317,018	$ 359,157	$ -	$ -
			15.501%	0.00%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	$ -	$ -	$ -	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	29.28	29.28		
8	**Total Compensation Average Cost per Employee**	$ 79,133	$ 12,266	#DIV/0!	#DIV/0!
			15.501%	#DIV/0!	#DIV/0!

Pacific Grove Unified School District

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

   N/A. The salary increase is driven by a classification and compensation study conducted for a group of positions in cycle 1 of a reclassification study to be completed for for all bargaining unit positions over a total of 4 cycles. The increase per position by FY varies with details provided in seperate file.

10. What was the negotiated percentage increase: On-Going [ ] OR One-Time [ ]

11. Are there reopeners? Yes [ ] No [x]

12. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

    No additional steps, columns or ranges added to the schedule. Positions are reclassified to different ranges driven by the job description study and compensation study.

13. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

    Page 1, column 1, amounts reflect the 2026-27 Adopted Budget cost of the positions in cycle 1 of study for all Funds. Column 2 reflects the cost of the study for both 2025-26 and 2026-27. The increase per position by FY year varies with details provided in seperate file. A liability was set up in 2025-26 for the projected cost of the 2025-26 reclassifications. The 2025-26 amounts were projections during the ongoing negotiations with final total costs slightly varied. The 2025-26 liability will be cleared before Second Interim, after the retro payroll is processed no later than January 31, 2027. Any variance will be cleared to current year.

14. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [x] No [ ]

    If yes, please describe the cap amount.

    District Contribution is $15,151.78 for EE Only and not a part of this negotiated agreement

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Positive impact with job description review and compensation increase supports District goal of attracting and retaining qualified personnel

Pacific Grove Unified School District

D. What contingency language is included in the proposed agreement?

N/A

E. Will this agreement create or increase deficit spending in the current or subsequent year(s)?
"Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Deficit spending occurs in this AB1200 when compared to the Adopted Budget but a projected October revision reduces the deficit when considering the final state adopted budget with the final COLA, increase in discretionary funds and AB602 funds. First Interim will reflect these revenue changes and projected cost of the study though HR records will not updated until the retro is processed in January 2027

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Proposed Agreement:

1. Current Year

For Fund 01; LCFF funding. Other Funds; program revenue

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

For Fund 01; LCFF funding. Other Funds; program revenue

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	* Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
UNRESTRICTED REVENUES				
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ -	$ -	$ 43,582,287
Remaining Revenues (8100-8799)	$ 1,017,084	$ -	$ -	$ 1,017,084
TOTAL UNRESTRICTED REVENUES	$ 44,599,371	$ -	$ -	$ 44,599,371
UNRESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	$ 16,624,441	$ -	$ -	$ 16,624,441
Classified Salaries (2000-2999)	$ 6,018,939	$ 143,991	$ -	$ 6,162,929
Employee Benefits (3000-3999)	$ 8,411,851	$ 50,776	$ -	$ 8,462,627
Books and Supplies (4000-4999)	$ 609,821	$ -	$ -	$ 609,821
Services, Other Operating Expenses (5000-5999)	$ 4,114,666	$ -	$ -	$ 4,114,666
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ (299,221)	$ -	$ -	$ (299,221)
Other Adjustments				
TOTAL UNRESTRICTED EXPENDITURES	$ 35,480,497	$ 194,766	$ -	$ 35,675,263
OPERATING SURPLUS/(DEFICIT)	$ 9,118,874	$ (194,766)	$ -	$ 8,924,108
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ -	$ -	$ 305,500
Contributions (8980-8999)	$ (9,217,723)	$ -	$ -	$ (9,217,723)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	$ (404,349)	$ (194,766)	$ -	$ (599,115)
UNRESTRICTED BEGINNING FUND BALANCE	$ 4,587,174			$ 4,587,174
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURR YR UNRESTRICTED ENDING BALANCE	$ 4,182,825	$ (194,766)	$ -	$ 3,988,059
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ 5,000	$ -	$ -	$ 5,000
Committed/Assigned Amounts (9750-9780)	$ 2,655,488	$ (201,250)	$ -	$ 2,454,238
Reserve for Economic Uncertainties (9789)	$ 1,522,337	$ 6,483.86	$ -	$ 1,528,821
Unappropriated/Unappropriated Amounts (9790)	$ 0	$ (0)	$ -	$ (0)

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	* Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
RESTRICTED REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 5,541,852	$ -	$ -	$ 5,541,852
TOTAL RESTRICTED REVENUES	$ 5,541,852	$ -	$ -	$ 5,541,852
RESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	$ 3,913,155	$ -	$ -	$ 3,913,155
Classified Salaries (2000-2999)	$ 3,883,867	$ 12,323	$ -	$ 3,896,190
Employee Benefits (3000-3999)	$ 5,162,123	$ 3,462	$ -	$ 5,165,585
Books and Supplies (4000-4999)	$ 625,406	$ 5,577	$ -	$ 630,983
Services, Other Operating Expenses (5000-5999)	$ 1,020,050	$ -	$ -	$ 1,020,050
Capital Outlay (6000-6599)	$ 11,964	$ -	$ -	$ 11,964
Other Outgo (7100-7299) (7400-7499)	$ 122,072	$ -	$ -	$ 122,072
Direct Support/Indirect Cost (7300-7399)	$ 219,949	$ -	$ -	$ 219,949
Other Adjustments				
TOTAL RESTRICTED EXPENDITURES	$ 14,958,586	$ 21,362	$ -	$ 14,979,948
OPERATING SURPLUS (DEFICIT)	$ (9,416,734)	$ (21,362)	$ -	$ (9,438,096)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
Contributions (8980-8999)	$ 9,217,723	$ -	$ -	$ 9,217,723
CURRENT YEAR INCREASE (DECREASE) IN RESTRICTED FUND BALANCE	$ (199,011)	* $ (21,362)	$ -	$ (220,373)
RESTRICTED BEGINNING FUND BALANCE	$ 1,592,002			$ 1,592,002
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURR YR RESTRICTED ENDING BALANCE	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629
COMPONENTS OF ENDING FUND BALANCE:				
Restricted Amounts (9740)	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Bargaining Unit: California School Employees Association

	2	* Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ -	$ -	$ 43,582,287
Remaining Revenues (8100-8799)	$ 6,558,936	$ -	$ -	$ 6,558,936
TOTAL REVENUES	$ 50,141,223	$ -	$ -	$ 50,141,223
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 20,537,596	$ -	$ -	$ 20,537,596
Classified Salaries (2000-2999)	$ 9,902,805	$ 156,314	$ -	$ 10,059,120
Employee Benefits (3000-3999)	$ 13,573,974	$ 54,238	$ -	$ 13,628,212
Books and Supplies (4000-4999)	$ 1,235,227	$ 5,577	$ -	$ 1,240,804
Services, Other Operating Expenses (5000-5999)	$ 5,134,715	$ -	$ -	$ 5,134,715
Capital Outlay (6000-6599)	$ 11,964	$ -	$ -	$ 11,964
Other Outgo (7100-7299) (7400-7499)	$ 122,072	$ -	$ -	$ 122,072
Direct Support/Indirect Cost (7300-7399)	$ (79,272)	$ -	$ -	$ (79,272)
Other Adjustments				
TOTAL EXPENDITURES	$ 50,439,083	$ 216,129	$ -	$ 50,655,212
OPERATING SURPLUS (DEFICIT)	$ (297,860)	$ (216,129)	$ -	$ (513,988)
Transfer In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ -	$ -	$ 305,500
Contributions (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (603,359)	* $ (216,129)	$ -	$ (819,488)
BEGINNING FUND BALANCE	$ 6,179,176			$ 6,179,176
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -		$ -	$ -
CURRENT YEAR ENDING FUND BALANCE	$ 5,575,816	$ (216,129)	$ -	$ 5,359,688
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ 5,000	$ -	$ -	$ 5,000
Restricted Amounts (9740)	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629
Committed/Assigned Amounts (9750-9780)	$ 2,655,488	$ (201,250)	$ -	$ 2,454,238
Reserve for Economic Uncertainties (9789)	$ 1,522,337	$ 6,484	$ -	$ 1,528,821
Unappropriated/Unappropriated Amounts (9790)	$ 0	$ (0)	$ -	$ (0)
Reserve for Economic Uncertainties Percentage	3.00%			3.00%

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund 11

Enter Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 2,889,178	$ -	$ -	$ 2,889,178
TOTAL REVENUES	$ 2,889,178	$ -	$ -	$ 2,889,178
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 826,340	$ -	$ -	$ 826,340
Classified Salaries (2000-2999)	$ 1,436,432	$ 5,981	$ -	$ 1,442,413
Employee Benefits (3000-3999)	$ 972,639	$ 1,939	$ -	$ 974,578
Books and Supplies (4000-4999)	$ 63,647	$ -	$ -	$ 63,647
Services, Other Operating Expenses (5000-5999)	$ 122,215	$ -	$ -	$ 122,215
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	$ 3,421,272	$ 7,920	$ -	$ 3,429,193
OPERATING SURPLUS (DEFICIT)	$ (532,094)	$ (7,920)	$ -	$ (540,015)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (532,094)	* $ (7,920)	$ -	$ (540,015)
BEGINNING FUND BALANCE	$ 1,680,945			$ 1,680,945
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 1,148,851	$ (7,920)	$ -	$ 1,140,930
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ -	$ -	$ -	$ -
Committed/Assigned Amounts (9750-9780)	$ 1,148,851	$ (7,920)	$ -	$ 1,140,930

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ 1,654,810	$ -	$ -	$ 1,654,810
Remaining Revenues (8100-8799)	$ -	$ -	$ -	$ -
TOTAL REVENUES	$ 1,654,810	$ -	$ -	$ 1,654,810
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 651,008	$ -	$ -	$ 651,008
Classified Salaries (2000-2999)	$ 293,724	$ 87,865	$ -	$ 381,588
Employee Benefits (3000-3999)	$ 745,500	$ 31,424	$ -	$ 776,924
Books and Supplies (4000-4999)	$ 47,530	$ -	$ -	$ 47,530
Services, Other Operating Expenses (5000-5999)	$ 20,000	$ -	$ -	$ 20,000
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 67,900	$ -	$ -	$ 67,900
TOTAL EXPENDITURES	$ 1,825,662	$ 119,289	$ -	$ 1,944,951
OPERATING SURPLUS (DEFICIT)	$ (170,852)	$ (119,289)	$ -	$ (290,141)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (170,852)	* $ (119,289)	$ -	$ (290,141)
BEGINNING FUND BALANCE	$ 767,977			$ 767,977
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 597,125	$ (119,289)	$ -	$ 477,836
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ -	$ -	$ -	$ -
Committed/Assigned Amounts (9750-9780)	$ 597,125	$ (119,289)	$ -	$ 477,836

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: Building Fund 21
Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ -	$ -	$ -	$ -
TOTAL REVENUES	$ -	$ -	$ -	$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 315,385	$ -	$ -	$ 315,385
Classified Salaries (2000-2999)	$ 171,115	$ 11,648	$ -	$ 182,763
Employee Benefits (3000-3999)	$ 470,000	$ 4,170	$ -	$ 474,170
Books and Supplies (4000-4999)	$ 513,785	$ -	$ -	$ 513,785
Services, Other Operating Expenses (5000-5999)	$ 4,438,621	$ -	$ -	$ 4,438,621
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	$ 5,908,906	$ 15,818	$ -	$ 5,924,725
OPERATING SURPLUS (DEFICIT)	$ (5,908,906)	$ (15,818)	$ -	$ (5,924,725)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (5,908,906)	* $ (15,818)	$ -	$ (5,924,725)
BEGINNING FUND BALANCE	$ 32,516,096			$ 32,516,096
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 26,607,190	$ (15,818)	$ -	$ 26,591,371
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ 26,606,051	$ (15,818)	$ -	$ 26,590,233
Committed/Assigned Amounts (9750-9780)	$ 1,139	$ (0)	$ -	$ 1,139

* Please see question on page 7

Pacific Grove Unified School District

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS UNRESTRICTED FUNDS

Unrestricted General Fund Multivear Projection

Bargaining Unit: California School Employees Association

	FY 2026-27 Total Current Budget After Settlement	FY 2027-28 First Subsequent Year After Settlement	FY 2028-29 Second Subsequent Year After Settlement
UNRESTRICTED REVENUES			
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ 45,616,633	$ 47,123,474
Remaining Revenues (8100-8799)	$ 1,017,084	$ 1,024,283	$ 1,025,973
TOTAL UNRESTRICTED REVENUES	$ 44,599,371	$ 46,640,916	$ 48,149,447
UNRESTRICTED EXPENDITURES			
Certificated Salaries (1000-1999)	$ 16,624,441	$ 16,903,757	$ 17,177,598
Classified Salaries (2000-2999)	$ 6,162,929	$ 6,191,198	$ 6,350,803
Employee Benefits (3000-3999)	$ 8,462,627	$ 8,618,190	$ 8,696,695
Books and Supplies (4000-4999)	$ 609,821	$ 615,797	$ 625,873
Services, Other Operating Expenses (5000-5999)	$ 4,114,666	$ 4,060,779	$ 4,102,366
Capital Outlay (6000-6999)	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ (299,221)	$ (301,113)	$ (302,461)
Other Adjustments		$ -	$ -
TOTAL UNRESTRICTED EXPENDITURES	$ 35,675,263	$ 36,088,608	$ 36,650,874
OPERATING SURPLUS (DEFICIT)	$ 8,924,108	$ 10,552,308	$ 11,498,573
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ 310,479	$ 315,540
Contributions (8980-8999) **(Enter as a negative)**	$ (9,217,723)	$ (8,524,597)	$ (10,165,269)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	$ (599,115)	$ 1,717,232	$ 1,017,764
UNRESTRICTED BEGINNING FUND BALANCE	$ 4,587,174	$ 3,988,059	$ 5,705,291
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -		
UNRESTRICTED ENDING FUND BALANCE	$ 3,988,059	$ 5,705,291	$ 6,723,055
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts (9711-9719)	$ 5,000	$ 5,000	$ 5,000
Committed/Assigned Amounts (9750-9780)	$ 2,454,238	$ 4,148,218	$ 5,140,151
Reserve for Economic Uncertainties (9789)	$ 1,528,821	$ 1,552,074	$ 1,577,905
Unappropriated/Unappropriated Amounts (9790)	$ (0)	$ (0)	$ (0)

WARNING: 9790 Unappropriated Amounts must be positive

Pacific Grove Unified School District

J. CALCULATING THE AVAILABLE RESERVE AMOUNT

1. State Reserve Standard

		FY 2026-27	FY 2027-28	FY 2028-29
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 50,960,711	$ 51,735,797	$ 52,596,807
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or $88,000)	$ 1,528,821	$ 1,552,074	$ 1,577,904

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	$ 1,528,821	$ 1,552,074	$ 1,577,905
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ (0)	$ (0)	$ (0)
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	$ -	$ -	$ -
e.	Total Available Reserves	$ 1,528,821	$ 1,552,074	$ 1,577,905
f.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 2026-27	Yes	X	No	
FY 2027-28	Yes	X	No	
FY 2028-29	Yes	X	No	

4. If no, how do you plan to restore your reserves?

Pacific Grove Unified School District

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5 on Page 1 (i.e., increase was partially budgeted), explain the variance below:

No Variance. Total compensation increase Section A, Line 5 on Page 1 ties to Column 2 on Page 4 when totally all Page 4 Funds;

Fd 01 UGF Impact	$ 194,766.40
Fd 01 Restricted Impact	$ 21,362.35
Fd 11 Impact	$ 7,920.34
Fund 13 Impact	$ 119,289.16
Fund 21 Impact	$ 15,818.44
TOTAL	$ 359,156.69

6. Please include any additional comments and explanations of Page 4 as necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. The absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Pacific G

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	$ -
Expenditures/Other Financing Uses	$ 359,157
Ending Balance(s) Increase (Decrease)	$ (359,157)

Subsequent Years

Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	$ -
Expenditures/Other Financing Uses	$ 359,157
Ending Balance(s) Increase (Decrease)	$ (359,157)

Budget Revisions

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

X I hereby certify ____ I am unable to certify

District Superintendent (Signature) — Date: 10-21-26

X I hereby certify ____ I am unable to certify

Chief Business Official (Signature) — Date: 10-21-2026

Assumptions

The assumptions upon which this certification is made are as follows:

Reclassification of Clerical, Food Service and Accounting positions via a classification and compensation study jointly conducted by CSEA and Manangement, retro active to Juy 1, 2025

Revenue for cost of this reclass Assigned in EFB until First Interim when HR records and cost of 2025-26 retro portion of the study will be recognized. HR records will be updated in Escape at Second Interim after processing of retro January 2027

Other revenue increases per State Adopted Budget (example, Block Grant and Special Ed funding) will be recognized at First Interim

Cost for study assigned in EFB for all Funds until HR records updated in Escape at Second Interim after processing of retro January 2027

Statuatory Benefits

PERS: 26.40%

OASDI: 6.2%

Medicare: 1.45%

SUI: 0.05%

Workers Compensation; 3.29%

Concerns regarding affordability of agreement in subsequent years (if any):

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee) (Signature)	**Date**
Carly Adams	(831) 646-6516
Contact Person	**Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on: November 5, 2026 , took action to approve the proposed Agreement with the California School Employees Association Bargaining Unit.

President (or Clerk), Governing Board (Signature)	**Date**

Docusign Envelope ID: D666A2F4-7F17-80C1-80BE-09B05D500C45

MONTEREY COUNTY OFFICE of EDUCATION

Dr. Deneen Guss
County Superintendent of Schools

October 26, 2026

Dr. Linda Adamson, Superintendent
Pacific Grove Unified School District
435 Hillcrest Ave.
Pacific Grove, CA 93950

RE: Public Disclosure / Pacific Grove Unified School District –
California School Employees Association (CSEA), Chapter 229

Dear Dr. Adamson:

In accordance with AB 1200 and *Government Code* Section 3547.5, the Monterey County Superintendent of Schools Office has received a copy of the Disclosure of Collective Bargaining Agreement for the tentative agreement with the Pacific Grove California School Employees Association (CSEA), Chapter 229 for July 1, 2026 through June 30, 2027. The statute allows the County Superintendent of Schools to review and comment on the financial impact of the proposed agreement. In this review, we assess whether the proposed agreement will allow the District to meet its financial obligations in the current fiscal year and is consistent with the budget and financial planning that will enable the District to satisfy its multi-year financial commitments. Based upon the data presented, we offer the following comments:

1. The Tentative Agreement (TA) relates to Cycle 1 of the District's Classification and Compensation Study. Unit members listed in Exhibit A of the TA shall be placed on the Classified Salary Schedule on the Range of the new agreed-to classification. Salary reallocations shall be adopted and effective on and retroactive to July 1, 2025.

The total cost related to these agreements for fiscal years 2026-2027 is $359,157.

The purpose of our review is to determine whether this agreement will have a material impact on the financial condition of the District in the current and two subsequent fiscal years. Based upon the projections provided, we agree that the District **will** be able to meet its financial obligations in the current fiscal year and satisfy its multi-year financial commitments with the current set of assumptions.

However, we note that the District is currently deficit spending. The 2026-27 Adopted Budget Review projects overall deficit spending of; ($603,359), which is eliminated for the two subsequent years.

Docusign Envelope ID: D666A2F4-7F17-80C1-80BE-09B05D500C45

This negotiated agreement adds to the level of deficit spending, which may weaken the District's fiscal health in the subsequent years.

If at any time during the fiscal year the County Superintendent of Schools determines that the school District may be unable to meet its financial obligations in the current or two subsequent fiscal years, the County Superintendent shall notify the District governing board of a "Lack of Going Concern" in writing in accordance with Education Code Section 42127.6 (a).

Within 45 days of the ratified settlement, our office should be provided a copy of the Board minutes that include the approval of this agreement, and corresponding Board-approved budget revisions needed to implement the agreement.

If you have any questions or concerns, please contact our office by phone at 831-755-0308 or email cstanley@montereycoe.org.

Sincerely,

Signed by:
Colleen Stanley
A6B4F6C26DB2470...

Colleen Stanley Ed.D.
Associate Superintendent/Chief Business Official

cc: Dr. Deneen Guss, Monterey County Superintendent of Schools
Biljana Tatomirovic, Director, District Advisory Services, MCOE
Joshua Jorn, Assistant Superintendent, Pacific Grove USD
Carly Adams, Fiscal Officer, Pacific Grove USD
John Fox, Financial Analyst, MCOE

Board Cover Sheet

Action/Discussion

- [x] Credibility & Communication
- [x] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent Business Services (CBO)

Item

Approval of the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and Acceptance of the AB 1200 Disclosure

Recommendation

Approve the Phase I Classification and Compensation study implementation for Pacific Grove Unified School District and the California School Employees Association (CSEA), Chapter 229, and Acceptance of the Updated AB 1200 Disclosures

Background

The District and the California School Employees Association (CSEA), Chapter 229, have reached a tentative agreement through the collective bargaining process. In accordance with California Government Code Section 3547.5 (AB 1200), the District publicly disclosed the major provisions of the agreement, the associated fiscal impact, and the Superintendent's and Assistant Superintendent's, Business Services (CBO), certification of the District's ability to meet the costs of the agreement.

A public hearing was conducted immediately preceding this action item to provide an opportunity for public review and comment.

Information

The tentative agreement between PGUSD and CSEA was approved by the Board on October 8, 2026.

The accompanying AB1200 Disclosure details the fiscal impact of the agreement, including both ongoing and one-time costs associated with the Classification and Compensation Phase I Implementation.

The County Office of Education has reviewed the attachment within the 10-day deadline and confirmed that PGUSD has the reserves to meet the obligations outlined herein.

Fiscal Impact

2026/27

Fd 01 UGF Impact	$ 194,766.40
Fd 01 Restricted Impact	$ 21,362.35
Fd 11 Impact	$ 7,920.34
Fund 13 Impact	$ 119,289.16
Fund 21 Impact	$ 15,818.44
Total Fiscal Impact	$ 359,156.69

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in accordance with AB 1200 (Chapter 1213/1991), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: Pacific Grove Unified School District
Name of Bargaining Unit: California School Employees Association
Certificated, Classified, Other: Classified

The proposed agreement covers the period beginning: July 1, 2025 (date) and ending: June 30, 2027 (date)

The Governing Board will act upon this agreement on: November 5, 2026 (date)

This form, along with a copy of the proposed agreement, should be submitted to the County Office at least 10 working days prior to the date the Governing Board will take action. **Please note that school districts with a Qualified or Negative certification pursuant to E.C. section 42131 must allow the COE at least ten (10) working days to review and comment on any proposed agreement.**

A. Proposed Change in Compensation

	Compensation	Column 1 Current Year Annual Cost Prior to 2026-27	Fiscal Impact of Proposed Agreement		
			Column 2 FY 2026-27	Column 3 MultiYr FY 2027-28	Column 4 FY 2028-29
1	**Salary Schedule** (This is to include Step and Column, which is also reported separately in Item 6.)	$ 1,472,402	$ 228,102	$ -	$ -
			15.49%	0.00%	0.00%
2	**Other Compensation** - Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	$ 127,585	$ 37,169		
			29.13%	#DIV/0!	#DIV/0!
	Description of other compensation				
3	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicare, etc.	$ 571,232	$ 93,886	$ -	$ -
			16.436%	0.00%	0.00%
4	**Health/Welfare Plans**	$ 145,799	$ -	$ -	$ -
			0.00%	0.00%	0.00%
5	**Total Compensation** - Add Items 1 thru 4	$ 2,317,018	$ 359,157	$ -	$ -
			15.501%	0.00%	0.00%
6	**Step and Column** - Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	$ -	$ -	$ -	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	29.28	29.28		
8	**Total Compensation Average Cost per Employee**	$ 79,133	$ 12,266	#DIV/0!	#DIV/0!
			15.501%	#DIV/0!	#DIV/0!

Pacific Grove Unified School District

9. What was the negotiated percentage increase approved? For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

   N/A. The salary increase is driven by a classification and compensation study conducted for a group of positions in cycle 1 of a reclassification study to be completed for for all bargaining unit positions over a total of 4 cycles. The increase per position by FY varies with details provided in seperate file.

10. What was the negotiated percentage increase: On-Going [ ] OR One-Time [ ]

11. Are there reopeners? Yes [ ] No [x]

12. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

    No additional steps, columns or ranges added to the schedule. Positions are reclassified to different ranges driven by the job description study and compensation study.

13. Please include comments and explanations as necessary. (If more room is necessary, please attach an additional sheet.)

    Page 1, column 1, amounts reflect the 2026-27 Adopted Budget cost of the positions in cycle 1 of study for all Funds. Column 2 reflects the cost of the study for both 2025-26 and 2026-27. The increase per position by FY year varies with details provided in seperate file. A liability was set up in 2025-26 for the projected cost of the 2025-26 reclassifications. The 2025-26 amounts were projections during the ongoing negotiations with final total costs slightly varied. The 2025-26 liability will be cleared before Second Interim, after the retro payroll is processed no later than January 31, 2027. Any variance will be cleared to current year.

14. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes [x] No [ ]

    If yes, please describe the cap amount.

    District Contribution is $15,151.78 for EE Only and not a part of this negotiated agreement

B. Proposed negotiated changes in noncompensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

C. What are the specific impacts (positive or negative) on instructional and support programs to accommodate the settlement? Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

Positive impact with job description review and compensation increase supports District goal of attracting and retaining qualified personnel

Pacific Grove Unified School District

D. What contingency language is included in the proposed agreement?

N/A

E. Will this agreement create or increase deficit spending in the current or subsequent year(s)?
"Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Deficit spending occurs in this AB1200 when compared to the Adopted Budget but a projected October revision reduces the deficit when considering the final state adopted budget with the final COLA, increase in discretionary funds and AB602 funds. First Interim will reflect these revenue changes and projected cost of the study though HR records will not updated until the retro is processed in January 2027

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Proposed Agreement:

1. Current Year

For Fund 01; LCFF funding. Other Funds; program revenue

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e., what will allow the district to afford this contract)?

For Fund 01; LCFF funding. Other Funds; program revenue

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	* Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
UNRESTRICTED REVENUES				
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ -	$ -	$ 43,582,287
Remaining Revenues (8100-8799)	$ 1,017,084	$ -	$ -	$ 1,017,084
TOTAL UNRESTRICTED REVENUES	$ 44,599,371	$ -	$ -	$ 44,599,371
UNRESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	$ 16,624,441	$ -	$ -	$ 16,624,441
Classified Salaries (2000-2999)	$ 6,018,939	$ 143,991	$ -	$ 6,162,929
Employee Benefits (3000-3999)	$ 8,411,851	$ 50,776	$ -	$ 8,462,627
Books and Supplies (4000-4999)	$ 609,821	$ -	$ -	$ 609,821
Services, Other Operating Expenses (5000-5999)	$ 4,114,666	$ -	$ -	$ 4,114,666
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ (299,221)	$ -	$ -	$ (299,221)
Other Adjustments				
TOTAL UNRESTRICTED EXPENDITURES	$ 35,480,497	$ 194,766	$ -	$ 35,675,263
OPERATING SURPLUS/(DEFICIT)	$ 9,118,874	$ (194,766)	$ -	$ 8,924,108
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ -	$ -	$ 305,500
Contributions (8980-8999)	$ (9,217,723)	$ -	$ -	$ (9,217,723)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	$ (404,349)	$ (194,766)	$ -	$ (599,115)
UNRESTRICTED BEGINNING FUND BALANCE	$ 4,587,174			$ 4,587,174
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURR YR UNRESTRICTED ENDING BALANCE	$ 4,182,825	$ (194,766)	$ -	$ 3,988,059
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ 5,000	$ -	$ -	$ 5,000
Committed/Assigned Amounts (9750-9780)	$ 2,655,488	$ (201,250)	$ -	$ 2,454,238
Reserve for Economic Uncertainties (9789)	$ 1,522,337	$ 6,483.86	$ -	$ 1,528,821
Unappropriated/Unappropriated Amounts (9790)	$ 0	$ (0)	$ -	$ (0)

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	* Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
RESTRICTED REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 5,541,852	$ -	$ -	$ 5,541,852
TOTAL RESTRICTED REVENUES	$ 5,541,852	$ -	$ -	$ 5,541,852
RESTRICTED EXPENDITURES				
Certificated Salaries (1000-1999)	$ 3,913,155	$ -	$ -	$ 3,913,155
Classified Salaries (2000-2999)	$ 3,883,867	$ 12,323	$ -	$ 3,896,190
Employee Benefits (3000-3999)	$ 5,162,123	$ 3,462	$ -	$ 5,165,585
Books and Supplies (4000-4999)	$ 625,406	$ 5,577	$ -	$ 630,983
Services, Other Operating Expenses (5000-5999)	$ 1,020,050	$ -	$ -	$ 1,020,050
Capital Outlay (6000-6599)	$ 11,964	$ -	$ -	$ 11,964
Other Outgo (7100-7299) (7400-7499)	$ 122,072	$ -	$ -	$ 122,072
Direct Support/Indirect Cost (7300-7399)	$ 219,949	$ -	$ -	$ 219,949
Other Adjustments				
TOTAL RESTRICTED EXPENDITURES	$ 14,958,586	$ 21,362	$ -	$ 14,979,948
OPERATING SURPLUS (DEFICIT)	$ (9,416,734)	$ (21,362)	$ -	$ (9,438,096)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
Contributions (8980-8999)	$ 9,217,723	$ -	$ -	$ 9,217,723
CURRENT YEAR INCREASE (DECREASE) IN RESTRICTED FUND BALANCE	$ (199,011)	* $ (21,362)	$ -	$ (220,373)
RESTRICTED BEGINNING FUND BALANCE	$ 1,592,002			$ 1,592,002
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURR YR RESTRICTED ENDING BALANCE	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629
COMPONENTS OF ENDING FUND BALANCE:				
Restricted Amounts (9740)	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Bargaining Unit: **Combined General Fund** California School Employees Association

	2 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	* Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ -	$ -	$ 43,582,287
Remaining Revenues (8100-8799)	$ 6,558,936	$ -	$ -	$ 6,558,936
TOTAL REVENUES	$ 50,141,223	$ -	$ -	$ 50,141,223
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 20,537,596	$ -	$ -	$ 20,537,596
Classified Salaries (2000-2999)	$ 9,902,805	$ 156,314	$ -	$ 10,059,120
Employee Benefits (3000-3999)	$ 13,573,974	$ 54,238	$ -	$ 13,628,212
Books and Supplies (4000-4999)	$ 1,235,227	$ 5,577	$ -	$ 1,240,804
Services, Other Operating Expenses (5000-5999)	$ 5,134,715	$ -	$ -	$ 5,134,715
Capital Outlay (6000-6599)	$ 11,964	$ -	$ -	$ 11,964
Other Outgo (7100-7299) (7400-7499)	$ 122,072	$ -	$ -	$ 122,072
Direct Support/Indirect Cost (7300-7399)	$ (79,272)	$ -	$ -	$ (79,272)
Other Adjustments				
TOTAL EXPENDITURES	$ 50,439,083	$ 216,129	$ -	$ 50,655,212
OPERATING SURPLUS (DEFICIT)	$ (297,860)	$ (216,129)	$ -	$ (513,988)
Transfer In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ -	$ -	$ 305,500
Contributions (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (603,359)	* $ (216,129)	$ -	$ (819,488)
BEGINNING FUND BALANCE	$ 6,179,176			$ 6,179,176
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -		$ -	$ -
CURRENT YEAR ENDING FUND BALANCE	$ 5,575,816	$ (216,129)	$ -	$ 5,359,688
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ 5,000	$ -	$ -	$ 5,000
Restricted Amounts (9740)	$ 1,392,991	$ (21,362)	$ -	$ 1,371,629
Committed/Assigned Amounts (9750-9780)	$ 2,655,488	$ (201,250)	$ -	$ 2,454,238
Reserve for Economic Uncertainties (9789)	$ 1,522,337	$ 6,484	$ -	$ 1,528,821
Unappropriated/Unappropriated Amounts (9790)	$ 0	$ (0)	$ -	$ (0)
Reserve for Economic Uncertainties Percentage	3.00%			3.00%

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Adult Education Fund 11

Enter Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ 2,889,178	$ -	$ -	$ 2,889,178
TOTAL REVENUES	$ 2,889,178	$ -	$ -	$ 2,889,178
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 826,340	$ -	$ -	$ 826,340
Classified Salaries (2000-2999)	$ 1,436,432	$ 5,981	$ -	$ 1,442,413
Employee Benefits (3000-3999)	$ 972,639	$ 1,939	$ -	$ 974,578
Books and Supplies (4000-4999)	$ 63,647	$ -	$ -	$ 63,647
Services, Other Operating Expenses (5000-5999)	$ 122,215	$ -	$ -	$ 122,215
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	$ 3,421,272	$ 7,920	$ -	$ 3,429,193
OPERATING SURPLUS (DEFICIT)	$ (532,094)	$ (7,920)	$ -	$ (540,015)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (532,094)	* $ (7,920)	$ -	$ (540,015)
BEGINNING FUND BALANCE	$ 1,680,945			$ 1,680,945
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 1,148,851	$ (7,920)	$ -	$ 1,140,930
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ -	$ -	$ -	$ -
Committed/Assigned Amounts (9750-9780)	$ 1,148,851	$ (7,920)	$ -	$ 1,140,930

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Cafeteria Fund 13

Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ 1,654,810	$ -	$ -	$ 1,654,810
Remaining Revenues (8100-8799)	$ -	$ -	$ -	$ -
TOTAL REVENUES	$ 1,654,810	$ -	$ -	$ 1,654,810
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 651,008	$ -	$ -	$ 651,008
Classified Salaries (2000-2999)	$ 293,724	$ 87,865	$ -	$ 381,588
Employee Benefits (3000-3999)	$ 745,500	$ 31,424	$ -	$ 776,924
Books and Supplies (4000-4999)	$ 47,530	$ -	$ -	$ 47,530
Services, Other Operating Expenses (5000-5999)	$ 20,000	$ -	$ -	$ 20,000
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ 67,900	$ -	$ -	$ 67,900
TOTAL EXPENDITURES	$ 1,825,662	$ 119,289	$ -	$ 1,944,951
OPERATING SURPLUS (DEFICIT)	$ (170,852)	$ (119,289)	$ -	$ (290,141)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (170,852)	* $ (119,289)	$ -	$ (290,141)
BEGINNING FUND BALANCE	$ 767,977			$ 767,977
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 597,125	$ (119,289)	$ -	$ 477,836
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ -	$ -	$ -	$ -
Committed/Assigned Amounts (9750-9780)	$ 597,125	$ (119,289)	$ -	$ 477,836

* Please see question on page 7

Pacific Grove Unified School District

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Enter Fund: Building Fund 21
Bargaining Unit: California School Employees Association

	Column 1 Latest Board-Approved Budget Before Settlement (As of 06/04/2026)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
LCFF Funding Sources (8010-8099)	$ -	$ -	$ -	$ -
Remaining Revenues (8100-8799)	$ -	$ -	$ -	$ -
TOTAL REVENUES	$ -	$ -	$ -	$ -
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 315,385	$ -	$ -	$ 315,385
Classified Salaries (2000-2999)	$ 171,115	$ 11,648	$ -	$ 182,763
Employee Benefits (3000-3999)	$ 470,000	$ 4,170	$ -	$ 474,170
Books and Supplies (4000-4999)	$ 513,785	$ -	$ -	$ 513,785
Services, Other Operating Expenses (5000-5999)	$ 4,438,621	$ -	$ -	$ 4,438,621
Capital Outlay (6000-6999)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ -	$ -	$ -	$ -
TOTAL EXPENDITURES	$ 5,908,906	$ 15,818	$ -	$ 5,924,725
OPERATING SURPLUS (DEFICIT)	$ (5,908,906)	$ (15,818)	$ -	$ (5,924,725)
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (5,908,906)	* $ (15,818)	$ -	$ (5,924,725)
BEGINNING FUND BALANCE	$ 32,516,096			$ 32,516,096
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -			$ -
CURRENT YEAR ENDING FUND BALANCE	$ 26,607,190	$ (15,818)	$ -	$ 26,591,371
COMPONENTS OF ENDING FUND BALANCE:				
Nonspendable Amounts (9711-9719)	$ -	$ -	$ -	$ -
Restricted Amounts (9740)	$ 26,606,051	$ (15,818)	$ -	$ 26,590,233
Committed/Assigned Amounts (9750-9780)	$ 1,139	$ (0)	$ -	$ 1,139

* Please see question on page 7

Pacific Grove Unified School District

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT YEARS UNRESTRICTED FUNDS

Unrestricted General Fund Multiyear Projection

Bargaining Unit: California School Employees Association

	FY 2026-27 Total Current Budget After Settlement	FY 2027-28 First Subsequent Year After Settlement	FY 2028-29 Second Subsequent Year After Settlement
UNRESTRICTED REVENUES			
LCFF Funding Sources (8010-8099)	$ 43,582,287	$ 45,616,633	$ 47,123,474
Remaining Revenues (8100-8799)	$ 1,017,084	$ 1,024,283	$ 1,025,973
TOTAL UNRESTRICTED REVENUES	$ 44,599,371	$ 46,640,916	$ 48,149,447
UNRESTRICTED EXPENDITURES			
Certificated Salaries (1000-1999)	$ 16,624,441	$ 16,903,757	$ 17,177,598
Classified Salaries (2000-2999)	$ 6,162,929	$ 6,191,198	$ 6,350,803
Employee Benefits (3000-3999)	$ 8,462,627	$ 8,618,190	$ 8,696,695
Books and Supplies (4000-4999)	$ 609,821	$ 615,797	$ 625,873
Services, Other Operating Expenses (5000-5999)	$ 4,114,666	$ 4,060,779	$ 4,102,366
Capital Outlay (6000-6999)	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ -	$ -	$ -
Direct Support/Indirect Cost (7300-7399)	$ (299,221)	$ (301,113)	$ (302,461)
Other Adjustments		$ -	$ -
TOTAL UNRESTRICTED EXPENDITURES	$ 35,675,263	$ 36,088,608	$ 36,650,874
OPERATING SURPLUS (DEFICIT)	$ 8,924,108	$ 10,552,308	$ 11,498,573
Transfers In and Other Sources (8910-8979)	$ -	$ -	$ -
Transfers Out and Other Uses (7610-7699)	$ 305,500	$ 310,479	$ 315,540
Contributions (8980-8999) **(Enter as a negative)**	$ (9,217,723)	$ (8,524,597)	$ (10,165,269)
CURRENT YEAR INCREASE (DECREASE) IN UNRESTRICTED FUND BALANCE	$ (599,115)	$ 1,717,232	$ 1,017,764
UNRESTRICTED BEGINNING FUND BALANCE	$ 4,587,174	$ 3,988,059	$ 5,705,291
Pri Yr Audit Adjustmnts/Restatemnts (9793/9795)	$ -		
UNRESTRICTED ENDING FUND BALANCE	$ 3,988,059	$ 5,705,291	$ 6,723,055
COMPONENTS OF ENDING BALANCE:			
Nonspendable Amounts (9711-9719)	$ 5,000	$ 5,000	$ 5,000
Committed/Assigned Amounts (9750-9780)	$ 2,454,238	$ 4,148,218	$ 5,140,151
Reserve for Economic Uncertainties (9789)	$ 1,528,821	$ 1,552,074	$ 1,577,905
Unappropriated/Unappropriated Amounts (9790)	$ (0)	$ (0)	$ (0)

WARNING: 9790 Unappropriated Amounts must be positive

Pacific Grove Unified School District

J. CALCULATING THE AVAILABLE RESERVE AMOUNT

1. State Reserve Standard

		FY 2026-27	FY 2027-28	FY 2028-29
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 50,960,711	$ 51,735,797	$ 52,596,807
b.	State Standard Minimum Reserve Percentage for this District Enter percentage:	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. or $88,000)	$ 1,528,821	$ 1,552,074	$ 1,577,904

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund Budgeted Unrestricted Designated for Economic Uncertainties (9789)	$ 1,528,821	$ 1,552,074	$ 1,577,905
b.	General Fund Budgeted Unrestricted Unappropriated Amount (9790)	$ (0)	$ (0)	$ (0)
c.	Special Reserve Fund (Fund 17) Budgeted Designated for Economic Uncertainties (9789)	$ -	$ -	$ -
d.	Special Reserve Fund (Fund 17) Budgeted Unappropriated Amount (9790)	$ -	$ -	$ -
e.	Total Available Reserves	$ 1,528,821	$ 1,552,074	$ 1,577,905
f.	Reserve for Economic Uncertainties Percentage	3.00%	3.00%	3.00%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 2026-27	Yes	X	No	
FY 2027-28	Yes	X	No	
FY 2028-29	Yes	X	No	

4. If no, how do you plan to restore your reserves?

Pacific Grove Unified School District

5. If the total amount of the adjustment in Column 2 on Page 4 does not agree with the amount of the Total Compensation Increase in Section A, Line 5 on Page 1 (i.e., increase was partially budgeted), explain the variance below:

No Variance. Total compensation increase Section A, Line 5 on Page 1 ties to Column 2 on Page 4 when totally all Page 4 Funds;

Fd 01 UGF Impact	$ 194,766.40
Fd 01 Restricted Impact	$ 21,362.35
Fd 11 Impact	$ 7,920.34
Fund 13 Impact	$ 119,289.16
Fund 21 Impact	$ 15,818.44
TOTAL	$ 359,156.69

6. Please include any additional comments and explanations of Page 4 as necessary:

L. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF THE COLLECTIVE BARGAINING AGREEMENT

This disclosure document is intended to assist the district's Governing Board in determining whether the district can meet the costs incurred under the tentative Collective Bargaining Agreement in the current and subsequent years. This certification page should be signed by the Superintendent and Chief Business Official at the time of public disclosure. The absence of one or both of the signatures should serve as a "red flag" to the district's Governing Board.

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and Chief Business Official of the Pacific G

Board Actions

The board actions necessary to meet the cost of the agreement in each year of its term are as follows:

Current Year

Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	$ -
Expenditures/Other Financing Uses	$ 359,157
Ending Balance(s) Increase (Decrease)	$ (359,157)

Subsequent Years

Budget Adjustment Categories:	Budget Adjustment Increase/(Decrease)
Revenues/Other Financing Sources	$ -
Expenditures/Other Financing Uses	$ 359,157
Ending Balance(s) Increase (Decrease)	$ (359,157)

Budget Revisions

If the district does not adopt all of the revisions to its budget needed in the current year to meet the costs of the agreement at the time of the approval of the proposed collective bargaining agreement, the county superintendent of schools is required to issue a qualified or negative certification for the district on its next interim report.

Assumptions

See attached page for a list of the assumptions upon which this certification is based.

Certifications

X I hereby certify ____ I am unable to certify

District Superintendent (Signature) — Date: 10-21-26

X I hereby certify ____ I am unable to certify

Chief Business Official (Signature) — Date: 10-21-2026

Assumptions

The assumptions upon which this certification is made are as follows:

Reclassification of Clerical, Food Service and Accounting positions via a classification and compensation study jointly conducted by CSEA and Manangement, retro active to Juy 1, 2025

Revenue for cost of this reclass Assigned in EFB until First Interim when HR records and cost of 2025-26 retro portion of the study will be recognized. HR records will be updated in Escape at Second Interim after processing of retro January 2027

Other revenue increases per State Adopted Budget (example, Block Grant and Special Ed funding) will be recognized at First Interim

Cost for study assigned in EFB for all Funds until HR records updated in Escape at Second Interim after processing of retro January 2027

Statuatory Benefits

PERS: 26.40%

OASDI: 6.2%

Medicare: 1.45%

SUI: 0.05%

Workers Compensation; 3.29%

Concerns regarding affordability of agreement in subsequent years (if any):

M. CERTIFICATION NO. 2

The disclosure document must be signed by the district Superintendent or designee at the time of public disclosure and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Collective Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

District Superintendent (or Designee) (Signature)	**Date**
Carly Adams	(831) 646-6516
Contact Person	**Phone**

After public disclosure of the major provisions contained in this summary, the Governing Board at its meeting on: November 5, 2026 , took action to approve the proposed Agreement with the California School Employees Association Bargaining Unit.

President (or Clerk), Governing Board (Signature)	**Date**

Docusign Envelope ID: D666A2F4-7F17-80C1-80BE-09B05D500C45

MONTEREY COUNTY OFFICE of EDUCATION

Dr. Deneen Guss
County Superintendent of Schools

October 26, 2026

Dr. Linda Adamson, Superintendent
Pacific Grove Unified School District
435 Hillcrest Ave.
Pacific Grove, CA 93950

RE: Public Disclosure / Pacific Grove Unified School District –
California School Employees Association (CSEA), Chapter 229

Dear Dr. Adamson:

In accordance with AB 1200 and *Government Code* Section 3547.5, the Monterey County Superintendent of Schools Office has received a copy of the Disclosure of Collective Bargaining Agreement for the tentative agreement with the Pacific Grove California School Employees Association (CSEA), Chapter 229 for July 1, 2026 through June 30, 2027. The statute allows the County Superintendent of Schools to review and comment on the financial impact of the proposed agreement. In this review, we assess whether the proposed agreement will allow the District to meet its financial obligations in the current fiscal year and is consistent with the budget and financial planning that will enable the District to satisfy its multi-year financial commitments. Based upon the data presented, we offer the following comments:

1. The Tentative Agreement (TA) relates to Cycle 1 of the District's Classification and Compensation Study. Unit members listed in Exhibit A of the TA shall be placed on the Classified Salary Schedule on the Range of the new agreed-to classification. Salary reallocations shall be adopted and effective on and retroactive to July 1, 2025.

The total cost related to these agreements for fiscal years 2026-2027 is $359,157.

The purpose of our review is to determine whether this agreement will have a material impact on the financial condition of the District in the current and two subsequent fiscal years. Based upon the projections provided, we agree that the District **will** be able to meet its financial obligations in the current fiscal year and satisfy its multi-year financial commitments with the current set of assumptions.

However, we note that the District is currently deficit spending. The 2026-27 Adopted Budget Review projects overall deficit spending of; ($603,359), which is eliminated for the two subsequent years.

Docusign Envelope ID: D666A2F4-7F17-80C1-80BE-09B05D500C45

This negotiated agreement adds to the level of deficit spending, which may weaken the District's fiscal health in the subsequent years.

If at any time during the fiscal year the County Superintendent of Schools determines that the school District may be unable to meet its financial obligations in the current or two subsequent fiscal years, the County Superintendent shall notify the District governing board of a "Lack of Going Concern" in writing in accordance with Education Code Section 42127.6 (a).

Within 45 days of the ratified settlement, our office should be provided a copy of the Board minutes that include the approval of this agreement, and corresponding Board-approved budget revisions needed to implement the agreement.

If you have any questions or concerns, please contact our office by phone at 831-755-0308 or email cstanley@montereycoe.org.

Sincerely,

Signed by:
Colleen Stanley
A6B4F6C26DB2470...

Colleen Stanley Ed.D.
Associate Superintendent/Chief Business Official

cc: Dr. Deneen Guss, Monterey County Superintendent of Schools
Biljana Tatomirovic, Director, District Advisory Services, MCOE
Joshua Jorn, Assistant Superintendent, Pacific Grove USD
Carly Adams, Fiscal Officer, Pacific Grove USD
John Fox, Financial Analyst, MCOE

Board Cover Sheet

Action/Discussion

- ☑ Credibility & Communication
- ☑ Student Learning & Achievement
- ☑ Health & Safety of Students & Schools
- ☑ Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Josh Jorn
Assistant Superintendent

Item
Pacific Grove Adult School Demo and Utilities Re-route Project - Bid Results and Award

Recommendation
District Administration and Bond Program Manager, Ausonio, recommends that the Board approve the award of the Pacific Grove Adult School Demo and Utilities Re-route Project, and Award to Kent Construction as the lowest responsive and responsible bidder.

Background
The District received bids for the Pacific Grove Adult School Demo and Utilities Re-route Project, containing Priority 1 scope items identified in the District Facilities Master Plan (FMP). The project scope and budget were developed in coordination with site staff, administration, and the program management team and approved by the Board in September 2025.

Information
The project includes the abatement and demolition of existing Building F; re-routed electrical and gas lines; relocation of meters via PG&E; replacement fiber optic lines from Building Q to Building E.

Bids were publicly solicited, and 5 contractors submitted proposals. Kent Construction submitted the lowest responsive and responsible bid in the amount of $278,000. See breakdown below.

Construction is anticipated to begin in November 2026 and be completed by February 2027.

Bidder	Basis of Award Amount	Contract Amount
Kent Construction	$ 312,800	$ 278,000
Resource	$ 318,050	$ 291,000
DMC	$ 339,500	$ 328,000

Stronger Building Systems	$ 682,000	$ 558,000
Tombleson	**NON-RESPONSIVE**	**NON-RESPONSIVE**

*The Basis of Award amount includes the Base Bid plus 30 days of compensable delay using each bidder's declared per diem rate for bid evaluation purposes only; the 30-day delay amount is **not included in the Contract Amount**.

Fiscal Impact

Funded through Measure D Bond funds project number D085 and within the combined approved project budget of $455,000.

2026/27

AGREEMENT

THIS AGREEMENT is entered into November 5, 2026 in the City of Pacific Grove, County of Monterey, State of California, by and between **PACIFIC GROVE UNIFIED SCHOOL DISTRICT**, a California Unified School District hereinafter "DISTRICT" and Kent Construction ("CONTRACTOR").

WITNESSETH, that the DISTRICT and the CONTRACTOR in consideration of the mutual covenants contained herein agree as follows:

The Work. Within the Contract Time and for the Contract Price, subject to adjustments thereto pursuant to the Contract Documents, CONTRACTOR shall perform and provide all necessary labor, materials, tools, equipment, utilities, services and transportation to complete in a workmanlike manner all of the Work required in connection with the work of improvement commonly referred to as **Pacific Grove Adult School – Building F Demolition and Utility Relocation**.

1. CONTRACTOR shall complete all Work covered by the Contract Documents, including without limitation, the Drawings and Specifications prepared by the Architect and other Contract Documents enumerated in Article 5 below, along with all modifications and addenda thereto issued in accordance with the Contract Documents.

2. Contract Time. CONTRACTOR shall achieve Substantial Completion the Work within the Contract Time, which is Seventy-Nine (79) calendar days after the date established in the Notice to Proceed issued by or on behalf of the DISTRICT for commencement of the Work.

3. Contract Price. The DISTRICT shall pay the CONTRACTOR as full consideration for the CONTRACTOR's full, complete and faithful performance of the CONTRACTOR'S obligations under the Contract Documents, subject to adjustments of the Contract Price in accordance with the Contract Documents, the Contract Price of two-hundred seventy-eight thousand dollars ($278,000). The DISTRICT's payment of the Contract Price shall be in accordance with the Contract Documents. The Contract Price is based upon the CONTRACTOR's Base Bid Proposal and the following Alternate Bid Items, if any: n/a.

4. Liquidated Damages. CONTRACTOR shall be subject to assessment of Liquidated Damages set forth in the Special Conditions if CONTRACTOR: (i) fails to submit each Submittal required by the Contract Documents in accordance with the Submittal Schedule incorporated into the CONTRACTOR's Construction Schedule; or (ii) fails to achieve Substantial Completion of the Work within the Contract Time, subject to adjustments thereto in accordance with the Contract Documents; or (iii) fails to complete all Punchlist items within the time established pursuant to the Contract Documents.

5. Independent Contractor. CONTRACTOR is, and shall at all times be deemed to be, an independent contractor and not an agent or employee of the DISTRICT.

6. State Audit. Pursuant to and in accordance with the provisions of California Government Code section 8546.7, or any amendments thereto, all books, records, and files of DISTRICT or CONTRACTOR connected with the performance of the Agreement involving the expenditure of public funds in excess of Ten Thousand Dollars ($10,000), including, but not limited to, the administration thereof, shall be subject to the examination and audit of the State Auditor of the State of California, at the request of DISTRICT or as part of any audit of DISTRICT, for a period of three (3) years after final payment is made under the Agreement. CONTRACTOR shall preserve and cause to be preserved such books, records, and files for the audit period,

7. Tax Identification Number. No later than the Effective Date of this Agreement, CONTRACTOR shall furnish to DISTRICT its Federal Tax Identification Number or Social Security Number, whichever is applicable, and a completed and signed W-9 Form.

8. Criminal Records Check Certification. If any portion of the work under the Agreement is to be performed at an operating school, CONTRACTOR shall be required to comply with the applicable requirements of Education Code section 45125.2 with respect to fingerprinting of employees who may have contact with DISTRICT's pupils and shall complete the Criminal Records Check Certification form provided by the DISTRICT.

9. Amendment; Assignment. This Agreement may only be amended with the mutual written consent of both parties. Neither party may assign its rights or obligations under this Agreement to another party.

10. Required Provisions. Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and the Agreement shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not interested, or is not correctly inserted, upon application of either party, the Agreement shall forthwith be physically amended to make such insertion or correction.

11. Department of Industrial Relations (DIR) Registration. If any portion of the work or services to be performed by CONTRACTOR under this contract constitutes a "public work" as defined in California Labor Code section 1720(a), and payment will be made by DISTRICT in whole or in part out of public funds, prior to issuing this Contract, CONTRACTOR shall be required to be registered with the Department of Industrial Relations ("DIR") pursuant to Labor Code section 1725.5 and such work or services constituting a public work shall be subject to compliance monitoring and enforcement by DIR.

12. The Contract Documents. The documents forming a part of the Contract Documents consist of but not limited to the following:

00 01 07	Signature/Seals Page
00 01 21	DSA Form 103
00 11 13	Notice Calling for Bids, including Bid Addenda Nos. _____
00 21 13	Instructions for Bidders
00 42 13	Bid Proposal
00 45 10	Subcontractors List
00 45 13	Statement of Qualifications
00 45 19	Non-Collusion Affidavit
00 45 26	Certificate of Workers Compensation
00 45 27	Drug-Free Workplace Certification

00 45 47	Criminal Records Check Certification
00 52 13	Agreement
00 60 00	Project Forms
00 61 10	Bid Bond
00 61 13.13	Performance Bond
00 61 13.16	Labor and Material Payment Bond
00 72 13	General Conditions
00 73 13	Special Conditions
	DSA Approved Dated: 11/12/25
	Addendum 1 Drawings Dated: 09/10/26

[CONTINUED NEXT PAGE]

13. Authority to Execute. The individual(s) executing this Agreement on behalf of the CONTRACTOR is/are duly and fully authorized to execute this Agreement on behalf of CONTRACTOR and to bind the CONTRACTOR to each and every term, condition and covenant of the Contract Documents.

CONTRACTORS ARE REQUIRED BY LAW TO BE LICENSED AND REGULATED BY THE CONTRACTORS' STATE LICENSE BOARD. ANY QUESTIONS CONCERNING A CONTRACTOR MAY BE REFERRED TO THE REGISTRAR, CONTRACTORS' STATE LICENSE BOARD, P.O. BOX 2600, SACRAMENTO, CALIFORNIA 95826

IN WITNESS WHEREOF, this Agreement has been duly executed by the DISTRICT and the CONTRACTOR as of the date set forth above.

"DISTRICT"	**"CONTRACTOR"**
PACIFIC GROVE UNIFIED SCHOOL DISTRICT	
By _____	By: _____
Josh Jorn	
Title Assistant Superintendent, CBO	Title: _____

Board Cover Sheet

Action/Discussion

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [x] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent

Item

Facilities Master Plan Bond List Revision - Measure B Bond List Revision #1

Recommendation

District Administration and Ausonio Incorporated, the District's Bond Program Manager, recommend that the Board of Education approve Measure B Bond List Revision #1, as presented.

Background

As part of the management and oversight of the Measure B Bond Program, the District has established a formal process for reviewing, documenting, and presenting revisions to the Board-approved bond project list. This process provides transparency and accountability as individual project names, scopes, and budgets are refined through project planning and development.

Bond List Revision #1 reflects updates to the project descriptions and scopes at Forest Grove Elementary School and Robert Down Elementary School to better align the bond project list with the improvements currently being planned.

Information

Measure B Bond List Revision #1 includes proposed revisions to six projects across two school sites.

At Forest Grove Elementary School, three projects are being updated to clarify their names and, where applicable, scopes of work. These revisions include the main electrical service transformer replacement, infrastructure and accessibility improvements, and Phase 2 site improvements involving the Level 2 and Level 3 play yards. No budget adjustments are proposed for these projects.

At Robert Down Elementary School, three projects are being revised, including the consolidation of the Outdoor Amphitheater/Classroom project into the Phase 2 Site Improvements and All-Gender Restroom project. This consolidation transfers $500,000 between existing projects to reflect the combined scope of work. The revisions also update project names and descriptions to better reflect the planned improvements.

The proposed revisions do not change the total Measure B Bond Program budget of $78,000,000. The attached Bond List Revisions Approval Request provides a detailed summary of the proposed changes and the updated Measure B project list.

Fiscal Impact

There is no net fiscal impact to the overall Measure B Bond Program budget. The proposed revisions include a $500,000 reallocation between existing projects at Robert Down Elementary School, with no change to the total program budget of $78,000,000.

2026/27 | Funding Source: Measure B General Obligation Bond Funds

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Proposed Project Revisions

Location/Project	Current Budget	Proposed Budget	Proposed Revision

Forest Grove Elementary

FGE-B101 - Building B Electrical Upgrades — Current Budget: **$650,000** — Proposed Budget: **$650,000**

	From:	To:
Name	Building B Electrical Upgrades	Main Electrical Service Transformer Replacement
Scope	Electrical upgrades to Building B including replacement of main switchgear and transformer.	Campus main electrical service upgrade including new transformer and hookup for emergency generator.

Reason for change:

Name change to accurately reflect intent of project.

Scope update to accurately reflect intent of project.

FGE-B102 - Site Improvements, ADA, Security and Infrastructure — Current Budget: **$560,000** — Proposed Budget: **$560,000**

	From:	To:
Name	Site Improvements, ADA, Security and Infrastructure	Infrastructure, ADA, Security Improvements

Reason for change:

Name update to accurately reflect intent of project.

FGE-B103 - New Playground Equipment — Current Budget: **$1,275,000** — Proposed Budget: **$1,275,000**

	From:	To:
Name	New Playground Equipment	FGE Site Improvements Phase 2
Scope	Purchase and installation of new playground equipment with fall zones for improved safety.	Renovations to the level 2 and level 3 play yards, including new asphalt paving, playground equipment, recreational play areas, accessible pathways and ramps, site lighting, fire truck access and associated landscaping improvements.

Reason for change:

Name update to accurately reflect intent of project.

Scope update to accurately reflect intent of project.

Forest Grove Elementary Total Proposed Budget Revisions: **$2,485,000** **$2,485,000**

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Proposed Project Revisions

Location/Project	Current Budget	Proposed Budget	Proposed Revision
Robert Down Elementary			
RDE-B201 - Special Education Classroom Upgrade	**$400,000**	**$900,000**	**$500,000**

	From:	To:
Name	Special Education Classroom Upgrade	RHD Site Improvements Phase 2 and All-gender Restroom
Scope	Upgrades and reconfiguration of the classroom space. Addition of an all-gender restroom.	Construction of a new outdoor amphitheater with a shade structure, accessible ramps and walkways, site lighting, and a new all-gender restroom within Building A next to the special education classrooms, along with accessibility and play yard improvements focused on the east side of the campus.

Reason for change:

Budget transfer in the amount of $500,000.00 from Project RDE-B206 - Outdoor Amphitheater/Classroom. Projects are being consolidated.

Name update to accurately reflect intent of project.

Scope update to accurately reflect intent of project.

RDE-B202 - Fire Life Safety, Site Improvements, ADA, Security and Infrastructure	**$775,000**	**$775,000**	

	From:	To:
Name	Fire Life Safety, Site Improvements, ADA, Security and Infrastructure	Infrastructure, ADA, Security Improvements

Reason for change:

Name update to accurately reflect intent of project.

RDE-B206 - Outdoor Amphitheater / Classroom	**$500,000**	**$0**	**($500,000)**

Reason for change:

Budget transfer in the amount of $500,000.00 to Project RDE-B201 - Special Education Classroom Upgrade. Projects are being consolidated.

Robert Down Elementary Total Proposed Budget Revisions:	**$1,675,000**	**$1,675,000**

Total Proposed Project Budget Revisions:	**$4,160,000**	**$4,160,000**
Total Unrevised Project Budgets:	**$73,840,000**	**$73,840,000**
Total Project List Budget with Proposed Revisions:	**$78,000,000**	**$78,000,000**

Report Notes

Proposed budget revisions shown in green indicate a budget increase.
Proposed budget revisions shown in red with "()" indicate a budget decrease.
Funding Sources: Measure B

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Updated Project List with Proposed Project Revisions

Location/Project		Budget	Scope/Description	Proposed Revision(s)
Forest Grove Elementary				
FGE-B101	Main Electrical Service Transformer Replacement	$650,000	Campus main electrical service upgrade including new transformer and hookup for emergency generator.	✓
FGE-B102	Infrastructure, ADA, Security Improvements	$560,000	Campus-wide improvements to infrastructure, site and safety. Includes replacement of aging sewer and waterlines campus-wide.	✓
FGE-B103	FGE Site Improvements Phase 2	$1,275,000	Renovations to the level 2 and level 3 play yards, including new asphalt paving, playground equipment, recreational play areas, accessible pathways and ramps, site lighting, fire truck access and associated landscaping improvements.	✓
FGE-B104	Multi-Purpose Room Modernization	$675,000	Complete modernization of the Multi-Purpose Room, including a new stage floor, new interior flooring, painting, and ceiling repair.	
FGE-B105	Campus-wide Classroom Modernization	$1,275,000	Modernization of classroom buildings campus-wide including replacement of flooring, ceilings, paint, casework and storage space. Apply STEAM programming where appropriate and feasible.	
FGE-B106	Window Replacement	$100,000	Replace single-pane windows campus-wide for efficiency.	
	Forest Grove Elementary Totals	**$4,535,000**		
Robert Down Elementary				
RDE-B201	RHD Site Improvements Phase 2 and All-gender Restroom	$900,000	Construction of a new outdoor amphitheater with a shade structure, accessible ramps and walkways, site lighting, and a new all-gender restroom within Building A next to the special education classrooms, along with accessibility and play yard improvements focused on the east side of the campus.	✓
RDE-B202	Infrastructure, ADA, Security Improvements	$775,000	Campus-wide improvements to infrastructure, site and safety. Safety upgrades include code-compliant panic door and gate hardware, emergency exit signage; analysis of egress and path of travel. Add buzzer and camera at ADA entrance gate. Improvements to ADA accessibility and wayfinding campus-wide. Also includes replacing aging sewer and water lines.	✓
RDE-B203	Campus-wide HVAC System Upgrades	$2,325,000	HVAC system upgrades including replacement of furnaces, outdoor AC units, exterior heat pumps and water heaters. Purchase and installation of new air handling unit for Multipurpose Room and incorporate into EMS system.	
RDE-B204	Auditorium Restoration	$1,350,000	Restoration and upgrades to existing auditorium including refinishing of seats, walls, handrails and historic elements, upgrades to the flooring, ceiling and HVAC, replace lighting and storage space.	
RDE-B205	De-Escalation Room	$150,000	Reconfigure existing space to be used as a de-escalation room. The room will be furnished with soft furnishings, will provide sensory tools and calming elements to provide a safe, quiet space where students can step away from stressful or triggering situations.	
RDE-B206	Outdoor Amphitheater / Classroom	$0	Add outdoor amphitheater and classroom space to play yard project. Configured to enable STEAM learning opportunities.	✓
	Robert Down Elementary Totals	**$5,500,000**		

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Updated Project List with Proposed Project Revisions

Location/Project		Budget	Scope/Description	Proposed Revision(s)
Pacific Grove Middle School				
MS-B301	Fire Life Safety, Site Improvements, ADA, Security and Infrastructure	$1,510,000	Campus-wide improvements to infrastructure, site and safety. Safety upgrades include code-compliant panic door and gate hardware, emergency exit signage; analysis of egress and path of travel; addition of single point of entry with controlled access vestibule; repairs to fire alarm system. Improvements to ADA accessibility and wayfinding campus-wide. Including replacement of sewer and water lines, interior supply and waste lines, add bollards to identify gas main, sealcoat, repair and restripe cracked surfaces. Install campus exterior enhancements.	
MS-B302	HVAC System Upgrades	$3,600,000	Add new HVAC units at Buildings A & B and replace current units.	
MS-B303	Roofing Replacement	$450,000	Roof replacement at the Performing Arts Center and Gym Locker Room.	
MS-B304	Campus-wide Classroom Modernization	$1,300,000	Modernization of classroom buildings campus-wide including replacement of flooring, ceilings, paint, casework and storage space. Designed to support STEAM-aligned instruction.	
MS-B305	Corridor Upgrades	$750,000	Replace flooring including wall base and transitions. Repair and paint walls and add corner guards.	
MS-B306	Shop Building (F) Modernization & Wellness Center	$3,250,000	Full renovation of Shop and Student Wellness Center (Building F) including mechanical, electrical and plumbing upgrades, ceilings, windows, casework, restrooms, fire alarm, abatement and associated ADA upgrades.	
MS-B307	Kitchen Expansion	$1,250,000	Redesign and expansion of kitchen facility to accommodate food service and instructional needs.	
MS-B308	Field and Track Upgrades	$3,000,000	Resurface track, add synthetic turf and event spaces, add new play equipment, add new site furniture and accessories, update restrooms and storage spaces.	
	Pacific Grove Middle School Totals	**$15,110,000**		
Pacific Grove High School				
HS-B401	Phase 2 - ADA & Fencing	$956,000	Continuation of Project HS-MD83 - ADA and Fencing to replace or extend fencing and add gates for perimeter control on south end of campus, install ADA paths from gym to baseball field, pave a new fire lane by Library. Phase 1 design work paid from Measure D Bond.	
HS-B402	Fire Life Safety, Site Improvements, ADA, Security and Infrastructure	$2,870,000	Campus-wide improvements to infrastructure, site and safety. Repair asphalt walkways and hardscaping campus-wide; regrade for ADA compliance, update marquee sign to be electronic. Renovation of library plaza. Add student activity and recreation improvements. Apply STEAM programming where appropriate and feasible. Investigate and resolve Library basement drainage issues. Construct a single secure entry point with access control. Add perimeter fencing at N side of campus. Replace campus water and waste lines. Replace drinking fountains with bottle fill stations.	
HS-B403	HVAC Modernization	$4,000,000	Evaluate and phase replacement of aging HVAC systems across campus.	
HS-B404	Electrical System Upgrades	$125,000	Upgrade panels in Buildings K, L, and gym. Add circuits and outlets for classroom technology power and data	
HS-B405	Roofing Repairs	$2,400,000	Roof replacement in Bldgs I, N , F, O, Mini-Gym, Dance, Locker, Pool Rooms 36,000sf - Gym and Weight rm in QS	
HS-B406	Exterior Painting	$350,000	Exterior paint at Wings L&K, I, N, O, P, Q, F , R , S and Weight Rm.	

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Updated Project List with Proposed Project Revisions

Location/Project		Budget	Scope/Description	Proposed Revision(s)
Pacific Grove High School				
HS-B407	Classroom Modernization	$5,400,000	Upgrade flooring and ceiling tiles. Interior paint. Approx 33K sf blds: B, C, D, E, F, I, K&L, O, N. Apply STEAM programming where appropriate and feasible.	
HS-B408	Window & Door Replacement	$625,000	Replace windows campus-wide. Repair or replace doors, frames and hardware. Paint abatement.	
HS-B409	Locker Room Refresh	$125,000	Locker room refresh suggested work: Water damage repairs. Add partitions to showers. Miscellaneous wall repair.	
HS-B410	CTE Improvements	$300,000	Improvements and equipment upgrades to CTE facilities supported by District provided, grant-funded equipment.	
HS-B411	Restroom Renovations	$800,000	Restroom renovation Staff and Student	
	Pacific Grove High School Totals	**$17,951,000**		
Pacific Grove Adult School				
AE-B501	Campus-wide Roofing Replacement	$1,600,000	Replace all roofs across campus	
AE-B502	Fire Life Safety, Site Improvements, ADA, Security and Infrastructure	$250,000	Campus-wide improvements to infrastructure, site and safety. Replace water and sewer supply lines campus-wide. Fencing and access control improvements at Child Care.	
AE-B503	Nursing Annex site development - Parking Lot	$500,000	Pave and stripe where annex is demolished for future growth	
AE-B504	Main Building Renovation	$6,100,000	Modernization of Main Building including replacement of flooring, insulation of ceilings, interior paint and replacement of partition walls between Rooms, designed to support STEAM-aligned instruction. Installation of Campus-wide fire alarm system and fire-rated interior corridors, Campus-wide HVAC System upgrades, electrical infrastructure upgrades and ADA upgrades including replacement of non-compliant door hardware. Replace single pane windows and deteriorated doors.	
AE-B505	Phase 2 - ADA, Site and Parking	$1,434,000	Continuation of AE-MD85 ADA and Site Improvements - Install fence and gate at southeast corner of site and rear parking lot for security, site ADA path of travel lot improvements adjacent to main parking, replace failing pavement in main parking lot, add trash enclosure in main parking lot. Phase 1 design work paid from Measure D Bond.	
	Pacific Grove Adult School Totals	**$9,884,000**		
David Ave				
DA-B601	ADA Path of Travel Improvements	$2,000,000	Conduct full ADA review and implement accessibility improvements, replace sidewalk, hardscape, covered walkway and thresholds, upgrade path of travel.	
DA-B602	ADA Restroom Upgrades	$300,000	Upgrade restrooms to be ADA compliant.	
DA-B603	Campus-wide Fire Alarm Upgrades	$550,000	Update fire alarm system campus-wide.	
DA-B604	Fire-Rated Wall Paneling Replacement	$160,000	Replace wood paneling with fire-rated sheetrock, abatement.	
DA-B605	Building Envelope - Covered Walkways	$125,000	Structural analysis and associated repairs, replace covered walkway/canopy, replace wood columns.	
DA-B606	Campus-wide HVAC System Upgrades	$1,000,000	Upgrade aging HVAC Systems.	
DA-B607	Community High (Building A) Modernization	$1,950,000	Building A modernization including exterior paint, replacement of roofing, interior ceilings, flooring and paint, casework and abatement. Apply STEAM programming where appropriate and feasible.	
DA-B608	Physical Education Improvements	$300,000	Add additional play courts. Replace drinking fountains.	

Bond List Revisions Approval Request

Pacific Grove Unified School District

PGUSD Bond Programs

Measure B BLR #1 (Effective/Approval Date: November 5, 2026)

DRAFT

Updated Project List with Proposed Project Revisions

Location/Project		Budget	Scope/Description	Proposed Revision(s)
David Ave				
	David Ave Totals	**$6,385,000**		
District Wide				
DW-B901	Swing Space	$1,170,000	Temporary facilities that allow teaching and learning to continue safely while permanent projects are under construction.	
DW-B902	Catastrophic Contingency	$1,950,000	Catastrophic Contingency is equal to 2.5% of the Measure B bond authorization.	
DW-B903	Program Contingency	$2,730,000	District Wide Program Contingency will cover various issues that may be a result of higher construction costs, new projects, etc. 3.5%	
DW-B904	Program Mgmt., Planning and Support	$7,020,000	Cost of issuance, legal, management, program planning and assessments. 9%	
DW-B905	Escalation Contingency	$5,460,000	Escalation Contingency is equal to 7% of the Measure B bond. Rolled out after established schedule.	
	District Wide Totals	**$18,330,000**		
District Office				
DO-B801	Perimeter Fencing	$50,000	Replace fence around district office by the road	
DO-B802	District Marquee and Information Signage	$255,000	Add marquee and information signage at High School football field.	
	District Office Totals	**$305,000**		
	Grand Total:	**$78,000,000**		

Report Notes
Funding Sources: Measure B

Board Cover Sheet

Action/Discussion

- [x] Credibility & Communication
- [x] Student Learning & Achievement
- [x] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Dr. Linda Adamson
Superintendent

Item

Proposed Board Meeting(s) Calendar

Recommendation

The District Administration recommends that the Board review and adopt the proposed Board meeting calendar to ensure that all scheduled sessions remain in compliance with the meeting frequency and notification requirements established in Bylaw 9320.

Background

Board Bylaw 9320 governs the scheduling and notification of all Governing Board meetings in accordance with the Brown Act and California Education Code. The policy ensures that district business is conducted in public to encourage community involvement while establishing strict protocols for closed sessions and teleconferencing.

Information

Board Bylaw 9320 mandates specific posting timelines for meeting agendas, including 72 hours for regular meetings and 24 hours for special meetings. The proposed calendar adheres to these mandates and typically schedules regular meetings for the first and third Thursday of each month. Furthermore, the bylaw outlines provisions for remote participation by Board members for just cause or emergency circumstances, provided that a physical quorum is present at the primary location.

Fiscal Impact

N/A

2026/27

(None) No Fiscal Impact

BOARD MEETING CALENDAR

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

2026-27 School Year | August-December 2026

DATES	AGENDA ITEMS
Special Meeting Monday | Aug 3	☑ Cultural Proficiency/responsiveness Training with Roni Habib
Regular Meeting Thursday | Aug 13	☐ Quarterly Facilities Project Updates ☐ Student Enrollment Update ☐ Property Tax Report ☐ Consolidated Application for Federal Funding ☐ Resolution Recognizing September 15-October 15 as National Hispanic Heritage Month
Special Meeting Thursday | Aug 27	☐ Board Governance ☐ Review of Board Goals
Regular Meeting Thursday | Sep 10	☐ Public Hearing & Resolution: Sufficiency of Instructional Materials for Fiscal Year 2025-26 ☐ CSBA Policy Update – First Reading ☐ Declaration of Need for Fully Qualified Educators ☐ Resolution for the GANN Limit for 2025-26 ☐ Unaudited Actuals ☐ *Proposed Superintendent Goals & Evaluation Timeline*
Special Meeting Thursday | Sep 24	• Board Governance • Education Foundation Process (Lou Lozano) • *Proposed Superintendent Goals*
Regular Meeting Thursday | Oct 8	• Resolution Proclaiming Week of the School Administrator • FY 2026-27 Budget Revision #1 • PGTA Sunshine List • CSEA Sunshine List • CSBA Policy Update – Approval • Resolution Recognizing November as National Native American Heritage Month • Annual Review of Legal Services Costs • Summer Program Presentation

	● Williams Uniform Complaint Report (Quarterly) ● Board Meeting Calendar (August-December 2028) ● *Quarterly Report #1 - Ed Tech Plan*
~~**Special Meeting**~~ ~~Thursday | Oct 22~~	~~● Board Governance~~
Regular Meeting Thursday | Nov 5	~~● CSBA Policy Update – First Reading~~ *(Jan)* ● Educational Protection Account Actuals ● ~~2026 State Testing Results~~ *(Jan)*
Special Meeting Thursday | Nov 19	● Board Governance
Regular Meeting Thursday | Dec 10	~~● Quarterly Facilities Project Updates~~ *(Jan)* ● First Interim Report ● CSBA Board Comments ● Election of 2026-27 Board President & Clerk ● ~~CSBA Policy Update – *Approval* (Feb)~~ ● Elected Office Interest Forms Due (Board President/Clerk) ● Swearing In – New Board Members ● HS Course Catalog – Information Item ● MCSBA 2027 Excellence In Education Award ● Authorized Agents to Sign School Orders ● Committee Representatives: MCSBA | CHS | City of PG Joint | District (Policy/Facilities/Budget) ● *Quarterly Report #2 - Ed Tech Plan*
Special Meeting Thursday | Dec 17	● Board Governance

BOARD MEETING CALENDAR

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

2026-27 School Year | January-July 2027

Note: Session times vary; consult agendas for details.

Regular Meeting Thursday | Jan 14, 2027	• Preliminary Enrollment Projection for 2027-28 SY • Resolution Recognizing February as Black History Month • School Accountability Report Cards (SARC) • 2026-27 Audit Report • *Williams Uniform Complaint Report #2 (Quarterly)* • *School Board Member Recognition Month – Proclamation* • *CSBA Policy Update - 1st Reading (moved from Nov)* • *2026 State Testing Results (moved from Nov)* • *Quarterly Facilities Project Updates (moved from Dec)*
Special Meeting Thursday | Jan 21, 2027	• Board Budget Study Session • Board Governance & Self-Evaluation • District Goals Update
Regular Meeting Thursday | Feb 4, 2027	• Budget Development Calendar • *Property Tax Update*
Regular Meeting Thursday | Feb 25, 2027	• *Resolution Recognizing March as Women's History Month* • *CSBA Policy Update – Approval* • LCAP 2026-27 Midyear Report
Regular Meeting Thursday | Mar 4, 2027	• Personnel Action Presented as Information (RIF) • Non-reelects Resolution • *Second Interim* • *Quarterly Report #3 - Ed Tech Plan*
Regular Meeting Thursday | Mar 18, 2027	• *Superintendent Goals – Midyear Check-In* • *Curriculum & Textbook Adoption Mapping & Planning*
Special Meeting *Thursday | Mar 25, 2027*	• *Board Governance* • *Board Self-Evaluation* • *Board Ethics Training*
Regular Meeting Thursday | Apr 8, 2027	• Resolution Recognizing May as Asian American Pacific Islander Heritage Month • TRAN Resolution

	• Resolution Recognizing May as Mental Health Awareness Month • CIF Representatives • *National School Principals' Day Resolution (May 1)* • *Williams Uniform Complaint Report (Quarterly)* • *Parcel Tax information Item*
Special Meeting Thursday | Apr 22, 2027	• Employees of the Year Recognition • LCAP Study Session
Regular Meeting Thursday | May 6, 2027	• California Day of the Teacher • Bond Program Update - Schedule and Delivery Methods • Week of the CSEA Employee • Retiree Recognition • Begin Superintendent Evaluation • CSBA Policy Update – First Reading • *Board Meeting Calendar (January-June 2027)* • *Refunding Resolution (2015 Series B and 2016), and Resolution for Measure B, Series A)* • *FCMAT and SSC Information Item*
Regular Meeting Thursday | May 20, 2027	• Student Board Representative Recognition • Review Governor's Revised Budget • 2027-28 Budget Public Hearing • LCAP Public Hearing/LCAP Board Presentation • Educational Protection Account Resolution Subsequent Year Projections • Resolution Recognizing June as LGBTQ+ Month • Continue Superintendent Evaluation • CSBA Policy Update – Approval • School Plans for Student Achievement (SPSA)
Regular Meeting Thursday | Jun 3, 2027	• 2027-28 Budget Public Adoption • Approval of Contracts & Purchase Orders for 2027-28 • Resolution Recognizing Juneteenth • Instructional Material & Curriculum Adoption Plan • CA Dashboard Local Indicators • Superintendent Evaluation & Contract • Management Salary Schedule • LCAP Approval • 2027-28 Prequalified Vendors List • 2026-27 Solicitation of Funds

	● *Williams Uniform Complaint Report (Quarterly)* ● *Safety Assessment/Audit – Annual Update* ● *Communications Plan Update* ● *Quarterly Report #4 - Ed Tech Plan*
Special Meeting Thursday | Jun 17, 2027	● Board Governance
JULY 2027	**NO BOARD MEETINGS**

Board Cover Sheet

Information/Discussion

- [x] Credibility & Communication
- [ ] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Josh Jorn
Assistant Superintendent

Item
Annual Review of Legal Fees

Recommendation
The District Administration recommends that the Board review legal fees expended from July 1, 2025 through June 30, 2026.

Background
Pacific Grove Unified School District has been utilizing legal services from the law firm of Lozano Smith for many years.

Information
The Board has requested a review of legal costs and fees expended for the school year. The spreadsheet has a breakdown of these general categories:

- General Student fees & costs
- General Labor & Employment fees
- Mandated cost
- Special Education Fees & Costs
- General Board governance fees & costs
- General Facilities and Business fees & costs
- Employee Matter costs

Details of names and descriptions are redacted to provide confidentiality and privacy.

Fiscal Impact

2025/26

(01) General Fund

As of June 30, 2026, the District has paid $583,125.72 in legal fees for the 2025/26 school year to Lozano Smith Legal Firm.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
2025-2026 Lozano Smith Legal Fees
For Period: 7/1/2025 to 6/30/2026

Description of Expense	July	August	September	October	November	December	January	February	March	April	May	June	2025-26 YTD	2024-25 PYTD	Variance
General Student Fees	$ 356.25	$ 59.00	$ 750.50	$ 112.58	$ 187.62	$ 5,092.94	$ 2,165.04	$ 503.50	$ 506.35	$ -	$ 4,012.00	$ 197.50	$ 13,943.28	15,208.78	(1,265.50)
General Student Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 127.50	$ 5,197.50	$ 7,307.50	$ 12,632.50	22.14	12,610.36
General Labor & Employment Fees	$ 1,613.58	$ 276.50	$ 953.80	$ 2,413.47	$ 975.64	$ 1,200.79	$ 3,646.59	$ 8,692.50	$ 8,295.89	$ 4,683.49	$ 3,555.00	$ 1,580.00	$ 37,887.25	79,761.27	(41,874.02)
General Labor & Employment Costs	$ -	$ -	$ -	$ 118.25	$ -	$ 17.20	$ 3.25	$ 138.50	$ 0.25	$ 1.75	$ 30.46	$ -	$ 309.66	15,033.57	(14,723.91)
General Legal Matters Fees	$ -	$ 276.50	$ 112.58	$ 75.05	$ 150.10	$ 562.87	$ 253.17	$ 953.50	$ 3,973.38	$ 187.62	$ 79.00	$ -	$ 6,623.77	24,541.21	(17,917.44)
General Legal Matters Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	5.95	(5.95)
General Board Governance Fees	$ -	$ 79.00	$ -	$ 150.10	$ 128.26	$ 75.05	$ 637.92	$ 855.00	$ 2,851.90	$ 1,731.38	$ -	$ -	$ 6,508.61	8,449.74	(1,941.13)
General Board Governance Costs	$ -	$ -	$ -	$ -	$ 2.00	$ 0.50	$ -	$ 147.03	$ -	$ -	$ -	$ -	$ 149.53	9,563.24	(9,413.71)
General Facilities and Business Fees	$ 3,820.90	$ -	$ -	$ -	$ -	$ 728.65	$ -	$ -	$ 4,141.51	$ 16,073.99	$ 20,477.50	$ 4,980.00	$ 50,222.55	2,671.87	47,550.68
General Facilities and Business Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 18.75	$ -	$ 327.48	$ 228.06	$ 574.29	-	574.29
General Litigation Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ 112.56	$ -	$ -	$ 64.12	$ 12,216.50	$ 13,547.50	$ 25,940.68	1,055.40	24,885.28
General Litigation Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 30.95	$ 296.15	$ 327.10	3.75	323.35
General Public Finance Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
General Public Records Act Fees	$ -	$ -	$ 448.40	$ 2,700.85	$ 364.32	$ 1,624.50	$ 42.75	$ 39.50	$ 172.42	$ 64.12	$ -	$ -	$ 5,456.86	16,442.15	(10,985.29)
General Public Records Act Costs	$ -	$ -	$ -	$ 375.00	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 375.00	2.60	372.40
Mandated Cost: Labor Issues Fees	$ -	$ -	$ 150.10	$ -	$ -	$ 187.63	$ 1,013.18	$ 39.50	$ 637.93	$ 337.73	$ 671.50	$ 395.00	$ 3,432.57	2,435.63	996.94
Mandated Cost: Labor Issues Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	1.25	(1.25)
Mandated Cost: Brown Act Agenda Prep Fees	$ -	$ -	$ -	$ -	$ 75.05	$ -	$ -	$ 395.00	$ -	$ 337.72	$ 553.00	$ 632.00	$ 1,992.77	438.74	1,554.03
Mandated Cost: Brown Act Agenda Prep Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	188.00	(188.00)
Mandated Cost: Public Records Act Fees	$ 5,178.46	$ 10,878.00	$ 6,158.36	$ 13,257.25	$ 15,536.30	$ 15,983.74	$ 10,077.12	$ 8,281.00	$ 4,845.49	$ 7,356.33	$ 10,009.50	$ 12,926.50	$ 120,488.05	49,863.06	70,624.99
Mandated Cost: Public Records Act Costs	$ -	$ 375.00	$ 375.00	$ -	$ -	$ 0.75	$ 1.00	$ 13.00	$ -	$ 0.50	$ 0.50	$ 7.15	$ 772.90	390.00	382.90
Special Education Matters Fees	$ -	$ 2,553.60	$ -	$ -	$ 1,686.24	$ 1,726.15	$ -	$ 2,249.13	$ 5,036.88	$ 738.63	$ 8,446.50	$ 5,959.50	$ 28,396.63	22,058.95	6,337.68
Special Education Matters Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	273.90	(273.90)
Student Discipline Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	112.50	(112.50)
Student Discipline Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	0.94	(0.94)
Student 1 - Special Education Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	72,420.90	(72,420.90)
Student 1 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	906.67	(906.67)
Student 2 - Special Education Fees	$ -	$ -	$ -	$ -	$ -	$ 5,193.66	$ -	$ 21,736.47	$ 4,308.72	$ 10,564.00	$ 560.50	$ -	$ 42,363.35	-	42,363.35
Student 2 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Student 3 - Special Education Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,636.00	$ -	$ 6,636.00	-	6,636.00
Student 3 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Student 4 - Special Education Fees	$ -	$ -	$ 2,144.16	$ 12,986.65	$ 4,741.92	$ 4,978.01	$ 37.52	$ 3,462.75	$ 16,005.12	$ 1,751.34	$ 433.00	$ 5,014.00	$ 51,554.47	-	51,554.47
Student 4 - Special Education Costs	$ -	$ -	$ -	$ -	$ 273.70	$ -	$ -	$ -	$ -	$ 17.30	$ -	$ -	$ 291.00	-	291.00
Student 5 - Special Education Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	50,026.98	(50,026.98)
Student 5 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	73.16	(73.16)
Student 6 - Special Education Fees	$ 2,011.62	$ -	$ -	$ -	$ 4,264.09	$ 3,904.97	$ 1,047.38	$ 525.35	$ 16,968.89	$ 9,160.37	$ 4,471.50	$ 147.50	$ 42,501.67	29,666.66	12,835.01
Student 6 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 139.50	$ 15.22	$ -	$ -	$ 154.72	777.08	(622.36)
Student 7 - Special Education Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	2,774.47	(2,774.47)
Student 7 - Special Education Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Student 8 - Matter Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	6,258.76	(6,258.76)
Student 8 - Matter Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	126.89	(126.89)
Student 9 - Title IX Complaint Fees	$ -	$ -	$ -	$ 3,552.99	$ 1,924.71	$ 112.58	$ 9,825.40	$ 1,785.50	$ 6,021.58	$ 1,508.60	$ -	$ -	$ 24,731.36	-	24,731.36
Student 9 - Title IX Complaint Costs	$ -	$ -	$ -	$ -	$ 28.98	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 28.98	-	28.98
Student 10 - Title IX Investigation Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 712.98	$ 788.02	$ 237.00	$ 158.00	$ 1,896.00	-	1,896.00
Student 10 - Title IX Investigation Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 19,005.00	$ -	$ 19,005.00	-	19,005.00
Employee Matter 1 - Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 37.52	$ 693.50	$ 17,336.50	$ 1,948.50	$ 20,016.02	106.88	19,909.14
Employee Matter 1 - Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 153.89	$ 32.66	$ 186.55	-	186.55
Employee Matter 2 - Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Employee Matter 2 - Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Empolyee Matter 3 - Fitness Evaluation Fees	$ 1,050.71	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,050.71	-	1,050.71
Employee Matter 4 - Fees	$ 21,990.11	$ 15,930.00	$ 1,163.27	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 39,083.38	24,142.60	14,940.78
Employee Matter 4 - Costs	$ 0.50	$ 6,628.48	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,628.98	1,292.81	5,336.17
SPLIT-CSEA Juneteenth Claims Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	111.48	(111.48)
SPLIT-CSEA Juneteenth Claims Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	7.51	(7.51)
Leadership, Development, Mentoring & Training Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Leadership, Development, Mentoring & Training Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Strategic Planning & Department Advancement Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Strategic Planning & Department Advancement Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Staff Professional Development Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Staff Professional Development Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Certificated Layoffs 2025 Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	21,419.80	(21,419.80)
Certificated Layoffs 2025 Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	1,522.80	(1,522.80)
Certificated Layoffs 2026 Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 7,799.03	$ 2,702.29	$ 197.50	$ -	$ 10,698.82	-	10,698.82
Certificated Layoffs 2026 Costs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 146.15	$ 118.56	$ -	$ -	$ 264.71	-	264.71
Grievance Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	-	-
Total Fees+workshop, empl matter, gen pub finance	$ 36,021.63	$ 30,052.60	$ 11,881.17	$ 35,248.94	$ 30,034.25	$ 41,371.54	$ 28,858.63	$ 49,518.70	$ 82,315.59	$ 58,743.25	$ 89,892.50	$ 47,486.00	$ 541,424.80	$ 429,967.83	$ 111,456.97
Total Costs	$ 0.50	$ 7,003.48	$ 375.00	$ 493.25	$ 304.68	$ 18.45	$ 4.25	$ 298.53	$ 304.65	$ 280.83	$ 24,745.78	$ 7,871.52	$ 41,700.92	$ 30,192.26	$ 11,508.66
Grand Total	**$ 36,022.13**	**$ 37,056.08**	**$ 12,256.17**	**$ 35,742.19**	**$ 30,338.93**	**$ 41,389.99**	**$ 28,862.88**	**$ 49,817.23**	**$ 82,620.24**	**$ 59,024.08**	**$ 114,638.28**	**$ 55,357.52**	**$ 583,125.72**	**$ 460,160.09**	**$ 122,965.63**

Fees = attorney fees
Costs = mileage, copying, etc

Board Cover Sheet

Information/Discussion

- [x] Credibility & Communication
- [x] Student Learning & Achievement
- [ ] Health & Safety of Students & Schools
- [x] Fiscal Solvency, Accountability & Integrity

Meeting Date

Nov 5, 2026

Presenter(s)

Josh Jorn
Assistant Superintendent

Item

Education Protection Account (EPA) Actuals for FY 2025-26

Recommendation

The District Administration recommends that the Board review the Education Protection Account Actuals for FY 2025-26.

Background

The Schools and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012, temporarily increases the state's sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The revenues generated from Proposition 30 are deposited into a state account called the Education Protection Account (EPA).

Since approval of Proposition 30, Education Protection Account (EPA), increasing sales tax and income tax for upper-income tax-payers, each school district is required to report the use of these funds.

The actuals for EPA for fiscal year 2025-26 were $323,628.00

Despite implementation of the Local Control Funding Formula (LCFF) in fiscal year 2013–14, EPA entitlements continue to be calculated based on adjusted revenue limits. The funding amounts continue as components of the LCFF as part of an LEA's (local educational agency) floor calculation. The California Department Education (CDE) calculates EPA entitlements based on the statewide total of revenue limits and charter school block grant funding. Each LEA's EPA entitlement is then reduced so that funding from local revenue and the EPA combined do not exceed the LEA's adjusted LCFF. The CDE will allocate EPA revenues on a quarterly basis (September, December, March, and June) through the 2030–31 fiscal year.*

*Proposition 55 (2016), the ballot measure to continue the increased personal income taxes for an additional 12 years—not the increased sales taxes—contained in Proposition 30 (2012), continues the use of the EPA as the fund into which the increased revenues are deposited for the purpose of distributing to California school agencies.

Proposition 55 continues the requirement that the funds received from the EPA cannot be used for salaries or benefits of administrators or any other administrative costs. Proposition 55 took

effect on January 1, 2019, and remains in effect through December 31, 2030.

Information

PGUSD must adhere to the following requirements with respect to funds received from the EPA:

- Adopt an expenditure plan ***(adopted on May 21, 2026 by the Board)***
- PGUSD must post a report on the website of the amount of EPA funds received and how the funds were spent ***(posted under Business Office Documents following Board action)***
- Make the necessary information available for the external auditor to confirm compliance during the annual financial audit

Fiscal 01 attached as backup to show* 2025-26 *actuals and expenditures

Fiscal Impact

(None) No Fiscal Impact

Balances through June **Fiscal Year 2025/26**

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
Fund **01 - General Fund**, Resource **1400 - EPA**						
9791	Beginning Balance			625.11	625.11	.00
	Total for Starting Balance accounts	**.00**	**.00**	**625.11**	**625.11**	**.00**

Object	Description	Adopted Budget	Revised Budget		Revenue	Account Balance
8012	EPA Entitlement	324,448.00	323,080.00		322,628.00	452.00
	Total for Revenue accounts	**324,448.00**	**323,080.00**		**322,628.00**	**452.00**

Object	Description	Adopted Budget	Revised Budget	Encumbered	Expenditure	Account Balance
1100	Teachers` Salaries	241,271.68	243,681.78		244,894.76	1,212.98-
3101	State Teachers` Retirement Sys	46,149.01	46,559.32		45,838.29	721.03
3201	Public Employees` Retirement S		50.00		25.07	24.93
3301	Social Security/Medicare/Alter	8,694.92	4,419.35		3,480.39	938.96
3401	Health & Welfare Benefits, cer	22,230.00	20,326.21		20,326.21	.00
3501	State Unemployment Insurance,	120.67	121.03		121.59	.56-
3601	Worker`s Compensation Insuranc	5,981.72	7,902.31		7,941.69	39.38-
	Total for Expense accounts	**324,448.00**	**323,060.00**	**.00**	**322,628.00**	**432.00**

Object	Description	Adopted Budget	Revised Budget	Debit	Credit	Account Balance
9790	Undesignated/Unappropriated		20.00			.00
	Total for Ending Balance accounts	**.00**	**20.00**	**.00**	**.00**	**.00**

Total for Org 046, Fund 01 and Resource 1400

	Starting Balance	+ Revenues	- Encumbrances	- Expenditures	= Calculated Ending Balance
Budgeted	**0.00**	**323,080.00**		**323,060.00**	**20.00**
Actual	**0.00**	**322,628.00**	**0.00**	**322,628.00**	**0.00**

Board Cover Sheet

Information/Discussion

- ☑ Credibility & Communication
- ☑ Student Learning & Achievement
- ☑ Health & Safety of Students & Schools
- ☑ Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Lauralea Gaona

Item
Pacific Grove Unified School District 2026 Summer School Program Overview Report

Recommendation
The District Administration recommends that the Board receive and review the 2026 Summer School Program Overview report detailing elementary literacy interventions, secondary credit recovery outcomes, and student support services across the district.

Background

Pacific Grove Unified School District operated its 2026 Summer School Program to support academic achievement, mitigate summer learning regression ("summer slide"), and provide critical credit recovery pathways for middle and high school students. The program was delivered across two campus sites:

1. **Robert H. Down Elementary** – Elementary Reading Intervention Program (Grades K–2)
2. **Pacific Grove High School** – Secondary Credit Recovery Program (PGMS & PGHS Students)

Information
Elementary Reading Intervention (Robert H. Down): Delivered SIPS and Science of Reading instruction in small, skill-sorted groups for K–2 students identified by DIBELS diagnostics. **62%** of participating students avoided the summer slide by maintaining their reading levels, and **23%** demonstrated overall score improvement.
Secondary Credit Recovery (Pacific Grove High School): Provided middle and high school students with hybrid Edmentum courses in core subjects (Math, English, Science, History) alongside daily in-person teacher support. Students achieved a **96% course pass rate**, with 15 students completing more than one class to maintain graduation pathways.
Student Nutrition & Support: PGUSD Meal Services provided free daily breakfast and lunch to over **115 students** across both sites.

Fiscal Impact

Total fiscal impact for summer reading intervention and credit recovery including admin and administrative support, instructors and support staff, materials and supplies, and food services is: **$314,133**

Pacific Grove Unified Summer School Program Overview

2026

Lauralea Gaona
Summer School Principal



Programs Offered

Elementary Reading Program at Robert H. Down

- Grades K-2
- Students were selected to participate in The Science of Reading instructional curriculum through the SIPS reading program. Data was based on DIBELS diagnostic testing done by Heather Zunguze and Mary Quidmill at the two elementary sites during the school year.
- Students were sorted based on end of year scores rather than grades, allowing for instruction to focus on their specific needs.

PGMS/PGHS Credit Recovery Program at PGHS

- Students were enrolled in up to two Edmentum courses.
- Credit recovery allows for students to work towards graduation or continuing UC/CSU A-G eligibility.

Feeding the Mind with Knowledge and the Stomach with Food

Pacific Grove Unified Meal Services provided breakfast and lunch for students at both sites.

At RHD students ate in the cafeteria for both breakfast and lunch, while at PGHS breakfast was delivered to the classrooms.

Every day during summer school over 115 students were given two nutritious meals from our fantastic food services.



Highly Trained Staff Support

Elementary Staff

Erica Chavez

Mary Quindimil

Summer Wright

Heather Zunguze

Support Staff

Amy Reidel (Office Manager)

Cindy Waznis (Health Clerk)

PGUSD Custodial and Maintenance Staff

MS/HS Staff

Joey D'Amico

Marc Russo

Kari Serpa

Susan Torres

Elementary Reading Program

DIBELS (a Dynamic Indicator of Basic Elementary Literary Skills) scores landing in the red zone indicate a need for **Intensive Support.**

Two sessions were held daily- 8:30-10:30 and 10:30-12:30, allowing for smaller, focused instruction

Several PGHS students were also able to gain valuable experience by supporting teachers and students while earning community service.

The PG Public Library was also able to share their summer reading program with the students, which was celebrated on the final day of summer school.

In addition, our staff was able to work in conjunction with the city's summer program.

Mitigating the Summer Slide

62%

Stayed within their end of year range, avoiding the summer slide!

The Summer Slide refers to a student's regression in skills over the summer break. Our goal is, at minimum, for our students to keep their momentum heading into the next grade.

23% of our students showed overall improvement in their scores!

PGMS & PGHS Credit Recovery Program

Credit Recovery Pathways

Based off of school counselor directives, students were enrolled in courses to continue towards graduation and/or secure A-G eligibility.

Core Subjects Offered

The vast majority of students were enrolled in math or English courses, with a few taking science or history classes.

Intensive Block Schedules

Classes ran Monday through Friday, 8:30-12:30.

Hybrid Learning Model

While Edmentum includes an online teacher students must email those instructors for help. PGHS staff oversaw small groups where they were able to give on demand support to students.

High Completion Rates Keep Students on Track for Graduation

96%

Passed their designated classes.

Of the 60 students invited to summer school only 9 families declined the offer.

15 students passed **more** than one class.

Summer Programs Deliver Measurable Academic Value

The district's summer initiatives successfully bridge learning gaps and support graduation pathways.

Key Outcomes

Elementary Literacy

Improved foundational literacy rates through targeted intervention.

Secondary Pathways

Substantial credit recovery enabling students to stay on track for graduation.

PACIFIC GROVE UNIFIED SCHOOL DISTRICT

A PARTNERSHIP IN EXCELLENCE

Board Cover Sheet

Information/Discussion

- ☑ Credibility & Communication
- ☑ Student Learning & Achievement
- ☑ Health & Safety of Students & Schools
- ☑ Fiscal Solvency, Accountability & Integrity

Meeting Date
Nov 5, 2026

Presenter(s)
Dr. Linda Adamson
Superintendent

Item
Future Agenda Items

Recommendation
The District Administration recommends that the Board review the Future Agenda Items list and provide direction regarding the addition, prioritization, or scheduling of items for upcoming meetings.

Background
Bylaw 9323: Meeting Conduct serves as the regulatory framework for Board operations and public engagement. Adopted in 2006 and revised in 2023, it ensures compliance with the Ralph M. Brown Act and California Education Code. The bylaw prioritizes meeting efficiency – establishing a 10:00 p.m. adjournment goal – and codifies the Board President's authority to maintain order while protecting the public's right to address the Board.

Information
Bylaw 9323 balances legal compliance with efficient governance through the following mandates:

- Operational Efficiency: Meetings adjourn by 10:00 p.m. unless extended by a majority; all actions require a majority vote of the full Board.
- Participation Standards: Public comments are limited to 3 minutes (6 for translated testimony). While the Board cannot deliberate on non-agendized items, it may direct staff to place matters on a future agenda.
- Conduct & Oversight: The Board President manages the floor to prevent "actual disruption" while ensuring the public's right to record and offer criticism is protected.

Fiscal Impact
2026/27

(None) No Fiscal Impact

Future Agenda Items

Item	Requested	Status/Action Plan Notes	Presented/ Agendized	Notes	Admin. Resolved
Fiscal Resources	February 26, 2026	Inquiry submitted to FCMAT and SSC for scoping, timeline, and cost associated with external agency review. Information Item will be presented at a meeting in April to highlight process, timeline, request scope definition from the Board and review estimated cost if the Board were to pursue one or both as an option	☑	Ongoing	☐

Updated: October 27, 2026