

Requesting Employee:		Date:			
Mailing Address:					
Department:					
Date	 Destination.	/Purpose of Travel		# of Miles	
Standard mileage between site AUHS/DO ↔ WVHS: 8.5 mile		ascade: 1 mile	Total Miles		
AUHS/DO ↔ ANTHS: 1 mile			x Current Rate	.70	
			Total Reimbursement		
Requesting Employee	Date	Supervisor		Date	