



## Foothill Ranch Middle School

# School Site Council Agenda/Minutes

## *Agenda / Actas del Consejo Escolar*

## Date & Time (*Fecha & Hora*)

12/02/2025 3:00 PM

## Location (*Ubicación*)

## Library Annex

## **Zoom Link (*Enlace de Zoom*)**

<https://twinriversusd-org.zoom.us/j/87611411340>

## 2025 - 2026, Elected SSC Members *Miembros Electos de SSC*

<b>Non-staff: Parents/Community Member/Students (Please note Year 1 or 2 of membership)</b> <i>Personal: Padres/Miembros de la Comunidad/Estudiantes (Por favor indique Año 1 o 2 de afiliación)</i>		<b>Present / Absent</b> <i>Presente/ Ausente</i>
Parent	Mecca Campbell Year 2	Absent
Parent	Amaud Maher (Lopez) Year 2	Absent
Parent	Ambilka Aiello Year 2	Present
Parent	Angeles Soberanes Year 2	Present
Student	D' Aburi Nicholson	Present
<b>Alternates (Alternativos):</b>		
<i>*Parents/Community Members that are employees of the school may not serve as a parent member of the site council. (Student reps are for secondary sites only)</i>		
<i>*Los Padres/Miembros de la Comunidad que son empleados de la escuela no pueden servir como padres miembros del consejo escolar. (Los representantes de alumnos son sólo para escuelas secundarias).</i>		
<b>Staff: Principal or Designee/Teachers/Other Staff (Please note Year 1 or 2 of membership)</b> <i>Personal: Director(a) o Designado(a)/ Maestros/ Otro Personal (Por favor indique Año 1 o 2 de afiliación)</i>		<b>Present / Absent</b> <i>Presente/ Ausente</i>
<b>Principal/Designee:</b> <i>Directora(a)/ Designado(a):</i> George Porter		Present
<b>Teacher:</b> <i>Maestro(a):</i> Linda Hall Year 2		Present
<b>Teacher:</b> <i>Maestro(a):</i> Rachel Lenhart Year 2		Present
<b>Teacher:</b> <i>Maestro(a):</i> Autumn Black Year 2		Present
<b>Other Staff:</b> <i>Otro Personal:</i> Renee Daw Year 2		Present
<b>Alternates:</b> <i>Alternativos:</i>		
<b>*Teachers must be the majority</b> *Los maestros deben ser mayoría		

## AGENDA

<b>ITEM ARTÍCULO</b>	<b>Facilitator</b> <i>Facilitador(a)</i>	<b>Minutes</b> <i>Minutas</i>
<b>Call to Order / Sign in sheet</b> <i>Orden del Día/ Hoja de Firmas</i>	<b>Chairperson</b> <i>Presidente</i>	This meeting is called to order at: <i>Se abre la sesión a las</i> 3:00 PM
<b>Quorum</b> <i>Quórum (50% +1)</i>		Total Members in Attendance: 8 <i>Total de Miembros Presentes:</i>  Quorum: Yes (Sí) <i>Quórum:</i>
<b>Public Comment (2 minutes per speaker)</b> <i>Comentarios del Público (2 minutos cada participante)</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Comments</b> ( <i>Resumen de Comentarios</i> ) Community member shared information regarding prior minutes.
<b>Review Agenda</b> <i>Repasar Agenda</i>	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Comments</b> ( <i>Resumen de Comentarios</i> ) Mr. Porter took two minutes to review the agenda with the council members.
<b>Review / approve minutes from last meeting</b> <i>Revisar/aprobar el acta de la última reunión</i>  October 25 Minutes June 2025 Minutes May 2025 Minutes	<b>Chairperson</b> <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Minutes/Actas  Person <i>Persona</i> : N/A Second <i>Se secundó</i> : N/A In favor <i>A favor</i> : 0 Oppose <i>En contra</i> : 0 Abstain <i>En abstención</i> : 0 Motion: Pass or Fail: N/A <i>Moción: Aprobada o Rechazada</i>

## Council Business *Asuntos del Consejo*

N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A
N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A
N/A	<b>Chairperson</b> <i>Presidente</i>	<b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A

## Required Document Review & Approve: Revisión y Aprobación de Documentos Requeridos:

Bylaws (Reglamentos)  1  Attachment	<b>Chairperson Presidente</b>	I move to approve the <i>Propongo aprobar a la N/A</i> Person <i>Persona</i> : Second <i>Se secundó</i> : In favor <i>A favor</i> : Oppose <i>En contra</i> : Abstain <i>En abstención</i> : Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> The team requested minor edits be made to the document.
Parent Involvement (Participación de Padres)  1  Attachment	<b>Chairperson Presidente</b>	I move to approve the <i>Propongo aprobar a la N/A</i> Person <i>Persona</i> : Second <i>Se secundó</i> : In favor <i>A favor</i> : Oppose <i>En contra</i> : Abstain <i>En abstención</i> : Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> The team requested minor edits be made to the document.
School Compact (Compacto Escolar)  1  Attachment	<b>Chairperson Presidente</b>	I move to approve the <i>Propongo aprobar a la N/A</i> Person <i>Persona</i> : Second <i>Se secundó</i> : In favor <i>A favor</i> : Oppose <i>En contra</i> : Abstain <i>En abstención</i> : Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i> The team requested minor edits of the School Compact.
N/A  1  Attachment	<b>Chairperson Presidente</b>	I move to approve the <i>Propongo aprobar a la N/A</i> Person <i>Persona</i> : Second <i>Se secundó</i> : In favor <i>A favor</i> : Oppose <i>En contra</i> : Abstain <i>En abstención</i> : Motion: Pass or Fail: <i>Moción: Aprobada o Rechazada</i>

## **Document Review: *Revisión y de Documentos***

<p>Other</p> <p>Review Site Safety Plan</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i></p> <p>Mr. Lopez (Site Safety Committee was unable to attend today's SSC Meeting. The item will be agendaized in January 2026 with Mr. Lopez addressing questions on the plan.</p>
<p>1  Attachment</p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i></p> <p>The council reviewed the FRMS ELA Benchmark I Data and Mathematics Benchmark I Data</p>

## **School Plan For Student Achievement (SPSA) *Plan Escolar para el Rendimiento Académico de los Estudiantes (SPSA)***

SPSA Addendum	<b>Chairperson</b> <i>Presidente</i>	I move to approve the <i>Propongo aprobar a la</i> Approved Unanimously  Person <i>Persona</i> : Porter Second <i>Se secundó</i> : Hall In favor <i>A favor</i> : All Oppose <i>En contra</i> : 0 Abstain <i>En abstención</i> : 0 Motion: Pass or Fail: <i>Pass</i> <i>Moción: Aprobada o Rechazada</i>  Mr. Porter moved the motion forward to approve the minutes. Mrs. Hall seconded the motion. The motion passed with all members present
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**Other Business: Otros Asuntos:**

<p><b>ELAC Reporting</b> <i>Informes ELAC</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Reporting (Resumen de Informes)</b> No ELAC report</p>
<p><b>Committee Reports or Guest Presenters (PTA, DELAC, Other outside presenters)</b> <i>Informes de Comités o Presentadores Invitados (PTA, DELAC, otros presentadores externos)</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Presentation (Resumen de Presentación)</b> N/A</p>
<p><b>Additional Information/New Business/Discussion</b> <i>Información Adicional/Asuntos Nuevos/Conversación</i></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Summary of Action Taken</b> <i>Resumen de Medidas Adoptadas</i> N/A</p>
<p><b>Adjournment: Aplazamiento:</b></p>	<p><b>Chairperson</b> <i>Presidente</i></p>	<p><b>Time: Hora:</b> 4:15 PM</p>

**Next meeting date:**

01/20/2026

3:00 PM

*Fecha de próxima reunión:*



FOOTHILL RANCH MIDDLE SCHOOL  
SCHOOL SITE COUNCIL BYLAWS

*Adopted by the FRMS SSC on: \_\_\_\_\_*

**ARTICLE I**  
**Duties of the School Site Council**

The School Site Council of Foothill Ranch Middle School, hereinafter referred to as the council, shall carry out the following duties:

- Obtain recommendations for, and review of, the proposed Single Plan for Student Achievement (SPSA) from all school advisory committees.
- Participate in regular training on SSC roles and responsibilities.
- Develop and approve the SPSA and related categorical expenditures in accordance with all state and Federal law and district regulations.
- Recommend the SPSA and categorical expenditures to the TRUSD Board of Education for approval.
- Provide ongoing review of the implementation of the SPSA with the principal, teachers, and other school staff members.
- Make modifications to the SPSA whenever the need arises.
- Submit the modified SPSA for district approval whenever a material change (as defined in district governing board policy) is made in planned activities for related categorical expenditures.
- Regularly evaluate academic data to determine the progress made toward school goals to raise the academic achievement of all students.
- Carry out all other duties assigned to the council by the TRUSD Board of Education and by state law.

**ARTICLE II**  
**Members**

**Section A: Composition\***

The council shall be composed of at least 10 members, selected by their peers, as follows:

- ✓ Principal

- ✓ Classroom teachers
- ✓ “Other” school staff members (non classroom teaching staff)
- ✓ Parents or community members
- ✓ Students (secondary)

*\*Secondary schools must have a minimum of ten (10) members.*

The school principal is a required member of the council. The principal shall attend all SSC meetings. Council members chosen to represent parents may be employees of the school district so long as they are not employed at this school. Classroom teachers selected shall constitute a majority of the school members selected. The number of parent and/or community members selected shall equal the number of school members selected.

#### **Section B: Term of Office**

Council members shall be elected *for 2 year terms*. Half, or the nearest approximation thereof, of each representative group shall be elected during odd years, and the remaining number of elected members during even years. At the first regular meeting of the council, each member’s current term of office shall be recorded in the minutes of the meeting.

#### **Section C: Voting Rights**

Each member of the council is entitled to one vote and may cast that vote on any matter submitted to a vote of the council. **Absentee (proxy) and any electronic ballots shall not be permitted. Voting may occur virtually as long as members are in attendance via a virtual meeting format and the council can verify member’s identity.**

#### **Section D: Termination of Membership**

The council may, by an affirmative vote of two-thirds of all its members, suspend or expel a member. Any elected member may terminate his or her membership by submitting a written letter of resignation to the council chairperson.

#### **Section E: Transfer of Membership**

Membership on the council may not be assigned or transferred.

#### **Section F: Vacancy**

Any vacancy on the council occurring during the term of duly elected member shall be filled by:

- An alternate designated during the annual election
- Nominated by current SSC and approved by majority of SSC membership.

The term will be for the remaining time left in the vacated seat.

### **ARTICLE III**

#### **Elections of Council Members**

- The school principal is a standing member of the council.
- Classroom teacher elections will be held in *August/September*:

- The certificated membership will be elected into rotational positions of *two years*.
- Nominations and elections are conducted by the certificated staff.
- If there are fewer or equal nominees than there are positions vacant, the nominees will automatically be accepted as representatives.
- “Other” staff elections will be held in *August/September*. The “other” position is filled by a non-classroom teacher. He/she may be a classified or certificated staff member.
  - The “other” staff membership will be elected into rotational positions of *two years*.
  - Nominations and elections will be conducted by the non classroom teaching classified and certificated staff.
  - If there are fewer or equal nominees than there are positions vacant, the nominees will automatically be accepted as representatives.
- Parent/Community Member representative elections will be conducted in *August/September*.
  - Nominations and elections will be conducted by the *school office staff*.
  - *Announcement of the nominations will be included in the May, June, and September issues of the school newsletter, website. The announcement will also be posted on the school marquee.*
  - Nominations will be accepted through the first *week of August/September*.
  - If there are fewer or equal nominees than there are positions vacant, the nominees will automatically be accepted as representatives.

**All election ballots and result records will be maintained at the school site for a period of three (3) years.**

## ARTICLE IV

### Officers

#### **Section A: Officers**

The officers of the council shall be a chairperson, vice-chairperson, secretary, and other officers the council deems desirable.

*The chairperson shall:*

- Collaborate with the principal in developing agendas and reviewing minutes prior to posting.
- Preside over all meetings of the council.
- Sign all letters, reports, and other communications of the council.
- Have other such duties as are prescribed by the council.

*The vice-chairperson shall:*

- Assist the chairperson in assigned duties.
- Substitute for the chairperson in his/her absence.

*The secretary shall:*

- Keep minutes and sign-ins of all regular and special meetings of the council.
- Transmit true and correct copies of the minutes of such meetings to members of the council.
- Provide all notices in accordance with these bylaws.
- Keep a register of the names, addresses, and telephone numbers of each member of the council, the chairpersons of school advisory committees, and others with whom the council has regular dealings, as furnished by those persons.
- Perform other such duties as are assigned by the chairperson or the council.

#### **Section B: Election and Terms of Office**

The officers shall be elected annually, at the first or second meeting of the council, and shall serve for one year, or until each successor has been elected.

#### **Section C: Reasons for Removal of Officers**

Any officer may be removed from office by a two-thirds vote of all the members. (*Your SSC should determine grounds for removing officers, i.e. Do you remove after someone has missed three consecutive meetings with no reason given?*)

#### **Section D: Vacancy**

A vacancy in any office shall be filled at the earliest opportunity by a special election of the council for the remaining portion of the term of office or by placement of a properly elected alternate during the Fall election.

### **ARTICLE V**

#### **Committees**

#### **Section A: Sub-committees**

The council may establish and abolish sub-committees of their own membership to perform duties as prescribed by the council. *At least one member representing teachers and one member representing parents shall make up the sub-committee.* No sub-committee may exercise the authority of the council.

#### **Section B: Terms of Office**

The council shall determine the terms of office for members of a committee.

#### **Section C: Rules**

Each committee may adopt rules for its own government not inconsistent with these bylaws or rules adopted by the council, or policies of the district governing board.

#### **Section D: Quorum**

A majority (51% or greater) of the members of the committee shall constitute a quorum. The act of a majority of the members present shall be the act of the committee, provided a quorum is present.

### **ARTICLE VI** **Meetings of the Council**

#### **Section A: Meetings**

The council shall meet regularly on the 3<sup>rd</sup> Thursday of each month (*at least 5 times per school year*). Special meetings of the council may be called by the chairperson or by a majority vote of the council.

#### **Section B: Place of Meetings**

The council shall hold its regular meetings at a facility provided by the school, unless such facility that is accessible to the public, including handicapped persons, is unavailable. Alternate meeting places may be determined by the chairperson or by majority vote of the council.

#### **Section C: Notice of Meetings**

1. Written public notice of all meetings shall be given at least 72 hours in advance of the meeting.
2. Changes in the established date, time, or location shall be given special notice.
3. All meetings shall be publicized in the following venues:  
Posted on the school website and in the window of the main office that is viewable from outside the gates.
4. All required notices shall be delivered to council and committee members no less than 72 hours, and no more than three days in advance of the meeting, *personally, or by mail or via e-mail*.

#### **Section D: Quorum**

The act of the majority of the members present shall be the act of the council, provided a quorum is in attendance, and no decision may otherwise be attributed to the council. A majority of the members of the council (51% or greater) shall constitute a quorum. No actions may be taken unless a quorum has been established.

#### **Section E: Conduct of Meetings**

Meetings of the council shall be conducted in accordance with the rules of order established by California Education Code Section 35147 © and with *Robert's Rules of Order* or adoption thereof approved by the council.

#### **Section F: Meetings Open to the Public**

All meetings of the council, and of committees established by the council, shall be open to the public. Notice of such meetings shall be provided in accordance with Section C of this article.

## **ARTICLE VII**

### **Amendments**

An amendment of these Bylaws may be made at any regular meeting of the council by a vote of two-thirds (2/3) of the members present. Written notice of the proposed amendment must be submitted to council members at least *10 days* prior to the meeting at which the amendment is to be considered for adoption.



## **FOOTHILL RANCH MIDDLE SCHOOL TITLE I PARENT AND FAMILY ENGAGEMENT POLICY 2024-25**

Foothill Ranch Middle School has developed a written Title I parental involvement policy with input from Title I parents. This policy was developed with parents and staff. It was distributed to parents in AERIES Communicator. The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

### **INVOLVEMENT OF PARENTS IN THE TITLE I PROGRAM:**

To involve parents in the Title I program at Foothill Ranch Middle School, the following practices have been established:

#### **The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.**

The parents at FRMS are informed about the school's Title I requirements and the right to be involved in the Title I program at our annual Back-to-School Night, which is held within the first 2 weeks of school. After the classroom teachers and school staff are introduced at Back-to-School Night, the principal reviews the rights and requirements via a Google Slides presentation.

#### **The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.**

Some Title I parents are a part of the School Site Council (SSC), and English Learner Advisory Committee (ELAC). Parents provide input about the most convenient meeting times for them, and scheduling takes place to meet their needs.

#### **The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I programs and the Title I parental involvement policy.**

Information is gathered at parent input meetings regarding the needs of the Title I students. Parents are an integral part of the development of the Single Plan for Student Achievement (SPSA). The SSC and ELAC conduct formal needs assessments during each school year, and these are used to develop the goals and strategies included in the SPSA.

#### **The school provides parents of Title I students with timely information about Title I programs.**

Parents are informed about information regarding Title I programs at meetings, Family Nights, and written correspondence sent home with Monthly School Newsletters sent through AERIES communicator (ParentSquare).

#### **The school provides parents of Title I students with an explanation of the curriculum used at the**

**school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.**

Parents are informed about curriculum, assessments, and student progress and proficiency at Back-to-School Nights, Mid-Trimester Progress Reports, Parent Conferences, Report Cards, and Open House. Student Study Team and IEP Meetings are also held for at-risk and special needs students.

**If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.**

Parents can contribute to decisions related to the education of their child at parent-teacher conferences, meetings with the Principal, Student Study Team, and/or meetings with the Academic and Behavior Intervention team, when possible.

#### **BUILDING CAPACITY FOR INVOLVEMENT:**

Foothill Ranch Middle School engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

**The school provides Title I parents with assistance in understanding the State's academic content standards, assessments, and how to monitor and improve the achievement of their children.**

The state academic content standards and assessments are explained to parents by the classroom teacher at Back-to-School Night and Parent Conferences and at Academic Family Nights include what we are offering this year. Parents are provided with assistance in how to monitor and improve the achievement of their children with assistance from the classroom teacher. Teachers provide ongoing student assessment and achievement information to parents in AERIES Communicator, Google Classroom, via Mid-Trimester Progress Reports, and Report Cards. The monitoring and improvement of student achievement is also discussed in Student Study Team meetings, IEP meetings, and Professional Learning Community bi-weekly collaboration meetings

**The school provides Title I parents with materials and training to help them work with their children to improve their children's achievement.**

Title I parents are provided with training and materials to work with their students at Back-to-School Nights, Family Tech night, and Family Literacy Night, as well as Parent Teacher Conferences, Student Study Team meetings and informal parent meetings with the teacher.

**With the assistance of Title I parents, the school educates staff members about the value of parent contributions, and on how to work with parents as equal partners.**

Parent Involvement is a primary focus at Foothill Ranch Middle School. It is a primary goal of the staff and classroom teachers to engage and involve parents in their child's education. Parents are encouraged by the principal and the staff to volunteer. Parents are informed that they are an integral part of their child's education.

**The school coordinates and integrates the Title I parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.**

Parents of Title I students are some of the same parents that are part of the School Site Council (SSC), Parent Teacher Association (PTA), and English Language Advisory Committee (ELAC). Most of the school

activities, events, resources and support are for all parents of students on campus or virtually.

**The school distributes Information related to school and parent programs, meetings, and other activities to Title I parents in a format and language that the parents understand.**

Parent information is distributed in everyday common language terms. Acronyms are spelled out and educational vernacular and academic language are rarely used. Written language flyers and correspondence is translated for parents who speak a language other than English, if it is a dominant language at the school site.

**The school provides support for parental involvement activities requested by Title I parents.**

The school provides many parent involvement activities requested by Title I, School Site Council, Parent Teacher Association (PTA), English Language Advisory Committee (ELAC) parents, such as Family Tech Night, Family PBIS Meetings, Family Movie Night, Family Literacy Night, Multicultural Night, Harvest Festival, and daytime students assemblies that parents are invited to come to.

## **ACCESSIBILITY**

**Foothill Ranch Middle School provides opportunities for the participation of all Title I parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand.**

All parents are provided opportunities to participate in our many evening events, family nights, and classroom activities, field trips, and festivals. Many of the parents have students that are Title I, English Learners, and/or disabled. Translation services are available to assist parents communicate with school staff, teachers, and principal. The district office provides translators upon request. Our office and the district office are also available to translate any forms or booklets to enhance school home communications. All flyers are sent home in both English and Spanish. Foothill Ranch is a family-friendly school, where parent involvement, input and access is highly valued.



# 2025-26 School Plan for Student Achievement

## Addendum #1

School Name	County-District-School (CDS) Code	Site Council Meeting Date:	Local Board Approval Date
Foothill Ranch Middle School	34765056059232	11/18/2025	

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## SPSA Modified Actions and/or Expenditures to Goal 1

Goal Statement
By June 6, 2026, the percentage of students meeting or exceeding standards in ELA and in Math will be at least 50% as measured on the SBAC.
Students with Disabilities and English Learners will have an increase of at least 10% in both ELA and Math as measured on the SBAC.
100% of our LTEL population will be reclassified before 9th grade.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Site Licenses for Supplemental Software (Language Live, iXL, Edpuzzle, Scholastic Magazine, etc.), other books and reference materials, instructional material and technology replacement/repairs.	5000-5999:	Title I Basic	10,000				15,000
Before/after school tutoring and substitutes for professional development	1000-1999:	Title I Basic	6,200				10,159
	3000-3999:	Title I Basic	1,393				
Travel/conference costs for staff development	5000-5999:	Title I Basic	8,800				3,000
Professional development - curriculum mapping, curriculum development and intervention planning; professional development of high-	1000-1999:	Title I Basic	9,600				2,884
	3000-3999:	Title I Basic	2,158				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
quality instructional strategies to support EL instruction, reading complex nonfiction text and questioning, AVID strategies, and reading strategies.							
Professional development including but not limited to travel, registration, and sub cost							
Provide extra duty pay to teachers for tutoring and/or academic support before/after school or on prep.							

## SPSA Modified Actions and/or Expenditures to Goal 2

Goal Statement						
During the 2025/2026 school year, 100% of students will participate in at least two experiences associated with higher education that expose them to colleges, trade school, and programs offered in high school, including preparation for advanced placement programs.						
Students receiving 1 or more D or F for semester 1 will decrease by 10 percentage points.						

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
AVID supplies and program costs, supplies for art, physical education and elective classes, as well as field trips. (funds coming from Supplemental and Site Base)				4000-4999: Books	Title I Basic	350.00	350.00
AVID elective classes for grades 7 and 8	1000-1999: 3000-3999: 1000-1999: 3000-3999: 4000-4999:	Title I Basic Title I Basic Title I Basic Title I Basic Title I Basic	47,543 10,635 1,472 50 10,000				83,641

## SPSA Modified Actions and/or Expenditures to Goal 3

Goal Statement
100% of students will experience SEL lessons to support goal setting, academic motivation and positive relationship building.
100% of students will participate in at least one event or activity as measured in Minga.
Chronic absenteeism will decrease to 10% or lower.
Daily attendance rate will be 95% or higher.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Increase visibility of school pride, school pride events such as award events, WEB, club supplies and stipends, sports programs, campus safety specialist and academic intervention specialist bilingual, and PBIS.	2000-2999: 3000-3999:	Title I Basic	15,070 9,066				27,807
Academic Instructional Support Bilingual positions will be used strategically to monitor, intervene, and mitigate potential situations that could otherwise result in lost class and instructional time for	2000-2999: 3000-3999:	Title I Basic	1,500 71				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
students, particularly students in higher-risk groups.							
Enhance the Wellness room to support the implementation of PBIS to support behavior and academics	4000-4999:	Title I Basic	3,000				

## SPSA Modified Actions and/or Expenditures to Goal 4

Goal Statement
By June 6, 2026, 100% of students will experience SEL lessons to support goal setting, academic motivation and positive relationship building.
85% of students will participate in PBIS recognition event by meeting eligibility criteria.
Out-of-School suspensions for 48900(k) will decrease by 2 percent.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Back to School Night/Annual Title I Meeting, Open house, fall conferences, awards breakfasts, people's choice awards, coffee and conversations, sports events, 5k fun run, field trip chaperones, mail-out communications/information	4000-4999: 4000-4999: 5000-5999: 5000-5999:	Title I Parent and Title I Parent and Title I Parent and Title I Parent and	1,683 1,500 441 400	4000-4999: Books	Title I Parent and	9.00	3,910
Parent Institute for Quality Education. Provide a variety of hands on workshops to support social emotionally and academic areas.	5000-5999:	Title I Basic	10,538				

## SPSA Modified Actions and/or Expenditures to Goal 5

Project Overview				
Project Details		Financial Allocation		
Goal Statement	Type	Funding Source	Amount	Allocation

## Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

### Expenditures by Funding Source

#### Approved Expenditures

Funding Source	Amount
Title I Basic	147,096.00
Title I Parent and Family Engagement	4,024.00

#### +/- Proposed Changes

Funding Source	Amount
Title I Basic	350.00
Title I Parent and Family Engagement	9.00

#### New Total

Funding Source	Amount
	147,446
	4,033

### Expenditures by Goal

#### Approved Expenditures

#### +/- Proposed Changes

Goal Number	Total Expenditures	Goal Number	Total Expenditures
Goal 1	38,151.00		
Goal 2	69,700.00	Goal 2	350.00
Goal 3	28,707.00		
Goal 4	14,562.00	Goal 4	9.00

**Approval/Attested**

<b>Title</b>	<b>Signature</b>	<b>Date</b>
SSC Chair		1/30/2025
Principal		1/30/2025



Foothill Ranch Middle School  
**Student/Parent/School Learning Compact**  
**2024-25**

The parents and staff of Foothill Ranch Middle School know that learning can take place only when there is a combination of effort and motivation by all parties: parent, student, and school. We are all committed to do our best to promote the achievement of all students' educational progress. This Compact was adopted by Foothill Ranch Middle School on **September 25, 2024** and will be in effect for the duration of the school year. The school will distribute the Compact to all parents and family members of students participating in the Title I, Part A program on, or before **November 1, 2024**.

This agreement is a promise to work together. **Together we can improve teaching and learning.**

**As a student, I pledge to:**

- Work as hard as I can on my school and homework assignments.
- Keep track of assignments and important dates in my school planner.
- Discuss with my parents what I am learning in school.
- Follow the school rules and policies.
- Always demonstrate PRIDE [Prepared -Respectful - Introspective -Determined -Empowered].
- Ask my teacher questions when I do not understand something.
- **Go to my public or school library when I need resources.**
- Monitor grades in AERIES.

---

**Student's signature**

**Date**

**As a parent, I pledge to:**

- Provide a quiet study time and place at home and encourage good study habits.
- Talk with my child about his/her school activities every day.
- Encourage my child to follow the school rules and policies.
- Review my child's homework and check AERIES Parent Portal for progress on assignments and grades.
- Encourage my child to read.
- **Encourage my child to use the school or public library.**

---

**Parent's signature**

**Date**

**As a school, we pledge to:**

- Provide high-quality curriculum and instruction. Teachers will provide standards-based lessons and activities in the classroom.
- Observe the importance of ongoing communication between parents and family members and teachers:
  - Parent-teacher conferences are scheduled as needed so that parents may also express their concerns / provide input.

- Provide parents, through on-going communication, with information about the school's performance, student progress, school events, and other relevant information.
- Frequent progress reports on student progress are provided to parents. Every 7 weeks parents are sent progress reports and grades are sent at the end of every quarter.
- Parents are provided reasonable access to staff and opportunities for parents and family members to volunteer and participate in their child's class, and observe classroom activities. Parents can become members of the School Site Council, English Learner Advisory Committee, and other parent organizations at the school. Through newsletters and the school website, the school informs parents of participation activities available.
- Explain student academic expectations, instructional goals, and grading system to students and parents.
- Explain student behavior expectations, school rules, and school/district policies to students and parents.
- Encourage students to record assignments and important dates in their planners.
- Promote reading in school and at home.
- **Encourage students to use the library, AERIES, and other educational resources.**
- Create a welcoming environment for children and parents.
- Ensure a safe and orderly learning environment.
- Promote a positive atmosphere for students, staff, and parents.

---

**Principal's signature**

**Date**



Section  
32281  
CCSP to be  
developed by  
School Site  
Council

**FOOTHILL RANCH MIDDLE SCHOOL**

**SCHOOL SITE SAFETY TEAM  
EMERGENCY MANAGEMENT PLAN**

**2025/26**

The **School Site Safety Team**, formed at the individual school level, is comprised of staff and students to carry out the **Emergency Management Response Unit** roles and responsibilities. In the event of an emergency situation, once Catapult has been activated, assigned personnel (pg 3 and 4) should report to their designated areas (pg 7) to perform their assigned duties which include:

1. Secure the area
2. Check for injuries and damage
3. Assess the situation
4. Report findings to the District Office through Catapult EMS (Porter)

Also see **Emergency Response Situations and Scenarios** for further response plans and role responsibilities.

## School Site's Incident Command Post

### INCIDENT COMMAND SYSTEM

#### Emergency Management Response Unit

<b>Incident Commander</b> Manages Site during an emergency incident.	Primary <b>George Porter</b>	Back-up <b>Marcelina Zamora</b>
<b>Operations Chief</b> Manages and supervises the Response Units during an emergency incident.	Primary <b>Marcelina Zamora</b>	Back-up <b>David Lopez</b>

#### ICS Response Unit

<b>Teacher Leaders Team</b> Direct and supervise students and staff during an emergency incident. (see pg 14)	Staff Assigned <b>Andrea Meyers</b> <b>David Lopez</b> <b>Heather Hiott</b>	Area Assigned <b>Areas Green &amp; Pink</b> <b>Area Blue</b> <b>Areas Purple &amp; Yellow</b>
<b>Search and Rescue Team</b> Find and assist missing and injured students and staff during an emergency incident.	Staff Assigned <b>S. Miller → B. Miller</b> <b>M. Alfara</b> <b>J. Beach → .5 Lenhart/.5 Jackson</b>	Specialty Area <b>Areas Green &amp; Pink</b> <b>Area Blue</b> <b>Areas Purple &amp; Yellow</b>
<b>Reunification Team</b> Connect student and parent after an emergency incident.	Staff Assigned <b>Taylor Newton</b> <b>AISB</b> <b>M. Zamora</b> <b>D. Lopez</b>	
<b>First Aid Team</b> Treat and triage injuries during an emergency incident.	Staff Assigned <b>Debby Ursua</b> <b>Jessica _____</b> <b>Nazra _____</b>	Specialty Area
<b>Security Team</b> Protect and assist students and staff during an emergency incident.	Staff Assigned <b>Twin Rivers PD: Naveed Ahmed</b> <b>Foothill Ranch CSS: Monica Alfaro</b>	
<b>Evacuation Team</b> Move students and staff to a safe off-site location during an emergency incident.	Staff Assigned <b>David Lopez, Activity Director (Grade 7)</b> <b>Marcelina Zamora, Assistant Principal (Grade 8 &amp; SpEd)</b>	


## ASSIGNMENTS FOR TEACHER LEADERS TEAM

When an Evacuation, Lockdown, or Shelter-In-Place occurs, student and staff accountability, reunification, and other responses as assigned are the responsibility of the Teacher Leader Teams and Staff. The following Team Leaders assignments are:

Teacher Leader	Area	Teachers or Staff Members
Kari Lyons Rob Bowers Troygah Ahmach (remove)	<b>Area Green</b> <b>Rooms:</b> 4, 5, 6, 38, 39, 40, 41, 42, 43, Office, IC, Clinic, Parent Center	Lyons (4), Agnes (5), Tilton (6), Beach (38), Jackson (39), Lenhart (40), Hiott (27), Lopez (41), Meyers (42), Bowers (43), Porter, Zamora, Manora, Daw, Mack, Torrence, Ursua, Jahami, VanLengen, Braff, Azizi, Sanchez
Linda Hall ; Sean Stevens	<b>Area Blue</b> <b>Rooms:</b> 7, 8, 9, 10, 11, 12, 13, 14, 15, Library, Patio, Cafeteria	Stevens (7), Hall (8), IYT (9), Amador (10), Looney (11/12), Martinez (13), Moody (Library), Smith (Cafeteria lead)
Jennifer Mack Tyana Molinaro Roberto Partida	<b>Area Yellow</b> <b>Rooms:</b> 16, 17, 17A, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27	Mack (17), Standley (18), Partida (19), Molinaro (20/21), Bradley (22), FRMS Corral (23), ECE (24/25/26), Hiott (27), Taladay, Monroe, Cooke (Custodian's Office)
Autumn Black Amber Wilson	<b>Area Purple</b> <b>Rooms:</b> 28, 29, 30, 31, 32, 33, 34, 35, 36, 37	Black (28), Expanded Learning (29/36/37), ECE (30), Wilson (32), Dahlke (33), Vacant (31/34), Adult EL (35)
Blanca Miller Sandra Braff	<b>Area Pink</b> Gym, Girls Locker Room, Boys Locker Room, Bike Room, Choir Room, Blacktop, Field(s)	Miller, S. (Gym), Miller, B. (Gym), Holifield-Helm (Band)

**Teachers or Staff** will complete the Emergency Incident Roll Form. List missing and injured students or staff assigned to your room. If you have additional students, staff, or other people who are in your room due to the incident, record this information on the form. Do not release these extra people until directed to do so by your Teacher Leader or administrator. Use the safety folder or colored paper to indicate your room's status: red- missing, injured, or extra people and green-all assigned students and staff accounted for and ok.

**Teacher Leaders** will contact each assigned room to verify response and collect emergency incident roll call information. Use email, cell phone, or runners to make contact with the room. Simply ask **"All Clear?"** Do not get in a conversation, move quickly through the list. When finished, relay the information to the Operations Chief or Command Center.

**ICS Units**, under the direction of the Incident Commander, you will support classrooms by providing personnel to locate, provide medical aid, and evacuate students and staff when necessary.

**Important Plans:**

## **ACCOUNTABILITY PLAN**

### **Conducting Roll During and After an Emergency Incident**

It is critical to knowing the whereabouts of all students and staff assigned to the site as quickly as possible after an emergency incident. The following directions and procedures will provide a systematic and thorough process for completing this important task. The Incident Commander (Command Post) will initiate the accountability plan.

1. **Teachers** must take roll and complete the Emergency Incident Student and Staff Update Roll Form to identify missing, injured, and extra students and staff in the classroom. Teachers will use a colored card or safety folder to indicate: red-missing, injured, or extra student or staff member, or green- all students and staff members accounted for and ok.
2. **Teacher Leaders** or an administrator will collect the teacher's emergency incident update roll by phone, cell phone, email, texts, or emergency runners. Updated information will be collected by the Incident Commander (Command Post).
3. **Incident Commander (Command Post)** conducts or activates ICS Operations Unit to initiate accountability system and procedures. System will use phones, cell phones, emails, texts, or runners to retrieve the information from Teacher Leaders or teachers. A master site attendance roster will be completed which provides updated information listing students and staff who are missing or injured.

**Missing student information** will be cross checked with daily attendance data to verify students attendance for the day (sick or early check-out), and if they are listed as "extra" in another class.

The Incident Commander will activate **the First Aid Team** to treat injured students and staff. The First Aid Team will set up the First Aid Area for the injured. If possible, injured will be moved to the First Aid Area by any available ICS Response Team or the First Aid Team may be sent to the room to treat the injured.

# REUNIFICATION PLAN

## Orderly Student and Staff Check-Out System

During and after an emergency incident many parents will come to the school very quickly to pick up their children. Following the Accountability Plan the site will account for each student and staff member.

Implementing the Reunification Plan will provide the site with an orderly process to reunify students with their parents or guardians. The Incident Commander or Command Post will initiate the Reunification Plan.

### ON-SITE

1. **Teacher Leaders** will supervise the Student Staging Area (Evacuation Area). Teacher Leaders will release students to Reunification Team member and record information on the student release form. At the conclusion of the incident, student release forms will be given to the Incident Commander.
2. **Reunification Team Members** will supervise the Parent Staging Area. Parents arriving to pick up their student will sign in, (Student Reunification Form). Proper identification will be reviewed by Reunification Team. Reunification Team runner will bring student to Parent Staging Area for release to parent/guardian. At the conclusion of the incident, student release forms will be given to the Incident Commander.

### OFF-SITE

1. **Teacher Leaders** will supervise the Student Staging Area (Evacuation Area) and assist the Evacuation Team with moving students to the off-site evacuation area. Teacher Leaders will continue to supervise students at the off-site evacuation area. Students will be released to the Reunification Team member and record information on the student release form. At the conclusion of the incident, student release forms will be given to the Incident Commander.
2. **Evacuation Team Members** initiate the Off-Site Evacuation Plan to move students and staff to the pre-designated Off-Site Evacuation Area. The Evacuation Team works with the District's Emergency Response Team to arrange pick-up and transportation of students and staff to the off-site location.
3. **Reunification Team Members** will move to the off-site evacuation area and set-up the Off-Site Reunification Operation. The Reunification Team, with assistance from the District's Emergency Response Team, will supervise the Off-Site Parent Staging Area. Parents arriving to pick up their student will sign in, (Student Reunification Form). Proper identification will be reviewed by the Reunification Team. Reunification Team runner will bring students to the Parent Staging Area for release to parent/guardian. At the conclusion of the incident, student release forms will be given to the Incident Commander.

## DESIGNATED AREAS

### **SITE COMMAND POST:**

**Primary:** Administration Office/Intervention Center

**Secondary:** Cafeteria

**STAFF STAGING:** Gym

**FIRST AID (TRIAGE):** Health Office/Library/Annex

### **ON-SITE EVACUATION:**

**In-doors:** Gym

**Outdoors:** Basketball Court

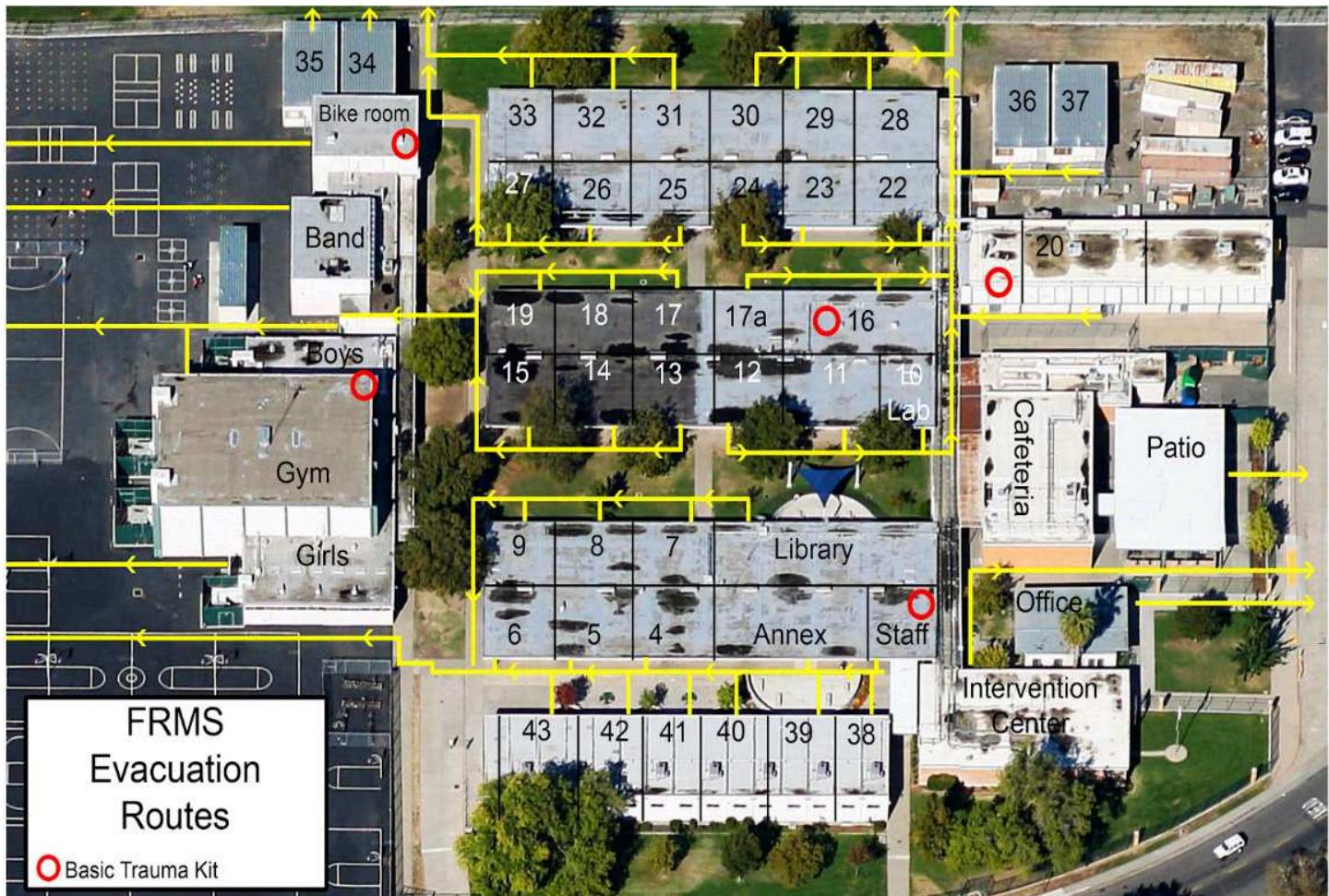
**PARENT STAGING:** Front Parking Lot/Outdoor Cafeteria Space

**REUNIFICATION:** Outdoor Cafeteria Space

**COUNSELING:** Room 15

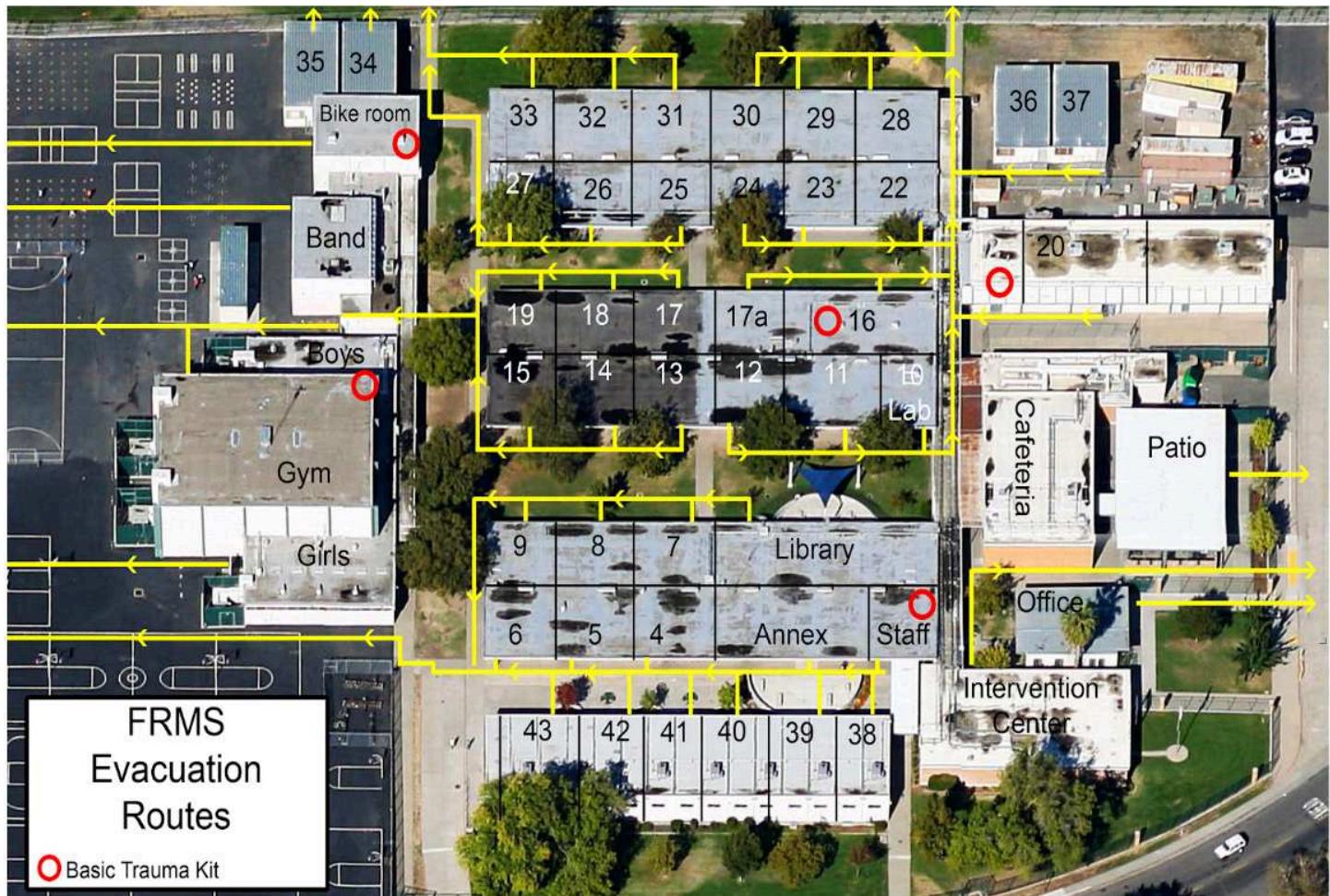
**MEDIA STAGING:** Back of Parking Lot

**Insert Evacuation Map Page**  
**Designated Evacuation Areas with Assignment Routes**  
**(Contact IT for your school site map)**



# Insert Emergency Preparedness Map Page

## Utilities Off/On Locations





# 2025-26 School Plan for Student Achievement

## Addendum #1

School Name	County-District-School (CDS) Code	Site Council Meeting Date:	Local Board Approval Date
Foothill Ranch Middle School	34765056059232	11/18/2025	

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## SPSA Modified Actions and/or Expenditures to Goal 1

Goal Statement						
By June 6, 2026, the percentage of students meeting or exceeding standards in ELA and in Math will be at least 50% as measured on the SBAC.						
Students with Disabilities and English Learners will have an increase of at least 10% in both ELA and Math as measured on the SBAC.						
100% of our LTEL population will be reclassified before 9th grade.						

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Site Licenses for Supplemental Software (Language Live, iXL, Edpuzzle, Scholastic Magazine, etc.), other books and reference materials, instructional material and technology replacement/repairs.	5000-5999:	Title I Basic	10,000				15,000
Before/after school tutoring and substitutes for professional development	1000-1999:	Title I Basic	6,200				10,159
	3000-3999:	Title I Basic	1,393				
Travel/conference costs for staff development	5000-5999:	Title I Basic	8,800				3,000
Professional development - curriculum mapping, curriculum development and intervention planning; professional development of high-	1000-1999:	Title I Basic	9,600				2,884
	3000-3999:	Title I Basic	2,158				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
quality instructional strategies to support EL instruction, reading complex nonfiction text and questioning, AVID strategies, and reading strategies.							
Professional development including but not limited to travel, registration, and sub cost							
Provide extra duty pay to teachers for tutoring and/or academic support before/after school or on prep.							

## SPSA Modified Actions and/or Expenditures to Goal 2

Goal Statement						
During the 2025/2026 school year, 100% of students will participate in at least two experiences associated with higher education that expose them to colleges, trade school, and programs offered in high school, including preparation for advanced placement programs.						
Students receiving 1 or more D or F for semester 1 will decrease by 10 percentage points.						

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
AVID supplies and program costs, supplies for art, physical education and elective classes, as well as field trips. (funds coming from Supplemental and Site Base)				4000-4999: Books	Title I Basic	350.00	350.00
AVID elective classes for grades 7 and 8	1000-1999: 3000-3999: 1000-1999: 3000-3999: 4000-4999:	Title I Basic Title I Basic Title I Basic Title I Basic Title I Basic	47,543 10,635 1,472 50 10,000				83,641

## SPSA Modified Actions and/or Expenditures to Goal 3

Goal Statement
100% of students will experience SEL lessons to support goal setting, academic motivation and positive relationship building.
100% of students will participate in at least one event or activity as measured in Minga.
Chronic absenteeism will decrease to 10% or lower.
Daily attendance rate will be 95% or higher.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Increase visibility of school pride, school pride events such as award events, WEB, club supplies and stipends, sports programs, campus safety specialist and academic intervention specialist bilingual, and PBIS.	2000-2999: 3000-3999:	Title I Basic	15,070 9,066				27,807
Academic Instructional Support Bilingual positions will be used strategically to monitor, intervene, and mitigate potential situations that could otherwise result in lost class and instructional time for	2000-2999: 3000-3999:	Title I Basic	1,500 71				

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
students, particularly students in higher-risk groups.							
Enhance the Wellness room to support the implementation of PBIS to support behavior and academics	4000-4999:	Title I Basic	3,000				

## SPSA Modified Actions and/or Expenditures to Goal 4

Goal Statement
By June 6, 2026, 100% of students will experience SEL lessons to support goal setting, academic motivation and positive relationship building.
85% of students will participate in PBIS recognition event by meeting eligibility criteria.
Out-of-School suspensions for 48900(k) will decrease by 2 percent.

Action/Services	Approved Expenditures			+/- Proposed Changes			Total Allocation
	Type	Funding Source	Amount	Type	Funding Source	Amount	
Back to School Night/Annual Title I Meeting, Open house, fall conferences, awards breakfasts, people's choice awards, coffee and conversations, sports events, 5k fun run, field trip chaperones, mail-out communications/information	4000-4999: 4000-4999: 5000-5999: 5000-5999:	Title I Parent and Title I Parent and Title I Parent and Title I Parent and	1,683 1,500 441 400	4000-4999: Books	Title I Parent and	9.00	3,910
Parent Institute for Quality Education. Provide a variety of hands on workshops to support social emotionally and academic areas.	5000-5999:	Title I Basic	10,538				

### SPSA Modified Actions and/or Expenditures to Goal 5

Goal Statement				
Action/Services	Type	Approved Expenditures	+/- Proposed Changes	Total Allocation
		Funding Source	Funding Source	Amount

## Budgeted Funds and Expenditures in this Plan

The tables below are provided to help the school track expenditures as they relate to funds budgeted to the school.

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#### +/- Proposed Changes

Funding Source	Amount
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#### New Total

Funding Source	Amount
	147,446
	4,033

### Expenditures by Goal

#### Approved Expenditures

#### +/- Proposed Changes

Goal Number	Total Expenditures	Goal Number	Total Expenditures
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**Approval/Attested**

Title	Signature	Date
SSC Chair		1/30/2025
Principal		1/30/2025