

Steering Committee Agenda

Monday, September 15, 2025

1:00 pm to 3:00 pm

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder:

Baldwin Park __Veronica Valenzuela __Andrew Stager	Covina Valley __Ryan Maddox __Sita Rampershad	Pomona __Miguel Hurtado __Luis Rodriguez	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta __Angel Villalon	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Mitchell Brunyer __Ivette Alvarado Valeriano __Stephani Garcia	Partners/guests present:
Charter Oak __Ivan Ayro __Alayna Effinger	Mt. SAC __Tami Pearson __Madelyn Arballo		
___Welcome & Agenda ___Check ___Public Comment	Approval of the minutes for 8/18/25 Motion to approve_____Second____Vote		
Objectives for the day:			
1. Brown Act Training	<ul style="list-style-type: none">Facilitator: Carol Nelson		
2. Consortium Updates	<div>Upcoming CAEP Due Dates</div> <div>September 2025<ul style="list-style-type: none">Sep 15: <u>Soft Deadline</u> 25/26 Member Program Year Budget and Work Plan due in NOVASep 30: 23/24- and 24/25-Member Expense Report certified by Consortia in NOVA (Q4) *Sep 30: 25/26 Member Program Year Budget and Work Plan due in NOVASep 30: End of Q1</div> <div>October 2025<ul style="list-style-type: none">Oct 30: 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA *Oct 31: Student data due in TOPSPro (Q1)Oct 31: Employment and Earnings Follow-up Survey</div> <div>November 2025<ul style="list-style-type: none">Nov 17: <u>Soft Deadline:</u> 25/26 Member Expense Report Due in NOVA (Q1)Nov 17: <u>Soft Deadline:</u> July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA</div> <div>December 2025<ul style="list-style-type: none">Dec 1: 25/26 Member Expense Report Due in NOVA (Q1)</div>		

3. Capital Expenditures	<ul style="list-style-type: none"> • RACE
4. WIOA/Federal Budget Discussion	<ul style="list-style-type: none"> •
5. ELL Grant Update	<ul style="list-style-type: none"> • Round 1 Summary • Round 2 Summary <ul style="list-style-type: none"> ○ Around the Room Successes / Challenges • Final Report for R1 TBD • Round 3 TBD <ul style="list-style-type: none"> ○ Any new pathways anticipated?
6. Spring Retreat Date	<ul style="list-style-type: none"> • February 18th • Annual Plan Updates
7. Bylaws Review and Discussion	<ul style="list-style-type: none"> • Governance Plan (approved April 2023) • Bylaws Draft (in progress) • Open for comment
8. Attended Events / Conferences	<ul style="list-style-type: none"> • HSE Convenings • New Admin Orientation
9. Member Updates	<ul style="list-style-type: none"> • Around the Room

<p>10. Upcoming Events</p>	<p>Please share any upcoming events you have:</p> <p>https://www.caadulthoodtraining.org/</p> <ol style="list-style-type: none"> <p>1) Admin Portal September 18, 2025, 11:00 AM – 12:30 PM https://www.caadulthoodtraining.org/CASAS/9058?Type=11</p> <p>2) CAEP Summit 2025-Building Bridges to Success: Innovate, Integrate, Impact. September 24-26, 2025, Anaheim, CA https://californiacommunitycolleges.cventevents.com/event/69dbe8ef-b4d0-47f1-bb3e-198767a8235d/home</p> <p>3) Application Deadline: Integrated Education and Training (IET) Implementation Clinic, Fall 2025 [ONLINE] September 26, 2025 https://www.caadulthoodtraining.org/CALPRO/669?Type=09</p> <p>4) Application Deadline: CALPRO Professional Learning Community (PLC) Institute September 29, 2025 https://www.caadulthoodtraining.org/CALPRO/671?Type=09</p> <p>5) California Statewide WIOA II Network Meeting September 30, 2025, 1:00PM – 2:30PM https://www.caadulthoodtraining.org/CASAS/9047?Type=12</p> <p>6) Los Angeles Regional Adult Education Allied Health Collaborative October 4th, 2025, 9:00AM -- 1:00PM, Los Angeles, CA (date update) https://docs.google.com/forms/d/e/1FAIpQLSeKiyaQmbDnBTjpVDJHyLfs158QFXP7BjHle9c-LxYi2r5JFQ/viewform</p> <p>7) Advancing California Apprenticeship Summit October 7 - October 9, 2025, Riverside, CA https://web.cvent.com/event/a9757f18-f68d-47c7-9c35-50eac1728f17/summary</p> <p>8) CTE Conference November 19-21, 2025, Rancho Mirage, CA https://www.cteconference.org/</p> <p>9) CCAE Southern-South Coast Region Conference (SAVE THE DATE) November 20-22, 2025, Palm Springs, CA https://www.ccaestate.org/south-coast.html</p> <p>10) LEAP into Adult Education, Mt. SAC Consortium Annual PD Conference (SAVE THE DATE) Friday, December 5, 2025, 8AM to 2PM, Kellogg West Conference Center</p> <p>11) Mt. SAC Consortium Adult Ed Day (SAVE THE DATE) Tuesday, March 10, 2026, 9AM to 2PM, Mt. SAC</p>
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11. Future Meetings	<table><tr><th colspan="3">Steering Committee Meetings 2025-26</th></tr><tr><td colspan="3">3rd Monday of the Month 1:00 PM – 3:00 PM</td></tr><tr><th>Month</th><th>Dates</th><th>Location</th></tr><tr><td>August</td><td>8/18/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>September</td><td>9/15/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>October</td><td>10/20/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>November</td><td>11/17/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>December</td><td>12/15/2025</td><td>We will keep in case of ELL deadline</td></tr><tr><td>January</td><td>1/19/26</td><td>No Meeting Holiday</td></tr><tr><td>February</td><td>2/18/2026 2/16/26</td><td>Steering Committee Retreat Closed to the Public</td></tr><tr><td>March</td><td>3/16/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>April</td><td>4/20/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>May</td><td>5/18/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>June</td><td>6/15/2026</td><td>Mt. SAC 40-140</td></tr></table>	Steering Committee Meetings 2025-26			3rd Monday of the Month 1:00 PM – 3:00 PM			Month	Dates	Location	August	8/18/2025	Mt. SAC 40-140	September	9/15/2025	Mt. SAC 40-140	October	10/20/2025	Mt. SAC 40-140	November	11/17/2025	Mt. SAC 40-140	December	12/15/2025	We will keep in case of ELL deadline	January	1/19/26	No Meeting Holiday	February	2/18/2026 2/16/26	Steering Committee Retreat Closed to the Public	March	3/16/2026	Mt. SAC 40-140	April	4/20/2026	Mt. SAC 40-140	May	5/18/2026	Mt. SAC 40-140	June	6/15/2026	Mt. SAC 40-140
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