

ADMINISTRATIVE COUNCIL FOR
THE LASSEN COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
A CONSORTIUM

Unapproved Minutes
June 10, 2025

CALL TO ORDER: The June 10, 2025 meeting of the Administrative Council for the Lassen County Special Education Local Plan Area was called to order by Superintendent Jason Waddell at 1:00 p.m. in the staff lounge of the Janesville Elementary School via in-person and Zoom.

MEMBERS PRESENT AT
THE MEETING:

Patricia Gunderson, LCOE
Jason Waddell, Susanville/Ravendale-Termo
Stephanie Preston, Long Valley/Thompson Peak Charter
Jamie Lewis, Janesville
Brian Boyer, Richmond
Paula Silva, Westwood
Scott Smith, Johnstonville
Derek Cooper, Fort Sage
Tom Jones, LCOE/LHS
Josh Blackburn, Shaffer @1:10 p.m.

VISITORS PRESENT AT
THE MEETING:

Joshua Kim, LCOE
Debbie Ceaglio, LCOE
Destiny Tavares, LCOE
Courtney Russell, LCOE
Courtney Hannah, LCOE
Michelle Brown, Susanville
Bryan Young, LCOE
Misty Brussattoi, Long Valley

ESTABLISHMENT OF
QUORUM:

Big Valley	No	Ravendale-Termo	Yes
Fort Sage	Yes	Richmond	Yes
Janesville	Yes	Shaffer	No
Johnstonville	Yes	Susanville	Yes
Lassen High	Yes	Westwood	Yes
LCOE	Yes	Thompson Peak	Yes
LVS	Yes		

APPROVAL OF
AGENDA:

MSCU (Cooper/Silva) to approve the agenda as presented.

APPROVAL OF
MINUTES:

MSCU (Gunderson/Smith) to approve the minutes as presented.

HEARING OF PERSONS
DESIDRING TO ADDRESS
THE COUNCIL:

No one was present to address the Council.

AFFIRMING IEPs

AND AMENDMENTS:	Assistant Superintendent of SPED, Joshua Kim, discussed affirming & attesting both IEPs and amendments within 7 days, regardless if you have parent signature. Although the parent signature is still required, it can be obtained at a later date. Mr. Kim also stated that Debbie is current working on the Tracking Reports and the reporting period is closed.
COMPLIANCE: SMALL DISTRICT MONITORING, DISPROPORTIONALITY, AND TARGETED:	Assistant Superintendent of SPED, Joshua Kim, mentioned that there seems to be confusion regarding the Compliance Monitoring. He mentioned that the California Department of Education (CDE) requires LEAs to work with the SELPA Director. The district does the corrections and submits their corrective report to their assigned Focused Monitoring and Technical Assistance consultant (FMTA).
CONSIDERATION TO OPEN PUBLIC HEARING CONCERNING 2025-2026 LASSEN COUNTY LOCAL PLAN, ANNUAL SERVICE PLAN AND ANNUAL BUDGET:	MSCU (Gunderson/Smith) to open Public Hearing concerning 2025-2026 Lassen County Local Plan, Annual Service Plan, and Annual Budget.
CLOSE PUBLIC HEARING:	MSCU (Gunderson/Boyer) to close Public Hearing
APPROVAL OF 2025-2026 LOCAL PLAN, ANNUAL SERVICE PLAN AND ANNUAL BUDGET:	MSCU (Silva/Boyer) to approve 2025-26 Local Plan, Annual Service Plan and Annual Budget.
BOARD MEMBER COMMENTS:	None
DATE/TIME/LOCATION OF NEXT MEETING:	The next meeting of the Administrative Council for the Lassen County SELPA is September 16, 2025 at 9:00 a.m., at the Lassen County Office of Education.
ADJOURNMENT:	There being no further business, the meeting adjourned at 1:13 p.m.