

ADMINISTRATIVE COUNCIL FOR
THE LASSEN COUNTY SPECIAL EDUCATION LOCAL PLAN AREA (SELPA)
A CONSORTIUM

Unapproved Minutes
June 10, 2025

CALL TO ORDER: The June 10, 2025 meeting of the Administrative Council for the Lassen County Special Education Local Plan Area was called to order by Superintendent Jason Waddell at 1:00 p.m. in the staff lounge of the Janesville Elementary School via in-person and Zoom.

MEMBERS PRESENT AT THE MEETING: Patricia Gunderson, LCOE
Jason Waddell, Susanville/Ravendale-Termo
Stephanie Preston, Long Valley/Thompson Peak Charter
Jamie Lewis, Janesville
Brian Boyer, Richmond
Paula Silva, Westwood
Scott Smith, Johnstonville
Derek Cooper, Fort Sage
Tom Jones, LCOE/LHS
Josh Blackburn, Shaffer @1:10 p.m.

VISITORS PRESENT AT THE MEETING: Joshua Kim, LCOE
Debbie Ceaglio, LCOE
Destiny Tavares, LCOE
Courtney Russell, LCOE
Courtney Hannah, LCOE
Michelle Brown, Susanville
Bryan Young, LCOE
Misty Brussatoi, Long Valley

ESTABLISHMENT OF QUORUM:	Big Valley	No	Ravendale-Termo	Yes
	Fort Sage	Yes	Richmond	Yes
	Janesville	Yes	Shaffer	No
	Johnstonville	Yes	Susanville	Yes
	Lassen High	Yes	Westwood	Yes
	LCOE	Yes	Thompson Peak	Yes
	LVS	Yes		

APPROVAL OF AGENDA: **MSCU (Cooper/Silva) to approve the agenda as presented.**

APPROVAL OF MINUTES: **MSCU (Gunderson/Smith) to approve the minutes as presented.**

HEARING OF PERSONS DESIRING TO ADDRESS THE COUNCIL: No one was present to address the Council.

AFFIRMING IEPs

AND AMENDMENTS: Assistant Superintendent of SPED, Joshua Kim, discussed affirming & attesting both IEPs and amendments within 7 days, regardless if you have parent signature. Although the parent signature is still required, it can be obtained at a later date. Mr. Kim also stated that Debbie is current working on the Tracking Reports and the reporting period is closed.

COMPLIANCE: SMALL DISTRICT MONITORING, DISPROPORTIONALITY, AND TARGETED: Assistant Superintendent of SPED, Joshua Kim, mentioned that there seems to be confusion regarding the Compliance Monitoring. He mentioned that the California Department of Education (CDE) requires LEAs to work with the SELPA Director. The district does the corrections and submits their corrective report to their assigned Focused Monitoring and Technical Assistance consultant (FMTA).

CONSIDERATION TO OPEN PUBLIC HEARING CONCERNING 2025-2026 LASSEN COUNTY LOCAL PLAN, ANNUAL SERVICE PLAN AND ANNUAL BUDGET: **MSCU (Gunderson/Smith) to open Public Hearing concerning 2025-2026 Lassen County Local Plan, Annual Service Plan, and Annual Budget.**

CLOSE PUBLIC HEARING: **MSCU (Gunderson/Boyer) to close Public Hearing**

APPROVAL OF 2025-2026 LOCAL PLAN, ANNUAL SERVICE PLAN AND ANNUAL BUDGET: **MSCU (Silva/Boyer) to approve 2025-26 Local Plan, Annual Service Plan and Annual Budget.**

BOARD MEMBER COMMENTS: None

DATE/TIME/LOCATION OF NEXT MEETING: The next meeting of the Administrative Council for the Lassen County SELPA is September 16, 2025 at 9:00 a.m., at the Lassen County Office of Education.

ADJOURNMENT: There being no further business, the meeting adjourned at 1:13 p.m.