



SUTTER UNION HIGH SCHOOL DISTRICT

CITIZENSHIP – ACADEMICS – ACTIVITIES – ATHLETICS

APPLICATION FOR INTERDISTRICT TRANSFER

School Year Requested 20__ -20__ Grade Level for School Year Requested: _____

Student's Name: _____ Birthdate: _____

Parent/Guardian's Name: _____ Primary Phone: _____

Secondary Phone: _____ Parent/Guardian's Email Address: _____

Address (Street, City, State, Zip): _____

Last School Attended: _____ District: _____

School of Residence: _____ District: _____

What is/are the reason(s) for the request:

Is the student currently pending disciplinary action or under an expulsion order? ☐ Yes ☐ No

Is the student a foster youth? ☐ Yes ☐ No

What special services has the student received? (Check all that apply and attach proof of enrollment in the special program.) ☐ Section 504 ☐ Special Education ☐ English Language

If the student is receiving Special Education services, what services are they receiving? (Please attach IEP)

☐ Special Day (SDC) ☐ Resource (RSP) ☐ Pending Assessment Services

☐ Designated Instructional Services ☐ Non-Public School (NPS)

BY MY SIGNATURE BELOW, I certify that to the best of my knowledge, the information provided in the application is true and correct. I understand that an Inter-District Agreement is conditional upon: 1.) The student obeying school rules and maintaining good attendance, good citizenship, and passing all courses. 2.) Class size and program enrollment not exceeding the maximum allowed by statute or contract. The student is subject to changing schools or having the agreement terminated if any of these conditions occur. Transportation is the responsibility of the parent/student.

Parent/Guardian Signature _____ Date _____

RESIDENT SCHOOL DISTRICT:

☐ GRANTED ☐ DENIED

Reason(s) for denial: _____

Printed Name (Resident School District)

Title

Authorized Signature

Date

REQUESTED SCHOOL DISTRICT:

☐ GRANTED ☐ DENIED

Reason(s) for denial: _____

Printed Name (Requested School District)

Title

Authorized Signature

Date



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Required Documents

Completed Interdistrict Transfer Application, SUHSD Online Application, current report card (if currently in middle/elementary school) or current transcript (if currently in high school), discipline record, attendance record, and 504/IEP record (if applicable). Incomplete applications will not be received.

The Interdistrict Transfer Application must first be signed by the student's resident school district. Applications submitted to SUHSD without the resident district's signature will be considered incomplete and will not be processed.

Any Interdistrict Transfer Application received after January 15, 2027, at 3:00 PM will be placed on a waiting list in the order received. Students placed on a waiting list will be notified no later than 14 calendar days after the commencement of instruction in the school year for which transfer is sought. They should continue the enrollment process at their school of residence.

Applications submitted for the current school year will be processed in accordance with Education Code 46600.2, and parents/guardians will be notified of the District's decision within 30 calendar days of receipt of a completed application.

Applications submitted for the following school year (future-year requests) will be reviewed during the established application window, and parents/guardians will be notified in writing of the District's decision as required by Education Code 46600.2.

Class Size and Program Capacity

Pursuant to California Education Code 46600–46610, approval of an inter-district transfer request is contingent upon available space and capacity in District programs. In the event that placement in a specialized program (including, but not limited to, Special Education, 504, or Honors programs) is impacted, the District may be unable to grant the Interdistrict Transfer. A denial based on program capacity shall not prevent parent/guardians from reapplying for an Interdistrict Transfer in subsequent years.

Transportation Disclaimer

Approval of an Interdistrict Transfer does not include transportation. Parents/guardians are responsible for transportation unless the student is eligible for transportation as a foster youth, student experiencing homelessness, or as required by the student's IEP.

Parent/Guardian Signature: _____ Date: _____

*Interdistrict Transfer Applications must be submitted in person to the Counseling Office, beginning November 2, 2026, and ending on January 15, 2027, at 3:00 PM. Online and Incomplete applications will not be accepted. Any Interdistrict Transfer Agreements received after January 15, 2027 will be placed on a waiting list in order received and acceptance determined by capacity.