



PACIFIC GROVE UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION



REGULAR MEETING MINUTES: Feb 5, 2026

435 Hillcrest Ave
Pacific Grove, CA 93950

Trustee(s) Present:

- President Jennifer McNary (JM)
- Clerk Beth Shammas (BS)
- Trustee Dr. Elliott Hazen (EH)
- Trustee Mike Wachs (MW)
- Trustee Laura Ottmar (LO)

Administration Present:

- Superintendent Dr. Linda Adamson (LA)
- Assistant Superintendent Josh Jorn (JJ)

Board Recorder:

- Executive Assistant Lucero Villegas (LV)

Student Representative(s) Present:

- Jasmine Booker (JB)
- Paige Houston (PH)
- Paige Silveira (PS)
- Sulachhya Gurung (SG)

School Site Acronyms:

- DO ▾ District Office
- FGE ▾ Forest Grove Elementary School
- RHD ▾ Robert H. Down Elementary School
- PGMS ▾ Pacific Grove Middle School
- PGHS ▾ Pacific Grove High School
- PGCHS ▾ Pacific Grove Community High School
- PGAE ▾ Pacific Grove Adult Education
- PGUSD ▾ Pacific Grove Unified School District

Next Board Meeting Date(s):

Feb 11, 2026 – *Special*

Feb 26, 2026 – *Regular*

I. OPENING BUSINESS

- A. [Call to Order](#) – 5:30 PM
- B. [Roll Call](#)
- C. [Adoption of Agenda](#)
 - Public Comment: *N/A*
 - Board Discussion: *Trustee(s) Discussed Item(s)*
 - Move: *N/A* ▾ Second: *BS* ▾ Vote: *5 – 0 Motion CARRIED* ▾

II. CLOSED SESSION

- A. Identify Closed Session Topics:
 - a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]
 - b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]
 - c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957]
- B. Public Comment on Closed Session Topics



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a. N/A

C. Adjourn to Closed Session

III. RECONVENE IN OPEN SESSION

A. Report Action Taken in Closed Session:

a. Negotiations – Collective Bargaining Session planning and preparation with the PGTA for 2025-26 [Government Code § 3549.1 (d)]

i. *Information Received*

b. Negotiations – Collective Bargaining Session planning and preparation with the CSEA for 2025-26 [Government Code § 3549.1 (d)]

i. *N/A*

c. Public Employee Discipline/Dismissal/Release/Leave/Complaint [Government Code § 54957 subdivision(b)]

i. *Information Received*

B. Land Acknowledgement

C. Pledge of Allegiance

D. Robert H. Down Elementary School – RHD Student Presentation – Principal Emily Tsai Brownfield

IV. COMMUNICATIONS

A. Student Representative Comments

B. Board Member Comments/Written Communications

C. Superintendent Report

D. Safety Report

V. INDIVIDUALS DESIRING TO ADDRESS THE BOARD

A. Community Members (Non-Agenda Items)

a. *Two (2) In-Person Comments*

B. PGUSD Staff Comments (Non-Agenda Items)

a. *One (1) In-Person Comment*

VI. CONSENT



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- A. Minutes of January 15, 2026 Regular Board Meeting
- B. Cash Receipts Report #7
- C. Acceptance of Donations
- D. Revolving Cash Report #4
- E. Out of County/Overnight Activities
- F. Personnel Report
- G. Memorandum of Understanding (MOU) – Pacific Grove Unified School District (PGUSD) & City of Pacific Grove – Expanded Learning Opportunities (ELOP) 2026 Summer Camp Program
- H. Memorandum of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – State Preschool/FGE Clerical Hours
- I. Side Letter Agreement (SLA) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Food Services Staffing Changes at RHD
- J. Memoranda of Understanding (MOU) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – RHD Paraprofessional Schedule Changes
- K. Side Letter Agreement (SLA) – California School Employees Association (CSEA) Chapter 229 & Pacific Grove Unified School District (PGUSD) – Temporary Schedule Change for RHD Instructional Assistant
- L. PGHS – Contract for Services with COIT Services, Inc.
- M. PGHS – Contract for Services with Aquinos Birrieria LLC
 - Public Comment: *N/A*
 - Board Discussion:
 - *Trustee(s) Discussed Item(s)*
 - *Item E Pulled (Moved to ACTION/DISCUSSION)*
 - Move: **EH** - Second: **LO** - Vote: **5 – 0 Motion CARRIED** -

VII. **ACTION/DISCUSSION**

- **PULLED ITEM E (AA).** [Out of County/Overnight Activities](#)
 - *Public Comment: N/A*
 - *Board Discussion: Trustee(s) Discussed Item(s)*
 - **Move:** _____ - **Second:** _____ - **Vote:** _____ -
 - **No Action – Direction Given – Item to Return**
- A. [2024-25 Measures A&D Financial & Performance Audit Report](#)
 - *Public Comment: N/A*
 - *Board Discussion: Trustee(s) Discussed Item(s)*
 - **Move:** **MW** - **Second:** **EH** - **Vote:** **5 – 0 Motion CARRIED** -



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B. [Facilities Master Project\(s\) Budget](#)

- *Public Comment: N/A*
- *Board Discussion: Trustee(s) Discussed Item(s)*
- ***The Board approved the Measure B project budget, with the understanding that the associated project list is a living document subject to future revisions.***
- **Move: EH ▾ Second: LO ▾ Vote: 5 – 0 Motion CARRIED ▾**

C. [Student Computing Device Refresh Plan for PGUSD – Phase 2: PGMS](#)

- *Public Comment: N/A*
- *Board Discussion: N/A*
- **Move: EH ▾ Second: LO ▾ Vote: 5 – 0 Motion CARRIED ▾**

D. [Proposed Board Meeting\(s\) Calendar](#)

- *Public Comment: N/A*
- *Board Discussion:*
 - *Trustee(s) Discussed Item(s)*
 - *February 26th Regular Board Meeting*
 - *March 26th – Board Governance Special Board Meeting Added*
- **Move: _____ ▾ Second: _____ ▾ Vote: _____ ▾**

VIII. [INFORMATION/DISCUSSION](#)

A. [2026-27 Budget Development Calendar](#)

- *Public Comment: N/A*
- *Board Discussion: Trustee(s) Discussed Item(s)*
- *Direction: N/A*

B. [Property Tax Update FY 2025-26 Actuals](#)

- *Public Comment: N/A*
- *Board Discussion: Trustee(s) Discussed Item(s)*
- *Direction: N/A*

→ [Extend Board Meeting to 11:00 PM](#)

→ **Move: BS ▾ Second: MW ▾ Vote: 5 – 0 Motion CARRIED ▾**

C. [Recommendation of Reductions in Fiscal Year 2026-27](#)

- *Public Comment:*
 - *Three (3) Virtual Comments*
 - *Seven (7) In-Person Comments*
- *Board Discussion: Trustee(s) Discussed Item(s)*



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- Direction: *The Board directed staff to prepare a detailed report on the District Office staffing structure, a review of all new positions added in recent years, and to bring forward information on optional fiscal resources and support available to school districts.*

D. CSBA Board Policy Updates – November 2025 & January 2026 (Special) – First Reading

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *Item not presented – Return*

E. Future Agenda Items

- Public Comment: *N/A*
- Board Discussion: *Trustee(s) Discussed Item(s)*
- Direction: *Item not presented – Return*

IX. ADJOURNMENT – 11:00 PM

Dr. Linda Adamson
Secretary to the Board

Approved:
Mar 19, 2026