



**HAINESPORT TOWNSHIP BOARD OF
EDUCATION
Regular Meeting
October 21, 2025
Public Session: 7:00 pm**



Board of Education Members

Jason Cardonick, (<i>Pres.</i>)	Larry Brandolph	Melissa Carlton
Bianca Cuniglio, (<i>Vice Pres.</i>)	Jeffrey Duda	Shelby Maccar
Laura MacLachlan	Erin Minero	Jennifer Weres

Committees of the Board

<u>Student Services/Community Services</u> Bianca Cuniglio (Chair) Larry Brandolph Melissa Carlton Jennifer Weres	<u>Human Resources</u> Jason Cardonick (Chair) Jeffrey Duda Shelby Maccar Erin Minero	<u>Finance/Facilities/Technology</u> Larry Brandolph (Chair) Bianca Cuniglio Laura MacLachlan Erin Minero
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1. **MEETING CALLED TO ORDER BY BOARD PRESIDENT**

2. **FLAG SALUTE**

3. **PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 2, 2025.
- B. Mailed written notice to the Burlington County Times on December 15, 2024 and Courier Post on January 7, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 2, 2025.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

4. **ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Mr. Cardonick	x		
Ms. Cuniglio	x		
Mr. Brandolph	x		
Dr. Carlton	x		

Mr. Duda		x	
Ms. Maccar	x		
Ms. MacLachlan	x		
Ms. Minero	x		
Ms. Weres	x		

X Quorum ☐ **No Quorum**

X Mr. Joseph R. Corn, Superintendent

X Mr. Jake Bryson, Business Administrator/Board Secretary

5. DISTRICT MISSION STATEMENT:

The Mission of the Hainesport Township School District is to provide a safe, supportive and challenging educational environment in an atmosphere that enables each child to develop intellectually, emotionally, physically, and socially in a fiscally responsible manner.

6. PTO REPORT & STUDENT GOVERNMENT REPORT:

Report	Presenter(s)
PTO Report	Ms. Alderman
Student Government Report	Courtney Sullivan

7. RECOGNITION/PRESENTATION

- NJSLA Presentation

8. PUBLIC PARTICIPATION: (Action Items Only)

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.
- Each individual will have one opportunity to speak and be given a maximum of three minutes.
- All meetings must be open to the public at all times except for those meetings at which certain expected matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Mr. Brandolph	X	

X Motion Carries

☐ **Motion Fails**

Cheryl Smith - Questioned whether item A-1 on the addendum was a non resident tuition contract.

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Dr. Carlton	Mr. Brandolph	X	

X Motion Carries

☐ Motion Fails

9. APPROVAL OF MINUTES:

- A. Motion for the Hainesport Township Board of Education to approve the minutes of the following meeting(s):

Item	Meeting Date	Type	Att.
1	9/23/25	Regular Meeting (Open Session)	M-1

Roll Call on Action Item #1:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio	X		x			
Mr. Brandolph			x			
Dr. Carlton		X	x			
Mr. Duda						x
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

☐ Motion Fails

10. SUPERINTENDENT'S REPORT: Mr. Joseph R. Corn, Superintendent

A. Reporting Items:

B. Motion to approve the following reports upon the recommendation of the Superintendent:

Item	Report	Att.
1	Affirm, Reject, or Modify the monthly HIB Report	SR-1
2	Code of Conduct	SR-2
3	Enrollment Report	SR-3
4	Nurse's Report	SR-4
5	If necessary, the Board authorizes the Superintendent of School to hire personnel to directly replace a staff vacancy occurring between Board of Education meeting dates. Employment is contingent upon criminal history review clearance and issuance of appropriate certification.	

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio			x			
Mr. Brandolph	X		x			
Dr. Carlton		X	x			

Mr. Duda						
Ms. Maccar			X			
Ms. MacLachlan			X			
Ms. Minero			X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

11. STUDENT SERVICES./COMMUNITY SERVICES:

A. Student Services/Community Services Report:

Bianca Cuniglio, Chair

B. Motion to approve the following Student Services & Community Relations Committee action items upon the recommendation of the Superintendent:

Policies and Regulations

Item	Number	Title	Policy	Reg	Rev	1st	Abolish	Final	Att.
1	P1636.01	Notification of Promotion, New Job, and Transfer Opportunities	X					X	
2	P5339.01	Student Sun Protection (M)	X					X	

Item	Student Services Action Items	Att.
3	Approve RV students as volunteer Homework Club helpers	SS-1
4	Approve the BASE Class pretzel sale for staff and students.	
5	Creation of a new job description for Media STEAM teacher to fill the vacant Media position.	SS-2

Roll Call on Action Items #1-5:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			X			
Ms. Cuniglio	X		X			
Mr. Brandolph			X			
Dr. Carlton			X			
Mr. Duda						X
Ms. Maccar			X			
Ms. MacLachlan			X			
Ms. Minero		X	X			
Ms. Weres			X			

X Motion Carries

□ Motion Fails

12. HUMAN RESOURCES RELATIONS:

A. Human Resources Committee Report:

Jason Cardonick, Chair

B. Motion to approve the following Human Resources Committee action items upon the recommendation of the Superintendent:

Professional Development

<i>Item</i>	<i>Attendee</i>	<i>Program</i>	<i>Location</i>	<i>Date(s)</i>	<i>Hour(s)</i>	<i>Cost</i>	<i>Cost to District</i>
1	Nicole Orangers	Burlington County Crisis Response Team	Burlington County Library	1/22/26	5.5	\$0.00	\$0.00
2	Jennifer Humes	Burlington County Crisis Response Team	Burlington County Library	1/22/26	5.5	0.00	0.00
3*	Nicole Orangers	NJSLA & NJGPA Adaptive Training Webinar	Virtual	10/1/25	3	\$0.00	\$0.00
4*	Sarah Anderson	Amplify M Class Platform Training	Upper Freehold Regional HS	10/1/25	3	\$0.00	\$0.00
5*	Maria Davies	Amplify M Class Platform Training	Upper Freehold Regional HS	10/1/25	3	\$0.00	\$0.00
6	Lauren Maiorano	Math Learning Disabilities	Virtual	1/15/26	6.5	\$295	\$295
7	Meredith Gocke	AI Training for Administrative Secretaries	BCSSSD	10/23/25	2.5	\$0.00	\$0.00
8	Lisa Tedesco	AI Training for Administrative Secretaries	BCSSSD	10/23/25	2.5	\$0.00	\$0.00
9	Jennifer Humes	504 Accommodation Plans	Virtual	10/27/25	3	\$50.00	\$50.00
10	Nicole Orangers	504 Accommodation Plans	Virtual	10/27/25	3	\$50.00	\$50.00
11	Morgan Marnett	504 Accommodation Plans	Virtual	10/27/25	3	\$50.00	\$50.00
12	Katie Hoffman	Catching Up Students Who Have Fallen Behind in Math	Virtual	12/10/25	6	\$295.00	\$295.00
13*	Kaitlin Walford	CBI for Younger Students	Virtual	10/16/25	3.5	\$0.00	\$0.00
14	Allison Tate	I&RS Team Training	Virtual	11/20/25	6	\$178.00	\$178.00
15*	Sarah Stasiuk	G&T Collaboration w/RV Sending Districts	Lumberton School	10/10/25	2.5	\$0.00	\$0.00
16*	Maria Davies	ESL Collaboration	Lumberton School	10/10/25	2.5	\$0.00	\$0.00
17*	Julia Janis	Social Emotional Development & Learning	Camden County Ed Service	10/8/25	7	\$250.00	\$0.00
18	Allison Tate	SAM Labs STEAM Summit	Springfield Twp School	11/11/25	4	\$0.00	\$0.00
19	Danielle Adams	The Nurtured Heart Approach	BCSSSD	2/18/26	6	\$0.00	\$0.00
20	Kelsey Debes	The Nurtured Heart Approach	BCSSSD	2/18/26	6	\$0.00	\$0.00

21	Rachel Mosner	School Visitation to Observe Curriculum Common Lit.	Eastampton Schools	10/29/25	4	\$0.00	\$0.00
22	Cyndi Hess	CPR for Healthcare Providers	Cherry Hill, NJ	10/24/25	2.5	\$85.00	\$85.00
23	Kelsey Debes	Restorative Practices	BCSSSD	3/9/26	6	\$0.00	\$0.00
24	Rebecca Collins	School Visitation to Observe Curriculum Common Lit.	Eastampton Schools	10/27/25	4	\$0.00	\$0.00
25	Sharon Correa	School Visitation to Observe Curriculum Common Lit.	Eastampton Schools	10/27/25	4	\$0.00	\$0.00
26	Lauren Toro	Nurtured Heart Program	Virtual	10/28/25	6	\$0.00	\$0.00
27	Katie Dowd	School Visitation to Observe Curriculum Common Lit.	Eastampton Schools	10/29/25	4	\$0.00	\$0.00
28	Zach Classetti	Bringing AI into the Classroom	BCSSSD	2/25/26	6	\$0.00	\$0.00

***Ratify and Affirm**

Extra-Curricular 2025-26

Item	Name	Position	Rate	Effective Date
29*	Karen Kinter	After School Detention	Per CBA	9/1/2025
30*	Sierra D'Intino	After School Detention	Per CBA	9/1/2025
31*	Sarah Stasiuk	Volleyball Assistant	Per CBA	9/1/2025

Item	Human Resources Action Items
32	Approve all teaching staff as Homebound Instructors for the 2025-2026 school year
33	Approve teaching staff to cover classes during their prep period at their hourly rate for the 2025-2026 school year

****Ratify and Affirm**

Roll Call on Action Items #1-33:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio			x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						x
Ms. Maccar		X	x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

o Motion Fails

13. FINANCE/FACILITIES/TECHNOLOGY:

A. Finance/Facilities/Technology Committee Report:

Larry Brandolph, Chair

B. Motion to approve the following F/F/T Committee action items upon the recommendation of the Superintendent:

Reports

<i>Item</i>	<i>Report Type</i>	<i>Att.</i>
1	Board Secretary's Report for September 2025	FI-1
2	Treasurer's Report for September 2025	FI-2
3	Appropriation Adjustment Journal for September 2025	FI-3
4	Payment of bills for the month of September 2025**	FI-4
5	EFT Activity Report for September 2025	FI-5
6	Student Activity Account for September 2025	FI-6
7	Cafeteria Report	FI-7

**Pursuant to N.J.A.C. 6A:23A-16.10(c)3, Jake Bryson, School Business Administrator, certifies that, as of January 31, 2025, no budgetary line item account has encumbrances and expenditures which, in total, exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8, N.J.S.A. 18A:22-8.1, and N.J.A.C. 6A:23A-16.10(a).

**Furthermore, pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Board of Education certifies that, after review of the Secretary's and the Treasurer's monthly financial reports and upon consultation with appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a), as of January 31, 2025, and that sufficient funds should be available to meet the district's financial obligations for the remainder of the fiscal year.

Use of Facilities 2025-2026 School Year

<i>Item</i>	<i>Activity</i>	<i>Area</i>	<i>Contact</i>
8	PTO Otis Fundraiser Pick Up	Main Office Driveway	Ms. Moore

****All approval of use of facilities is contingent upon district receipt of proper documentation including proof of insurance & availability of area with respect to previously approved request.***

*****Ratify and Affirm***

Drills

<i>Item</i>	<i>Drill</i>	<i>Date</i>	<i>Time</i>
9	Evacuation Drill	9/23/25	2:10 pm - 2:25 pm

Field Trips

<i>Item</i>	<i>Grade/Group</i>	<i>Destination</i>	<i>Bus</i>	<i>Cost</i>	<i>Coordinator</i>
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10*	Preschool	Hainesport Fire House	-	\$0.00	Ms. Wolfrom
11	TAG Grade 5	Chesterfield Elementary	1	Bus	Ms. Stasiuk
12	Grade 1	Philadelphia Zoo	2	\$15 per person	Grade 1 Teachers
13	TAG Grade 6	Chesterfield Elementary	1	Bus	Ms. Stasiuk

**Total cost for trip*

***Cost per Student*

**** Revised date*

Item	Out of District Placements	Att.
14	Student ID #12961 to Y.A.L.E School North II for the 2025-2026 School Year for \$58,509.00 for 180 days.	
15	<i>Revised</i> contract for student ID #13398 at Interactive Kids. The revised annual cost of tuition will be \$42,300.00, prorated for the remainder of the 2025-2026 School Year.	

	Finance/Facilities/Technology Action Items	Att.
16	Approve a contract with the Commission For The Blind and Visually Impaired for student #13527 for the 2025-2026 school year in the amount of \$2,541.00.	
17	Approve Hainesport Township School District to continue membership in TIPS (The Interlocal Purchasing Contract) a national purchasing co-op.	
18	Approve Hainesport Township School District to continue membership in HCESC (Hunterdon County Educational Services Commission) a NJ State purchasing co-op.	
19	Accept the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials as approved by the NJ Dept of Law & Public Safety and the NJ Dept of Education	FI-8
20	Recommend that the Board approve the District's participation in a Middle School Wrestling Program administered by Rancocas Valley Regional High School. The program meets all standards established by the New Jersey State Interscholastic Athletic Association (NJSIAA) and will be led by RVRHS staff members who have completed Criminal History Background Clearance checks. The program will be available to students in grades 6–8, with competitions taking place at Rancocas Valley Regional High School.	
21	Approve the submission of Form M-1 and the Comprehensive Maintenance Plan to the Burlington County Office of Education. [6a:26-20-8].	FI-21

Motion to add Addendum Item A-1 to the agenda:

	Finance/Facilities/Technology Action Items	Att.
A1	Approve a contract for a non-resident, 2nd grade student to attend the Hainesport Township School District, effective November 1, 2025, for the remainder of the 2025-2026 School Year.	

Motion	Second	All in Favor	All Opposed
Ms. Minero	Mr. Brandolph	X	

X Motion Carries

☐ Motion Fails

Roll Call on Action Items #1-21 and A-1

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio		X	x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres			x			

X Motion Carries

☐ Motion Fails

Item	Resolutions	Att.
22	Approve the resolution to accept a donation from Hainesport Township up to \$45,000.00 to install a fence around the school playground.	FI-22

Roll Call on Resolution #22:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Cardonick			x			
Ms. Cuniglio			x			
Mr. Brandolph	X		x			
Dr. Carlton			x			
Mr. Duda						
Ms. Maccar			x			
Ms. MacLachlan			x			
Ms. Minero			x			
Ms. Weres		X	x			

14. **OLD BUSINESS:**

15. **NEW BUSINESS:**

16. **INFORMATION & FUTURE PLANNING ITEMS:**

17. **DATES TO REMEMBER:**

18. **PUBLIC PARTICIPATION:**

- The Public is reminded that they should attempt to resolve problems and/or complaints through initial

contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

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RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

A. Motion to Open Meeting for Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Minero	Ms. MacLachlan	X	

X Motion Carries ☐ **Motion Fails**

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

RECOMMEND that the Board of Education close the meeting for public comment and return to session.

B. Motion to Close Meeting from Public Comment

Motion	Second	All in Favor	All Opposed
Ms. Weres	Ms. MacLachlan	X	

X Motion Carries ☐ **Motion Fails**

19. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
Mr. Brandolph	Dr. Carlton	X	

X Motion Carries ☐ **Motion Fails**

Time of adjournment: 7:54 pm