

**Meeting of
Madera County Board of Education
Tuesday, July 14, 2026
3:30 p.m.**

This meeting will be held at
1105 South Madera Avenue, Conference Room 5,
Madera, CA 93637

AGENDA

Reasonable Accommodation for any Individual with Disability – Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in a meeting or function of the Madera County Board of Education, may request assistance by contacting the Office of the Madera County Superintendent of Schools. All documents pertaining to open session agenda items are available to anyone upon request from the office at 1105 South Madera Avenue, Madera, CA 93637; Telephone: (559) 662-6274; FAX (559) 673-5569.

1.0 Call to Order

- 1.1 Flag Salute

2.0 Consideration of Minutes

- | | | | |
|-----|-------------------------------|-----------------|---------|
| 2.1 | Regular Meeting June 9, 2026 | (Action) | [Board] |
| 2.2 | Special Meeting June 16, 2026 | (Action) | [Board] |

3.0 Adoption of Board Agenda

(Action) [Board]

4.0 Information

- 4.1 Public Comment

[This time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to 3 minutes.]

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|-----|----------------------------|------------|
| 4.2 | Letters and Communications | [Protzman] |
|-----|----------------------------|------------|

- 4.3 Non-School Sources

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|-----|---|---------|
| 4.4 | Madera County School Boards Association (MCSBA)
Executive Committee Meeting Report | [Deniz] |
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|-----|---------------------------------------|---------|
| 4.5 | Madera County Foundation Board Report | [Marsh] |
|-----|---------------------------------------|---------|

- 4.6 Member Report(s) [Member]
- 5.0 Information from the Superintendent and Staff**
- 5.1 State Budget Review [Verduzco]
- 5.2 Annual Board Calendar [Protzman]
- 5.3 Declaration of Need for Fully Qualified Teachers [Maxfield]
- 5.4 Quarterly Report on Williams Uniform Complaints [Drake]
- 6.0 Old Business**
- 6.1 Consideration and Approval of MCBE Policies and Handbooks
[Updates to policies due to new laws and legislation] **(Action)** [Protzman]
- MCBE BB 9630 Expulsion Appeals
 - Expulsion Appeal Handbook
 - MCBE BB 9640 Interdistrict Attendance Transfer Appeals
 - Interdistrict Attendance Transfer Appeal Handbook
- 7.0 Closed Session**
- CONFERENCE WITH REAL PROPERTY NEGOTIATORS - UPDATE
Code Section 54956.8
- 7.1 Property: 200 W. Lewis Street, Madera, CA
- MCSOS Negotiators: Tricia Protzman, County Superintendent, Marisol Verduzco, Chief Business and Administrative Services Officer, and David A. Soldani, Atkinson, Andelson, Loya, Ruud, and Romo
- Party with whom MCSOS is Negotiating: Dennis Cowles, Property Owner
- Under Negotiation: Price and Terms of Payment
- 7.2 Property: 322 Madera Avenue – Parcel B, Madera, CA
- MCSOS Negotiators: Tricia Protzman, County Superintendent, Marisol Verduzco, Chief Business and Administrative Services Officer, and David A. Soldani, Atkinson, Andelson, Loya, Ruud, and Romo
- Party with whom MCSOS is Negotiating: Matthew Treber, Madera County Administrative Officer
- Under Negotiation: Price and Terms of Payment

8.0 New Business

- | | | | |
|-----|---|-----------------|------------|
| 8.1 | Consideration Issuance of Temporary County Certificates
[Ratification of Temporary County Certificates
issued previous month] | (Action) | [Maxfield] |
| 8.2 | Consideration Disposition of Surplus/Obsolete Equipment
[Equipment to be declared obsolete and removed
from inventory] | (Action) | [Verduzco] |
| 8.3 | Consideration Destruction of Records
[Disposal of Class 3 Records] | (Action) | [Verduzco] |
| 8.4 | Consideration Acceptance of Annual Facility
Education Program Review and Evaluation Report
[Accept annual report] | (Action) | [Cogan] |
| 8.5 | Consideration of Investment Performance Statement
[Review and approval of the quarterly rate of
return of investments with the county government] | (Action) | [Verduzco] |
| 8.6 | Consideration Adoption of Consolidated
Application for Submission, Part I
[Approval of Part I Application] | (Action) | [Verduzco] |
| 8.7 | Consideration of Membership in the Association of
California County Boards of Education (ACCBE)
[Membership consideration] | (Action) | [Board] |

9.0 Other

10.0 Adjournment

**Minutes of
Madera County Board of Education
June 9, 2026**

In Attendance: Danny Bonilla, Shelley Deniz, Tammy Loveland, Dianna Marsh, Wallace Nishimoto, Alfred Soares, Jr., Tricia Protzman, Executive Secretary

Absent: Cathie Bustos

Also present: Austin Burris, Joe Casarez, Mayson Cisneros, Fred Cogan, Ricardo Garza, Aurora Mora, Joseph Mora, Arturo Morado, Andrea Moreno, Jennifer Pascale, Lincoln Pascale, Hugo Sanchez, Dr. Elia Torres-Barton, Marisol Verduzco

1.0 Call to Order

1.1 Flag Salute

Vice President Marsh called the meeting to order at 3:33 p.m., followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting May 12, 2026

Danny Bonilla moved to approve the minutes of May 12, 2026, seconded by Alfred Soares, Jr. and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bustos, Nishimoto

3.0 Adoption of Board Agenda

Shelley Deniz moved to adopt the agenda as presented, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bustos, Nishimoto

4.0 Information

4.1 Public Comment

Vice President Marsh stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda. Board members may listen to but not discuss matters not on the agenda.

(G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to three minutes.

No one came forward to address the Board.

4.2 Letters and Communications

4.2.1 Award of Excellence

Superintendent Protzman welcomed students and families in attendance. She introduced Program Director, Career & Alternative Education Services Hugo Sanchez.

- Arturo Morado, 2nd Place Winner in the Advanced Category of the 5th Annual ROP Showdown

Mr. Sanchez thanked families for supporting their students and attending the Board meeting. He talked briefly about the growth of CTE programs and a few of the competitions students participated in this year.

Arturo Morado competed in the ROP Wood Working Showdown hosted by Central East in the advanced category. He built a small cabinet in approximately six hours. He competed against students from comprehensive high schools including: Central East, Kerman, Mendota, Orosi, and CTEC High School. Mr. Morado modified the design for better functionality and appearance and won second place.

Mr. Morado explained competitions such as this one help students learn to work with others and develop a team mentality. Now that he has graduated, Mr. Morado is working to join the IBW Electrical Union.

Career Technical/Trade Instructor Lincoln Pascale expressed his pride in Mr. Morado and his accomplishments throughout his high school career.

Wallace Nishimoto arrived at 3:36 p.m.

- Pioneer Technical Center, 2nd Place Winner in the 1st Annual Sanger High Fabrication Contest
 - Ricardo Garza
 - Austin Burris
 - Mayson Cisneros
 - Joseph Mora

Mr. Sanchez explained these four students competed in the First Annual Fabrication Contest hosted by Sanger High School. The goal was to fabricate a welding shop tool within a six-hour period. As the students practiced, they realized that they were not going to be able to complete their design in the allotted time. Mr. Pascale changed the design on the Friday evening before the competition. He sent his hand drawing via text to the students to review over the weekend. Without practicing the new design, the team performed

flawlessly defeating Bakersfield Del-Oro, Oroquieta, Fresno, Central, and Riverdale High Schools. PTC took second place to the host school, Sanger High.

Mrs. Marsh asked what happens to the things built by the class. Mr. Sanchez explained that some items are used in the classroom. However, if someone is interested in buying an item, MCSOS now has a process in place.

Other items under Letters and Communications included:

- Mrs. Protzman attended graduations and promotions throughout the county including: Madera High School, Madera South High School, Gould Educational Center, Career Technical & Alternative Education Services (PTC graduation & MCIA promotion), Glacier High School Charter, and the Early Education promotion.
- Mrs. Protzman attended Salute to Education hosted by the Chamber of Commerce. Distinguished Teachers of the Year were: Susana Mesa, Justin Adams, Leticia Cuevas, and Robert Shockley.
- Mrs. Protzman explained that during COVID a sensory garden was donated by the Madera Rotary Club and installed at Gould Educational Center. However, a dedication was never completed. A plaque was installed in gratitude of the Rotary and the dedication was commemorated with a photograph in the Madera Tribune.
- Madera USD renamed Ceasar Chavez Elementary. The new name is Cottonwood Creek Elementary.
- Mrs. Protzman distributed copies of the end-of-year newsletter, *Milestones and Moments*.

4.3 Non-School Sources

None

4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

None

4.5 Madera County Foundation Board Report

The Foundation Board will meet tomorrow.

4.6 Member Report(s)

Mr. Bonilla informed the group that Chowchilla High student Asterisk Tally competed in the U.S. open and placed second in the amateur competition.

Mrs. Marsh congratulated Mrs. Protzman on successfully winning the Superintendent election.

5.0 Information from the Superintendent and Staff

Vice President Marsh opened the Public Hearing on the Local Control Accountability

Plan (LCAP) for Madera County Independent Academy (MCIA) at 4:11 p.m.

5.1 Consideration of Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA)

Mr. Cogan highlighted the growth table on page seven. Students are improving in ELA and Math. ELD continues to grow. Students and families are participating more, which speaks for the safe environment. Students are feeling more connected. A challenge for MCIA is that chronic absenteeism is creeping back up. To address this issue, Ms. Falcon has returned to CAES and will be working to assist in this area.

The public hearing closed at 4:17 p.m.

The Public Hearing on the Proposed 2026-2027 Budget for Madera County Independent Academy (MCIA) opened at 4:18 p.m.

5.2 Consideration of Proposed 2026-2027 Budget for Madera County Independent Academy (MCIA)

Mrs. Verduzco explained the proposed 2026-2027 MCIA budget was built on the following assumptions:

1. We assumed COLA (Cost-of-Living Adjustment) applied as follows:
 - a. 2.87% applied to the LCFF components, plus a 1.44% Additional Base Grant Adjustment ("Super COLA"). "Super COLA" funding tied to cover cost of proposed 14-Week Paid Pregnancy Disability Leave.
 - b. The two subsequent years are estimated at 3.30% and 3.09% based on Department of Finance Estimates and School Services May Revise Dartboard.
2. Estimated Average Daily Attendance (ADA) is 52.73 and 1.22 for Probation referred students.
3. Step and Column adjustments are assumed at 1.5% for each of the next two years.
4. PERS rate is anticipated to decrease from 26.81% to 26.40% for the 2026-2027 year, increase to 26.80% in the 2027-2028 year, and decrease to 25.90% in the 2028-2029 year.
5. STRS rate is anticipated to remain at 19.10% for the out years, through 2028-2029.
6. Estimated supply, services and equipment budgets have been designed to meet program and operational needs and have been aligned to program goals.

7. The budget reflects a net decrease to the ending fund balance of \$227,642 on the unrestricted side and a decrease of \$5,313 on the restricted side totaling an overall decrease in ending fund balance of \$232,955.

Mrs. Verduzco stated the final budget should be signed on June 15. However, even after the budget is signed, there could be trailer bill language that modifies the budget. If there are changes, those will be brought to the Board.

The public hearing closed at 4:25 p.m.

The Public Hearing on the Local Control Accountability Plan for Pioneer Technical Center (PTC) opened at 4:26 p.m.

5.3 Consideration of Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC)

Mr. Cogan stated graduation rates have improved significantly. SEL is strong. A senior seminar day was offered. The guest speaker was Dr. Victor Rios. Other offerings at the seminar included: personal finance, writing a resume, and how to build resilience.

Some challenges for PTC include: students are not at grade level and student transiency.

Mr. Cogan noted that a financial figure was missing on page 35, which will affect six other pages. The revisions will be brought to the Board at the June 16th meeting.

The Public Hearing closed at 4:39 p.m.

The Public Hearing on the Proposed 2026-2027 Budget for Pioneer Technical Center (PTC) 4:40 p.m.

5.4 Consideration of Proposed 2026-2027 Budget for Pioneer Technical Center (PTC)

Mrs. Verduzco explained the 2026-2027 proposed budget for PTC was built on the following assumptions:

1. We assumed COLA (Cost-of-Living Adjustment) applied as follows:
 - a. 2.87% applied to the LCFF components, plus a 1.44% Additional Base Grant Adjustment ("Super COLA"). "Super COLA" funding tied to cover cost of proposed 14-Week Paid Pregnancy Disability Leave.
 - b. The two subsequent years are estimated at 3.30% and 3.09% based on Department of Finance Estimates and School Services May Revise Dartboard.
2. Estimated Average Daily Attendance (ADA) is 171.45 and 11.62 for Probation referred students.

3. Step and Column adjustments are assumed at 1.5% for each of the next two years.
4. PERS rate is anticipated to decrease from 26.81% to 26.40% for the 2026-2027 year, increase to 26.80% in the 2027-2028 year, and decrease to 25.90% in the 2028-2029 year.
5. STRS rate is anticipated to remain at 19.10% for the out years, through 2028-2029.
6. Estimated supply, services and equipment budgets have been designed to meet program and operational needs and have been aligned to program goals.
7. The budget reflects a net decrease to the ending fund balance of \$157,524 on the unrestricted side and a decrease of \$86,498 on the restricted side totaling an overall decrease in ending fund balance of \$244,022.

The Public Hearing closed at 4:41 p.m.

The Public Hearing on Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS) opened at 4:42 p.m.

5.5 Consideration of Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS)

Mr. Cogan explained that the number of incarcerated youth increased. This year, MCSOS served more than 200 students. Of those, 59 have been incarcerated more than once. Students earned close to 2000 credits. The credit acceleration program is effective. The SEL program is solid and the counseling program is working.

Challenges include: student transiency, students with severe academic struggles, and data reporting due to the small amount of students in the program.

Ms. Drake added that funds under Goal 1, Action 18 are being used toward a physical therapy (PT) assistant. Previously, physical therapy services were being offered virtually only. The PT assistant works in conjunction with the virtual PT. This has been well received by parents and staff and is more effective for students.

Mrs. Protzman offered to host a tour at the facility for Board members.

The Public Hearing closed at 4:58 p.m.

The Public Hearing on the Proposed 2026-2027 Budget for Madera County Superintendent of Schools (MCSOS) opened at 4:59 p.m.

5.6 Consideration of Proposed 2026-2027 Budget for Madera County Superintendent of Schools (MCSOS)

1. We assumed COLA (Cost-of-Living Adjustment) applied as follows:
 - a. 2.87% applied to the LCFF components, plus a 1.44% Additional Base Grant Adjustment ("Super COLA"). "Super COLA" funding tied to cover cost of proposed 14-Week Paid Pregnancy Disability Leave.
 - b. 2.87% applied to some categoricals, including Special Education, Foster Youth, etc.
 - c. The two subsequent years are estimated at 3.30% and 3.09% based on Department of Finance Estimates and School Services May Revise Dartboard.
2. Estimated Average Daily Attendance (ADA):
 - a. 41.07 for Juvenile Hall (2024-25 Annual ADA)
 - b. 312.89 for Special Education (2025-26 P-2 ADA).
3. Step and Column adjustments are assumed at 1.5% for each of the next two years.
4. PERS rate is anticipated to decrease from 26.81% to 26.40% (approximately \$47,513 decrease) for the 2026-2027 year, increase to 26.80% in the 2027-2028 year (approximately \$46,793 increase) and 25.90% in the 2028-2029 year (decreasing by approximately \$104,335).
5. STRS rate is anticipated to remain at 19.10% for the out years, through 2028-2029.
6. Early Childhood Education funding is budgeted at the same current year amounts for California State Preschool Program (CSPP), General Child Care (CCTR) and other programs. Standard Reimbursement Rate for CSPP/CCTR programs are also budgeted to remain flat.
7. Estimated supply, services and equipment budgets have been designed to meet program and operational needs and have been aligned to program goals. Additional staff development is envisioned to support students from lower income households, English Learners, and Foster & Homeless youth.
8. The budget as it now stands reflects an increase to the ending Unrestricted General Fund balance of \$785,877 and a decrease of \$1,316,734 in Restricted General Fund balance. This brings the overall General Fund balance to a net decrease of \$530,857.
9. Ed Code 42127 requires that the minimum recommended reserve for economic uncertainties be identified along with amounts above the minimum and the

assigned and unassigned ending balances which are included in the budget document. The required reserve for uncertainty represents only a few weeks of payroll. The Government Finance Officers Association recommends reserving an amount equal to or not less than two months of general fund operating expenditures, or 17% of general fund expenditures and other financing uses. MCSOS is budgeted to end the 26-27 year with a 19.30% Unrestricted Ending Fund Balance. 17% is reserved for economic uncertainties, and 2.30% is unassigned. Receipt of one-time funds has allowed us to increase the reserve to this level. The Department of Finance cautions that the out-years may see budget reductions and a need to dip into reserves.

The Public Hearing closed at 5:04 p.m.

5.7 Consideration of Title 15 Annual Review of the Education Program

Mr. Cogan stated the Annual Review is an educational programmatic review of the facilities. The law changed in 2014, requiring the Superintendent and one other qualified agency or individual to perform the review. Previously, the principal reviewed another facility and the principal from that facility reviewed our program. The law was only recently explained to Mr. Cogan by an individual in Sacramento. The inspection tool was provided for the Board to review. The review will take place in late June or early July depending on the availability of a Board member.

6.0 Old Business

None

7.0 Closed Session

None

8.0 New Business

8.1 Consideration Issuance of Temporary County Certificates

Mr. Casarez asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from May 1-30, 2025. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews their waiver request, emergency permit, initial and/or renewal credential application packet.

Alfred Soares, Jr., moved to ratify the TCCs, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.

Noes: None

Abstain: None

Absent: Bustos

8.2 Consideration Disposition of Surplus/Obsolete Equipment

Mrs. Verduzco provided a list of equipment declared obsolete. The list included laptops/computers and network devices.

Danny Bonilla moved to approve the list of equipment declared obsolete, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.3 Consideration Annual Statement of Investment Policy

Mrs. Verduzco reported Section 53646 of the Government Code requires that the chief fiscal officer of each local agency render to the governing board a statement of investment policy on an annual basis. If all of an agency's funds are placed in the county treasury, Local Agency Fund (LAIF) or an FDIC-insured bank account, the most recent statement received from these institutions is considered acceptable for quarterly reports. If an agency has any other investments, additional reporting is required.

All MCSOS funds have been deposited in the Madera County Treasury and quarterly statements have been provided to the Board. The County Tax Collector-Treasurer's focus is on the safety of the investment pool, and MCSOS attends annual investment oversight meetings as a member of the Investment Committee.

Wallace Nishimoto moved to approve the Annual Statement of Investment Policy, seconded by Danny Bonilla and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.4 Consideration Ratification of 2026-2027 Madera County School Boards Association Proposed Budget

Mrs. Deniz explained the MCSBA Finance and Budget Committee met to review the annual budget. An increase to workshop budget is recommended to cover the cost of the Ethics Training all board members will need to take by January of 2027. The budget line will increase from \$1,500 to \$5,000.

Alfred Soares, Jr., moved to approve the MCSBA 2026-2027 budget, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.5 Consideration CSBA Membership Dues FY 2026-2027

Mrs. Marsh reviewed the changes to the membership dues for CSBA. CSBA dues increased from last year by \$607 and the ELA membership dues increased by \$258 for an overall increase of \$865.

Alfred Soares, Jr., moved to approve the CSBA Membership Dues FY 2026-2027, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.6 Consideration Adoption of New Math Curriculum for Career and Alternative Education Services (CAES)

Mr. Cogan explained the math curriculum was thoroughly reviewed by the Curriculum Committee. The proposed curriculum is included on the list of approved instructional materials by the California Department of Education. A curriculum pilot was implemented as part of the review process and was successful.

Wallace Nishimoto, moved to adopt the new math curriculum for Career and Alternative Education Services (CAES), seconded by Danny Bonilla and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.7 Consideration Resolutions Regarding November 2026 Election

8.7.1 Resolution No. 5, 2025-2026, "In the Matter of Payment for Candidate's Statement of Qualifications for the November 2026 Election Ballot"

8.7.2 Resolution No. 6, 2025-2026, "In the Matter of a Tie Vote for Candidates in Governing Board Elections"

Alfred Soares, Jr., moved to adopt Resolution No. 5, 2025-2026, "In the Matter of Payment for Candidate's Statement of Qualifications for the November 2026 Election Ballot," and Resolution No. 6, 2025-2026, "In the Matter of a Tie Vote for Candidates in Governing Board Elections," seconded by Danny Bonilla and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.8 Consideration of Title 15 Annual Review of the Educational Program

Mr. Cogan stated this is the action item corresponding with agenda item 5.7. The Annual Review must be completed by the beginning of July. A Board member is requested to complete the review process with Mrs. Protzman within the next couple of weeks. The process will take approximately two hours. Danny Bonilla volunteered to review the Educational Program with Mrs. Protzman. The date is to be determined.

Shelley Deniz moved to approve the assistance from Danny Bonilla in the MCSOS audit, seconded by Wallace Nishimoto and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

8.9 Consideration of Apportionment of Forest Reserve

Mrs. Verduzco explained Forest Reserve funds are said to be going away, however, MCSOS continues to receive these funds. In April, MCSOS received \$101,216.40 for Madera County Districts, of which, \$17,861.70 was for MCSOS.

Additional funds have since been received totaling \$193,047.05 for four of the Madera County Districts. MCSOS' share of these funds is \$34,067.10.

Danny Bonilla moved to adopt the Forest Reserve Apportionment for 2025-2026, seconded by Alfred Soares, Jr., and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.
Noes: None
Abstain: None
Absent: Bustos

9.0 Other

9.1 CSBA Annual Conference Date: December 3-5, 2026, Location: San Diego, CA

Mrs. Marsh provided the dates of the CSBA conference to the Board. If a Board members would like to attend the conference, they may contact Jennifer Pascale who will register them to attend and make travel arrangements.

9.2 Discussion Concerning ACCBE

Mrs. Protzman spoke with the County Superintendent of Shasta regarding the benefits of ACCBE. The focus of ACCBE is on county boards. There is an increase of legislation support that is more relevant to county offices. ACCBE offers trainings, workshops, and online resources not offered by CSBA.

Mrs. Marsh asked for the Board to review the ACCBE handbook and for this item to be brought to the Board as an action item in July.

9.3 Special Board Meeting: June 16, 2026

Mrs. Marsh reminded Board members of the special board meeting next week.

10.0 Adjournment

Danny Bonilla moved to adjourn the meeting, seconded by Alfred Soares, Jr., and carried by unanimous vote.

Ayes: Bonilla, Deniz, Loveland, Marsh, Nishimoto, Soares, Jr.

Noes: None

Abstain: None

Absent: Bustos

The meeting adjourned at 5:33 p.m.

Respectfully submitted,

Tricia Protzman
Executive Secretary

UNADOPTED

**Minutes of
Madera County Board of Education
(Special Meeting)
June 16, 2026**

In Attendance: Cathie Bustos, Shelley Deniz, Dianna Marsh, Alfred Soares, Jr., Tricia Protzman, Executive Secretary

Absent: Danny Bonilla, Tammy Loveland, Wallace Nishimoto

Also Present: David Bustos, Fred Cogan, Jessica Drake, Jennifer Pascale, Kellie Stiles, Dr. Elisa Torres-Barton, Kim Vass, Marisol Verduzco

1.0 Call to Order

1.1 Flag Salute

President Bustos called the meeting to order at 3:30 p.m., followed by the flag salute.

2.0 Consideration of Minutes

2.1 Regular Meeting June 9, 2026

Alfred Soares, Jr. moved to approve the minutes of June 9, 2026, seconded by Dianna Marsh.

Cathie Bustos abstained.

Because there was not a quorum to approve this item, it was tabled.

3.0 Adoption of Board Agenda

President Bustos requested agenda item 7.0 be moved after agenda item 9.0. Alfred Soares, Jr. moved to adopt the agenda as amended, seconded by Dianna Marsh and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

4.0 Information

4.1 Public Comment

President Bustos stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the agenda.

Board members may listen to but not discuss matters not on the agenda. (G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to three minutes.

No one came forward to address the Board.

4.2 Letters and Communications

Mrs. Protzman provided information on the following:

- Mrs. Protzman provided an update on the MCSOS Audit. She and Danny Bonilla will complete the inspection of juvenile hall tomorrow at 8:30 a.m.
- Leadership met at the Fossil Discovery Center this morning. Mrs. Protzman provided handouts from the Center which detailed the resources and offerings of the museum. The museum has joined a consortium which now allows the museum to provide art, Native American historical pieces, and other new artifacts.
- Mrs. Protzman introduced Kim Vass. Ms. Vass previously worked with Kristi Winter in Student Events. She has been promoted to the Superintendent's Office, and her new title is communications specialist. She will be attending the next few meetings to familiarize herself with Board procedures.
- Some updates in staff positions include:
 - Joe Casarez will be moving to Educational Services as the director of district support and instructional innovation. He will support districts with new technology such as artificial intelligence.
 - Kristen Maxfield will be the Chief Human Resources Officer. She started with MCSOS at 17 years of age. She worked with RSDSS and Regional Programs. Then worked as the assistant to Dianna Marsh, later moving to Human Resources as the credentials analyst. She was the Director of Human Resources for MUSD for a year and returned to MCSOS as the director of Human Resources.

4.3 Non-School Sources

None

4.4 Member Report(s)

None

5.0 Information from the Superintendent and Staff

5.1 Presentation of Local Indicators Selection

5.1.1 Madera County Superintendent of Schools

5.1.2 Pioneer Technical Center

5.1.3 Madera County Independent Academy

Mr. Cogan presented the Local Indicators Selection for MCSOS, PTC, and MCIA. This report is a self-assessment of program readiness. It will be uploaded to the Dashboard. The Board noted an overall improvement in the programs.

5.2 County Summary of LCFF Services to Madera County LEAs and Schools

Dr. Torres-Barton explained the “Annual Summary Report” illustrates the services and supports promised to districts through the Differentiated Assistance (DA) process. This system does not feel punitive, rather it is a collaboration on how to improve district programs.

Mrs. Protzman added, MCSOS’ DA process has been effective. In fact, MCSOS was asked to provide Direct Technical Assistance (DTA) to Yosemite Unified School District. DTA is usually provided by CCEE. An article was written about MCSOS’ involvement in the process and a grant was provided.

6.0 Old Business

None

Agenda item 7.0 was moved after agenda item 9.0.

8.0 New Business

8.1 Consideration Adoption of Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA)

Mr. Cogan stated the report remains the same as what was presented at the meeting last week.

Dianna Marsh moved to approve the Local Control Accountability Plan for Madera County Independent Academy, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

8.2 Consideration Approval of 2026-2027 Budget for Madera County Independent Academy (MCIA)

Mrs. Marsh asked if there would be a 45-day revision. Mrs. Verduzco stated she felt there would not be a need.

Shelley Deniz moved to approve the 2026-2027 Budget for Madera County Independent Academy, seconded by Dianna Marsh and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

8.3 Consideration Adoption of Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC)

Mr. Cogan noted there were a few changes to the language of the LCAP comparing the baseline to metrics. However, the plan remains unchanged.

Dianna Marsh moved to adopt the Local Control Accountability Plan for Pioneer Technical Center, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

8.4 Consideration Approval of 2026-2027 Budget for Pioneer Technical Center (PTC)

Mrs. Verduzco stated the budget for PTC remains the same as what was presented at the meeting last week.

Shelley Deniz moved to approve the 2026-2027 budget for Pioneer Technical Center, seconded by Alfred Soares, Jr., and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

8.5 Consideration Adoption of Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS)

Mr. Cogan stated the LCAP for MCSOS remains the same as last week's presentation.

Alfred Soares, Jr., moved to adopt the Local Control Accountability Plan for Madera County Superintendent of Schools, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

Abstain: None

Absent: Bonilla, Loveland, Nishimoto

8.6 Consideration Approval of 2026-2027 Budget for Madera County Superintendent of Schools (MCSOS)

Mrs. Verduzco reported that the budget for MCSOS remains the same as what was presented at the meeting last week.

Shelley Deniz moved to approve the 2026-2027 budget for Madera County Superintendent of Schools, seconded by Dianna Marsh and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.
Noes: None
Abstain: None
Absent: Bonilla, Loveland, Nishimoto

8.7 Consideration of Annual Federal Addendum to LCAPs

8.7.1 Madera County Superintendent of Schools

8.7.2 Pioneer Technical Center

8.7.3 Madera County Independent Academy

Mr. Cogan reported agencies applying for ESSA funds must complete the LCAP Federal Addendum as part of meeting the requirements for the ESSA LEA Plan. MCSOS has applied for Title I, Part A: Improving Basic Programs Operated by State and Local Educational Agencies, Title I, Part D: Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At-Risk, Title II, Part A: Supporting Effective Instruction, and Title IV, Part A: Student Support and Academic Enrichment Grants. Title III, Part A was not applied for.

Dianna Marsh moved to approve the Federal Addendum to the LCAPs for Madera County Superintendent of Schools, Pioneer Technical Center, and Madera County Independent Academy, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.
Noes: None
Abstain: None
Absent: Bonilla, Loveland, Nishimoto

9.0 Other

None

7.0 Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Code Section 54956.8

7.1 Property: 200 W. Lewis Street, Madera, CA

MCSOS Negotiators: Tricia Protzman, County Superintendent, Marisol Verduzco, Chief Business and Administrative Services Officer, and David A. Soldani, Atkinson, Andelson, Loya, Ruud, and Romo

Party with whom MCSOS is Negotiating: Dennis Cowles, Property Owner

Under Negotiation: Price and Terms of Payment

7.2 Property: 322 Madera Avenue – Parcel B, Madera, CA

MCSOS Negotiators: Tricia Protzman, County Superintendent, Marisol Verduzco, Chief

Business and Administrative Services Officer, and David A. Soldani, Atkinson, Andelson, Loya, Ruud, and Romo

Party with whom MCSOS is Negotiating: Matthew Treber, Madera County Administrative Officer

Under Negotiation: Price and Terms of Payment

President Bustos closed the meeting for "Closed Session," at 4:14 p.m.

President Bustos opened the meeting at 4:59 p.m.

President Bustos reported out that Madera County Superintendent of Schools Tricia Protzman has been given the authority to move forward with offers on both of the properties listed above.

10.0 Adjournment

Shelley Deniz moved to adjourn the meeting, seconded by Alfred Soares, Jr., and carried by unanimous vote.

Ayes: Bustos, Deniz, Marsh, Soares, Jr.

Noes: None

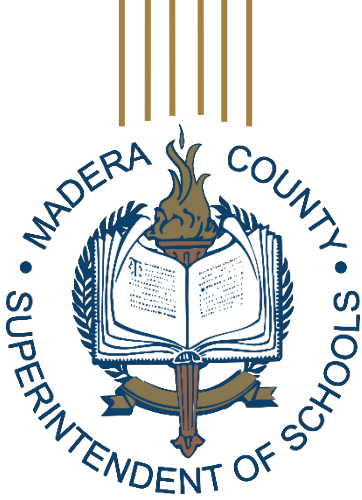
Abstain: None

Absent: Bonilla, Loveland, Nishimoto

The meeting adjourned at 5:02 p.m.

Respectfully submitted,

Tricia Protzman
Executive Secretary



Tricia Protzman
Superintendent of Schools

Agenda Item 5.1

Board of Education Informational Item July 14, 2026

Topic:

State Budget Review

Background:

On June 29, 2026, Governor Gavin Newsom signed AB109, also known as the Budget Act of 2026, SB111 – Budget Bill Junior, and most of the budget trailer bills, which contain the implementing language of the 2026-27 State Budget package.

AB 126/SB 126 (Universal and Targeted Assistance), and AB 181 (Education governance), both signed by Governor Newsom, are pending passage by the Legislature. There is a possibility of subsequent trailer bill language clean-up legislation in August. More details to come.

Financial Impact:

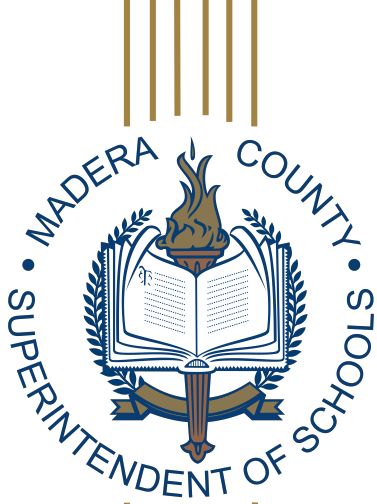
Information only – Budget Revisions, if necessary, will be taken to the August 2026 Board Meeting.

Resource:

Marisol Verduzco
Chief Officer
Business and Administrative Services

Recommendation:

This item is for information purposes only; there are no recommendations at this time.



Tricia Protzman
Superintendent of Schools

Agenda Item 5.2

Board of Education Informational Item July 14, 2026

Topic:

Annual Board Calendar for 2026-2027

Background:

The Annual Board Calendar serves as a guide to the Board for annual occurrences and is presented for information purposes only.

The calendar is subject to change as circumstances warrant.

Financial Impact:

None

Resource:

Tricia Protzman
Madera County Superintendent of Schools

2026-2027 ANNUAL BOARD CALENDAR

(Subject to Change)

Note: AB 2158 Ethics Training completed February 2027. Must be completed every 2 years.

JULY

- Annual Dues to Madera County School Boards Association (Action)
- Annual Board Calendar (Information)
- Destruction of Records (Action)
- Declaration of Need for Fully Qualified Teachers (Information)
- Approval of Consolidated Application, Part 1 (Action)
- Investment Performance Statement
- Acceptance of Annual Facility Education Program Review and Evaluation Report (Action)
- Letter to County Board of Supervisors, Chief Administrative Officer with Copy of Approved Minutes and County Budget approved in June

AUGUST

-
- Attendance CSBA Conference Anticipated
- Delegate-at-Large Nominations
- Election Officers California County Board of Education (CCBE)
- Quarterly Report Williams Complaints (County-wide)
- Budget Revisions
- Investment Performance Statement
- Consideration Renewal of CAES Waivers to State Board of Education to Waive Education Code 52852 in Order to Share School Site Councils (SSC) and Reduce the Number SSC Representatives
- Sufficiency of Instructional Materials Resolution (Court programs) (Action)
(Note: Notice of Public Hearing must be posted ten days prior to meeting at a minimum of three locations)
- Sufficiency of Instructional Materials Resolution (Special Ed, & CAES)
(Note: Notice of Public Hearing must be posted ten days prior to meeting at a minimum of three locations)
- English Learner Master Plan (CAES & Special Education)

SEPTEMBER

- Annual Report
- Review Communicable Disease Policy

OCTOBER

- Emergency Preparedness - ESS and Gould Educational Center/PTC/MCOE Admin., and Safe Schools, Instructional Continuity Plan (ICP)
- Consideration Policies Requiring Annual Review
- Gann Limitation
- Single Plan for Student Achievement (SPSA) (Endeavor/Voyager)
- Instructional Materials Recommendations

- Unaudited Actuals (Information Only)

NOVEMBER

- Quarterly Report Williams Complaints (County-wide)
- Investment Performance Statement
- Williams Report to Board

DECEMBER

- Board Organization (after the second Friday in December, during an election year)
 - ✓ Election of President
 - ✓ Election of Vice President
 - ✓ Election of Representative to Madera Co School Boards Assoc Ex Committee
 - ✓ Confirmation Time and Place for Regular Board Meetings
- Certification of First Interim Financial Report
- Quarterly Report of Investments
- Set meeting dates – consider second meeting date for June to approve LCAP (Due to timing of budget information – May Revise impact)
- Distribution of Forest Reserve Funds

JANUARY

- Audit Report
- Board President Appointments of Representatives to various committee/boards/groups
- Approval of School Accountability Report Card: Alternative Education and Gould Educational Center, Special Education
 - CSBA Delegate Assembly Nominations

FEBRUARY

- Quarterly Report Williams Complaints (County-wide)
- Investment Performance Statement
- Acceptance of Mid-year LCAPs (CAES Schools: MCIA, PTC, Endeavor/Voyager)

MARCH

- Certification of Second Interim Financial Report
- Instructional Materials Recommendations
- CSBA Delegate Assembly Ballot, County Delegate Region 10 (every even year)
- 2023 Adopt Transportation Plan (Annual Updates)

APRIL

- Quarterly Report Williams Complaints
- Adoption of School Calendars
- Board Awards of Excellence

MAY

- Quarterly Report Williams Complaints (County-wide)
- Education Protection ACT (EPA) Resolution

- Investment Performance Statement

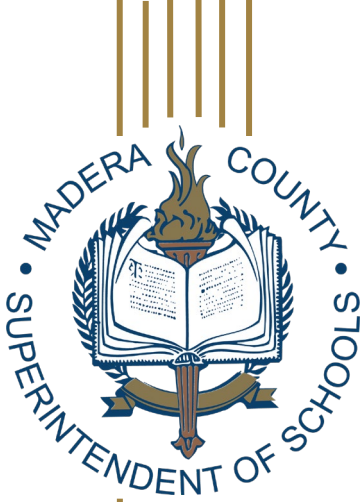
JUNE (Regular Meeting)

- LCAP Public Hearing
- School Calendars for Specified County Operated Programs
- California School Boards Association (CSBA) Annual Dues
- County Schools Budget Public Hearing
- County Schools Service Fund Budget-Extended Year/Interim Session Budget
- Budget Public Hearing
- Adoption of Consolidated Application for Submission, Part II
- Board attendance CSBA Annual Education Conference
- Annual Review of Investment Policy
- Even Numbered Years - Two Resolutions:
 - ✓ Tie Vote Governing Board Election
 - ✓ Payment for Candidate's Statements of Qualification
- Arts and Music Annual Report

JUNE (Special Meeting)

- LCAP Adoption (Special Meeting)
- Budget Approval (Special Meeting) (Board of Supervisors receives a copy of the approved budget)
- LCFF Services Summary (Special Meeting)
- CAES Local Indicators Presentation (Special Meeting) with LCAP
- Board Acceptance/Approval of the Dashboard's local indicators
- Federal Addendum to LCAPs (CAES)

Note: The Madera County Committee on School District Organization usually meets in July, October, January, and April.



Tricia Protzman
Superintendent of Schools

Agenda Item 5.3

Board of Education Information Item July 14, 2026

Topic:

Declaration of Need for Fully Qualified Educators public announcement.
(This declaration enables MCSOS to hire needed teachers who are not fully credentialed.)

Background:

The Superintendent must publicly announce a need exists 72 hours previous to signing the Declaration which will then be submitted to the Commission on Teacher Credentialing (CTC). MCSOS may have a need for teachers who hold General or Special Education Limited Assignment Permits. MCSOS may also have a need for teachers who hold Emergency CLAD Permits.

MCSOS will have approximately thirteen (13) University Intern Teachers. Most of these teachers have previously been employed by MCSOS, and have been admitted to university credential programs to earn the full authorization.

Financial Impact:

None

Resource:

Kristen Maxfield
Chief Human Resources Officer
Human Resources

Recommendation:

Information item only; no recommendation.



State of California
Commission on Teacher Credentialing
Certification Division
651 Bannon Street, Suite 601
Sacramento, CA 95811

Email: DON@ctc.ca.gov
Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026-2027

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: _____ District CDS Code: _____

Name of County: _____ County CDS Code: _____

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on ____/____/____ certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, _____.

Submitted by (Superintendent, Board Secretary, or Designee):

Name Signature Title

Fax Number Telephone Number Date

Mailing Address

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County Madera County Superintendent of Schools County CDS Code 20-10207

Name of State Agency _____

Name of NPS/NPA _____ County of Location Madera

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on 06/10/2026, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, 2027.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Patricia M. Protzman



County Superintendent

Name

Signature

Title

559-673-5569

559-662-6274

07/01/2026

Fax Number

Telephone Number

Date

1105 South Madera Ave. Madera, CA 93637

Mailing Address

tprotzman@mcsos.org

E-Mail Address

- *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	<u>3</u>
Bilingual Authorization (applicant already holds teaching credential)	<u> </u>
List target language(s) for bilingual authorization:	<u> </u>
Resource Specialist	<u> </u>
Teacher Librarian Services	<u> </u>
Emergency Transitional Kindergarten (ETK)	<u> </u>

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	
Single Subject	
Special Education	5
TOTAL	5

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	
Art		Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English		Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. We use local university and district intern programs.

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 13

If yes, list each college or university with which you participate in an internship program.

Fresno State University, Fresno Pacific University, Brandman University
National University, Tulare and Merced County District Intern Programs.

If no, explain why you do not participate in an internship program.

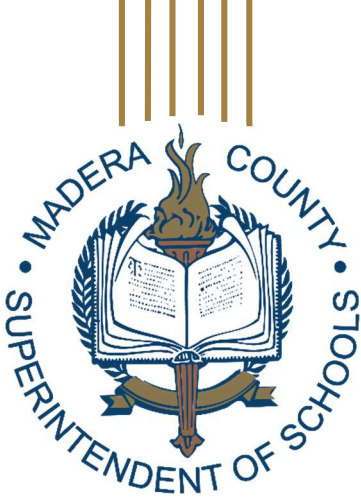


PUBLIC NOTICE

Notice is hereby given that the Madera County Superintendent of Schools may employ teachers on Limited Assignment Permits, University Internships and Emergency Teaching Permits for the 2026-2027 school year, in light of the insufficient number of fully certificated individuals who meet the specified credential and employment criteria for the positions listed below:

Career and Alternative Educational Services Teacher
Special Education Teacher

Dates posted: 06/08/2025-06/10/2025



Tricia Protzman
Superintendent of Schools

Agenda Item 5.4

Board of Education Informational Item July 14, 2026

Topic:

Quarterly Report on Williams Uniform Complaints

Background:

According to Education Code 35186, Madera County Superintendent of Schools (MCSOS) is required to report on a quarterly basis the total number of complaints filed with the MCSOS related to MCSOS programs. During the past quarter, no complaints were received.

Financial Impact:

None

Resource:

Jessica Drake
Executive Director
Student Programs and Services

Quarterly Report on Williams Uniform Complaints

[Education Code § 35186(d)]

District: Madera County Superintendent of Schools

Person completing this form: Jessica Drake Title: Executive Director, Student Programs & Services

Quarterly Report Submission Date: July 2026

Date for information to be reported publicly at Governing Board meeting: July 14, 2026

No complaints were filed with any school in the district during the quarter indicated above.

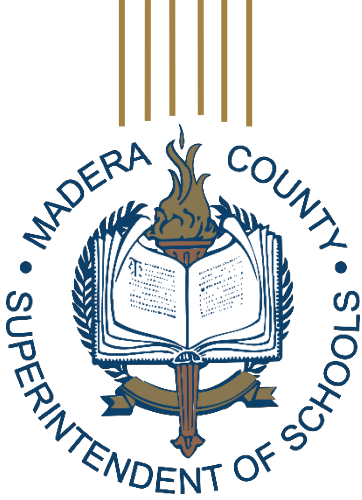
The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignment	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Tricia Protzman
Print Name of District Superintendent

Signature of District Superintendent

Date



Tricia Protzman
Superintendent of Schools

Agenda Item 6.1

Board of Education Action Item July 14, 2026

Topic:

Consideration and Approval of:

MCBE BB 9630 Expulsion Appeals
Expulsion Appeal Handbook

MCBE BB 9640 Interdistrict Attendance Transfer Appeals
Interdistrict Attendance Transfer Appeal Handbook

Background:

Continuation of review and updating of policies and handbooks. The Expulsion Appeal Handbook has been adapted from the Sacramento County Office of Education. The Interdistrict Attendance Transfer Appeal Handbook has been adapted from various counties with useful forms and checklists.

Financial Impact:

If appeals are brought forward, legal counsel costs for the Board are allocated in the budget.

Resource:

Tricia Protzman, Madera County Superintendent of Schools
Dr. Cecilia A. Massetti, Retired Madera County Superintendent of Schools

Recommendation:

Board to approve changes to policies and adopt the handbooks.

BYLAWS OF THE BOARD

9600 APPEALS

9630 – EXPULSION APPEALS

Expulsion Appeals

MCBE BB 9630

The Madera County Board of Education (County Board) recognizes the implementation of student discipline is within the authority of local school districts. The County Board is given the legal responsibility of serving as the appeal body to safeguard the rights of students who are subjected to expulsion.

The County Board shall hear expulsion appeals pursuant to the procedures provided in Education Code section 48919 through 48924.

The Madera County Board of Education will hear and resolve expulsion appeals for pupils who have been expelled by local district governing boards and the student/parent or guardian files an appeal to the County Board of Education. The County Board of Education shall hold a hearing thereon and render its decision. The order shall become final when rendered. The decision of the County Board of Education shall be final and binding upon the pupil and upon the governing board of the school district. Such appeals must be made in writing within thirty (30) days following the decision to expel by the local district governing board.

The County Board is given authority by law to adopt rules and regulations establishing procedures for expulsion appeals. In an effort to make such legal procedures “user friendly,” the County Board has reviewed and adopted the contents of the Expulsion Appeal Handbook dated July 2026. The Handbook is established as an administrative regulation to govern expulsion appeals filed with the County Board.

~~Within twenty (20) school days following the filing of the formal request, the County Board of Education shall hold a hearing.~~

~~Expulsion appeals shall be heard in closed session, unless the appellant requests a public hearing. When an appeal is considered in closed session, the name of the appellant will not be disclosed. The County Board's decision shall be made at the end of the hearing in public session, and shall require a majority vote of the members of the County Board of Education. Within three (3) school days following the hearing, the final decision of the County Board of Education shall be reduced to writing and transmitted to the affected parties.~~

~~The County Board of Education will consider the following factors when resolving expulsion appeals:~~

- ~~1. Whether the district governing board has proceeded without or in excess of its jurisdiction.~~

- a. ~~Hearing is not commenced within prescribed time periods.~~
 - b. ~~Expulsion order is not based on acts enumerated in EC 48900.~~
 - c. ~~Situation involves acts not related to school activity or attendance.~~
2. ~~Whether there was a fair hearing before the district governing board.~~
3. ~~Whether there was a prejudicial abuse of discretion in the hearing.~~
- a. ~~School officials have not met procedural requirements.~~
 - b. ~~Decision to expel is not supported by findings in EC 48915.~~
4. ~~Whether the findings were supported by the evidence.~~
5. ~~Whether there is relevant evidence, which, in the exercise of reasonable diligence, could not have been provided or which was improperly excluded at the hearing before the local district governing board.~~

Legal Reference:

Policy reference disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Education Code Sections

48914 Meeting with Parent or Guardian of Pupil
 48915 Conduct for Expulsion
 48917 Governing Board Responsibilities
 48918 Governing Board Procedures
 48919 Expulsion to County Board of Education
 48920 County Board; Manner of Hearing Expulsion Appeal
 48921 Expulsion Appeal to County Board of Education; Transcripts
 48922 County Board-scope of Review
 48923 Decision of County Board
 48924 Finality of County Board Decision
 48925 Key Definitions

~~4917~~

~~48922~~

Administrative Regulations

~~5740~~

Code of Civil Procedure

~~1094.5 (b/c)~~

Adopted: December 18, 1989

Revised and Renumbered: September 14, 2021

Review: July 2026

BYLAWS OF THE BOARD

9600 APPEALS

9630 – EXPULSION APPEAL

Expulsion Appeals - Procedures

MCBE BB AR 9630

~~Pursuant to adopted policy of the County Board of Education and EC 48915, a student or his ~~the student's~~ parent or guardian may appeal a decision by a local district governing board to expel the student to the County Board of Education within thirty (30) days and that the County Board is required to adopt rules and regulations to be followed during the appeals process.~~

~~The County Board of Education hereby adopts the following rules and regulations to the matter of expulsion appeals.~~

~~1. Request for Hearing~~

- ~~a. An appeal to the County Board of Education is initiated by filing, with the Secretary of the County Board of Education, a request for a hearing before the County Board of Education.~~
- ~~b. The request for hearing shall be in writing, must be dated and signed by the student or his/her ~~the student's~~ parent or guardian and legal representative, if any, and shall contain the following information:~~
 - ~~i. Name and address of the expelled student~~
 - ~~ii. Name and address of parent or guardian and legal representatives, if any.~~
 - ~~iii. School from which expelled.~~
 - ~~iv. Last grade in which the student was enrolled.~~
 - ~~v. Date of decision to expel student.~~
 - ~~vi. Brief statement of reasons for requesting a hearing before the County Board of Education.~~

~~The request may contain such additional information as the student or his/her ~~the student's~~ parent or guardian or legal representative, if any, considers to be relevant.~~

- ~~c. The request for hearing may be mailed or personally delivered to the Secretary of the County Board of Education at 1105 S. Madera Ave, Madera, CA 93637, and must be received by him/her ~~the Secretary or designee~~ no later than thirty (30) calendar days following the decision to expel by the local district governing board.~~

~~2. Scheduling of Hearing Date~~

- a. ~~Upon receipt of the request for hearing, the secretary of the County Board of Education shall place the request on the agenda for the next meeting of the County Board of Education for the purpose of setting a time for the hearing.~~
- b. ~~The County Board of Education shall consider the request for hearing and shall set the matter for hearing no later than the next regularly scheduled meeting of the County Board of Education, but in no case later than twenty (20) school days following the filing of the formal request for appeal, provided that there shall be at least ten (10) days notice of such meeting as specified in Rule 3.~~

~~3. Notification of Hearing Date~~

~~The Secretary of the County Board of Education shall notify the student, his/her **the student's** parent or guardian and legal representative, if any, and the superintendent of the school district involved, of the hearing no later than ten (10) days prior to the date set for the hearing. The notification shall be in writing and shall contain the following information:~~

- a. ~~Date, time and place of hearing.~~
- b. ~~A statement that the hearing shall be conducted in executive **closed** session unless the student or his **the student's** parent or guardian shall, in writing, at least five (5) calendar days prior to the hearing, request that the hearing be a public meeting.~~
- c. ~~A statement that it is the responsibility of the person requesting the hearing to submit a written transcription and documents constituting the record of the proceedings before the local district governing board to the County Board of Education for its review. The cost of the transcript and documents shall be borne in the manner specified by Education Code Section 48921.~~
- d. ~~Copy of these Rules and Education Code Sections 48914, 48915, 48917, 48918, 48919, and 48920.~~

~~4. Certification of Record~~

~~A written transcript together with any other documents that constitute the record of the proceedings before the local district governing board shall be delivered to the Secretary of the County Board of Education no later than five (5) days prior to the date set for the hearing. The party submitting the transcript and documents shall also submit with the transcript and documents a declaration certifying that the transcript and documents are true and correct copies of the original from which they were transcribed or reproduced.~~

~~5. Scope of Hearing~~

~~The County Board of Education shall determine the appeal upon the record of the hearing before the local district governing board. No evidence other than that contained in the record of the proceedings before the local district governing board shall be heard unless the student or his **the student's** representative claims that relevant evidence exists which, in the exercise of reasonable diligence, could not have been produced or which was improperly excluded at the hearing before~~

~~the district board in which case he the student shall be given an opportunity to make an offer or proof on that issue. The record of the proceedings before the district governing board shall be limited to the transcript of the proceedings and such written documentation and evidence as was actually presented to the district governing board and the decision of the district governing board and its findings of fact, if any.~~

~~6. Hearing Procedure~~

~~A permanent record of the hearing before the County Board of Education shall be made:~~

~~The student or his the student's representative shall be heard first and the representative of the district governing board shall be heard second. Each party shall have the right to a rebuttal.~~

~~The President of the County Board of Education shall preside during the hearing and shall supervise the hearing procedure.~~

~~7. Scope of Review~~

~~The review by the County Board of Education of the decision of the local district governing board shall be limited to the following questions:~~

- ~~a. Whether the district governing board acted without or in excess of its jurisdiction.~~
- ~~b. Whether there was a fair hearing before the district governing board.~~
- ~~c. Whether there was a prejudicial abuse of discretion in the hearing before the district governing board.~~
- ~~d. Whether there is relevant evidence which, in the exercise of reasonable diligence, could not have been produced or was improperly excluded at the hearing before the district governing board.~~

~~8. Decision~~

~~a. If, at the conclusion of the hearing, the County Board of Education finds that there is relevant evidence which, in the exercise of reasonable diligence, could not have been produced or was improperly excluded at the hearing before the local district governing board it shall either:~~

- ~~i. Remand the matter to the district governing board for reconsideration and may, in addition, order the student reinstated pending such reconsideration, or~~
- ~~ii. Grant a hearing de novo as specified in number 9.~~

~~b. In all other cases, the County Board of Education shall either affirm or reverse the decision of the district governing board. In any case in which the County Board of Education reverses the decision of the district governing board, it may also order the district governing board to expunge all records of the student and the district of any reference to the expulsion.~~

- ~~c. The County Board of Education shall prepare and adopt findings of fact setting forth its decision and shall incorporate the same into a written decision which shall be delivered by certified mail to the student, his ~~the student's~~ parent or guardian and legal representatives, if any, and to the district governing board not later than three (3) ~~school~~ days after the date of the hearing. The decision shall become final when so delivered and shall be binding upon all the parties.~~

~~9. Hearing de Novo~~

- ~~a. In any case in which the County Board of Education grants a hearing de novo pursuant to 8(a), it shall make a finding that there is relevant evidence which, in the exercise of reasonable diligence could not have been produced or was improperly excluded at the hearing before the district governing board and shall incorporate the same into its written decision which shall be delivered to the parties according to the provisions of 8(c) together with the notice of hearing date for the de novo hearing. The notice shall conform to the provisions of 3, except that there need not be a transcript and documents of the proceedings before the district governing board submitted to the County Board of Education prior to a hearing de novo.~~
- ~~b. All parties may appear at the hearing de novo either with or without counsel and shall have the right to call and cross-examine witnesses, introduce relevant evidence and present oral and written arguments to the County Board of Education.~~
- ~~c. Technical rules and evidence shall not apply to a hearing de novo but evidence may be admitted and given probative effect only if it is the kind of evidence upon which reasonable persons are accustomed to rely in the conduct of serious affairs.~~
- ~~d. The representative of the district governing board shall proceed first and the student or his ~~the student's~~ representative shall proceed second. Each party shall be entitled to a brief opening and closing argument.~~
- ~~e. A permanent record of the hearing shall be made.~~
- ~~f. The president of the County Board of Education shall preside during the hearing, supervise the hearing, and rule on the admissibility of evidence.~~
- ~~g. At the conclusion of the hearing de novo, the County Board of Education shall make its decision either affirming, reversing or modifying the decision of the district governing board according to the provisions of 9(c).~~
- ~~h. The decision of the County Board of Education must be based on substantial evidence.~~

~~10. Relief from Rules~~

~~The County Board of Education may grant relief from these Rules under such circumstances and subject to such conditions as the County Board of Education shall consider to be appropriate and in the best interests of the persons concerned.~~

~~11. Order of Precedence~~

~~These Rules are established pursuant to Section 48915 of the California Education Code and shall at all times be interpreted and applied so as to be consistent with the provisions of the Education Code. In the event any portion of these Rules is found to be inconsistent with or contrary to any portion of the Education Code, then the Education Code shall prevail.~~

~~Adopted: January 9, 1990~~

~~Revised: May 9, 2000~~

~~Revised and Renumbered: September 14, 2021~~

~~Revised: 2026~~

DRAFT

MADERA COUNTY BOARD OF EDUCATION

Expulsion Appeal Handbook

To assist expelled pupils and their parents or guardians to understand the appeal process and the rights of the pupil



Tricia Protzman

Madera County Superintendent of Schools

July 2026

One of the duties and responsibilities of the Madera County Board of Education is to hear expulsion appeals from districts under its jurisdiction. These include:

Alview-Dairyland Union School District (K–8)

Bass Lake Joint Union Elementary School District (K–8)

Chawanakee Unified School District (TK–12)

Chowchilla Elementary School District (TK–8)

Chowchilla Union High School District (9–12)

Golden Valley Unified School District (TK–12)

Madera Unified School District (TK–12)

Raymond-Knowles Union School District (TK–8)

Yosemite Unified School District (TK–12)

This handbook was prepared by the Madera County Superintendent of Schools and adopted by the Madera County Board of Education on July _____, 2026.

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Introduction

The Madera County Board of Education has prepared this handbook to assist expelled pupils and the parents or guardians of expelled pupils to understand the appeal process and the rights of the pupil. A thanks is given to the Sacramento County Office of Education for permission to use their format. This handbook constitutes the official procedures adopted by the Madera County Board of Education (County Board) for conducting expulsion appeals.

The County Board is committed to an objective review of and deliberation upon appeals of pupils expelled from local school districts.

This information must be reviewed in conjunction with the laws on pupil discipline and expulsion appeals within the California Education Code, Sections 48900-48927. You must also review the school district's policies and administrative procedures for suspension and expulsion. Remember, you are entitled to review the record of the school district's hearing and supporting records or documents. You have the right to consult with, and engage the services of, an advocate or an attorney.

Purpose of an Appeal

The County Board has limited authority under law to review the procedures followed by the school district prior to expelling a student to determine whether (1) it complied with the Education Code, (2) "due process" was afforded, and (3) there is evidence to support the local governing board's findings and decision supporting the expulsion.

- The issues that the County Board may consider are described more fully in this Handbook under "Hearing Scope and Limitations" (page 7).
- The County Board **meeting to hear the appeal is not a new hearing to consider evidence about whether the student should have been expelled.** The purpose of the appeal hearing is to listen to arguments as to whether the local school district followed proper procedure. The County Board will "hear" new evidence only in unusual circumstances.
- The County Board has no authority to agree or disagree with the local school district governing board's decision to expel, nor does it have the authority to modify the expulsion on the basis that the penalty was too harsh for the misconduct.

The County Board's review of the appeal may result in:

- upholding the expulsion decision.

- reversing the decision and returning the student to attend school in the local district as well as expunging the record of the expulsion.
- returning the case to the local school district to either consider additional evidence or revise the factual findings.

The County Board's decision will address only expulsion issues. It will not review or order any change in the student's suspension pending expulsion.

When Appeal May Be Filed with Madera County Board of Education

The Parent of the expelled student may file an appeal with the County Board within 30 calendar days of the date following the school district governing board's decision to expel the student.

- "Parent" also includes guardian or legal counsel on behalf of the Parent. The student may also file an appeal independently of their Parents.
- The 30-day period starts on the first day after the date in which the school district governing board takes action even if notice of the decision is not mailed to the Parent immediately. The appeal must be physically received by (not just mailed to) the Madera County Superintendent of Schools (MCSOS) within the 30-day period. If the deadline is on a Saturday, Sunday or a holiday observed by MCSOS, the appeal may be filed the next school day.
- Only the governing board of a school district may expel a student. The principal of the student's school or the superintendent of the school district may only recommend the expulsion to the governing board. A hearing officer or an administrative panel may conduct the expulsion hearing, develop findings of fact, and make a recommendation to the governing board. However, there is no expulsion until the school district governing board takes formal action to expel.
- An expulsion or a suspended enforcement of the expulsion (where the student is returned to school with conditions of probation) may be appealed. The 30-day timeline applies from the initial suspended enforcement of the expulsion decision, not at a later date if the student's suspended enforcement of the expulsion order is revoked for violating probation.

Late Filing of an Appeal

The County Board has no jurisdiction to consider an appeal that is filed late. An appeal filed after the 30-day deadline will be returned with a cover letter indicating that the appeal was not processed.

Questions Regarding Filing an Appeal

Inquiries about filing an appeal should be directed to MCSOS at (559) 662-3870 or sent via email to jgirado@mcsos.org. MCSOS staff will answer questions, clarify the procedures outlined in this Handbook, and may also contact the administration of the local school district that implemented the expulsion to obtain information regarding the expulsion.

Note: Contacting MCSOS with questions or a request to file an appeal does not constitute the filing of an appeal and has no impact on the deadline for filing an appeal.

Expulsion Appeal Submissions

Any of the following methods may be used to submit the Notice of Appeal to the Madera County Board of Education:

1. Personal Delivery:
Madera County Superintendent of Schools
1105 South Madera Avenue, Madera, CA 93637
2. U.S. Mail:
Superintendent of Schools
Madera County Superintendent of Schools
1105 South Madera Avenue, Madera, CA 93637
3. Email: jgirado@mcsos.org or etorres-barton@mcsos.org

Required Information in the Expulsion Appeal

The written notice of appeal must contain the following information:

- The name, address, and date of birth of the expelled student.
- The name(s), address(es), and telephone number(s) of the person(s) submitting the appeal. (The person submitting the appeal is/are referred to as the “appellant.” This is usually the Parent(s) or Guardian(s) of the student and the person(s), if any, representing the student.)
- The school district, school, and grade from which the student was expelled.
- A copy of the notice of expulsion sent by the local school district.
- The date of the school district governing board’s decision to expel and the effective date of the expulsion.

- A copy of the appellant's written request to the expelling school district to prepare a transcript of the district expulsion hearing.
- A brief statement or set of statements which explains why, in the appellant's opinion or belief, the decision of the school district governing board should be reversed. The statement(s) must relate to one or more of the conditions described in this Handbook under "Hearing Scope and Limitations" (page 7). It is the appellant's responsibility to explain as clearly as they can and provide specific information about why they believe the school district governing board's decision should be reversed.
- Identifying New Evidence: The appellant must clearly indicate whether they plan to offer new evidence not raised during the original expulsion hearing and describe such evidence. See "Hearing Scope and Limitations" (page 7) for a discussion of new evidence.

Parents are encouraged to use the "Expulsion Appeal and Request For Hearing" form in this Handbook in lieu of writing a letter (see Addendum C).

Transcript and Supporting Records of Original Expulsion Process

Parent's Responsibility to File Request for Transcript and Supporting Documents of Expulsion Hearing:

The Parent is responsible for immediately requesting from the local school district a transcript of the expulsion hearing and a copy of all documents beginning with the first date of suspension.

- When the Parent files the appeal with the County Board, they must submit to the expelling school district a written request for a copy of the written transcript of the expulsion hearing and all supporting documents or records. A "Request for Transcript and Supporting Documents" form is provided in Addendum D.
- The Parent shall file a copy of the request for transcript with the County Board at the same time as the filing of the appeal.

The Parent must pay the local school district for the cost of preparing the transcript and copies of supporting documents or records except:

- Where the Parent certifies to the school district that they cannot reasonably afford the cost of preparing the transcript because of limited income or exceptional necessary expenses, or both. The "Certification of Inability to Afford Cost of Transcript" form is provided in Addendum E.
- In a case where the County Board reverses the decision of the school district governing board, the County Board shall require that the school district

governing board reimburse a Parent who has paid for the cost of preparing the transcript and supporting documents or records.

Local School District's Responsibility to Prepare Expulsion Hearing Transcript:

The local school district is responsible for preparing an accurate verbatim transcript of the expulsion hearing, and copies of all hearing exhibits and correspondence regarding the suspension and expulsion. This includes documentation reflecting the findings of fact and recommendation of the panel conducting the hearing and the governing board's action on the recommendation.

Within 10 school days following the Parent's written request for the transcript, the school district shall prepare two copies of the transcript, supporting documents, and records. The school district shall mail one copy of these documents directly to MCSOS with a second copy mailed to the Parent, unless the Parent has requested to pick up their copy.

Setting Hearing Date for Appeal

Once the written transcript of the expulsion hearing and copies of the supporting documents or records have been filed with the MCSOS, the Madera County Superintendent of Schools (County Superintendent) will schedule a hearing date for the County Board to consider the appeal.

- The County Board will hold a hearing within 20 school days following receipt of the transcript and supporting documents prepared by the school district unless the Parent or the school district requests a postponement.
- Either the Parent or the school district may request a postponement by submitting a written request that includes the reason for delay to the County Board at least 5 calendar days prior to the hearing. The request for postponement shall be acted upon by the County Superintendent after determining whether the request is based upon good cause. If the request is not granted, the hearing will remain calendared on the scheduled date.
- Both the Parent and the school district will be mailed notice of the hearing date after MCSOS' receipt of the transcript and supporting documents from the district. The notice will specify the date, time, and place of the hearing. The County Board holds regular meetings each month at MCSOS (1105 South Madera Avenue, Madera, California). The County Board may schedule a special meeting on a different date to hear the appeal depending upon its regular business.
- Parents are required to keep MCSOS informed of any changes to their mailing address during the appeal process. Failure to secure a hearing notice or other

mail sent to the last known address shall not constitute grounds to cancel the hearing.

The hearing will be held in Closed Session unless the Parent requests an Open (public) Session in writing either by an indication in the space provided on the “Expulsion Appeal and Request for Hearing” form (Addendum C) or by a separate written request filed with MCSOS at least 5 calendar days prior to the hearing date.

Failure to Appear at Appeal Hearing

Participation at the appeal hearing is required. If a Parent or representative of a student fails to appear at the hearing after filing an appeal, the County Board will dismiss the appeal without considering its merits.

Filing Written Arguments Prior to Hearing

Following receipt of the transcript and supporting documents, MCSOS will establish a timeline for the appellant (i.e. the Parent or person representing the student) and the school district to submit a written argument to MCSOS. Failure to timely submit the written argument may result in the County Board not considering it.

The Parent shall provide the school district with a copy of their argument by in-person delivery, email, or first-class mailing postmarked no later than the date the Parent’s argument is filed.

Likewise, the school district shall provide the Parent with a copy of its argument by in-person delivery, email, or first-class mailing postmarked no later than the date the school district’s argument is filed.

Hearing Binder

Prior to the hearing, MCSOS will make the hearing binder available, which will include information submitted during the appeal process. Use of the binder is very important in preparing for the appeal hearing.

The binder will contain the following:

- School district’s expulsion appeal record
- Transcript of school district governing board’s expulsion hearing
- MCSOS correspondence
- Parent’s expulsion appeal submission and written argument
- School district’s written argument
- Madera County Board of Education expulsion appeal policy and Handbook
- California Education Code laws regarding student discipline

MCSOS will consecutively number all pages in the binder. Both parties are encouraged

to refer to the page numbers assigned by MCSOS rather than using any pre-existing page numbers. Consistently referring to MCSOS page numbers will assist the County Board members in following the written arguments and presentation.

Hearing Scope and Limitations

The County Board decides an appeal after:

- Reviewing the expulsion record that consists of the transcript and documents considered at the school district's expulsion hearing;
- Considering the issues raised by the Parent in the appeal, issues apparent from the record itself, and the school district's arguments; and
- Determining which issues it has authority under law to address.

The County Board's charge is to determine if the student's due process rights were violated in a manner that resulted in the student receiving an unfair hearing. It is the charge of the County Board to ensure that procedures were followed and that a fair hearing was conducted, not to agree or disagree with the school district governing board's decision to expel the student.

New Evidence

A request to offer new evidence must be noted when filing the Notice of Appeal.

The County Board will hear no "evidence" other than the information already contained in the binder to be used at the appeal hearing. That information should consist only of witness testimony, written witness statements, documents considered at the school district's expulsion hearing, official school district records documenting the suspension, correspondence, and the appeal documents.

- Examples of "evidence" which may not be raised for the first time at appeal:

Additional information about the facts surrounding the student's misconduct; the student's prior good behavior; or incidents occurring during the district's investigation of the misconduct if the information was known or available prior to the original expulsion hearing. These examples of evidence should have been offered at that hearing rather than on appeal.

- Examples of proper "argument" to raise at the appeal hearing in support of an issue raised in the appeal:

"The student denied being present when the school property was stolen during the investigation of the incident and during their testimony at the expulsion hearing. (See testimony, page ____, and witness statement, page ____.) No

other non-hearsay evidence exists in the record to support the finding of fact that they participated in the theft.” All the evidence being referred to in this statement was already presented at the expulsion hearing, and therefore, is not new evidence. (Note: The page numbers above refer to documents in the binder.)

Exception to Considering New Evidence:

There is one very limited exception that would allow the County Board to consider new evidence. If the Parent proposes to offer new evidence, the County Board will either allow an explanation of what the new evidence is and what issue it relates to (called an “offer of proof”) or will review the documentary evidence in question.

The County Board will vote to allow new evidence to be offered only if a majority of the members find that the evidence qualifies as:

- Relevant and material evidence which, in the exercise of reasonable diligence, could not have been produced at the school district expulsion hearing; or
- Relevant and material evidence which was improperly excluded at the school district expulsion hearing; and further, that
- The evidence, if received, would be a significant factor in determining the outcome of an issue in the case over which the County Board has jurisdiction to decide. (Ed. Code, § 48922.)

If the County Board votes to hear new evidence, it may:

- Remand (send back) the matter to the school district governing board for reconsideration, along with any instructions that the County Board may deem necessary, which may include reconsideration of the entire matter or any part thereof. The County Board may also order the student reinstated pending the reconsideration; or
- Grant a new hearing (a hearing de novo) before the County Board upon reasonable notice to all parties and in conformance with regulations of the County Board.

Legal Issues That May Be Considered

The County Board’s review of the case shall be limited to the following four questions. While these questions are phrased in “legal terminology,” based on Education Code section 48922, there are many factual issues that fall within these questions.

Question 1: Did the school district governing board act without or in excess of its jurisdiction?

Explanation:

The California Education Code spells out the reasons for which a student may be expelled, the timelines that must be met during expulsion proceedings, and the relationship that must exist between the misconduct and the school activities or attendance. If any of the laws on these subjects were not complied with by the local school district, the final action to expel by the district governing board may have been in “excess of its jurisdiction.”

Example:

- Was the offense for which the student was expelled one of the “grounds” for expulsion authorized by state law or local board rule? A student may not be expelled unless the offense is an expellable offense under the California Education Code.
- Did the situation involve conduct related to a school activity or to school attendance?
- Was the expulsion hearing commenced and a final decision issued within the time limits prescribed by law?

NOTE: The school district does not have jurisdiction to expel a student receiving special education services unless the special education meetings and procedures established by law preceding expulsion have been completed. Contact the school district with questions.

Question 2: Was there a “fair hearing” before the governing board?

The word “fair” is a legal term. It does not mean fair in the everyday sense of “fair play” or “fair treatment.” The County Board does not have authority to overturn an expulsion because another student received a suspension while your student was expelled arising from the same incident.

Explanation:

The school district is required to provide the Parent with timely notice of a hearing; allow the Parent to hear and examine all evidence submitted; and provide the Parent a reasonable opportunity to present evidence to deny, explain, or mitigate the allegations. (Ed. Code, §§ 48911(g), 48918.) Although only the governing board may take action to expel, the board may appoint an administrative panel or hearing officer to hear the case, develop “findings of fact”, and make a recommended decision to the governing board. Thus, an administrative panel or hearing officer may conduct the required fair hearing on

behalf of the governing board, after which the governing board must approve the decision at a subsequent regular meeting.

Example:

- Was the student denied the right to be represented by an advocate or by legal counsel?
- Was the student prohibited from introducing testimony of witnesses on their behalf?
- Was the evidence submitted in support of the expulsion the kind of evidence upon which reasonable persons are accustomed to rely upon in conduct of serious affairs?
- Was there a failure to introduce any evidence to support the decision to expel?
- Was the student or the student's representative, if any, given an opportunity to confront and question any witnesses who testified at the hearing except as provided in Education Code section 48918(f)?
- Was the Parent adequately advised of their rights to fully participate in the hearing?

Question 3: Was there a “prejudicial abuse of discretion” in the hearing (or in the processing of the expulsion)?

Explanation:

Abuse of Discretion - An abuse of discretion (although not necessarily a prejudicial abuse) would be established under any of the following circumstances:

a. If the school district governing board did not proceed with the expulsion in the manner required by law.

A school district's violation of any statute governing the expulsion process which is not “jurisdictional” may still constitute an abuse of discretion.

Example:

- The hearing panel member is from the same school as the student. (Ed. Code, § 48918(d)).
- The Parent received notice of the hearing less than 10 days in advance of the hearing. (Ed. Code, § 48918(b)).

- The notice of the hearing does not state the specific facts and charges upon which the proposed expulsion is based. (Ed. Code, § 48918(b)).
- Governing board issues the expulsion decision with no date set to consider re-admission of the student. (Ed. Code, § 48916(a)).

b. If the decision to expel is not supported by the findings prescribed by Education Code section 48915.

Factual Findings - A “finding” must be written in the expulsion decision describing the conduct the student engaged in that is a basis for the expulsion. The finding must spell out the facts (where, when, what) sufficiently to verify that the student engaged in misconduct. The finding must be based upon evidence provided during the expulsion hearing, not information provided to the panel members or governing board members at another time.

Example:

- **Correct Factual Findings**

Student brought a knife to school on 09/12/22. Student took the knife out of their backpack and showed it to two other students during third period class.

- **Incorrect Factual Findings**

Student violated Education Code section 48900(b) by bringing a dangerous weapon to school.

Additional Findings - The law establishes five types of misconduct for which expulsion is “mandatory”: firearms, brandishing a knife, selling drugs, sexual assault, and possession of explosives. (Ed. Code, § 48915(c).) For all other types of misconduct, the governing board must also find either of the following facts:

- **Other means of correction are not feasible or have repeatedly failed to bring about proper conduct; or**

Example:

- The student is being expelled for a fight that injured another student. The student has previously been warned, parent conferences have been held, and the student has received counseling for previously attempting/ threatening to cause physical injury to another person. These corrections have failed to change the student’s behavior. (Ed. Code, §§ 48900(i), 48915(e)(1)).

- **Due to the nature of the violation (misconduct), the presence of the student causes a continuing danger to the physical safety of the student or others.**
 - This finding requires the school district to consider all relevant facts in determining whether the student is a continuing danger, including the student's character, and not just consider the act itself. (*Natomas Unified School Dist. v. Sacramento County of Education* (2022) 86 Cal.App.5th 1013).

The County Board has the option to return the case to the local district if it determines that the “findings of fact” are inadequate, but the evidence does exist in the record to support proper findings. Upon remand, the local school board would be required to revise the findings of fact consistent with the direction of the County Board. The second decision would be appealable again. As an example, the County Board might return a case where the school board issued the (wrong) finding listed above and direct the school board to correct the finding.

c. If the “findings of fact” made following the hearing are not supported by the evidence.

Misconduct must be proven by reliable “first-hand” evidence offered during the expulsion hearing. Such evidence may consist of testimony by a witness who observed the misconduct, an admission of the student involved, or in certain cases, by statements made and/or written down at the time the misconduct occurred and determined to be reliable. All other statements made outside the hearing are considered “hearsay” evidence. Misconduct may not be proven solely by hearsay evidence, although hearsay evidence may be offered to support other reliable evidence.

- The finding that a student started a fight was not proven where the only evidence offered at hearing was by the vice principal who testified that they talked to another student who said, “Student A started the fight.” Neither Student A nor the other student testified during the hearing.
- A written witness report from a yard duty aide is “hearsay” and was insufficient to prove that a student smoked marijuana where no other “direct” or “first-hand” evidence was offered at the hearing.

d. Abuse of discretion must be “prejudicial.”

The County Board must find that an abuse of discretion was “prejudicial” to the outcome of the expulsion decision in order to overturn a decision. If an error occurred or a statutory requirement was only partially complied with, the violation must have a substantial impact on the process or decision to be “prejudicial.”

Example:

- The Parent received the notice of hearing 2 days late but had plenty of time to prepare for the hearing. The Parent attended the hearing and made no showing at the hearing that the late notice affected their participation. Abuse of discretion was not prejudicial.
- The notice of hearing was sent to the wrong address. The Parent was never notified of the hearing and did not attend. The hearing was held anyway, and the student was expelled for misconduct. The Parent objected as soon as they learned that the hearing had been held. (The abuse was prejudicial to the right to participate in the hearing).

Question 4: Is there relevant and material evidence which, in the exercise of reasonable diligence, could not have been produced or was improperly excluded at the hearing before the governing board (or the administrative panel)?

See “New Evidence” (page 7).

Conducting the Appeal Hearing

Closed Session

Expulsion appeals are heard by the County Board in Closed Session, unless the Parent requests, in writing, an Open Session hearing. In Closed Session, only the Parents, the Parent/Student representative, the student, and representatives of the local school district are permitted in the room with the County Board members and their staff. In an Open Session hearing, any member of the public may attend the hearing.

Hearing Procedure

The County Board President, or the designated presiding officer for the hearing, will call the hearing to order and describe the hearing procedures. Each person in the room will be asked to identify themselves for the record. The hearing will be recorded.

The Parent (or the Parent’s representative) will be asked to indicate whether they noted on the expulsion appeal form a request to offer “new evidence” as part of the appeal hearing. If so, the County Board will listen to an “offer of proof” and decide whether new evidence should be allowed. (See page 7)

Next, the Parent will be asked by the County Board President to present an opening statement. This is an opportunity for the Parent to identify the issues in the appeal and to provide background and argument in support of the appeal.

The representative of the school district will be asked to make a statement reflecting the school district’s position and will be allowed an equal amount of time as the Parent.

It is important at this point to remain focused upon the record of the expulsion hearing contained in the binder provided to each participant and on the following four questions over which the County Board has authority to rule:

- 1. Whether the governing board acted without or in excess of its jurisdiction;**
- 2. Whether there was a fair hearing before the district governing board;**
- 3. Whether there was a prejudicial abuse of discretion in the hearing; and**
- 4. Whether there is relevant and material evidence that in the exercise of reasonable diligence could not have been produced or was improperly excluded at the hearing before the local district governing board.**

The Parent need not be concerned about making a polished presentation, but it is important to prepare the presentation in advance. Having notes or a prepared script may be of great help.

Issues Raised by County Board Members

During and after each presentation, members of the County Board may ask questions of the Parent and of the school district's representative(s). County Board members may raise issues during the hearing based upon their own review of the hearing record. The appeal decision may be based upon these issues even if they are not raised by the Parent. Examples of issues commonly raised by County Board members are:

- Has the additional finding been made that either (1) the student has received other forms of corrections which have not been effective; or (2) the student presents a danger to the physical safety of others or themselves because of the nature of the misconduct? (Ed. Code, § 48915(e)).
- If such finding has been made, has the school district described the evidence in the record that supports the finding?
- Was the misconduct proven by evidence that shows first-hand knowledge, or which is not hearsay (or an exception)?

The Parent and the school district representative should review the entire hearing record contained in the binder prior to attending the hearing and be prepared to discuss any issue raised at the appeal hearing.

County Board Deliberation

When the presentations and questioning have ended, the County Board will either retire to another room to deliberate or excuse from the Board Room all present except the

County Board, the County Board's legal counsel, the Madera County Superintendent, and any necessary staff. No representative of the school district or the Parent will be allowed to attend the deliberations.

In making its decision, the County Board will not:

- Substitute its judgment for the judgment of the school district governing board.
- Reverse a school district governing board's decision because of technical inadequacies in the hearing process unless it first determines that the error was prejudicial.
- Consider evidence other than that contained in the record of the proceedings of the school district governing board except as noted in these rules.

County Board Decision

After deliberating, the County Board will reconvene in Open Session and may announce its decision. As the County Board consists of 7 members, 4 affirmative votes are required to reverse an expulsion decision by a local school district governing board irrespective of the quorum present at the appeal hearing. If the County Board enters a decision reversing the school board's decision, the County Board may direct the school board to expunge the record of the student and the records of the district of any references to the expulsion action, and the expulsion shall be deemed not to have occurred.

Although the County Board must render a written decision within 3 school days of the hearing, it usually renders its verbal decision on the day of the hearing. The Parent and the governing board of the school district will be notified of the rationale and decision of the County Board, in writing, either by personal service or by certified mail. The order shall become final if and/or when rendered verbally. (Ed. Code, § 48924.)

ADDENDUM A

Board Policy 9630 – Expulsion Appeals

ADDENDUM A

Board Policy 9630 – Expulsion Appeals

BYLAWS OF THE BOARD

9600 APPEALS

9630 – EXPULSION APPEAL

Expulsion Appeals

MCBE BB 9630

The Madera County Board of Education (County Board) recognizes the implementation of student discipline is within the authority of local school districts. The County Board is given the legal responsibility of serving as the appeal body to safeguard the rights of students who are subjected to expulsion.

The County Board shall hear expulsion appeals pursuant to the procedures provided in Education Code section 48919 through 48924.

The Madera County Board of Education will hear and resolve expulsion appeals for pupils who have been expelled by local district governing boards and the student/parent or guardian files an appeal to the County Board of Education. The County Board of Education shall hold a hearing thereon and render its decision. The order shall become final when rendered. The decision of the County Board of Education shall be final and binding upon the pupil and upon the governing board of the school district. Such appeals must be made in writing within thirty (30) days following the decision to expel by the local district governing board.

The County Board is given authority by law to adopt rules and regulations establishing procedures for expulsion appeals. In an effort to make such legal procedures “user friendly,” the County Board has reviewed and adopted the contents of the Expulsion Appeal Handbook dated July 2026. The Handbook is established as an administrative regulation to govern expulsion appeals filed with the County Board.

~~Within twenty (20) school days following the filing of the formal request, the County Board of Education shall hold a hearing.~~

~~Expulsion appeals shall be heard in closed session, unless the appellant requests a public hearing. When an appeal is considered in closed session, the name of the appellant will not be disclosed. The County Board’s decision shall be made at the end of the hearing in public session, and shall require a majority vote of the members of the County Board of Education. Within three (3) school days following the hearing, the final decision of the County Board of Education shall be reduced to writing and transmitted to the affected parties.~~

~~The County Board of Education will consider the following factors when resolving expulsion appeals:~~

ADDENDUM B

Expulsion Appeal Hearing Timeline and Process

STEP 1 – Within 30 calendar days of date after school district expulsion:

Parent files expulsion appeal with Madera County Board of Education/MCSOS.

STEP 2 – Concurrently with submission of expulsion appeal:

Parent submits written request to School District for the expulsion hearing transcript and completes “Inability to Pay” form if applicable. Parent provides a copy of the request to MCSOS.

STEP 3 – Within 10 school days after receipt of request from Parent:

School District submits a transcript of the expulsion hearing and other pertinent documents, including attendance registers, discipline actions, grades, etc., to Parent and MCSOS.

STEP 4 – After MCSOS’ receipt of transcript and other records:

MCSOS sets appeal hearing, establishes schedule for submitting written arguments, and mails notice of the hearing and schedule to Parent and School District.

STEP 5 – Within timeframe established by MCSOS:

Parent submits to MCSOS their written argument and/or documents not previously delivered to MCSOS.

STEP 6 – Within timeframe established by MCSOS:

School District submits to MCSOS its written argument and/or documents not previously delivered to MCSOS.

STEP 7 – Before appeal hearing:

MCSOS prepares appeal binder that includes all information submitted and makes it available to the Parent, Student, School District, County Board, and Legal Counsel.

STEP 8 – As scheduled by the County Board:

Expulsion appeal hearing is conducted in Closed Session (unless Open Session is requested by Parent at least 5 days in advance). An Open Session appeal hearing is open to the public.

STEP 9 – Immediately following the appeal hearing:

Closed Session deliberation by County Board.

STEP 10 – Immediately following the appeal hearing:

County Board decision may be announced by its President in Open Session following Closed Session deliberation.

STEP 11 – Within 3 school days after hearing:

County Board’s written decision is mailed to Parent, School District, County Board Members, and Legal Counsel via certified mail.

ADDENDUM C (Notice of Appeal)

Expulsion Appeal and Request for Hearing

This Notice of Appeal shall be submitted to the Madera County Board of Education (County Board) within 30 calendar days following the date of expulsion. Complete the information requested below (print or type – attach additional pages if necessary):

STUDENT INFORMATION:

Name of Student (First and Last): _____

Birthdate: _____ Grade: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

School District: _____ School: _____

Date Local School Board Voted to Expel: _____

☐ **PARENT/S** or ☐ **GUARDIAN/S INFORMATION** (Check one box):

First and Last Name: _____ Phone No.: _____

First and Last Name: _____ Phone No.: _____

ATTORNEY INFORMATION:

First and Last Name: _____ Phone No.: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Reason(s) for expulsion given by the local school board. (If possible, attach a copy of the Notice of Expulsion.) _____

Expulsion Appeal and Request for Hearing

Why should the expulsion be set aside? (Attach documentation to support, if any.)

NOTE: An expulsion may be appealed only on one or more of the following grounds:

1. The local school board proceeded without or in excess of its jurisdiction. (If applicable, state briefly why you believe this is true [see page 9]).

2. The local school board failed to provide a fair hearing. (If applicable, briefly state why you believe this is true [see page 9]).

3. There was a prejudicial abuse of discretion in the hearing as described in Education Code section 48922. (If applicable, state what abuse occurred and how it prejudiced the case [see page 10]).

4. There is new, relevant evidence that could not have been produced at the time of the hearing, or there was relevant evidence that was improperly excluded at the hearing. (If applicable, briefly describe the nature of the improperly excluded evidence or new evidence [and explain why the new evidence could not be submitted at the district's hearing]. [see page 7]).

Hearing Type Requested (Check one box below):

☐ Closed to public session ☐ Open to public session

SIGNATURE (of Parent/Guardian/Adult Student Filing Appeal)

NOTE: Only one (1) copy of this Expulsion Appeal and Request for Hearing is required to be filed with the Madera County Board of Education (County Board). The County Board will prepare a copy for the local school district. If you have not already received a copy of the procedures for completing your appeal, please notify the Madera County Superintendent of Schools as soon as possible by calling (559) 662-3870.

RETURN COMPLETED FORM TO:

Dr. Elisa Torres-Barton, Assistant Superintendent
Madera County Superintendent of Schools
1105 South Madera Avenue
Madera, CA 93637

ADDENDUM D

Request for Transcript and Supporting Documents

This letter must be received by the school district superintendent's office on the date you file the Expulsion Appeal and Request for Hearing with the Madera County Board of Education.

Date: _____

District Superintendent's Name: _____

School District Name: _____

School District Address: _____

Re: Request for Transcript and Supporting Documents from School District

I am filing an Expulsion Appeal and Request for Hearing with the Madera County Board of Education (County Board) relative to the district's expulsion of my child, _____ [Student's Name].

Education Code sections 48919 and 48921 require that I request from you a transcript of the school district's expulsion hearing, supporting documents, and records that are certified by you or by the Clerk of the school district's governing board to be a true and complete copy.

I understand that these records will be prepared within 10 school days of this request and my filing of the Expulsion Appeal and Request for Hearing with the County Board, provided my appeal is within 30 calendar days of the decision to expel by the school district governing board. The County Board requires that you mail one copy of the complete record (i.e., transcript and documents) to the Madera County Superintendent of Schools and provide me with a copy. I am requesting (check one box and complete):

☐ A copy of the records may be sent directly to me at the following address:

OR

☐ You can contact me immediately at _____ [my phone number] when these records are ready, and I will arrange for them to be picked up at your office.

Sincerely,

SIGNATURE (Parent/Guardian)

PRINT NAME (Parent/Guardian)

ADDENDUM E

Certification of Inability to Afford Cost of Transcript

Date: _____

District Superintendent's Name: _____

School District Name: _____

School District Address: _____

Re: Certification of Inability to Afford Cost of Transcript

This is to inform you that I, parent of _____
[Student's Name] for the reasons listed below, cannot reasonably afford the cost of the
district's expulsion hearing transcript. I request that the transcript be provided to me
without cost because of:

Limited income (explain):

Exceptional necessary expenses (explain):

Sincerely,

SIGNATURE (Parent/Guardian/Adult Student Filing Appeal)

2000 ADMINISTRATIVE COMPLIANCE / APPEALS
BYLAWS OF THE BOARD

9600 APPEALS

9640 – INTERDISTRICT ATTENDANCE TRANSFER APPEALS

Interdistrict Attendance **Transfer Appeals**

MCBE BB 9640 BP 2720

It is the policy of the Madera County Board of Education, with few exceptions, children should attend school in the district of residence. The County Board shall adopt rules and regulations governing the appellate process when an interdistrict attendance transfer agreement has been denied. These rules and regulations shall include the criteria the County Board will consider in rendering its decision.

The district denying an interdistrict attendance transfer permit or, in the absence of an agreement, the district of residence, shall advise the person requesting the permit of the right of appeal to the Madera County Board of Education.

Authority and Scope

The County Board of Education is required to hear and to resolve interdistrict attendance transfer appeals. The County Board shall hear interdistrict attendance transfer appeals that involve districts within Madera County or appeals that involve a district in Madera County and a district in another county.

Appeals Involving Two Counties

If the interdistrict attendance involves school districts located in different counties, the County Board of Education having jurisdiction over the district denying a permit or refusing or failing to enter into an agreement to allow for the issuance of a permit, shall have jurisdiction for purposes of an appeal. If both districts deny a permit, or refuse or fail to enter into an agreement to allow for the issuance of a permit, the County Board having jurisdiction over the district of residence shall have jurisdiction for purposes of an appeal and, upon granting a pupil's appeal, shall seek concurrence in the decision by the County Board of the other county which shall provide adequate opportunity for the district under its jurisdiction to be heard on the matter before making a decision. If the two county boards do not then concur, the pupil's appeal shall be denied.

Legal References

Policy reference disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Education Code

46601 Parental Appeal to Board of Education

46602 Written Notification

46603 Provisional Attendance

46604 Computation of Average Daily Attendance (ADA)

46610 Interdistrict Attendance Computation

~~48200-48208 Compulsory Education~~

~~48204 Residency Requirements for School Attendance~~

~~48660-48666 Community Day School~~

~~48900-48926 Suspension and Expulsion~~

~~49073-49079 Privacy of Student Records~~

Welfare and Institutions Code

17.1 Legal Residence of a Minor or Nonminor Dependent

Adopted by the Board: October 8, 1996

Revised: February 8, 2000, May 9, 2000

Revised, renumbered, reformatted: July 2026

**2000 ADMINISTRATIVE COMPLIANCE / APPEALS
BYLAWS OF THE BOARD**

9600 APPEALS

9640 – INTERDISTRICT ATTENDANCE TRANSFER APPEAL

Interdistrict Attendance ~~Transfer~~ Appeals

AR 2720 MCBE BB AR 9640

When a school district within the jurisdiction of the County Board denies a request for, or otherwise fails to issue, an interdistrict transfer to a student who resides in the district and seeks to enroll in another district or has requested to transfer in to the district, the student's parent/legal guardian/educational rights holder may appeal the decision to the County Board of Education.

APPEAL FROM DENIAL OF INTERDISTRICT AGREEMENT REQUEST

It is the responsibility of the County Board of Education to hear and resolve interdistrict attendance appeals for pupils requesting permission to attend school in a district other than the pupil's district of residence. When such a request has been denied by either of the district boards involved, an appeal may be filed by the pupil's parents or legal guardian/educational rights holder with the County Board of Education.

When the Secretary of the Board or designee is contacted, ~~he/she~~ the following items information will be provided to the individual:

- A copy of the Interdistrict Attendance Transfer Appeal Handbook
- A copy of the Interdistrict Attendance Transfer Appeal and Request for Hearing form

PREPARATION FOR HEARING

Schedule of Hearing

The appeal process is begun with the written completion and filing of the Interdistrict Attendance Transfer Appeal and Request for Hearing Form by the student or ~~his/her~~ the student's parent/legal guardian/educational rights holder. The Request Form must be completed in its entirety by the appellant along with a copy of the formal denial of the requested interdistrict transfer to the Secretary of the Board.

The hearing shall be set for a regular or special meeting of the Board within thirty (30) days of such filing. Notice will be sent to the parties involved no less than forty-eight (48) hours prior to the meeting.

Appeal Form

The Interdistrict Attendance Transfer Appeal and Request for Hearing Form and any written materials attached to the form or provided separately shall be a matter of public record.

Burden of Evidence

The burden of going forward with presentation of evidence shall rest with the appellant parents/legal guardian/educational rights holder. The appellant parents/legal guardian/educational rights holder must demonstrate that their student's case is appropriate for intervention by the County Board of Education.

Affected School District

Each affected district shall be notified, using the Appeal Notification Letter, that it may submit to the Secretary of the Board a statement pertaining to the appeal no later than the date stated in the notification letter. In order to expedite the process and enable the County Board to render its decision within thirty (30) days of the filing of the appeal as mandated by Education Code 46603, each district should also mail a copy of its written statement to the appellant and the other affected district.

Submission to Board

All written statements and materials (excluding duplications) pertaining to the appeal shall be included in the County Board meeting packet normally submitted to the County Board five (5) calendar days prior to its meeting.

Executive Summary

The Secretary of the Board/designee shall prepare an executive summary of all pertinent facts for the Board. The executive summary may include a settlement of courses of action not addressed by the appellant's Interdistrict Attendance Transfer Appeal and Request for Hearing Form or by the written statements of the affected districts.

Extension of Time

Requests for extensions of time during the appeal process may be granted by the Secretary of the Board with the approval of the appellant's parent/legal guardian/educational rights holder or counsel.

CONDUCT OF HEARING

All interdistrict attendance transfer appeal hearings shall be heard in open session. County Board deliberations regarding the appeal shall be conducted in open session.

Brief Outline of Proceedings

- Introduction of all interested parties.
- The appellant will present the case, responding to questions from the County Board, if any.
- The district of residence will be given an opportunity to describe the action taken and the reasons why such action was taken.
- The district of desired attendance will be given an opportunity to describe the action taken by that district and the reasons therefore.

- Members of the **County** Board may question any of the parties to the hearing and the staff and/or legal counsel if appropriate.
- When all parties have completed their presentations, the members of the County Board of Education will be polled at the discretion of the President on the following question: “Shall ____ (name of pupil(s)) be permitted to attend the ____ (school district)?”

BASIS FOR DECISION OF THE BOARD

Presumptions

Disposition of interdistrict appeals shall be based upon the following presumptions: That children normally are to attend school in the district of their residence.

1. That requests to permit attendance in a district other than the district of residence ordinarily will be resolved by the governing boards of the two districts which are involved.
2. That only in cases which meet one or more of the guidelines listed below will the County Board override the decision of the district governing boards.

Guidelines

In considering attendance appeals, the **County** Board will review the basis for local board precedent actions which gave rise to the appeal and determine whether there are unusual conditions which justify intervention by the **County** Board. In all cases where such intercessions are deemed justified, there will be involved a demonstrable hardship on the part of the children or parent or both. Preference or convenience of parents or pupils alone does not constitute such necessity.

In conducting the Interdistrict Attendance Transfer Appeal hearing, the Madera County Board of Education’s determination may be based on some or all of the following factors or criteria. Each listed item is important and is to be entitled to respectful consideration, but the items are not listed in any particular ranking of importance. No particular weight will necessarily be assigned to the impact of any one factor or criterion, and the **County** Board in a given case may choose to base its decision on alternate criteria appropriate to the unique facts of a case.

Factors and Criteria

1. **Exhaustion of District Level Procedures**
 - Has the parent completed the application process at both districts?
2. **Appeal Timelines**
 - Have they been followed?

3. **Childcare Needs of the Student or other Severe Family Hardship Consideration**
 - a. Before and after school childcare of the pupil will result in severe hardship to the pupil or the parent/legal guardian/educational rights holder in terms of time and/or costs if the pupil attends school in the district of residence.
 - b. Are there transportation considerations?
4. **Continuous Attendance**
 - a. Where are the siblings attending school?
 - b. Is the family in transition, that is, about to relocate (supported by written evidence)?
 - c. Has the family already moved, but student wishes to finish up in the current school year 8th grade or 12th grade?
 - d. Will such attendance allow completion of the school year in the student's current school of attendance, provided the request is made after the start of the second semester or upon completion of over 50% of the school year in case of year-round education.
5. **Current Student Disciplinary Status**
 - Is the student currently under an order of suspension or expulsion?
6. **Special Needs of the Student**
 - a. Is the student currently under a SELPA placement IEP?
 - b. Is the request made because requiring the child to attend school in the resident district would result in severe physical or emotional harm to the child or would result in the severe aggravation of a pre-existing physical or emotional condition as supported by appropriate professional verification.
7. **Class Size and School Housing Concerns**
 - a. Is the proposed district of attendance overcrowded?
 - b. Would additional student(s) result in issues for class size formula considerations?
8. **Improper Conduct by a Parent/Legal Guardian/Educational Rights Holder in Attempting to Secure Interdistrict Attendance Transfer Without the Following Established Procedures**
 - Did the parent/legal guardian/educational rights holder falsify records or conceal the true residence of the student?
9. **Adequacy of the Academic Offerings at District of Residence.**
 - The district of residence cannot place the pupil in the particular educational program required by the pupil and the district of requested attendance does offer such a program.

PROGRAM is defined as a series of classes at grades 9-12 in a single subject or related subjects extending over more than one year, which have a specific educational or occupational objective. The board rarely would

entertain an appeal based solely on this criterion. County Boards of Education traditionally refrain from venturing into an examination or comparison of educational offerings at different school districts. At a minimum, the appellant family/**legal guardian/educational rights holder** would have to demonstrate that the district of residence cannot place the student in the particular educational program required by the student, and that the proposed district of attendance does offer such a program.

10. Is there a secondary versus elementary student cost consideration?

11. Would there be an impact to either district due to significant numbers of students requesting interdistrict attendance transfer?

Majority Vote on Appeal

The appeal shall be granted by a majority vote of the members of the **County** Board. If a majority of the members of the **County** Board do not vote to grant the appeal, it will be deemed denied.

If the appeal is granted, the district of desired attendance shall admit the student without delay, pursuant to Education Code 46602.

When granting an appeal, the **County** Board shall, in accordance with the Education Code, fix the duration of the interdistrict attendance transfer allowed. As a general rule and unless there are extenuating circumstances, this length of time will not extend beyond the current school year.

Legal References

Policy reference disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

Education Code

35146 Closed Sessions

46601 Parental Appeal to Board of Education

46602 Written Notification

46603 Provisional Attendance

46604 Computation of Average Daily Attendance (ADA)

46610 Interdistrict Attendance Computation

48200-48208 Compulsory Education

~~48204 Residency Requirements for School Attendance~~

48660-48666 Community Day School

48900-48926 Suspension and Expulsion

49073-49079 Privacy of Student Records

Welfare and Institutions Code

17.1 Legal Residence of a Minor or Nonminor Dependent

Adopted by the Board: October 8, 1996

Revised: February 8, 2000, May 9, 2000

Revised, renumbered, and reformatted: July 2026

~~TO: Madera County Board of Education~~
~~Attention: County Superintendent of Schools~~
~~1105 South Madera Avenue~~
~~Madera, CA 93637~~

~~INTERDISTRICT ATTENDANCE TRANSFER APPEAL REQUEST FORM~~

~~Submitted By:~~

~~_____~~
~~Parent/Guardian _____ Date _____~~
~~_____~~

~~_____~~
~~Address _____ Phone _____~~

~~_____~~
~~City _____ State _____ Zip _____~~

~~District of Residence: _____~~
~~_____~~

~~Proposed District of Attendance: _____~~
~~_____~~

~~Full Name and Grade of Student(s) Involved:~~

~~_____~~
~~Name _____ Grade _____~~

~~_____~~
~~Name _____ Grade _____~~

~~_____~~
~~Name _____ Grade _____~~

~~Are there other students in the family attending the school of residence who are not requesting transfers? _____~~
~~YES ☐ NO ☐~~

~~Has your request been approved by your district of residence? _____~~
~~YES ☐ NO ☐~~

~~Has your request been approved by the district of proposed attendance? _____~~
~~YES ☐ NO ☐~~

~~Please attach a copy of the interdistrict request presented to the districts and a copy of the action taken by each district.~~

~~_____~~

~~_____~~
~~please continue on next page...~~

Please circle one or more of the following Factors or Criteria to Consider for Granting Interdistrict Transfer Attendance Appeals,” (as indicated in the Handbook provided with this form).

Explain the grounds for your Appeal on next page.

1. Exhaustion of District Level Procedures

- Has the parent completed the application process at both districts?

2. Appeal Timelines

- Have they been followed?

3. Childcare Needs of the Student, or other Severe Family Hardship Consideration

- a. Before and after school childcare of the pupil will result in severe hardship to the pupil or the parent guardian in terms of time and/or costs if the pupil attends school in the district of residence.
- b. Are there transportation considerations?

4. Continuous Attendance

- a. Where are the siblings attending school?
- b. Is the family in transition, that is, about to relocate? (supported by written evidence)
- c. Has the family already moved, but student wishes to finish up in the current school year 8th grade or 12th grade?
- d. Will such attendance allow completion of the school year in the student’s current school of attendance, provided the request is made after the start of the second semester or upon completion of over a 50% of the school year in case of year round education.

5. Current Student Disciplinary Status

- Is the student currently under an order of suspension or expulsion?

6. Special Needs of the Student

- a. Is the student currently under a SELPA placement IEP?
- b. Is the request made because requiring the child to attend school in the resident district would result in severe physical or emotional harm to the child or would result in the severe aggravation of a pre-existing physical or emotional condition as supported by appropriate professional verification.

7. Class Size and School Housing Concerns

- a. Is the proposed district of attendance overcrowded?
- b. Would additional student(s) result in issues for class size formula considerations?

8. Improper Conduct by a Parent in Attempting to Secure Interdistrict Attendance Without the Following Established Procedures.

- Did the parent falsify records or conceal the true residence of the student?

9. Adequacy of the Academic Offerings at District of Residence.

- The district of residence cannot place the pupil in the particular educational program required by the pupil and the district of requested attendance does offer such a program. PROGRAM is defined as a series of classes at grades 9-12 in a single subject or related subjects extending over more than one year, which have a specific educational or occupational objective. The Board rarely would entertain an appeal based solely on this criterion. County Boards of Education traditionally refrain from venturing into an examination or comparison of educational offerings at different school districts. At a minimum, the appellant family would have to demonstrate that the district of residence cannot place the student in the particular educational program required by the student, and that the proposed district of attendance does offer such a program.

10. Is there a Secondary Versus Elementary Student Cost Consideration?

11. Would there be an Impact to Either District Due to Significant Numbers of Students Requesting Interdistrict Attendance?

[illegible]

~~Date~~

INTERDISTRICT ATTENDANCE TRANSFER APPEAL REQUEST FOR HEARING

TO: Madera County Board of Education
1105 South Madera Avenue
Madera, CA 93637
Attention: Interdistrict Appeals

In accordance with Education Code 46601 and Madera County Board of Education Policy, I/we are requesting that the Madera County Board of Education hear an appeal on the denial of the Interdistrict Attendance Transfer Request by the _____
_____ School District for the following student to attend school in the _____
_____ School District.

Name(s) of Person(s) Filing Appeal: _____

Relationship to Student: _____

Street Address or P.O. Box Number City Zip Code

Home Phone Work/Cell Phone

Attorney or Representative (if applicable) Telephone

Name of Student Birthdate Grade

Current School District

Date Interdistrict Attendance Transfer Request was submitted: _____

Was request denied? Yes _____ No _____

Did the District fail to respond? Yes _____ No _____

How many other children are at home? _____ Ages: _____

Is this the first Interdistrict Attendance Transfer Agreement you have requested from the district? Yes _____ No _____

If the Interdistrict Attendance Transfer Agreement was previously approved, provide a copy of the prior agreement(s).

Student's grade level when the first agreement was granted: _____

Reason for requesting the first-year approved agreement: _____

Have you been required to submit annual requests for interdistrict transfer? Yes ___ No ___

Does the student have any siblings attending school in the requested district this year on an approved Interdistrict Attendance Transfer Agreement? Yes _____ No _____

Explain your understanding for the reason(s) for denial of your request: (Attach a copy of the District denial) _____

Describe briefly any efforts to obtain reconsideration of the decision of the denying Board.
Include name(s) of District personnel contacted: _____

Reason for Appeal:

(The appeal will not be accepted without a complete statement of reasons. Attach additional pages if necessary. Please refer to "Factors that Support Granting an Appeal")

I/we understand that the Madera County Board of Education will rely upon this information to decide my/our appeal. I/we are the educational rights holder(s) of the student. I/we consent for the County Board to review and comment in a public meeting on material submitted from confidential records for purposes of this appeal. I/we hereby waive any privacy rights in those records. I/we hereby certify that this information is true and correct to the best of my/our knowledge.

Signature(s) of Person(s) Filing Appeal

Date

Have you attached:

1. A copy of your original request for an interdistrict attendance agreement;
2. Any letters from your district of residence regarding your request;
3. Any letters from the denying/granting district regarding your request; and
4. Any other supporting documentation you want the Madera County Board of Education to consider.

RETURN COMPLETED FORM TO:

Madera County Superintendent of Schools – Interdistrict Appeals

1105 South Madera Avenue

Madera, CA 93637

Telephone: (559)662-3870 or (559) 662-3871

Email: jgirado@mcsos.org or etorres-barton@mcsos.org

July 2026

**DISTRICT RESPONSE TO THE APPEAL OF DENIAL OF
INTERDISTRICT ATTENDANCE TRANSFER**
(Please print or type all material except signature)

TO: District Governing Board
Attention: Superintendent of _____
(District)

Name of Student

Street Address, City, Zip Code

Current Grade

School District of Residence

Present or Last School Attended

Name of Parent(s) or Guardian(s)

Telephone

Street Address, City, Zip Code

Attorney or Representative (if applicable)

Telephone

Please describe the process up to and including the District's denial of the Request for
Interdistrict Attendance Transfer:

<u>Date</u>	<u>Action Taken</u>	<u>By Whom</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please provide a summary of the issues presented to the District (attach additional pages if
necessary):

Please provide the specific reason(s) for denial by the District (attach any applicable Board
Minutes, Administrative Summary, Board Policies, Administrative Regulations, Notice of
Denial, etc. Attach additional pages if necessary):

District Superintendent or Designee

Date

RETURN COMPLETED FORM TO:

Madera County Superintendent of Schools – Interdistrict Appeals

1105 South Madera Avenue

Madera, CA 93637

Telephone: (559) 662-3870 or (559) 662-3871

Email: jgirado@mcsos.org or etorres-barton@mcsos.org

July 2026

DRAFT

MADERA COUNTY BOARD OF EDUCATION

Interdistrict Attendance Transfer Appeal Handbook

To aid parents or legal guardians in filing a
complete and timely appeal of the final denial of
an interdistrict attendance transfer request



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Madera County Superintendent of Schools

July 2026

Interdistrict Attendance Transfer Appeal Handbook

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Introduction

This handbook outlines the official procedures adopted by the Madera County Board of Education for conducting interdistrict attendance transfer appeals.

A statutory responsibility of the Madera County Board of Education (“County Board”) is to schedule and hear appeals when either the district of residence or the district of requested attendance has denied a request for an interdistrict attendance transfer. The County Board has developed this handbook to help explain the interdistrict attendance transfer appeal process. Additional information about interdistrict appeals is contained within Board Bylaw 9640, which is included in this handbook for your reference. We hope that this handbook, along with Board Bylaw 9640, will be useful in describing the appeal process and will help prepare you for the appeal hearing.

The Madera County Board of Education is committed to an objective review of and consideration of appeals for students denied interdistrict attendance agreements from local school districts. The laws on student attendance, interdistrict attendance agreements, and interdistrict attendance appeals found in California Education Code Sections 46601-46611, as well as the local School district’s policies and administrative regulations for interdistrict attendance, apply to these appeals.

Policy reference disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority to enact these policies and procedures. Instead, they are provided as additional resources for those interested in the subject matter of the policies and procedures. Our appreciation to Butte, Imperial, Orange, and Placer Counties for sharing their handbooks with our team.

Students and/or their parents/guardians/educational rights holders have the right to review student records at the school district and have the right to consult with and engage the services of an advocate or an attorney.

This Handbook will be useful to you after you have exhausted your appeal rights within your local school district.

Purpose of an Appeal

The Madera County Board of Education has legal authority to review the procedures and reasoning followed by the school district(s) after the school district(s) have rejected or failed to rule on a TK-12 student’s interdistrict attendance request. The Madera County Board of Education will determine whether to grant or deny an interdistrict attendance agreement after reviewing the relevant facts from the student, parent/legal guardian/educational rights holder, and local School district(s) involved.

County Board Authority

There are limits on the types of appeals the Madera County Board of Education can hear. For example, the Madera County Board of Education has **no authority** to consider the following interdistrict attendance appeals or issues:

1. Denial of an interdistrict transfer request based exclusively upon parent physical employment within the district under Ed. Code §48204(b);
2. Denial of an interdistrict transfer request by a student under consideration for expulsion or who has been expelled while expulsion proceedings are pending, or during the term of the expulsion. (Education Code §46601(b)(4)).
3. Denial of an intradistrict transfer between schools within the same District. (Education Code §35160.5(b)).
4. A dispute over the placement of a special education student or the services provided to a special education student pursuant to an Individualized Education Plan [IEP]. Such a dispute should be handled by the District of Residence through special education procedures. (Education Code §56500 et seq.; 20 U.S. Code §1415(f)).
5. A determination by a school district regarding the validity or invalidity of a caregiver affidavit. (Education Code §48204(a)(5) and Family Code §6550 et. seq.).
6. Denial of an application to attend a district other than your district of residence under the School District choice program. School of Choice application denials are not subject to appeal to the Madera County Board of Education under current law.
7. An interdistrict transfer request deemed **abandoned** due to failure to meet district timelines.
8. An existing interdistrict transfer permit that has been **revoked or rescinded** by a district in accordance with district policy. (Education Code 46600.1(d)(2)(B))
9. A denial by the district of proposed enrollment when **no permit has first been issued by the district of residence**.

Actions the County Board of Education May Take During the Process

The Madera County Board of Education may take the following actions:

1. Grant the interdistrict attendance transfer appeal to enroll the student in the new school district; or
2. Deny or Fail to Grant the interdistrict attendance transfer appeal, in which case the student is ordered to return to the school district of residence; or
3. In rare cases, return the case to the school district of residence for further consideration if new evidence or new grounds for the request for interdistrict attendance are introduced.

Education Code §46603 states that for a period not to exceed two (2) school months, the governing board of a school district may provisionally admit to their schools a student who resides in another district, pending a decision of the two boards, or by the Madera County Board of Education upon appeal, regarding interdistrict attendance.

When May an Appeal Be Filed with the Madera County Board of Education?

In general, a parent/legal guardian/educational rights holder must request an appeal hearing **within 30 calendar days** of the date their interdistrict attendance request was denied by the school district of residence. However, there are other circumstances that could trigger the 30-calendar day timeline.

Listed below are three different situations that may lead to an appeal and a description of when the 30-calendar day timeline starts:

1. District Denies Request

In most situations, a school district will act on an interdistrict attendance request either orally or in writing. A parent/legal guardian/educational rights holder must file their appeal with the Madera County Board of Education within 30 calendar days from the date a parent is advised by either school district that a request was rejected.

2. District Fails to Act on Request for Next School Term

If parent/legal guardian/educational rights holder has requested an interdistrict attendance permit at least 30 days prior to the commencement of a new academic year, the school district(s) must respond to the request within 14 calendar days after both school districts' new terms begin. If the school districts fail to act within 14 calendar days of the new term, the parents/legal guardians/educational rights holders must file their appeal with the Madera

County Board of Education within 30 calendar days (i.e., an appeal must be filed within 44 calendar days of the new term). A new term starts on the first day of classes in the school district. If the school districts have different start dates, the 14 calendar days shall run from the latter of the two.

3. District Fails to Act on Request Filed During the School Term

If a parent/legal guardian/educational rights holder has asked for an interdistrict attendance permit for the current school term and the school district(s) fail to respond to the request, parents/legal guardians/educational rights holders must wait 30 calendar days from the date of the request for a response from the school district(s). If parents/legal guardians/educational rights holders do not get a response within the 30 calendar days after making their request, then they have 30 calendar days to file an appeal with the County Board.

Failure to file within the required time will result in denial of the appeal.

Submitting the Interdistrict Transfer Appeal Request Paperwork

The appeal process begins with completing and filing a written form called “Interdistrict Attendance Transfer Appeal and Request for Hearing” form. This form is attached as Addendum B of this Handbook. Parent/legal guardian/educational rights holder may deliver the form in person, send it by mail, fax it, or e-mail it to the following:

Madera County Board of Education

Attn: Superintendent of Schools, Interdistrict Appeal

1105 South Madera Avenue

Madera, CA 93637

Telephone: (559) 662-3870 or (559) 662-3871

Email: jgirado@mcsos.org or etorres-barton@mcsos.org

It is recommended that individuals read the entire Handbook before completing the form, paying special attention to the section “Factors That Support Granting an Appeal” before completing the section of the form entitled “Reason for Appeal.”

A completed appeal form should be accompanied by:

1. A copy of the original request for an interdistrict attendance transfer agreement;
2. Any letters from the district of residence regarding the request;
3. Any letters from the denying district regarding the request; and

4. Any other supporting documentation a parent/legal guardian/educational rights holder wants the Madera County Board of Education to consider.

The parent/legal guardian/educational rights holder may not submit additional written documentation after the appeal is filed, unless required by law.

The Madera County Superintendent of Schools/Designee will accept a date-stamped copy of the request for an interdistrict attendance transfer agreement filed with the district as evidence that the parent/legal guardian/educational rights holder has complied with district procedures in the event that the district fails to act on a parent's/legal guardian's/educational rights holder's original request.

Note: The reason(s) for the appeal must be the same as those stated on the original request to the school district(s) for an interdistrict agreement. If the reasons on the appeal are substantially different, the parent/legal guardian/educational rights holder may be asked to return to the school district and re-apply for an interdistrict agreement based on a new/different reason(s).

The effective filing date of the appeal is the date on which the Madera County Superintendent of Schools receives the completed and signed appeal document and supporting evidence documents.

Processing a Request for Interdistrict Attendance Transfer Appeal Hearing (County Superintendent or Designee Will Verify Information)

After receiving an appeal request, the Madera County Superintendent or designee will review the appeal to verify certain information before a hearing date is scheduled. In addition to other information, the Madera County Superintendent or designee will verify if the student is subject to expulsion. The denial of an interdistrict attendance permit cannot be appealed if the student is being considered for expulsion or is currently serving an expulsion term. (Education Code § 46601(b)(4)).

The Madera County Superintendent's office or designee will verify whether the petitioner has exhausted all appeal processes in the local school district(s). If petitioner has not used all the local appeal options, they will be asked to complete the local appeal process before going forward with a request for an interdistrict attendance transfer appeal hearing before the Madera County Board of Education. (Education Code § 46601(b)(3)).

The Madera County Superintendent or designee will also verify that all timelines have been honored prior to setting a hearing. Misinformation and/or falsification of information may cause rejection of an appeal. As stated above, if new evidence or

grounds for the request are introduced, the Madera County Board of Education may send the matter back to the district(s).

Setting a Hearing Date

If the written appeal is complete and appropriate, the Madera County Superintendent will schedule a hearing date with the Madera County Board of Education and render a decision no later than 30 school days following the effective date of the appeal. The Madera County Board of Education or the Madera County Superintendent may extend this period an additional five (5) school days for good cause. (Education Code §46601(b)(2)(B)).

The Madera County Board of Education or the Madera County Superintendent, or designee, has discretion to approve a request for postponement filed by a parent/legal guardian/educational rights holder or by the school district(s) for good cause provided the request is filed in writing at least five (5) calendar days prior to the hearing date, except in an emergency. A postponement by a party extends the timeline for the Madera County Board of Education to make a decision.

Notification of Hearing Date

The Madera County Superintendent's office will notify parent/legal guardian/educational rights holder and the district(s) involved of the date, time, and place of the appeal hearing. When possible, the notice will be sent at least ten (10) calendar days before the date of the hearing. *If the circumstances dictate notice of less than ten (10) calendar days, the timelines for written argument will also be adjusted.*

Preparing for the Interdistrict Attendance Transfer Appeal Hearing

Filing a Written Argument Is Important

The parent/legal guardian/educational rights holder or representative must file a pre-hearing written statement with the Madera County Board of Education. (Please submit a typewritten argument, if possible.) Any written statement must be filed at least ten (10) calendar days prior to the date set for the hearing before the Madera County Board of Education. Additional written statements may **not** be submitted after the appeal is filed, except as required by law. Parent/legal guardian/educational rights holder must also send or deliver copies of their argument to the school district of residence and the school district of requested attendance when they file their written argument with the Madera County Board of Education. They may employ an attorney or other advocate at their own expense.

District Written Response

The school district(s) denying the transfer may submit a written reply argument to the Madera County Board of Education. The school district(s) statements must be filed at least five (5) calendar days prior to the hearing date. Each school district electing to submit a written argument shall deliver a copy of the written argument to the parent/legal guardian/educational rights holder filing the appeal and the other district on the same date the statement is filed with the Madera County Board of Education.

Documentation to Support an Interdistrict Attendance Transfer Appeal

Adequate documentation is helpful when presenting a case. Pupils and/or their parent/legal guardian/educational rights holder have the right to review and obtain copies of student records from the school district. Petitioners will find that evidence is most effective when it is provided in writing, is related to the issues(s), and is the type of evidence upon which reasonable persons can rely on in the conduct of serious affairs.

Some examples of documentary evidence include:

1. A copy of the original request for an interdistrict attendance transfer agreement and any written denial(s) (*if not already provided with the appeal form*).
2. Documents to support a request for an interdistrict attendance transfer. For example, when reviewing the factors that the Madera County Board of Education will consider, certain documents may support a parent's/legal guardian's/educational rights holder's position. Those documents could be professional recommendations by doctors, educators, psychologists, or others. Verifications of participation or non-availability of childcare providers, transportation providers, teachers, or others could be helpful. Brochures or written information about special programs in the requested school district or its surrounding community may also be supportive evidence.

Waiver of Privacy of Documents Provided

There are numerous laws that protect the release of confidential records. For example, there are certain laws regarding the privacy and confidentiality of student records. There are also laws regarding the confidentiality of juvenile court records and medical records. **If a parent/legal guardian/educational rights holder wishes to have the Madera County Board of Education consider material from confidential records, parent/legal guardian/educational rights holder must understand that turning these records over to the Madera County Board of Education for the purpose of the interdistrict attendance transfer hearing is a waiver of the privacy rights in those records.**

In other words, parent/legal guardian/educational rights holder consents for the Madera County Board of Education to review and comment on the records in a public meeting. Parent/legal guardian/educational rights holder may wish to consult legal counsel regarding such records or documents prior to submission.

Confidential Student Information and Closed Session

There are numerous laws which protect the release of confidential student information. For example, there are certain laws regarding the privacy and confidentiality of pupil records (See Ed. Code §§49060, *et seq.*) There are also laws regarding the confidentiality of juvenile court records, special education, and medical records.

If as part of the appeal you wish to have the County Board consider what is deemed under state and federal law to be confidential student information, either by testimony and/or by the submission of documents, the hearing may be held in closed session under Education Code §35164 if the confidential information may be significant to the County Board's determination of your appeal. The decision to hold the hearing in closed session may be made by the County Superintendent or designee before the hearing or by the County Board before or at any time during the hearing.

Please note: Appeals that involve a student receiving special education or Section 504 services will be heard in closed session. However, disputes involving the delivery of those services should be handled through the appropriate due process procedures.

Multiple Appeals

Families with multiple appeals may have them heard separately or as one appeal. Regardless of the hearing format, the County Board may decide to issue more than one decision.

Legal Advocate at the Hearing

Although the hearing is informal, parent/legal guardian/educational rights holder may bring legal counsel or a legal advocate. The use of any legal counsel will be at their own expense.

Brief Verbal Presentation

The Madera County Board of Education will mostly rely on the written information that parent/legal guardian/educational rights holder and the school district(s) provide before the hearing. However, parent/legal guardian/educational rights holder will be encouraged to prepare a brief verbal presentation that focuses on the factors that the Madera County Board of Education will consider in deciding an appeal.

Conducting the Interdistrict Attendance Transfer Appeal Hearing

Hearings are conducted in open session during regular or special Madera County Board of Education meetings held at the:

Madera County Superintendent of Schools Conference Center, 1105 South Madera Avenue, Madera CA 93637, Conference Room 5.

The hearing shall be conducted in open session **unless confidential student information will be discussed**. The County Board may move into closed session to protect student privacy. All action will occur in open session and adhere to privacy laws.

It is the intent of the Madera County Board of Education to conduct the hearing in a fair and informal manner to encourage open communication and understanding of the system. The hearing will also be conducted in such a manner that no special legal expertise is necessary and so that all parties have the opportunity to present their case fairly and completely. Parent/legal guardian/educational rights holder may have legal counsel or an advocate present if they wish. A record of the hearing will be made.

During an appeal hearing, the person filing the appeal, the student (optional), and the representative(s) of the district(s), will take seats in front of the Madera County Board of Education.

1. A quorum (at least four members) of the Madera County Board of Education must be present to conduct the hearing.

The hearing is conducted as follows:

2. After introduction of all parties, the Madera County Board of Education President will conduct the proceedings. Generally following this order:
3. The student, the parent/legal guardian/educational rights holder or a representative of the student may present the reason(s) for requesting the student's transfer to the district of requested attendance. The speaker will have a specified amount of time (normally three to five (3-5) minutes) to summarize their position based upon the written statement previously submitted. The speaker will also respond to questions from the Madera County Board of Education, if any.
4. A representative of the district of residence will be given the opportunity (normally three to five (3-5) minutes) to describe its position and the action(s) taken by the district. The district representative will respond to questions from the Madera County Board of Education, if any.

5. A representative of the district of requested attendance will be given the opportunity (normally five (5) minutes) to describe its position and the action(s) taken by that district. The district representative will respond to questions from the Madera County Board of Education, if any.
6. The parent/legal guardian/educational rights holder will be given an additional two (2) minutes to present any evidence of how to alleviate or mitigate any of the problems raised by the school district(s) and give any closing remarks. Each district will also have an additional two (2) minutes for closing and/or response.
7. Members of the Madera County Board of Education may ask questions to clarify the issues. The Madera County Board of Education may also ask questions of the staff and/or legal counsel, if appropriate.
8. The Madera County Superintendent or designee may, at this time, present any factual information or legal consideration not already covered by others present.
9. The Madera County Board of Education President will close the hearing.
10. Following the closing of the hearing, the Madera County Board of Education will publicly deliberate the matter.
11. When the Madera County Board of Education President determines that deliberations are complete, the President will then call for a vote regarding the appeal. For example, "Shall _____(name of student) be permitted to attend the _____(school district)?" (Note: The Board shall render a decision **within 3 school days after the hearing**, unless the parent/legal guardian/educational rights holder requests a postponement).
12. On a motion to grant the appeal, at least four (4) members of the Madera County Board of Education must vote in favor for the appeal to be granted. Unless at least four (4) members vote to grant the appeal, the appeal is denied.

Factors of Consideration

In its discussion and deliberations on an appeal, the Madera County Board of Education will consider the reasons for the interdistrict attendance transfer request. In deciding whether to grant or deny an appeal, the Madera County Board of Education weighs factors that support granting an appeal against factors that support denying an appeal. If the parent/legal guardian/educational rights holder is unable to present sufficient evidence to justify a transfer, the Madera County Board of Education may rule against the interdistrict attendance appeal without considering any evidence of an adverse impact.

If the parent/legal guardian/educational rights holder is able to submit sufficient evidence to justify a transfer, the school district will have an opportunity to rebut the evidence and submit evidence of an adverse impact. The parent/legal guardian/educational rights holder will then have an opportunity to respond and offer evidence as to how some or all of the adverse impacts on the school district(s) could be alleviated.

Misinformation and/or falsification of information provided by either party shall be good cause for deciding against that party.

The Madera County Board of Education may approve or deny the appeal after considering the facts of the request and the merits of the appeal. The County Board will consider the following:

1. Whether all statutory and regulatory requirements have been satisfied including:
 - a. Verification by the Board's designee of exhaustion of interdistrict appeals.
 - b. Exhaustion of other district remedies.
 - c. Receipt of an appeal within thirty (30) calendar days of the failure or refusal of a district to issue a permit or enter into an agreement allowing interdistrict attendance.
2. The needs of the concerned districts and their communities as a whole in light of space availability and long- and short-term fiscal impact.
3. Information deemed useful to the Board disclosed by the County Superintendent investigation.

The burden of proof and presenting evidence in the matter of an interdistrict attendance appeal shall rest with the party requesting the interdistrict transfer. The requesting party shall be required to provide clear and convincing evidence that the transfer is necessary for any/or all the following reasons:

1. To facilitate a student's access to specific, important educational and related opportunities which would not otherwise be available on a comparable basis;
2. To remedy a specific and serious existing or reasonably imminent threat to a student's health, physical safety, or well-being; and/or
3. To accommodate a specific, serious family crisis or medical condition for which no reasonable alternative exists.

Factors that Support Granting an Appeal

1. **The student's desire to remain in the student's school of current attendance for the balance of the semester or school year despite the student's parent's/legal guardian's/educational rights holder's change of residence.**

The student's desire may be based on the student's anticipated graduation from the school of current attendance at the end of the semester or school year, or on a need for educational continuity for the remainder of the semester or school year.

2. **The student's plan to move in the near future and desire to begin the semester or school year in the student's new school district.**

The person filing the appeal must offer written proof of the plan to move into the district of proposed attendance. Such written proof may be a rental agreement, a contract to purchase new property, or a similar document.

3. **The acceptance of a sibling of the student for attendance at the requested district for the current school year, requiring the students to attend different districts and causing a hardship on the family.**

The student and/or parent/legal guardian/educational rights holder must submit written documentation of the sibling's enrollment and demonstrate a hardship based upon childcare needs, transportation issues, employment location, or other significant factors.

4. **The student's psychological or physical well-being will be seriously adversely impacted by remaining in the district of residence.**

Problems with a student's psychological or physical well-being must be supported by the written statement of a qualified medical or behavioral professional having a professional relationship with the student.

5. **A substantial danger to the student's health or safety exists by remaining in the district of residence.**

A written statement by a qualified health expert must support a danger to the student's health. Police reports, school records, or other documentation must support a danger to a student's safety. Substantial danger based upon transportation issues may be included in this criterion.

6. **A pupil has been determined by personnel of either the district of residence or the requested district to have been the victim of an act of bullying committed by a pupil of the district of residence.**

You must provide written documentation or school records to demonstrate that district personnel have determined that the pupil was a victim of bullying as defined by Education Code §48900(r).

7. **A specialized and specific district academic program or service in grades 9-12 is unavailable in the district of residence and is essential to the student's career or academic objectives.**

Such a distinct program or service must be directly related to and be essential to achieve the student's career objectives or academic advancement and not based solely on the student's interests or desires, or on extracurricular activities or athletics. An academic program is defined as a series of classes in a single subject or in related subjects extending over more than one (1) year in grades 9-12, which has a specific occupational or educational objective.

8. **A need to change the student's social environment, as recommended by juvenile authorities, such as School Attendance Review Board, county child welfare, and/or social service agency staff.**

Parent/legal guardian/educational rights holder must provide written documentation from a social services agency/staff or a law enforcement agency/staff that, due to documented cases of serious home or community problems, it is inadvisable for the student to remain in the school district of residence.

9. **By reason of transfer of territory between districts, the residence of the student is no longer in the district that maintains the school where the student has previously attended.**

Parent/legal guardian/educational rights holder must show location of residence and the negative impact, if any, due to the transfer of territory.

10. **The location of the student's residence requires travel through the district of requested attendance, and by virtue of topography, street pattern, and location of homes in the neighborhood, the area is land-locked.**

Parent/legal guardian/educational rights holder must provide written documentation of the landlocked residence and how such a situation makes a change in school districts advisable.

11. **Other exceptional or extraordinary circumstances, which would weigh heavily in favor of the student.**

Parent/legal guardian/educational rights holder must specify and describe the type of exceptional or extraordinary circumstance and its effect on the student.

School attendance with friends, relatives, and/or former classmates is **not** considered an extraordinary circumstance.

Factors that Support Denying an Appeal

The Madera County Board of Education, in its discretion, may determine that evidence provided by the affected district(s) to justify one of the adverse impacts listed below outweighs facts supporting one or more of the above criteria justifying granting the appeal.

1. **The negative financial impact of educating the student (district of desired attendance) or of losing the student (district of residence).**

The impacted district(s) must demonstrate that the student's transfer would place a hardship on the district(s) operations, and/or resident students in terms of costs, reduced services, or other unacceptable outcomes.

2. **The student's demonstrated failure to meet reasonable standards relating to behavior, attendance, or diligence to studies.**

The demonstration of such failure by the district of proposed attendance must be based on a written explanation of the district's previous experience with the student under an interdistrict attendance transfer agreement, or on other documented evidence of behavior or attendance in the district of residence.

3. **Overcrowding/lack of space for the student in the receiving district.**

The district of proposed attendance must demonstrate in writing that the student transfer would result in undue hardship on the district's resident students in regards to overcrowding or priority for enrollment in a specific program and/or would be a violation of law, district policy, or a collective bargaining agreement regarding class sizes or facilities use.

4. **The negative impact of the student's transfer on a court order or voluntary desegregation plan of either district.**

The district(s) must provide details about the court ordered or voluntary desegregation plan and provide written evidence of the anticipated negative impact of the student's transfer.

5. **The transfer of the student would violate the Education Code, a California Department of Education regulation, or other law governing school districts.**

The district(s) must provide written documentation of the specific law which would be violated and how it would be violated.

6. **Other exceptional or extraordinary circumstances, which would weigh heavily in favor of the affected school district.**

The school district must specify and describe the type of exceptional or extraordinary circumstance.

The Conclusion – Next Steps

Following the action taken by the Madera County Board of Education, a written notice of the decision incorporating Madera County Board of Education's rationale will be delivered to all parties by mail, email, or other customary written method and must comply with translation requirements under Education Code §48985.

If the Madera County Board of Education overturns the decision of the school district and grants the request for interdistrict attendance transfer, the student will be admitted to the school district of requested attendance without delay. The Madera County Board of Education may approve attendance in a district, but not in a specific school.

If the Madera County Board of Education upholds the decisions of the school district and denies the request for interdistrict attendance transfer, the student shall enroll (or stay) in the district of residency without delay.

ADDENDUM A

Madera County Board of Education Bylaws

MCBE BB 9640 Interdistrict Attendance Transfer Appeals

MCBE BB AR 9640 Interdistrict Attendance Transfer Appeals

(Will be attached when approved by the Board)

ADDENDUM B

INTERDISTRICT ATTENDANCE TRANSFER APPEAL REQUEST FOR HEARING

TO: Madera County Board of Education
1105 South Madera Avenue
Madera, CA 93637
Attention: Interdistrict Appeals

In accordance with Education Code 46601 and Madera County Board of Education Policy, I/we are requesting that the Madera County Board of Education hear an appeal on the denial of the Interdistrict Attendance Transfer Request by the _____
_____ School District for the following student to attend school in the _____
_____ School District.

Name(s) of Person(s) Filing Appeal: _____

Relationship to Student: _____

Street Address or P.O. Box Number City Zip Code

Home Phone Work/Cell Phone

Attorney or Representative (if applicable) Telephone

Name of Student Birthdate Grade

Current School District

Date Interdistrict Attendance Transfer Request was submitted: _____

Was request denied? Yes _____ No _____

Did the District fail to respond? Yes _____ No _____

How many other children are at home? _____ Ages: _____

Is this the first Interdistrict Attendance Transfer Agreement you have requested from the district? Yes _____ No _____

If the Interdistrict Attendance Transfer Agreement was previously approved, provide a copy of the prior agreement(s).

Student's grade level when the first agreement was granted: _____

Reason for requesting the first-year approved agreement: _____

Have you been required to submit annual requests for interdistrict transfer? Yes ___ No ___

Does the student have any siblings attending school in the requested district this year on an approved Interdistrict Attendance Transfer Agreement? Yes _____ No _____

Explain your understanding for the reason(s) for denial of your request: (Attach a copy of the District denial) _____

Describe briefly any efforts to obtain reconsideration of the decision of the denying Board. Include name(s) of District personnel contacted: _____

Reason for Appeal:

(The appeal will not be accepted without a complete statement of reasons. Attach additional pages if necessary. Please refer to "Factors that Support Granting an Appeal")

I/we understand that the Madera County Board of Education will rely upon this information to decide my/our appeal. I/we are the educational rights holder(s) of the student. I/we consent for the County Board to review and comment in a public meeting on material submitted from confidential records for purposes of this appeal. I/we hereby waive any privacy rights in those records. I/we hereby certify that this information is true and correct to the best of my/our knowledge.

Signature(s) of Person(s) Filing Appeal

Date

Have you attached:

1. A copy of your original request for an interdistrict attendance agreement;
2. Any letters from your district of residence regarding your request;
3. Any letters from the denying/granting district regarding your request; and
4. Any other supporting documentation you want the Madera County Board of Education to consider.

RETURN COMPLETED FORM TO:

Madera County Superintendent of Schools – Interdistrict Appeals
1105 South Madera Avenue
Madera, CA 93637
Telephone: (559) 662-3870 or (559) 662-3871
Email: jgirado@mcsos.org or etorres-barton@mcsos.org

July 2026

ADDENDUM C

**DISTRICT RESPONSE TO THE APPEAL OF DENIAL OF
INTERDISTRICT ATTENDANCE TRANSFER**
(Please print or type all material except signature)

TO: District Governing Board
Attention: Superintendent of _____
(District)

Name of Student

Street Address, City, Zip Code

Current Grade

School District of Residence

Present or Last School Attended

Name of Parent(s) or Guardian(s)

Telephone

Street Address, City, Zip Code

Attorney or Representative (if applicable)

Telephone

Please describe the process up to and including the District’s denial of the Request for Interdistrict Attendance Transfer:

<u>Date</u>	<u>Action Taken</u>	<u>By Whom</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Please provide a summary of the issues presented to the District (attach additional pages if necessary):

Please provide the specific reason(s) for denial by the District (attach any applicable Board Minutes, Administrative Summary, Board Policies, Administrative Regulations, Notice of Denial, etc. Attach additional pages if necessary):

District Superintendent or Designee

Date

RETURN COMPLETED FORM TO:

Madera County Superintendent of Schools – Interdistrict Appeals

1105 South Madera Avenue

Madera, CA 93637

Telephone: (559) 662-3870 or (559) 662-3871

Email: jgirado@mcsos.org or etorres-barton@mcsos.org

July 2026

ADDENDUM D

INTERDISTRICT ATTENDANCE TRANSFER APPEAL HEARING CHECKLIST

Note: This checklist was developed to help guide parents/legal guardians/educational rights holders through the interdistrict appeal process. You are encouraged to read through the entire Interdistrict Attendance Transfer Appeal Handbook for detailed and specific information.

When can I file? (Page 3 Transfer Appeal Handbook)

- ☐ Within 30 calendar days of the final denial by either your district of residence or the requested district
- ☐ After not receiving written notice within 30 calendar days of the final denial from your district of residence or the requested district

How do I file? (Page 4 Transfer Appeal Handbook)

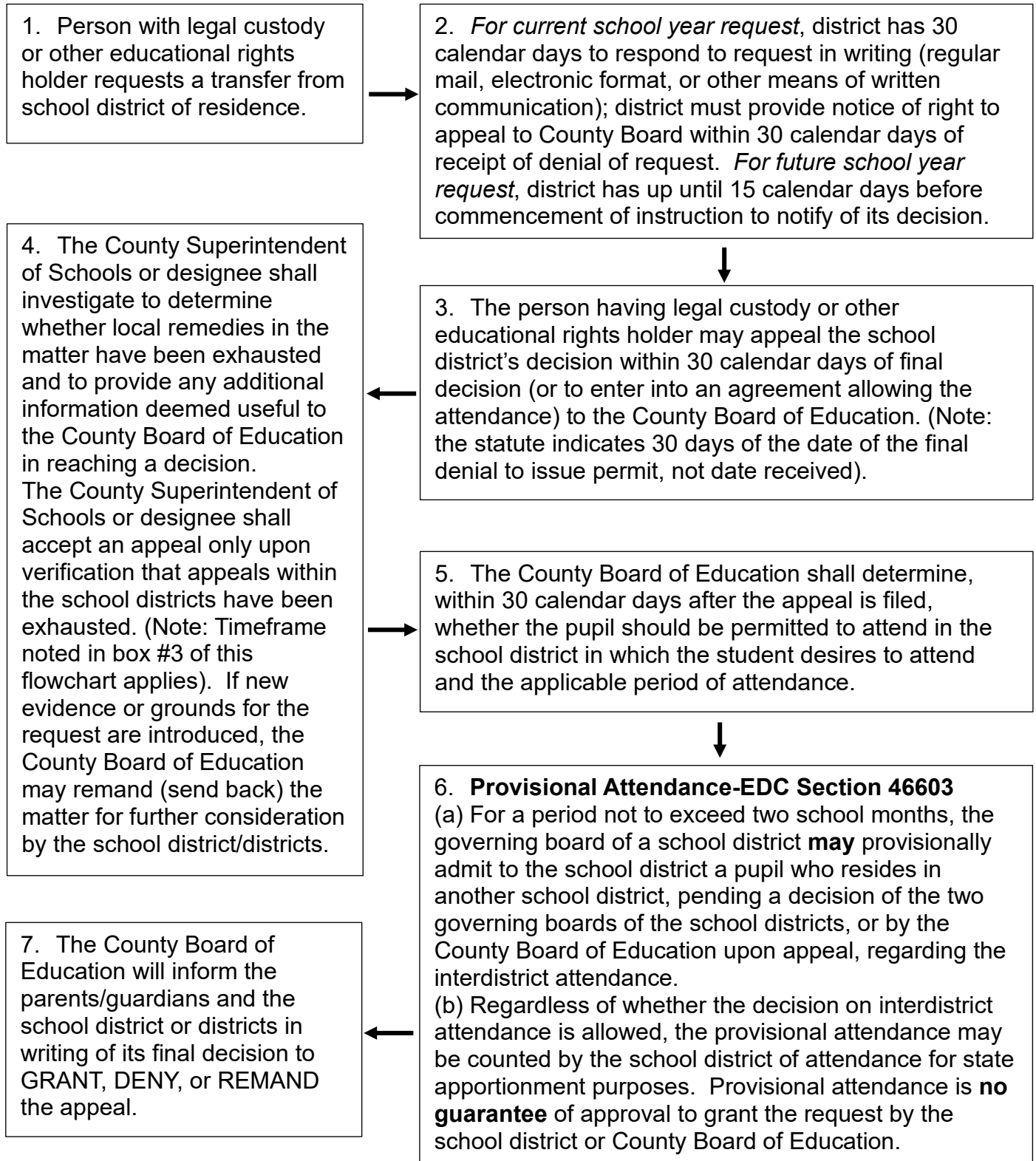
- ☐ Request Interdistrict Attendance Transfer Appeal and Request for Hearing Form from the Madera County Superintendent of Schools in person or by phone at (559) 662-3870
- ☐ Return the completed form to the Madera County Superintendent of Schools within 30 calendar days of final denial or if you did not receive written notice within 30 calendar days of final denial
- ☐ **Complete entire Interdistrict Attendance Transfer Appeal Form**
 - ☐ Please make sure form is completed legibly as copies are provided for all participants
 - ☐ Ensure reasons are the same as the original reasons presented to the district of residence or the requested district
 - ☐ Include a copy of original transfer request
 - ☐ Include a copy of original denial notice from district of residence or the requested district
 - ☐ Include copies of all original documentation submitted to district of residence or the requested district Include new reasons or written testimony not previously shared or provided to the district of residence or the requested district, if applicable
 - ***Please note:*** if new evidence or grounds for the appeal are introduced at the hearing, the County Board may remand the matter back to the district(s) for further consideration.

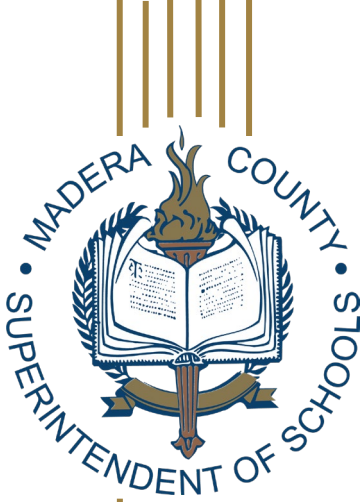
What to expect at the interdistrict hearing. (Pages 9-10 Transfer Appeal Handbook)

- Bring copies of documents to aid memory and combat public speaking nerves
- The responsibility for presenting a compelling case is on you, the appellant
- Come prepared to testify in an open meeting with an audience
- Be prepared to be sworn in regarding your testimony
- Additional witnesses who will provide testimony for you will also be sworn in

ADDENDUM E

INTERDISTRICT ATTENDANCE TRANSFER (IDT) FLOWCHART (Education Code 46601-46610)





Tricia Protzman
Superintendent of Schools

Agenda Item 8.1

Board of Education Action Item July 14, 2026

Topic:

Consideration Issuance of Temporary County Certificates.

Background:

Attached is a listing of the Temporary County Certificates (TCC) issued from June 1, 2026. TCC's are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Patricia M. Protzman, Madera County Superintendent of Schools or an assigned designee, approved and signed each certificate. The Board is now requested to ratify this action.

Financial Impact:

None

Resource:

Kristen Maxfield
Chief Human Resources Officer
Human Resources

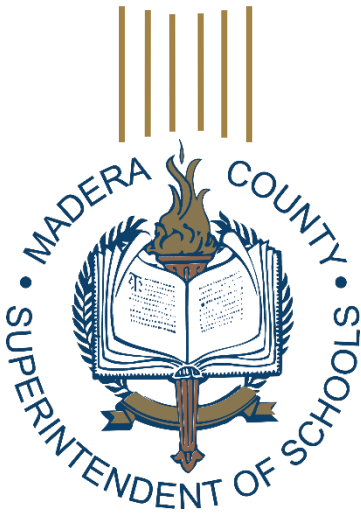
Recommendation:

It is recommended the Board ratify the issuance of Temporary County Certificates from June 1-30, 2026.

MADERA COUNTY SUPERINTENDENT of SCHOOLS

TEMPORARY COUNTY CERTIFICATES Issued 06/01/2026-06/30/2026

<i>Last Name</i>	<i>First Name</i>	<i>Credential Applied For</i>	<i>Valid Dates of TCC</i>	<i>Employing District</i>	<i>Date Issued</i>	<i>Application Type</i>
Andrade-Lozano	David	Single Subject Teaching Credential	06/01/2026-07/01/2027	Madera USD	6/30/2026	Renewal
Bisbbe	Tiana	School Nurse Services Credential	07/01/2026-08/01/2027	Golden Valley USD	6/30/2026	New
Bueno	Cristina	Multiple Subject Teaching Credential	06/01/2026-07/01/2027	Madera USD	6/30/2026	Renewal
Bushong	Damian	Variable Term Waiver	07/01/2026-08/01/2027	MCSOS	6/30/2026	New
Cuevas	Ashly	Teaching Permit for Statutory Leave (TPSL)	05/29/2026-06/01/2027	Madera USD	6/30/2026	New
Fonseca Zamora	Anna Maria	Teaching Permit for Statutory Leave (TPSL)	03/01/2026-04/01/2027	Madera USD	6/30/2026	New
Fonseca Zamora	Anna Maria	EM- 30 Day Sub Permit	06/01/2026-07/01/2027	Madera USD	6/30/2026	Renewal
Lemus	Elizabeth	Short Term Staff Permit (STSP)	08/01/2026-09/01/2027	Madera USD	6/30/2026	New
Lopez Jr	Fausto	EM CLAD	08/01/2026-09/01/2027	Madera USD	6/30/2026	New
Vukadinovich	Kelli	EM Teacher Librarian Services Permit	08/01/2026-09/01/2027	Madera USD	6/30/2026	Re-Issuance



Tricia Protzman
Superintendent of Schools

Agenda Item 8.2

Board of Education Action Item July 14, 2026

Topic:

Consideration Disposition of Surplus/Obsolete Equipment.

Background:

MCSOS staff members have completed a review of other equipment not in use and have determined that these items cannot be used in alternative placements. The equipment consists of desktop computers, laptops, network components, and promethium board. Once declared obsolete, the items will be removed from our Fixed Asset Inventory and discarded.

Financial Impact:

None

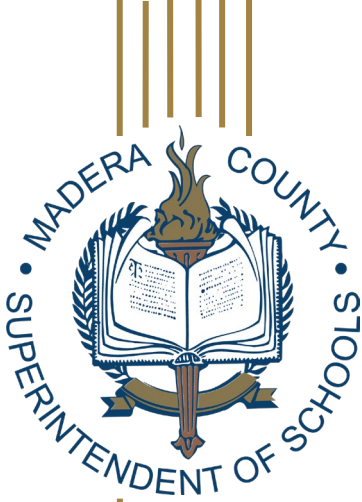
Resource:

Marisol Verduzco
Chief Officer
Business & Administrative Services

Recommendation:

It is recommended the Board approve the list of surplus/obsolete equipment be declared obsolete.

Work Order #	Req Date	Work Requested
OB26-00295	5/19/2026	OLD COMPUTER MONITOR and KEYBOARD OBSOLETE
OB26-00296	5/20/2026	Asset# 26030 Description: Laptop Make Dell Model Latitude 3500 Obsolete
OB26-00297	5/20/2026	Asset# 25566 Description: Laptop Make Dell Model Latitude 3590 Broken
OB26-00298	5/20/2026	Asset# 25133 Description: Network Device Make Cisco Model WS-C2960S-24PS-L Obsolete
OB26-00299	5/20/2026	Asset# 25155 Description: Computer Make Dell Model Optiplex 9030 AIO Obsolete
OB26-00300	5/20/2026	Asset# 25453 Description: Network Device Make Cisco Model WS-C2960S-24PS-L Obsolete
OB26-00301	5/20/2026	Asset# 25452 Description: Network Device Make Cisco Model WS-C2960S-24PS-L Obsolete
OB26-00302	5/20/2026	Asset# 24753 Description: Network Device Make Dell Model PowerEdge R710 Obsolete
OB26-00303	5/20/2026	Asset# 24389 Description: Network Device Make Dell Model PowerEdge 1950 Obsolete
OB26-00304	6/15/2026	Asset: 1252 Description: SOUND SYSTEM TO INCLUDE 2 SPEAKERS AND SPEAKER STANDS Obsolete
OB26-00305	6/15/2026	Asset: 24436 Description: Promethean Board Obsolete



Tricia Protzman
Superintendent of Schools

Agenda Item 8.3

Board of Education Action Item July 14, 2026

Topic:

Consideration Destruction of Records (Class 3)

Background:

Under the provisions contained in Title V, California Administrative Code Sections 16020 through 16028, Madera County Superintendent of Schools may destroy class 3 – Disposable Records, after July 1, succeeding the completion of the audit required under EC 41020, or after the retention period otherwise required, but no later than the following January 1.

Each year, the Board is requested to authorize destruction of such records as are listed in the Addendum attached hereto.

Financial Impact:

None.

Resource:

Marisol Verduzco
Chief Officer
Business & Administrative Services

Recommendation:

It is recommended the Board approve the list of Class 3 Disposable Records to be destroyed.

CLASS 3 RECORDS
2022-2023 Fiscal Period

ACCOUNTING & BUDGET RECORDS

Accounts Payable Reconciliation
Accounts Receivable Reconciliation
Appropriation Ledger
Bank Reconciliation and Canceled Checks
Cash Collection Reports
Census Reports
Fuel Tax – Claim for Refund
Investment Records
Invoices, District – Outgoing
Invoices: Vendors
Journal Vouchers
Journals – All Funds
Ledgers – All Funds
Receipts – District Collections
State, Local Sales and Use Tax Return
Stores Inventory Detail
User Use Fuel Tax Report
Vendor Use Fuel Tax Return
Warrant Cancellation Request to County

CONTRACTS

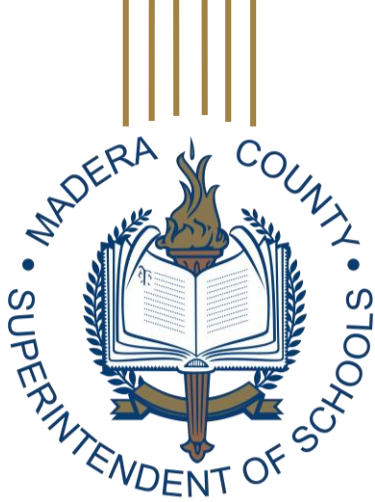
Insurance Policies and Endorsements (Closed or Terminated)

PERSONNEL RECORDS

Employment Applications
Employment Eligibility Lists
Recruitment Files
Returned Letters – Inactive Recruitment

PURCHASING RECORDS

Air Travel Reservations
Purchase Orders (Numerical, Alpha, Blanket, Etc.)
Purchasing Bids
Requisitions
Standard School Supplies Agreements



Tricia Protzman
Superintendent of Schools

Agenda Item 8.4

Board of Education Action Item July 14, 2026

Topic:

Consideration Acceptance of Annual Facility Education Program Review and Evaluation Report

Background:

On a yearly basis, the facility administrator of the educational programs at Endeavor/Voyager schools shall request an annual review of each required element of the program by the Superintendent of Schools, and a report of the review checklist on compliance, deficiencies, and corrective action(s) needed to achieve compliance. Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site. The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual. Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and fully protect the educational interests of all youth in the facility.

The review is guided by an educational checklist and includes the following program components: educational program, required elements, school discipline, provisions for students with special needs, educational screening and admission, educational reporting, transition and re-entry planning, and post-secondary education opportunities for all students.

Financial Impact:

No impact on either program.

Resource:

Frederick Cogan
Executive Director
Career & Alternative Education Services

Recommendation:

Acceptance of the Annual Juvenile Facility Education Program Review and Evaluation Report.

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION

Juvenile Halls and Camps

FACILITY NAME: Madera County Juvenile Detention		COUNTY: Madera	
FACILITY ADDRESS (STREET, CITY, ZIP CODE, TELEPHONE): 1655 E. Olive Avenue Madera, CA 93638			
CHECK THE FACILITY TYPE AS DEFINED IN TITLE 15, SECTION 1302	JUVENILE HALL (JH) X	CAMP X	SYTF X
EDUCATION PROGRAM EVALUATION		DATE EVALUATED: June 17, 2026	
		DEFICIENCIES OR NON-COMPLIANCE ISSUES NOTED: YES ☐ NO ☒	
EDUCATION PROGRAM EVALUATOR(S) (NAME, TITLE, TELEPHONE): Danny Bonilla, Madera County Board of Education Member (559) 673-6051 Tricia Protzman, Madera County Superintendent of Schools (559) 662-6274			
EDUCATION STAFF INTERVIEWED (NAME, TITLE, TELEPHONE): Hugo Sanchez, Program Director, (559) 662-6211			

Purpose

The facility administrator shall request an annual review of each required element of the program by the Superintendent of Schools, and a report or review checklist on compliance, deficiencies, and corrective action needed to achieve compliance with this section. **Such a review, when conducted, cannot be delegated to the principal or any other staff of any juvenile court school site. The Superintendent of Schools shall conduct this review in conjunction with a qualified outside agency or individual.** Upon receipt of the review, the facility administrator or designee shall review each item with the Superintendent of Schools and shall take whatever corrective action is necessary to address each deficiency and fully protect the educational interests of all youth in the facility.

Instructions

To complete the evaluation, assess each element listed and document the findings on the checklist. Columns in the checklist identify compliance as "Yes," "No," or "N/A" (not applicable). When the evaluator assessing the education program "checks" a column to indicate that a facility is either out of compliance with all or part of a regulation or indicates that all or part of a regulation is not applicable, a brief explanation is required in the comments section. This explanation is critical. It assists both the BSCC and facility staff in understanding the rationale for the decision and highlights what needs correction. **Policies and procedures must be written and implemented to be in compliance.**

Education program evaluators may elect to assess areas that are not covered by the inspection checklists. If this is done, the additional issues must be clearly delineated on a separate sheet to maintain their distinction from the BSCC Title15 checklist. For information purposes, this additional sheet should be attached and distributed with the checklist.

Checklists and regulations are available on the BSCC website (http://www.bscc.ca.gov/s_fsoresources). Please contact the BSCC Field Representative assigned to your county at the number below or through e-mail access on the web site.

Board of State and Community Corrections; **Attn: FSO Inspection Report Analyst**
2590 Venture Oaks Way, Suite 200, Sacramento, CA 95833
Phone: 916-445-5073; Email: analyst@bscc.ca.gov

JUVENILE FACILITY EDUCATION PROGRAM REVIEW AND EVALUATION¹

1370. Education Program	YES	NO	N/A	COMMENTS
(a) School Programs The County Board of Education shall provide for the administration and operation of juvenile court schools in conjunction with the Chief Probation Officer, or designee pursuant to applicable State laws.	X			An MOU is in place between the Madera County Behavioral Health Services, Madera County Probation Department and the Madera County Office of Education.
The school and facility administrators shall develop and implement written policy and procedures to ensure communication and coordination between educators and probation staff.	X			The MOU includes written policies and procedures to ensure communication and coordination between educators and probation staff.
(b) Required elements The facility school program shall comply with the State Education Code and County Board of Education policies.				
Youth shall be provided a rigorous, quality educational program that responds to the different learning styles and abilities of students and prepares them for high school graduation, career entry, and post-secondary education.	X			Courses that are not offered in person are offered as Independent Study options. There is a curriculum committee and during the 2025/2026 school year, the Math curriculum was updated. Edgenuity has been purchased for further course options. Students are provided credit evaluation. There is an assigned RSP teacher to support special education students.
(1) The course of study shall comply with the State Education Code and include, but not be limited to, courses required for high school graduation.	X			The implementation of Edgenuity allows all courses to be aligned to A-G requirements.
(2) Information and preparation for the High School Equivalency Test as approved by the California Department of Education shall be made available to eligible youth.	X			Information is provided, but with AB2306, most students can successfully follow a graduation track.
(3) Youth shall be informed of post-secondary education and vocational opportunities.	X			The school counselor provides this information to students, including information about enrollment, FASFA, and other requirements. The Madera Community College came in and spoke to the students. Students who graduate high school early can take online courses with the community college. There are students currently attending California State University, Fresno and the Madera Community College in person. Staff from Madera County Probation transport these students to the college campus for in-person instruction.
(4) administration of the High School Equivalency Tests as approved by the California Department of Education, shall be made available when possible.	X			The local adult school offers these assessments.

¹ This document is intended for use as a tool during the inspection process; this worksheet may not contain each Title 15 regulation that is required. Additionally, many regulations on this worksheet are SUMMARIES of the regulation; the text on this worksheet may not contain the entire text of the actual regulation. Please refer to the complete California Code of Regulations, Title 15, Minimum Standards for Juvenile Facilities, Division 1, Chapter 1, Subchapter 5 for the complete list and text of regulations.

1370. Education Program	YES	NO	N/A	COMMENTS
(5) Supplemental instruction shall be afforded to youth who do not demonstrate sufficient progress towards grade level standards.	X			Students are provided with additional time and support. Class sizes are small, so this is individualized. There is an instructional aide who assists students. I-Ready provides ongoing assessments and intervention coursework.
(6) The minimum school day shall be consistent with State Education Code Requirements for juvenile court schools. The facility administrator, in conjunction with education staff, must ensure that operational procedures do not interfere with the time afforded for the minimum instructional day. Absences, time out of class or educational instruction, both excused and unexcused, shall be documented.	X			The 2025-2026 bell schedule meets minimum school day requirements.
(7) Education shall be provided to all youth regardless of classification, housing, security status, disciplinary or separation status, including room confinement, except when providing education poses an immediate threat to the safety of self or others. Education includes, but is not limited to, related services as provided in a youth's Section 504 Plan or Individualized Education Program (IEP).	X			If a student is admitted by "bed-count" they are enrolled in the education setting that very next morning.
(c) School Discipline				
(1) Positive behavior management will be implemented to reduce the need for disciplinary action in the school setting and be integrated into the facility's overall behavioral management plan and security system.	X			An incentive/reward program is being implemented with a high level of success. Known as "Rosa's Pantry" students are able to earn "Rosa Bucks" to purchase monthly popular food and high interest items allowed in the facility. The LCAP helps fund this incentive/reward program.
(2) School staff shall be advised of administrative decisions made by probation staff that may affect the educational programming of students.	X			Probation staff regularly communicates with education staff and the Deputy Chief of Probation participates in School Site Council (SSC) meetings by providing a report on the wellness program to the council.
(3) Except as otherwise provided by the State Education Code, expulsion/suspension from school shall be imposed only when other means of correction fails to bring about proper conduct. School staff shall follow the appropriate due process safeguards as set forth in the State Education Code including the rights of students with special needs. School staff shall document the other means of correction used prior to imposing expulsion/suspension if an expulsion/suspension is ultimately imposed	X			Students are not expelled. Suspension is implemented as allowable by the State Education Code. Due to low student enrollment, and implementation of positive behavior management strategies like "Rosa's Pantry", suspension rates are low.

1370. Education Program	YES	NO	N/A	COMMENTS
(4) The facility administrator, in conjunction with education staff will develop policies and procedures that address the rights of any student who has continuing difficulty completing a school day.	X			A modified school schedule is implemented when necessary.
(d) Provisions for Special Populations				
(1) State and federal laws and regulations shall be observed for all individuals with disabilities or suspected disabilities. This includes but is not limited to child find, assessment, continuum of alternative placements, manifestation determination reviews, and implementation of Section 504 Plans and Individualized Education Programs.	X			A report is provided to Probation when students arrive, which contains student information to support enrollment. CalPADS is utilized upon enrollment. Student Study Teams are held for students with academic and/or behavioral needs. Students are recommended for assessment when needed.
(2) Youth identified as English Learners (EL) shall be afforded an educational program that addresses their language needs pursuant to all applicable state and federal laws and regulations governing programs for EL students.	X			Students receive designated ELD.
(e) Educational Screening and Admission				
(1) Youth shall be interviewed after admittance and a record maintained that documents a youth's educational history, including but not limited to:	X			The school counselor collects all of the data listed in A-D. Record requests are sent to the previous school of enrollment.
(A) School progress/school history;	X			
(B) Home Language Survey and the results of the State Test used for English language proficiency;	X			
(C) Needs and services of special populations as defined by the State Education Code, including but not limited to, students with special needs.; and,	X			Daily roster identifies students with special needs.
(D) Discipline problems.	X			
(2) Youth will be immediately enrolled in school. Educational staff shall conduct an assessment to determine the youth's general academic functioning levels to enable placement in core curriculum courses.	X			i-Ready assessments are administered in Reading and Math upon entry.
(3) After admission to the facility, a preliminary education plan shall be developed for each youth within five school days.	X			The school counselor develops this plan within the required timeframe.
(4) Upon enrollment, education staff shall comply with the State Education Code and request the youth's records from his/her prior school(s), including, but not limited to, transcripts, Individual Education Program (IEP), 504 Plan, state language assessment scores, immunization records, exit grades, and partial credits. Upon receipt of the transcripts, the youth's educational plan shall be reviewed with the youth and modified as needed. Youth should be informed of the credits they need to graduate.	X			The school counselor updates the credit evaluation and meets with students once records are received.

1370. Education Program	YES	NO	N/A	COMMENTS
(f) Educational Reporting				
(1) The complete facility educational record of the youth shall be forwarded to the next educational placement in accordance with the State Education Code.	X			Student records are released upon request.
(2) The County Superintendent of Schools shall provide appropriate credit (full or partial) for course work completed while in juvenile court school in accordance with the State Education Code.	X			Student receives partial/full credits based on coursework.
(g) Transition and Re-Entry Planning				
(1) The Superintendent of Schools and the Chief Probation Officer or designee, shall develop policies and procedures to meet the transition needs of youth, including the development of an education transition plan, in accordance with the State Education Code and in alignment with Title 15, Minimum Standards for Juvenile Facilities, Section 1355.	X			Treatment team meetings are held regularly to discuss the health, mental health and educational needs of the students. The treatment team includes probation/correctional staff, education staff, counseling/medical staff, and RSP teacher if necessary. These meetings are part of the transition meetings.
(h) Post-Secondary Education Opportunities				
(1) The school and facility administrator should, whenever possible, collaborate with local post-secondary education providers to facilitate access to educational and vocational opportunities for youth that considers the use of technology to implement these programs.	X			Collaboration occurs with the Madera Community College and California State University, Fresno for post-secondary education. Starting in 2025-2026, through collaboration with Pioneer Technical Center Charter School, students in Endeavor/Voyager can participate in Career Technical Education Construction Pathway, specifically in welding, through the use of virtual welders. This collaboration provides vocational opportunities for students.

Summary of educational evaluation:

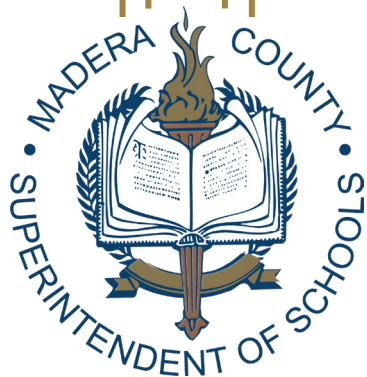
The Endeavor Voyager Program provides an excellent educational program for youth housed at the Madera County Juvenile Detention Facility. Because of a strong, collaborative partnership with the Madera County Probation Department, there are opportunities through in-person and online instruction that prepare students for their future. There are also several meaningful opportunities that extend well beyond traditional classroom instruction ensuring students remain engaged, connected, and prepared for future success.

Students now have access to high-quality Career Technical Education (CTE) opportunities, including welding, allowing them to develop valuable workforce skills and industry-relevant experience. The program also emphasizes civic engagement through participation in community service initiatives such as Wreaths Across America, where students contribute to honoring our nation's veterans.

The educational program provides numerous opportunities for students to build confidence, communication skills, and leadership through participation in speech and poetry contests, such as the Martin Luther King Local Host Committee Speech Contest, Rotary Speech Contest Fresno State Poetry Contest, and sports events. Cadets in the Honor Guard gave the Presentation of Colors at a variety of events, demonstrating responsibility, professionalism, and respect for civic traditions. They were also invited to join Pioneer Technical Center's Senior Seminar Day, engaging with motivational speakers and educational experiences designed to inspire personal growth, resilience, and future planning.

The results of these efforts are evident in many ways. Students in Endeavor/Voyager completed a total of 1780 credits during the 2025-2026 school year. Two students are attending California State University, Fresno, and three Madera Community College (MCC). Plans are currently underway to provide dual enrollment opportunities in 2026-2027 through the “Rising Scholars” program with MCC.

The Endeavor Voyager Program and staff should be commended for its commitment to providing incarcerated youth with a well-rounded educational experience that fosters academic achievement, career readiness, civic responsibility, leadership, and positive connections with the community. The outstanding collaboration between education and probation staff reflects a shared commitment to ensuring every student has opportunities to succeed during incarceration and beyond.



Tricia Protzman
Superintendent of Schools

Agenda Item 8.5

Board of Education Action Item July 8, 2025

Topic:

Consideration of Investment Performance Statement

Background:

Section 53646 of the Government Code requires the chief fiscal officer of each local agency to provide to the governing board a report of investments, on a quarterly basis. However, if all of an agency's funds are placed in the county treasury, Local Agency Investment Fund (LAIF) or an FDIC-insured bank account, the most recent statement received from these institutions will suffice. If an agency has any other investments, additional reporting is required.

Following its 2025 Investment Policy, all Madera County Superintendent of Schools funds are deposited in the Madera County Treasury, including the proceeds of the tax revenue anticipation notes (TRAN) program, when MCSOS participates. Therefore, we have attached a copy of the latest monthly investment report from the Madera County Co-Mingled Investment Pool which includes its most recent list of investments.

The County Treasurer-Tax Collector's investments continue to provide as favorable a rate of return as can be expected in the current financial market. The current rate of return is 3.30% and is higher compared to last year's rate of return of 3.22% for the same time period by 0.08%.

Financial Impact:

Approximately \$20,000 per year.

Resource:

Marisol Verduzco
Chief Officer
Business and Administrative Services

Recommendation:

It is recommended the Board approve the quarterly rate of return of investments with the county government as presented.



COUNTY OF MADERA
OFFICE OF THE TREASURER/TAX COLLECTOR
TRACY KENNEDY

200 W. 4th Street, 2nd Floor, Madera, CA 93637
Telephone: (559) 675-7713
e-mail: treasurer@maderacounty.com

MEMORANDUM

Date: June 16, 2025
To: Madera County Commingled Investment Pool Participants
From: Tracy Kennedy, Treasurer-Tax Collector
Subject: Investment Portfolio Summary – May 2025

REQUIREMENT

This report reflects the investment activity for the month ending May 31, 2025. It discloses pooled funds on deposit by type of investment, name of issuer, date of maturity, par value, and subtotal amounts invested for each sector held by the County Treasurer, including the market value provided by the custodial bank, Principal Custody Solutions.

In compliance with the Treasurer's Investment Policy dated January 1, 2025, and Government Code 53646 (b), the County Treasurer is, at a minimum, required to submit a quarterly investment report within 45 days following the end of each quarter. The Treasurer, however, elected to exceed the minimum requirement by increasing its frequency to a monthly report and disseminating it to all pool participants.

DISCUSSION

While the County Treasurer considers all economic conditions under advisement, the principal objective is to ensure adequate liquidity for every depositor and fulfill their expenditure obligations.

The portfolio is managed by the County Treasurer with the assistance of Meeder Public Funds. The objectives are *Safety, Liquidity, and Yield*, as the Investment Policy outlines. The Madera County Treasurer's Investment Policy is certified by the California Municipal Treasurer's Association (CMTA) and achieved a certified maximum score of 96%.

The *safety objective* is maintained by purchasing low-risk and high-quality investments based on the allowable investment instruments per Govt Code 53601.

The two largest sectors by percentage are Federal Agency investments, which the US Federal Government backs and makes up 28.3% of the portfolio. U.S. Treasuries deemed the safest investment instruments, are 36.6%. The remaining 35.1% are comprised of various investment types ensuring portfolio diversification. They include money market funds, JPA, commercial paper, supranational, corporate medium-term notes, municipal bonds, and a Bank of America interest account.

In order of importance, the third objective is *the yield or earning a* market rate of return following current fiscal and economic conditions while considering the County's constraints for investment risk and the portfolio's cash flow characteristics.

STATISTICS

Report Period	May 2025
Average Daily Portfolio Balance	\$1,125,013,268.67
Effective Rate of Return	3.30%
Book Value May 2024 to May 2025	↑ \$80.1 million
Total Monthly Interest Received	\$1,515,225.41

For your convenience, investment reports can be found on our website, maderacounty.com/treasurer.

Respectfully submitted,



Tracy Kennedy,
Treasurer-Tax Collector



Portfolio Management by Fund
Portfolio Management
Portfolio Summary
May 31, 2025

Madera County
 200 W. 4th Street
 Madera, CA 93637
 (559)675-7013

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM
Medium Term Notes	318,984,000.00	310,495,474.80	309,168,929.62	28.17	1,437	1,014	4.169
Federal Agency Coupon Callables	172,000,000.00	168,007,180.00	170,025,133.45	15.49	1,621	449	2.132
Treasury Coupon Securities	418,000,000.00	407,796,100.00	405,945,475.21	36.99	1,374	936	3.904
Allspring Money Market Fund	957,943.82	957,943.82	957,943.82	0.09	1	1	4.250
Bank of America Interest Checking	24,197.44	24,197.44	24,197.44	0.00	1	1	1.830
CAMP: CA Asset Mgmt Program	27,410,326.43	27,410,326.43	27,410,326.43	2.50	1	1	4.420
Local Agency Investment Funds	30,645,357.34	30,645,357.34	30,645,357.34	2.79	1	1	4.272
Federal Agency Bullets	145,000,000.00	142,833,970.00	143,775,083.13	13.10	1,437	557	3.078
Municipal Bonds	6,244,969.00	6,244,969.00	6,244,969.00	0.57	6,381	3,624	3.583
Grant Anticipation Notes	3,163,847.71	3,163,847.71	3,163,847.71	0.29	793	103	2.635
	1,122,430,641.74	1,097,579,366.54	1,097,361,263.15	100.00%	1,391	796	3.614
Investments							

Total Earnings	May 31 Month Ending	Fiscal Year To Date
Current Year	3,157,268.46	34,349,518.12
Average Daily Balance	1,125,013,268.67	1,074,644,748.45
Effective Rate of Return	3.30%	3.48%

Active Account Balance as of 05/31/2025: \$11,805,091.17.

PURSUANT TO GOVERNMENT CODE SECTION 53646:

1. (b)(2) THE COUNTY'S PORTFOLIO IS IN COMPLIANCE WITH THE 2025 INVESTMENT POLICY VALID 01/01/2025 THROUGH 12/31/2025.

2. (b)(3) THE MADERA COUNTY CO-MINGLED INVESTMENT POOL IS ABLE TO MEET THE POOL'S EXPENDITURE REQUIREMENTS FOR THE NEXT SIX MONTHS.

3. (b)(1) MARKET VALUE SOURCE: PRINCIPAL CUSTODY SOLUTIONS.

Tracy Kennedy

Tracy Kennedy, Treasurer-Tax Collector

Reporting period 05/01/2025-05/31/2025

Data Updated: SET_1PM: 06/12/2025 03:48

Run Date: 06/12/2025 - 03:48

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM Moody's	Maturity Date
Medium Term Notes											
24422EWW5	1872	John Deere		10/26/2023	5,000,000.00	5,000,200.00	4,990,720.69	4.950	5	5.339	A1 06/06/2025
037833DX5	1740	APPLE INC.		06/28/2021	3,000,000.00	2,972,370.00	2,996,449.46	0.550	80	0.791	Aaa 08/20/2025
037833DX5	1757	APPLE INC.		09/30/2021	5,000,000.00	4,953,950.00	4,991,392.14	0.550	80	0.901	Aaa 08/20/2025
478160CN2	1830	Johnson & Johnson		01/12/2023	5,000,000.00	4,952,450.00	4,914,277.13	0.550	92	4.208	Aaa 09/01/2025
58933YAY1	1870	Merck & Co. Inc.		10/19/2023	4,200,000.00	4,092,984.00	4,019,239.95	0.750	268	5.389	Aa3 02/24/2026
023135BX3	1741	AMAZON.COM INC		06/28/2021	3,000,000.00	2,910,030.00	3,000,000.00	1.000	345	1.000	A1 05/12/2026
023135BX3	1789	AMAZON.COM INC		01/27/2022	5,000,000.00	4,850,050.00	4,972,038.83	1.000	345	1.580	A1 05/12/2026
89236TKT1	1916	Toyota		04/26/2024	5,000,000.00	5,002,050.00	4,965,940.70	4.450	351	5.175	A1 05/18/2026
89236TJK2	1756	Toyota		09/30/2021	7,000,000.00	6,769,000.00	6,992,357.63	1.125	382	1.200	A1 06/18/2026
594918BR4	1805	Microsoft Corp		04/25/2022	5,000,000.00	4,902,000.00	4,942,939.53	2.400	433	3.220	Aaa 08/08/2026
594918BR4	1899	Microsoft Corp		02/15/2024	5,000,000.00	4,902,000.00	4,843,653.98	2.400	433	4.630	Aaa 08/08/2026
14912L6T3	1844	Caterpillar		04/12/2023	5,000,000.00	4,890,500.00	4,873,684.21	2.400	434	4.222	A2 08/09/2026
14913R2U0	1977	Caterpillar		03/27/2025	5,000,000.00	4,806,250.00	4,800,152.78	1.700	586	4.274	A2 01/08/2027
24422EWA3	1782	John Deere		01/11/2022	1,500,000.00	1,440,840.00	1,497,480.00	1.700	589	1.788	A1 01/11/2027
24422EWA3	1783	John Deere		01/11/2022	2,000,000.00	1,921,120.00	1,996,640.00	1.700	589	1.788	A1 01/11/2027
24422EWA3	1784	John Deere		01/12/2022	3,000,000.00	2,881,680.00	2,995,437.47	1.700	589	1.780	A1 01/11/2027
89236TJV8	1896	Toyota		01/12/2024	5,000,000.00	4,808,650.00	4,753,065.31	1.900	591	4.571	A1 01/13/2027
478160CE2	1979	Johnson & Johnson		04/03/2025	5,000,000.00	4,911,550.00	4,924,441.67	2.950	640	3.909	Aaa 03/03/2027
24422EWD7	1859	John Deere		06/28/2023	5,000,000.00	4,845,350.00	4,785,353.38	2.350	645	4.713	A1 03/08/2027
89236TLY9	1922	Toyota		05/09/2024	5,000,000.00	5,061,200.00	5,003,250.49	5.000	656	4.963	A1 03/19/2027
037833CR9	1923	APPLE INC.		05/17/2024	10,000,000.00	9,833,800.00	9,734,413.18	3.200	709	4.637	Aaa 05/11/2027
023135BR6	1924	AMAZON.COM INC		06/21/2024	10,000,000.00	9,451,400.00	9,182,796.61	1.200	732	4.741	A1 06/03/2027
58933YBC8	1940	Merck & Co. Inc.		09/26/2024	5,000,000.00	4,770,700.00	4,768,254.62	1.700	739	3.664	Aa3 06/10/2027
14913R3A3	1871	Caterpillar		10/26/2023	5,000,000.00	4,934,300.00	4,802,144.95	3.600	802	5.369	A2 08/12/2027
89236THG3	1891	Toyota		01/05/2024	4,000,000.00	3,743,200.00	3,698,604.01	1.150	803	4.445	A1 08/13/2027
023135BC9	1981	AMAZON.COM INC		04/09/2025	5,000,000.00	4,898,600.00	4,905,012.50	3.150	812	4.183	A1 08/22/2027
931142EX7	1892	WalMart		01/05/2024	4,000,000.00	3,991,680.00	3,971,178.25	3.950	830	4.263	Aa2 09/09/2027
437076BT8	1928	Home Depot Inc.		08/14/2024	5,000,000.00	4,853,600.00	4,838,060.81	2.800	835	4.194	A2 09/14/2027
06051GGA1	1880	Bk of America		12/04/2023	5,000,000.00	4,878,000.00	4,790,816.03	3.248	872	5.113	A1 10/21/2027
037833DK3	1836	APPLE INC.		02/06/2023	5,000,000.00	4,887,850.00	4,894,536.98	3.000	895	3.933	Aaa 11/13/2027
57636QBA1	1952	MasterCard		11/04/2024	5,000,000.00	5,003,050.00	4,961,716.77	4.100	958	4.376	Aa3 01/15/2028
57636QBA1	1974	MasterCard		03/21/2025	5,000,000.00	5,003,050.00	5,033,283.33	4.100	958	4.131	Aa3 01/15/2028
037833ECO	1879	APPLE INC.		12/04/2023	5,000,000.00	4,641,250.00	4,542,615.69	1.200	982	4.585	Aaa 02/08/2028
037833ET3	1887	APPLE INC.		12/22/2023	3,330,000.00	3,333,996.00	3,320,952.02	4.000	1,074	4.099	Aaa 05/10/2028
037833ET3	1894	APPLE INC.		01/12/2024	2,954,000.00	2,957,544.80	2,941,058.52	4.000	1,074	4.160	Aaa 05/10/2028
91324PDK5	1929	United Health Group Inc.		08/19/2024	5,000,000.00	4,917,400.00	4,930,590.12	3.850	1,110	4.283	A2 06/15/2028
931142ES8	1925	WalMart		07/02/2024	10,000,000.00	9,218,500.00	9,024,826.32	1.500	1,209	4.597	Aa2 09/22/2028
89236TLL7	1903	Toyota		03/14/2024	5,000,000.00	5,032,900.00	4,989,460.88	4.650	1,314	4.708	A1 01/05/2029

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM Moody's	Maturity Date
Medium Term Notes											
91324PEU2	1956	United Health Group Inc.		11/21/2024	10,000,000.00	9,882,200.00	9,867,527.71	4.250	1,324	4.616	A2 01/15/2029
24422EXH7	1901	John Deere		03/06/2024	5,000,000.00	5,034,050.00	4,957,293.71	4.500	1,325	4.740	A1 01/16/2029
69371RS80	1963	Paccar Financial Corp		12/23/2024	10,000,000.00	10,088,800.00	9,999,025.05	4.600	1,340	4.602	A1 01/31/2029
532457CK2	1954	ELI LILLY & CO		11/21/2024	5,000,000.00	5,038,650.00	4,994,924.90	4.500	1,349	4.527	Aa3 02/09/2029
17275RBR2	1968	Cisco Systems		01/15/2025	5,000,000.00	5,099,350.00	4,999,124.92	4.850	1,366	4.854	A1 02/26/2029
87612EBH8	1958	Target		12/03/2024	5,000,000.00	4,837,450.00	4,822,198.47	3.375	1,414	4.360	A2 04/15/2029
57636QAM6	1930	MasterCard		08/16/2024	10,000,000.00	9,536,200.00	9,553,913.04	2.950	1,461	4.050	Aa3 06/01/2029
57636QAM6	1932	MasterCard		08/29/2024	5,000,000.00	4,768,100.00	4,784,640.16	2.950	1,461	4.010	Aa3 06/01/2029
437076BY7	1957	Home Depot Inc.		12/03/2024	5,000,000.00	4,752,550.00	4,702,205.88	2.950	1,475	4.425	A2 06/15/2029
713448EL8	1953	Pepsico Inc.		11/05/2024	5,000,000.00	4,690,250.00	4,636,830.99	2.625	1,519	4.431	A1 07/29/2029
713448EL8	1972	Pepsico Inc.		02/26/2025	5,000,000.00	4,690,250.00	4,660,593.75	2.625	1,519	4.378	A1 07/29/2029
532457CQ9	1950	ELI LILLY & CO		10/31/2024	5,000,000.00	4,992,100.00	4,947,488.68	4.200	1,535	4.460	Aa3 08/14/2029
91324PDS8	1937	United Health Group Inc.		09/23/2024	5,000,000.00	4,664,350.00	4,786,642.60	2.875	1,536	3.926	A2 08/15/2029
91324PDS8	1945	United Health Group Inc.		10/08/2024	5,000,000.00	4,664,350.00	4,721,298.80	2.875	1,536	4.258	A2 08/15/2029
69371RT48	1944	Paccar Financial Corp		10/08/2024	5,000,000.00	4,927,650.00	4,946,045.30	4.000	1,578	4.268	A1 09/26/2029
69371RT48	1947	Paccar Financial Corp		10/22/2024	6,000,000.00	5,913,180.00	5,917,429.31	4.000	1,578	4.342	A1 09/26/2029
69371RT48	1967	Paccar Financial Corp		01/15/2025	5,000,000.00	4,927,650.00	4,810,361.32	4.000	1,578	4.954	A1 09/26/2029
14913UAU4	1969	Caterpillar		01/17/2025	5,000,000.00	5,066,800.00	4,991,750.86	4.700	1,628	4.740	A2 11/15/2029
14913UAX8	1971	Caterpillar		01/24/2025	5,000,000.00	5,093,800.00	5,006,366.67	4.800	1,682	4.819	A2 01/08/2030
084664CU3	1980	Berkshire Hathaway		04/09/2025	5,000,000.00	4,510,100.00	4,480,637.50	1.850	1,745	4.240	Aa2 03/12/2030
713448ES3	1975	Pepsico Inc.		03/21/2025	10,000,000.00	9,311,400.00	9,255,327.78	2.750	1,752	4.432	A1 03/19/2030
57636QAP9	1976	MasterCard		03/27/2025	5,000,000.00	4,781,200.00	4,738,465.28	3.350	1,759	4.534	Aa3 03/26/2030
Subtotal and Average			310,723,883.50		318,984,000.00	310,495,474.80	309,168,929.62		1,014	4.169	
Federal Agency Coupon Callables											
3134GWP91	1667	Federal Home Loan Mortgage Cor		09/16/2020	5,000,000.00	4,992,350.00	5,000,000.00	0.500	15	0.500	Aa1 06/16/2025
3134GXFY5	1689	Federal Home Loan Mortgage Cor		12/17/2020	3,000,000.00	2,995,080.00	3,000,000.00	0.500	16	0.500	Aa1 06/17/2025
3133EMFC1	1674	Federal Farm Credit		10/29/2020	3,000,000.00	2,981,400.00	3,000,000.00	0.530	58	0.530	Aa1 07/29/2025
3133EMFC1	1675	Federal Farm Credit		11/05/2020	3,000,000.00	2,981,400.00	3,000,000.00	0.530	58	0.530	Aa1 07/29/2025
3130APP41	1769	Federal Home Loan Bank		11/22/2021	6,000,000.00	5,956,740.00	6,000,000.00	1.125	82	1.125	Aa1 08/22/2025
3136G4M83	1660	Federal National Mortg. Assoc.		08/28/2020	5,000,000.00	4,955,500.00	5,000,000.00	0.600	88	0.600	Aa1 08/28/2025
3134GWY26	1670	Federal Home Loan Mortgage Cor		10/08/2020	5,000,000.00	4,932,350.00	5,000,000.00	0.570	129	0.570	Aa1 10/08/2025
3133ENUZ1	1804	Federal Farm Credit		04/20/2022	3,000,000.00	2,982,540.00	2,999,357.14	3.090	141	3.136	Aa1 10/20/2025
3134GW3X2	1671	Federal Home Loan Mortgage Cor		10/27/2020	3,000,000.00	2,954,190.00	3,000,000.00	0.625	148	0.625	Aa1 10/27/2025
3136G45C3	1673	Federal National Mortg. Assoc.		10/27/2020	4,000,000.00	3,938,400.00	4,000,000.00	0.540	148	0.540	Aa1 10/27/2025
3133ENDV9	1772	Federal Farm Credit		11/17/2021	5,000,000.00	4,920,950.00	5,000,000.00	1.030	169	1.030	Aa1 11/17/2025
3134GXCH5	1682	Federal Home Loan Mortgage Cor		11/25/2020	5,000,000.00	4,914,600.00	5,000,000.00	0.600	177	0.600	Aa1 11/25/2025
3135GAC66	1695	Federal National Mortg. Assoc.		01/21/2021	3,000,000.00	2,929,710.00	3,000,000.00	0.500	234	0.500	Aa1 01/21/2026

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Federal Agency Coupon Callables											
3130AKN51	1696	Federal Home Loan Bank		01/28/2021	10,000,000.00	9,751,200.00	10,000,000.00	0.520	241	0.520	Aa1 01/28/2026
3130AKTM8	1699	Federal Home Loan Bank		01/28/2021	4,000,000.00	3,901,480.00	4,000,000.00	0.480	241	0.480	Aa1 01/28/2026
3130ALHH0	1842	Federal Home Loan Bank		04/12/2023	10,000,000.00	9,756,200.00	9,706,615.53	0.960	277	4.101	Aa1 03/05/2026
3130ALH56	1712	Federal Home Loan Bank		03/18/2021	5,000,000.00	4,867,150.00	5,000,000.00	0.750	290	0.750	Aa1 03/18/2026
3133EMUK6	1718	Federal Farm Credit		03/25/2021	2,000,000.00	1,949,080.00	2,000,000.00	1.050	297	1.050	Aa1 03/25/2026
3130ALUC6	1733	Federal Home Loan Bank		04/15/2021	2,000,000.00	1,944,580.00	2,000,000.00	1.020	318	1.020	Aa1 04/15/2026
3134GXCJ1	1843	Federal Home Loan Mortgage Cor		04/12/2023	5,000,000.00	4,825,600.00	4,841,772.65	0.650	361	4.051	Aa1 05/28/2026
3130AMYP1	1743	Federal Home Loan Bank		07/15/2021	4,000,000.00	3,870,000.00	4,000,000.00	1.125	409	1.125	Aa1 07/15/2026
3130ANMH0	1865	Federal Home Loan Bank		10/05/2023	5,000,000.00	4,823,150.00	4,729,347.83	1.100	445	5.020	Aa1 08/20/2026
3130AP3E3	1752	Federal Home Loan Bank		09/30/2021	5,000,000.00	4,790,650.00	5,000,000.00	0.820	486	0.820	Aa1 09/30/2026
3130APBV6	1762	Federal Home Loan Bank		10/07/2021	6,000,000.00	5,754,720.00	6,000,000.00	1.000	493	1.000	Aa1 10/07/2026
3130APGT6	1764	Federal Home Loan Bank		10/28/2021	6,000,000.00	5,762,880.00	6,000,000.00	1.150	514	1.150	Aa1 10/28/2026
3130APJH9	1825	Federal Home Loan Bank		12/21/2022	10,000,000.00	9,721,800.00	9,606,777.22	1.750	514	3.436	Aa1 10/28/2026
3133ENDC1	1771	Federal Farm Credit		11/03/2021	6,000,000.00	5,777,460.00	6,000,000.00	1.330	520	1.330	Aa1 11/03/2026
3130APPC3	1770	Federal Home Loan Bank		11/18/2021	5,000,000.00	4,805,000.00	5,000,000.00	1.350	535	1.350	Aa1 11/18/2026
3130ARMS7	1802	Federal Home Loan Bank		04/29/2022	3,000,000.00	2,946,330.00	3,000,000.00	3.000	697	3.000	Aa1 04/29/2027
3130AJSP5	1863	Federal Home Loan Bank		07/13/2023	11,000,000.00	10,339,890.00	10,141,263.08	1.000	765	4.441	Aa1 07/06/2027
3135GAR94	1911	Federal National Mortg. Assoc.		04/12/2024	10,000,000.00	10,008,700.00	10,000,000.00	5.250	1,107	5.252	Aa1 06/12/2028
3134HBMV4	1990	Federal Home Loan Mortgage Cor		04/28/2025	5,000,000.00	4,993,000.00	5,000,000.00	4.600	1,527	4.600	Aa1 08/06/2029
3134HBLJ8	1987	Federal Home Loan Mortgage Cor		04/21/2025	5,000,000.00	4,983,100.00	5,000,000.00	4.520	1,689	4.522	Aa1 01/15/2030
Subtotal and Average			172,670,244.76		172,000,000.00	168,007,180.00	170,025,133.45		449	2.132	

Treasury Coupon Securities

912828ZW3	1750	US Treasury		08/30/2021	4,000,000.00	3,987,080.00	3,993,091.29	0.250	29	0.603	Aa1 06/30/2025
91282CEY3	1919	US Treasury		04/30/2024	5,000,000.00	4,991,600.00	4,949,417.60	3.000	44	5.125	Aa1 07/15/2025
91282CAB7	1749	US Treasury		08/30/2021	4,000,000.00	3,973,600.00	3,992,786.40	0.250	60	0.619	Aa1 07/31/2025
91282CAJ0	1748	US Treasury		08/30/2021	4,000,000.00	3,960,680.00	3,992,389.70	0.250	91	0.633	Aa1 08/31/2025
91282CAZ4	1763	US Treasury		10/06/2021	6,000,000.00	5,884,260.00	5,974,324.65	0.375	182	0.811	Aa1 11/30/2025
9128286A3	1978	US Treasury		03/27/2025	5,000,000.00	4,946,550.00	4,956,855.36	2.625	244	4.515	Aa1 01/31/2026
9128286A3	1982	US Treasury		04/09/2025	5,000,000.00	4,946,550.00	4,969,576.60	2.625	244	4.013	Aa1 01/31/2026
91282CHB0	1884	US Treasury		12/22/2023	5,000,000.00	4,975,050.00	4,971,973.21	3.625	348	4.219	Aa1 05/15/2026
91282CHB0	1946	US Treasury		10/18/2024	6,000,000.00	5,970,060.00	5,975,707.08	3.625	348	4.045	Aa1 05/15/2026
9128286X3	1985	US Treasury		04/17/2025	10,000,000.00	9,803,900.00	9,881,735.09	2.125	364	3.954	Aa1 05/31/2026
91282CHH7	1876	US Treasury		11/13/2023	4,000,000.00	3,999,240.00	3,963,370.54	4.125	379	4.781	Aa1 06/15/2026
912828Y95	1847	US Treasury		04/24/2023	8,000,000.00	7,799,360.00	7,780,216.73	1.875	425	3.847	Aa1 07/31/2026
912828Y95	1851	US Treasury		05/12/2023	5,000,000.00	4,874,600.00	4,882,477.68	1.875	425	3.552	Aa1 07/31/2026
912828Y95	1853	US Treasury		05/24/2023	5,000,000.00	4,874,600.00	4,855,064.03	1.875	425	3.957	Aa1 07/31/2026
912828Y95	1948	US Treasury		10/31/2024	5,000,000.00	4,874,600.00	4,834,021.73	1.875	425	4.196	Aa1 07/31/2026

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM Moody's	Maturity Date
Treasury Coupon Securities											
9128282A7	1882	US Treasury		12/22/2023	5,000,000.00	4,849,600.00	4,812,413.96	1.500	440	4.175	Aa1 08/15/2026
91282CCZ2	1758	US Treasury		09/30/2021	5,000,000.00	4,796,700.00	4,990,738.81	0.875	486	1.002	Aa1 09/30/2026
912828YG9	1883	US Treasury		12/22/2023	5,000,000.00	4,844,750.00	4,824,608.22	1.625	486	4.123	Aa1 09/30/2026
91282CJT9	1962	US Treasury		12/18/2024	5,000,000.00	5,000,600.00	4,977,616.35	4.000	593	4.235	Aa1 01/15/2027
912828Z78	1983	US Treasury		04/10/2025	5,000,000.00	4,802,350.00	4,803,358.08	1.500	609	3.937	Aa1 01/31/2027
912828V98	1858	US Treasury		06/28/2023	10,000,000.00	9,719,900.00	9,647,634.49	2.250	624	4.169	Aa1 02/15/2027
912828V98	1886	US Treasury		12/22/2023	5,000,000.00	4,859,950.00	4,831,532.36	2.250	624	4.063	Aa1 02/15/2027
912828X88	1885	US Treasury		12/22/2023	5,000,000.00	4,856,050.00	4,845,003.78	2.375	713	4.048	Aa1 05/15/2027
91282CET4	1826	US Treasury		12/21/2022	10,000,000.00	9,753,900.00	9,739,731.06	2.625	729	3.766	Aa1 05/31/2027
91282CET4	1890	US Treasury		01/05/2024	5,000,000.00	4,876,950.00	4,829,762.98	2.625	729	4.099	Aa1 05/31/2027
91282CET4	1908	US Treasury		04/03/2024	10,000,000.00	9,753,900.00	9,560,944.30	2.625	729	4.530	Aa1 05/31/2027
91282CFB2	1827	US Treasury		12/21/2022	10,000,000.00	9,764,500.00	9,769,949.49	2.750	790	3.762	Aa1 07/31/2027
91282CFB2	1846	US Treasury		04/24/2023	5,000,000.00	4,882,250.00	4,886,554.15	2.750	790	3.741	Aa1 07/31/2027
91282CFB2	1898	US Treasury		01/26/2024	6,000,000.00	5,858,700.00	5,811,466.70	2.750	790	4.114	Aa1 07/31/2027
91282CFH9	1834	US Treasury		01/18/2023	10,000,000.00	9,837,500.00	9,883,107.21	3.125	821	3.636	Aa1 08/31/2027
91282CAL5	1835	US Treasury		02/03/2023	11,000,000.00	10,150,470.00	10,213,775.25	0.375	851	3.499	Aa1 09/30/2027
91282CFU0	1907	US Treasury		04/03/2024	5,000,000.00	5,027,150.00	4,958,309.91	4.125	882	4.489	Aa1 10/31/2027
9128283F5	1920	US Treasury		05/08/2024	5,000,000.00	4,810,350.00	4,734,586.41	2.250	897	4.572	Aa1 11/15/2027
91282CGH8	1862	US Treasury		07/07/2023	10,000,000.00	9,907,000.00	9,748,074.94	3.500	974	4.438	Aa1 01/31/2028
91282CGH8	1955	US Treasury		11/21/2024	5,000,000.00	4,953,500.00	4,891,782.49	3.500	974	4.278	Aa1 01/31/2028
91282CGH8	1970	US Treasury		01/21/2025	5,000,000.00	4,953,500.00	4,885,614.92	3.500	974	4.321	Aa1 01/31/2028
91282CGH8	1984	US Treasury		04/10/2025	5,000,000.00	4,953,500.00	4,976,911.05	3.500	974	3.927	Aa1 01/31/2028
91282CGP0	1921	US Treasury		05/08/2024	5,000,000.00	5,016,400.00	4,925,877.79	4.000	1,003	4.542	Aa1 02/29/2028
91282CHE4	1909	US Treasury		04/03/2024	10,000,000.00	9,931,300.00	9,744,967.91	3.625	1,095	4.430	Aa1 05/31/2028
91282CHQ7	1918	US Treasury		04/30/2024	5,000,000.00	5,037,300.00	4,910,384.41	4.125	1,156	4.695	Aa1 07/31/2028
91282CCR0	1931	US Treasury		08/22/2024	5,000,000.00	4,575,400.00	4,557,502.36	1.000	1,156	3.746	Aa1 07/31/2028
91282CCR0	1941	US Treasury		10/04/2024	10,000,000.00	9,150,800.00	9,150,991.67	1.000	1,156	3.621	Aa1 07/31/2028
9128284V9	1942	US Treasury		10/04/2024	10,000,000.00	9,698,100.00	9,757,479.78	2.875	1,171	3.624	Aa1 08/15/2028
91282CHX2	1906	US Treasury		04/03/2024	5,000,000.00	5,074,200.00	4,993,947.86	4.375	1,187	4.413	Aa1 08/31/2028
91282CHX2	1966	US Treasury		01/15/2025	10,000,000.00	10,148,400.00	9,947,507.53	4.375	1,187	4.538	Aa1 08/31/2028
91282CCY5	1910	US Treasury		04/10/2024	5,000,000.00	4,591,200.00	4,501,307.90	1.250	1,217	4.421	Aa1 09/30/2028
91282CDF5	1939	US Treasury		09/26/2024	5,000,000.00	4,601,000.00	4,652,907.76	1.375	1,248	3.520	Aa1 10/31/2028
91282CDF5	1964	US Treasury		12/23/2024	10,000,000.00	9,202,000.00	9,046,519.89	1.375	1,248	4.361	Aa1 10/31/2028
9128285M8	1912	US Treasury		04/16/2024	5,000,000.00	4,876,750.00	4,755,226.99	3.125	1,263	4.694	Aa1 11/15/2028
91282CJN2	1914	US Treasury		04/19/2024	5,000,000.00	5,077,150.00	4,940,255.59	4.375	1,278	4.710	Aa1 11/30/2028
91282CJW2	1949	US Treasury		10/31/2024	5,000,000.00	5,015,450.00	4,968,580.09	4.000	1,340	4.172	Aa1 01/31/2029
91282CJW2	1959	US Treasury		12/06/2024	5,000,000.00	5,015,450.00	4,975,546.69	4.000	1,340	4.133	Aa1 01/31/2029
91282CKD2	1917	US Treasury		04/30/2024	5,000,000.00	5,058,800.00	4,929,995.92	4.250	1,368	4.643	Aa1 02/28/2029

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Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM Moody's	Maturity Date
Treasury Coupon Securities											
91282CKG5	1961	US Treasury		12/18/2024	10,000,000.00	10,075,000.00	9,945,629.97	4.125	1,399	4.274	Aa1 03/31/2029
91282CES6	1934	US Treasury		09/06/2024	5,000,000.00	4,785,750.00	4,829,708.41	2.750	1,460	3.579	Aa1 05/31/2029
91282CES6	1938	US Treasury		09/23/2024	5,000,000.00	4,785,750.00	4,844,333.34	2.750	1,460	3.506	Aa1 05/31/2029
91282CFC0	1935	US Treasury		09/18/2024	5,000,000.00	4,752,550.00	4,826,383.59	2.625	1,521	3.470	Aa1 07/31/2029
91282CFC0	1943	US Treasury		10/04/2024	10,000,000.00	9,505,100.00	9,589,150.34	2.625	1,521	3.628	Aa1 07/31/2029
91282CFC0	1986	US Treasury		04/17/2025	5,000,000.00	4,752,550.00	4,783,414.65	2.625	1,521	3.870	Aa1 07/31/2029
91282CFC0	1988	US Treasury		04/23/2025	5,000,000.00	4,752,550.00	4,775,433.79	2.625	1,521	3.929	Aa1 07/31/2029
91282CFJ5	1933	US Treasury		09/06/2024	5,000,000.00	4,842,800.00	4,907,320.47	3.125	1,552	3.578	Aa1 08/31/2029
91282CFJ5	1936	US Treasury		09/18/2024	5,000,000.00	4,842,800.00	4,928,207.53	3.125	1,552	3.474	Aa1 08/31/2029
91282CLR0	1951	US Treasury		11/04/2024	5,000,000.00	5,036,150.00	4,984,834.90	4.125	1,613	4.200	Aa1 10/31/2029
91282CLR0	1965	US Treasury		12/23/2024	10,000,000.00	10,072,300.00	9,898,521.22	4.125	1,613	4.377	Aa1 10/31/2029
91282CFY2	1960	US Treasury		12/18/2024	10,000,000.00	9,968,800.00	9,842,990.19	3.875	1,643	4.273	Aa1 11/30/2029
91282Z94	1973	US Treasury		03/10/2025	5,000,000.00	4,479,500.00	4,434,062.07	1.500	1,720	4.076	Aa1 02/15/2030
Subtotal and Average			413,224,139.25		418,000,000.00	407,796,100.00	405,945,475.21		936	3.904	
Allspring Money Market Fund											
VP4560000	140	Allspring Govt Money Market			957,943.82	957,943.82	957,943.82	4.250	1	4.250	Aaa
Subtotal and Average			2,156,858.17		957,943.82	957,943.82	957,943.82		1	4.250	
Bank of America Interest Checking											
SYS131	131	Bank of America Interest Acct			24,197.44	24,197.44	24,197.44	1.830	1	1.830	
Subtotal and Average			24,162.51		24,197.44	24,197.44	24,197.44		1	1.830	
CAMP: CA Asset Mgmt Program											
SYS1486	1486	California Asset Mgmt. Program			27,410,326.43	27,410,326.43	27,410,326.43	4.420	1	4.420	
Subtotal and Average			42,545,853.95		27,410,326.43	27,410,326.43	27,410,326.43		1	4.420	
Local Agency Investment Funds											
SYS119	119	Local Agency Investment Fund			30,645,357.34	30,645,357.34	30,645,357.34	4.272	1	4.272	
SYS119	120	Local Agency Investment Fund			0.00	0.00	0.00	4.272	1	4.272	
Subtotal and Average			30,645,357.34		30,645,357.34	30,645,357.34	30,645,357.34		1	4.272	
Federal Agency Bullets											
3130B0DY2	1905	Federal Home Loan Bank		03/14/2024	5,000,000.00	5,000,200.00	4,999,959.28	4.900	5	4.907	Aa1 06/06/2025
3130AN4A5	1744	Federal Home Loan Bank		07/06/2021	3,000,000.00	2,991,510.00	3,000,000.00	0.700	29	0.700	Aa1 06/30/2025
3137EAEU9	1700	Federal Home Loan Mortgage Cor		01/26/2021	2,000,000.00	1,989,520.00	1,999,861.35	0.375	50	0.389	Aa1 07/21/2025
3133EPGS8	1848	Federal Farm Credit		04/24/2023	5,000,000.00	4,998,250.00	4,999,988.89	4.250	53	4.253	Aa1 07/24/2025
3135G05X7	1714	Federal National Mortg. Assoc.		03/17/2021	4,000,000.00	3,963,200.00	3,993,606.51	0.375	85	0.700	Aa1 08/25/2025

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Portfolio Management by Fund
Portfolio Management
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Days to Maturity	YTM Moody's	Maturity Date
Federal Agency Bullets											
3137EAEX3	1737	Federal Home Loan Mortgage Cor		04/26/2021	5,000,000.00	4,939,550.00	4,992,744.42	0.375	114	0.670	Aa1 09/23/2025
3137EAEX3	1829	Federal Home Loan Mortgage Cor		01/12/2023	11,000,000.00	10,867,010.00	10,811,312.73	0.375	114	4.030	Aa1 09/23/2025
3130AKPL4	1697	Federal Home Loan Bank		01/28/2021	5,000,000.00	4,884,050.00	5,000,000.00	0.550	241	0.550	Aa1 01/28/2026
3133EPLC7	1854	Federal Farm Credit		05/26/2023	10,000,000.00	9,989,400.00	10,000,000.00	4.125	270	4.127	Aa1 02/26/2026
3133EMUZ3	1722	Federal Farm Credit		03/30/2021	2,000,000.00	1,944,280.00	1,999,640.00	0.810	302	0.828	Aa1 03/30/2026
3133ENUD0	1799	Federal Farm Credit		04/08/2022	3,000,000.00	2,959,020.00	3,000,000.00	2.640	311	2.640	Aa1 04/08/2026
3133ENGCS	1774	Federal Farm Credit		12/01/2021	5,000,000.00	4,860,600.00	5,000,000.00	1.320	365	1.320	Aa1 06/01/2026
3130AMFS6	1745	Federal Home Loan Bank		07/12/2021	4,000,000.00	3,865,200.00	3,999,402.03	0.750	376	0.760	Aa1 06/12/2026
3130AN4T4	1776	Federal Home Loan Bank		12/13/2021	5,000,000.00	4,835,400.00	4,974,534.28	0.875	376	1.225	Aa1 06/12/2026
3133EMV66	1877	Federal Farm Credit		11/13/2023	5,000,000.00	4,808,800.00	4,709,431.21	0.680	421	4.861	Aa1 07/27/2026
3133EM4X7	1751	Federal Farm Credit		09/23/2021	3,000,000.00	2,878,320.00	3,000,000.00	0.800	466	0.800	Aa1 09/10/2026
3130AXCP1	1866	Federal Home Loan Bank		10/05/2023	5,000,000.00	5,050,650.00	4,994,886.36	4.875	467	4.949	Aa1 09/11/2026
3130AQF65	1777	Federal Home Loan Bank		12/22/2021	5,000,000.00	4,798,150.00	4,997,390.55	1.250	568	1.277	Aa1 12/21/2026
3133EN4X5	1828	Federal Farm Credit		12/23/2022	10,000,000.00	9,969,400.00	9,993,025.00	3.875	570	3.913	Aa1 12/23/2026
3133ENKV1	1786	Federal Farm Credit		01/13/2022	3,000,000.00	2,881,860.00	2,997,696.00	1.500	591	1.540	Aa1 01/13/2027
3130AVWR9	1852	Federal Home Loan Bank		05/12/2023	5,000,000.00	4,970,250.00	5,002,625.26	3.625	740	3.601	Aa1 06/11/2027
31422X2X9	1850	Farmer Mac		05/17/2023	10,000,000.00	9,905,200.00	10,000,000.00	3.600	1,020	3.601	03/17/2028
3133EPDP7	1845	Federal Farm Credit		04/12/2023	5,000,000.00	4,955,850.00	4,990,954.47	3.625	1,024	3.691	Aa1 03/21/2028
3133ETFR3	1991	Federal Farm Credit		05/02/2025	5,000,000.00	4,963,950.00	4,995,050.00	3.625	1,066	3.660	Aa1 05/02/2028
3133ELW91	1900	Federal Farm Credit		02/14/2024	5,000,000.00	4,543,900.00	4,444,085.16	0.800	1,146	4.325	Aa1 07/21/2028
3133EP5U5	1915	Federal Farm Credit		04/19/2024	5,000,000.00	5,006,950.00	4,894,459.63	4.125	1,388	4.722	Aa1 03/20/2029
3133ETFF9	1989	Federal Farm Credit		04/25/2025	5,000,000.00	4,963,800.00	5,000,000.00	3.900	1,424	3.900	Aa1 04/25/2029
3133ERKJ9	1927	Federal Farm Credit		07/05/2024	5,000,000.00	5,049,700.00	4,984,430.00	4.375	1,495	4.453	Aa1 07/05/2029
Subtotal and Average			143,613,952.48		145,000,000.00	142,833,970.00	143,775,083.13		557	3.078	
Municipal Bonds											
MC1560	1560	Pub Fin Auth (Bass Lake)		04/05/2017	4,160,000.00	4,160,000.00	4,160,000.00	3.500	3,014	3.500	NR 09/01/2033
SYS1621	1621	Rolling Hills		01/30/2019	2,084,969.00	2,084,969.00	2,084,969.00	3.750	4,841	3.750	NR 09/02/2038
Subtotal and Average			6,244,969.00		6,244,969.00	6,244,969.00	6,244,969.00		3,624	3.583	
Grant Anticipation Notes											
1857 MD 10 MR	1857	MD 10A Madera Ranchos		06/20/2023	2,205,275.67	2,205,275.67	2,205,275.67	2.560	29	2.560	NR 06/30/2025
1856 MD 01 HL	1856	Hidden Lakes		06/20/2023	551,318.92	551,318.92	551,318.92	2.560	118	2.560	NR 09/27/2025
1881 MD 19	1881	MD19 A & B Parkwood		12/05/2023	407,253.12	407,253.12	407,253.12	3.140	483	3.140	NR 09/27/2026
Subtotal and Average			3,163,847.71		3,163,847.71	3,163,847.71	3,163,847.71		103	2.635	

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Madera Co Investment Portfolio
Transaction Activity Report
May 1, 2025 - May 31, 2025
Sorted by Transaction Date - Transaction Type
All Funds

Madera County
200 W. 4th Street
Madera, CA 93637
(559)675-7013

Investment #	Fund	CUSIP	Inv Descrip	TransactionType	TransactionDate	MaturityDate	RedemptionType	New Principal	Principal Paydowns	Interest	Total Cash
1486	01	SYS1486	CAMP	Redemption	05/01/2025				10,000,000.00		10,000,000.00
130	02	SYS130	BANKAM 0.0%	Interest	05/01/2025					0.01	0.01
Totals for 05/01/2025									10,000,000.00	0.01	10,000,000.01
1991	01	3133ETFR3	FEDERAL FARM CR	Purchase	05/02/2025	05/02/2028		4,995,050.00			-4,995,050.00
Totals for 05/02/2025									4,995,050.00		-4,995,050.00
1771	01	3133ENDC1	FFC 1.33% MAT	Interest	05/05/2025	11/03/2026				39,900.00	39,900.00
Totals for 05/05/2025										39,900.00	39,900.00
1486	01	SYS1486	CAMP	Redemption	05/06/2025				6,000,000.00		6,000,000.00
Totals for 05/06/2025									6,000,000.00		6,000,000.00
1486	01	SYS1486	CAMP	Redemption	05/07/2025				9,000,000.00		9,000,000.00
Totals for 05/07/2025									9,000,000.00		9,000,000.00
1486	01	SYS1486	CAMP	Redemption	05/09/2025				16,000,000.00		16,000,000.00
Totals for 05/09/2025									16,000,000.00		16,000,000.00
1895	01	037833DT4	APPLE INC, SR GLBL	Redemption	05/11/2025	05/11/2025	Maturity		5,000,000.00		5,000,000.00
Totals for 05/11/2025									5,000,000.00		5,000,000.00
1741	01	023135BX3	AMAZON COM INC,	Interest	05/12/2025	05/12/2026				15,000.00	15,000.00
1789	01	023135BX3	AMAZON COM INC,	Interest	05/12/2025	05/12/2026				25,000.00	25,000.00
1887	01	037833ET3	APPLE INC, SR NT	Interest	05/12/2025	05/10/2028				66,600.00	66,600.00
1894	01	037833ET3	APPLE INC, SR NT	Interest	05/12/2025	05/10/2028				59,080.00	59,080.00
1895	01	037833DT4	APPLE INC, SR GLBL	Interest	05/12/2025	05/11/2025				28,125.00	28,125.00
1923	01	037833CR9	APPLE INC, SR GLBL	Interest	05/12/2025	05/11/2027				160,000.00	160,000.00
Totals for 05/12/2025										353,805.00	353,805.00
1486	01	SYS1486	CAMP	Redemption	05/13/2025				13,000,000.00		13,000,000.00
1836	01	037833DK3	APPLE 3.0% MAT	Interest	05/13/2025	11/13/2027				75,000.00	75,000.00
Totals for 05/13/2025									13,000,000.00	75,000.00	13,075,000.00
1926	01	912828XB1	UNITED STATES	Redemption	05/15/2025	05/15/2025	Maturity		10,000,000.00		10,000,000.00
1884	01	91282CHB0	USTR 3.625% MAT	Interest	05/15/2025	05/15/2026				90,625.00	90,625.00
1885	01	912828X88	USTR 2.375% MAT	Interest	05/15/2025	05/15/2027				59,375.00	59,375.00
1912	01	9128285M8	UNITED STATES	Interest	05/15/2025	11/15/2028				78,125.00	78,125.00
1920	01	9128283F5	UNITED STATES	Interest	05/15/2025	11/15/2027				56,250.00	56,250.00
1926	01	912828XB1	UNITED STATES	Interest	05/15/2025	05/15/2025				106,250.00	106,250.00
1946	01	91282CHB0	USTR 3.625% MAT	Interest	05/15/2025	05/15/2026				108,750.00	108,750.00
1969	01	14913UAU4	CATERP 4.7% MAT	Interest	05/15/2025	11/15/2029				117,500.00	117,500.00

Portfolio MAD
RC

Madera Co Investment Portfolio
Transaction Activity Report
Sorted by Transaction Date - Transaction Type

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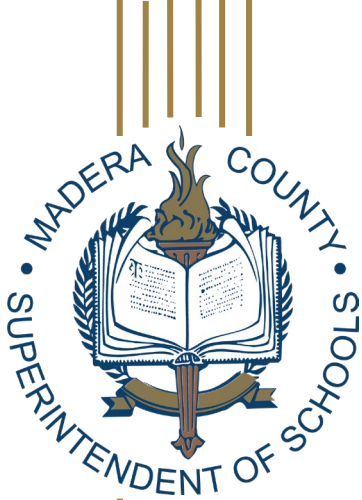
Investment #	Fund	CUSIP	Inv Descrip	TransactionType	TransactionDate	MaturityDate	RedemptionType	New Principal	Principal Paydowns	Interest	Total Cash
1969	01	14913UAAU4	CATERP 4.7% MAT	Accr Int	05/15/2025	11/15/2029			40,472.22	-40,472.22	0.00
Totals for 05/15/2025									10,040,472.22	576,402.78	10,616,875.00
1486	01	SYS1486	CAMP	Purchase	05/16/2025			20,000,000.00			-20,000,000.00
Totals for 05/16/2025									20,000,000.00		-20,000,000.00
1770	01	3130APPC3	FEDERAL HOME	Interest	05/19/2025	11/18/2026				33,750.00	33,750.00
1772	01	3133ENDV9	FEDERAL FARM CR	Interest	05/19/2025	11/17/2025				25,750.00	25,750.00
1916	01	89236TKT1	TOYOTA MTR CR	Interest	05/19/2025	05/18/2026				111,250.00	111,250.00
Totals for 05/19/2025										170,750.00	170,750.00
1486	01	SYS1486	CAMP	Redemption	05/20/2025				10,000,000.00		10,000,000.00
Totals for 05/20/2025									10,000,000.00		10,000,000.00
1768	01	3130APQE8	FEDERAL HOME	Redemption	05/22/2025	05/22/2025	Maturity		4,000,000.00		4,000,000.00
1768	01	3130APQE8	FEDERAL HOME	Interest	05/22/2025	05/22/2025				30,000.00	30,000.00
1769	01	3130APP41	FEDERAL HOME	Interest	05/22/2025	08/22/2025				33,750.00	33,750.00
Totals for 05/22/2025									4,000,000.00	63,750.00	4,063,750.00
1682	01	3134GXCH5	FEDERAL HOME LN	Interest	05/27/2025	11/25/2025				15,000.00	15,000.00
Totals for 05/27/2025										15,000.00	15,000.00
1486	01	SYS1486	CAMP	Redemption	05/28/2025				4,000,000.00		4,000,000.00
1486	01	SYS1486	CAMP	Redemption	05/28/2025				4,000,000.00		4,000,000.00
1843	01	3134GXCJ1	FEDERAL HOME LN	Interest	05/28/2025	05/28/2026				16,250.00	16,250.00
Totals for 05/28/2025									8,000,000.00	16,250.00	8,016,250.00
131	01	SYS131	BOFA-I 0.0%	Purchase	05/30/2025			37.34			-37.34
131	01	SYS131	BOFA-I 0.0%	Interest	05/30/2025					37.34	37.34
Totals for 05/30/2025									37.34	37.34	0.00
130	02	SYS130	BANKAM 0.0%	Purchase	05/31/2025			1,774,904.06			-1,774,904.06
1486	01	SYS1486	CAMP	Purchase	05/31/2025			159,954.90			-159,954.90
1486	01	SYS1486	CAMP	Interest	05/31/2025					159,954.90	159,954.90
Totals for 05/31/2025									1,934,858.96	159,954.90	-1,774,904.06
1739	01	91282ZT0	UNITED STATES	Redemption	06/02/2025	05/31/2025	Maturity		3,000,000.00		3,000,000.00
1739	01	91282ZT0	UNITED STATES	Interest	06/02/2025	05/31/2025				3,750.00	3,750.00
1763	01	91282CAZ4	UNITED STATES	Interest	06/02/2025	11/30/2025				11,250.00	11,250.00
1826	01	91282CET4	UNITED STATES	Interest	06/02/2025	05/31/2027				131,250.00	131,250.00
1890	01	91282CET4	UNITED STATES	Interest	06/02/2025	05/31/2027				65,625.00	65,625.00
1908	01	91282CET4	UNITED STATES	Interest	06/02/2025	05/31/2027				131,250.00	131,250.00
1909	01	91282CHE4	UNITED STATES	Interest	06/02/2025	05/31/2028				181,250.00	181,250.00
1914	01	91282CJN2	UNITED STATES	Interest	06/02/2025	11/30/2028				109,375.00	109,375.00
1934	01	91282CES6	UNITED STATES	Interest	06/02/2025	05/31/2029				68,750.00	68,750.00
1938	01	91282CES6	UNITED STATES	Interest	06/02/2025	05/31/2029				68,750.00	68,750.00
1960	01	91282CFY2	UNITED STATES	Interest	06/02/2025	11/30/2029				193,750.00	193,750.00

Portfolio MAD
RC

Madera Co Investment Portfolio
Transaction Activity Report
Sorted by Transaction Date - Transaction Type

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Investment #	Fund	CUSIP	Inv Descrip	TransactionType	TransactionDate	MaturityDate	RedemptionType	New Principal	Principal Paydowns	Interest	Total Cash
1985	01	9128286X3	UNITED STATES	Interest	06/02/2025	05/31/2026				106,250.00	106,250.00
1960	01	91282CFY2	UNITED STATES	Accr Int	06/02/2025	11/30/2029			19,162.09	-19,162.09	0.00
1985	01	9128286X3	UNITED STATES	Accr Int	06/02/2025	05/31/2026			80,563.19	-80,563.19	0.00
Totals for 06/02/2025								3,099,725.28	971,524.72	4,071,250.00	
Grand Total								26,929,946.30	94,140,197.50	2,442,374.75	69,652,625.95



Agenda Item 8.6

Board of Education Action Item July 14, 2026

Topic:

Consideration Adoption of Consolidated Application for Submission, Part I

Background:

The Madera County Superintendent of Schools (MCSOS) normally submits the first part of the Consolidated Application (Con App) by June 30th each year. The Con App is an application for federal funds and the submission of several reports.

The second part of the Con App is submitted in February. Federal funds are distributed to sites based on the information in Part II.

Attached is the application for federal funds of the Con App, which shows funding sources MCSOS programs request. A complete application packet is available upon request.

Fiscal Impact:

MCSOS programs received approximately \$623,768 in federal entitlements in fiscal year 2025-2026 for Title I Part A, Title I Part D, Title II Part A and Title IV Part A.

Resource:

Marisol Verduzco
Chief Officer
Business and Administrative Services

Recommendation:

Approval of the submission of the application for funds and receipt of funds through the Consolidated Application, for 2026-2027.

2026–27 Application for Funding**CDE Program Contact:**Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297**Local Governing Board Approval**

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

By checking this box the LEA certifies that the Local Board has approved the Application for Funding for the listed fiscal year	Yes
---	-----

District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

By checking this box the LEA certifies that parent input has been received from the District English Learner Committee (if applicable) regarding the spending of Title III funds for the listed fiscal year	No
---	----

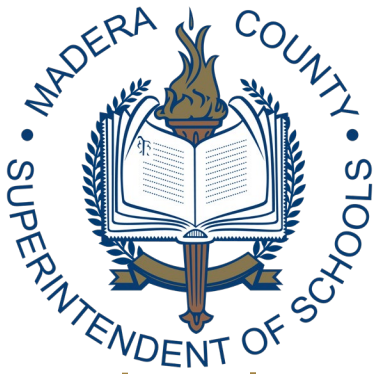
Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title I, Part D Subpart 2 (Delinquent) ESSA Sec. 1401 SACS 3025	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No
Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.



Tricia Protzman
Superintendent of Schools

Agenda Item 8.7

Board of Education Informational Item July 14, 2026

Topic:

Consideration of Membership in the Association of California County Boards of Education (ACCBE)

Background:

The Association of California County Boards of Education (ACCBE) is an independent nonprofit organization founded to serve and empower County Boards of Education across California. Membership dues are \$2,740.00. A list of benefits is attached. If the Board determines it would like to become a member of ACCBE, a resolution will be developed establishing institutional membership.

Financial Impact:

\$ 2,740.00

Resource:

Board

Recommendation:

Board prerogative

ACCBE MEMBERSHIP BENEFITS (Prepared January, 2026)

- ACCBE values the work of CSBA and encourages its members to also maintain a membership in CSBA.
- However, County Boards of Education need the independent voice provided by ACCBE.
- ACCBE provides representation, autonomy, identity and member benefits tailored only to County Boards.

	CSBA	ACCBE
MAIN FOCUS	TK – 12 th (e.g. Prop 98, workforce housing, closing achievement gap, etc.)	County specific needs (e.g. Juvenile courts and camps, alternative education, literacy, teacher pipeline, Inter-district attendance & charter school appeals, early education, county funding and county advocacy)
GOVERNANCE	● 938 PK-12 school districts (incl. 7 joint county offices and school districts) ● 58 county boards of education (incl. 7 joint county offices and school districts) ● Board of Directors – 32 Members (County has 2 seats) ● Delegates – 286 delegates (County has 18 seats)	● Non-profit, 501©3; builds on the 60-year legacy of the former CA. County Boards of Education (CCBE) ● 46 county boards have joined, representing 90% Ca. students ● Board of Directors (9-11 current & past county board members) ● Each county board has a representative regardless of size; 100% representation ● Legislative Committee (open to all); has authority to sponsor bills
ANNUAL MEMBERSHIP FEE	Class 5 (example only) 2023 2024 2025 Basic fee \$6,744 \$7,391 \$7,747 Added County fee for former CCBE \$1,825 (not collected 2025-26) Education Legal Alliance \$1,848 Gamut \$3,600	Class 1 \$9,756 Class 5 \$1,825 Class 2A \$7,557 Class 6 \$1,375 Class 2 \$5,584 Class 7 \$ 961 Class 3 \$4,225 Class 8 \$ 654 Class 4 \$2,740 ** All classes, same rate as 2023-2024
BENEFITS & FEE FOR SERVICE	Benefits – same as school districts Fee for service examples: Master in Governance \$2,000-\$3,500 Student Board Members training \$360 Brown Act training \$300	ACCBE delivers advocacy networking, trustee excellence training and innovation, all included in membership fee with no additional costs. All training recorded (stored in website); available anytime, anywhere ● Hosts 15-20 online training each year; contents are determined by member county boards ● Researches and adopts county board focused legislative agenda ● Provides peer-to-peer mentorship ● Disseminates weekly newsletter ● Provides onboard training for new trustee & student board members ● Organizes networking opportunities for trustees and student board members ● Produces ongoing updates to County Trustee Handbook ● Showcases innovative county board & office programs & practices ** County specific Resource Hub Online in developments
CONFERENCE REGISTRATION & TYPICAL COSTS	Ranges from \$525 - \$775, e.g. Governance training (March) Monterey Conference (September) CSBA – AEC Conference ● Conference meals – added costs ● Travel – Typically requires plane flights or significant auto travel to high-cost locations (e.g. San Francisco, San Diego, Sacramento) \$250 - \$350 per night hotel ● Typical cost per participant, ranges \$1,700 - \$2,500	Ranges from \$0-\$99 (incl. meals) 1.5 days regional conferences ● 100% focused on County Board/Office issues, created and led by county board members with wide range of expert participants (county superintendents, policy experts, legislators and legislative staff, etc.) ● Regionally relevant topics alongside statewide county-specific issues ● Travel – Regional workshops throughout the state, in driving range for members; if hotel stay is desired, one night at lower cost rates ● Typical cost per participant, ranges \$100-\$250 ** Accessible and affordable for the county board team to engage.

ASSOCIATION OF CALIFORNIA COUNTY BOARDS OF EDUCATION
(July 1, 2026)

				7/2026-6/2027			
Member	County	Class by	2024-25 ADA	2026 ACCBE DUES	2023 Former CCBE		
X	Los Angeles	1	1,193,156	\$9,756	\$9,756		
X	San Diego	2A	448,141	\$7,557	\$7,557		
X	Orange	2A	408,800	\$7,557	\$7,557		
X	Riverside	2A	389,780	\$7,557	\$7,557		
	San Bernardino	2A	371,263	\$7,557	\$7,557		
X	Sacramento	2A	236,168	\$7,557	\$5,584		Moved up from Class 2 to 2A
X	Santa Clara	2A	217,843	\$7,557	\$7,557		
X	Alameda	2	197,189	\$5,584	\$5,584		
X	Fresno	2	192,725	\$5,584	\$5,584		
X	Kern	2	187,173	\$5,584	\$5,584		
	Contra Costa	2	157,943	\$5,584	\$5,584		
X	San Joaquin	2	145,213	\$5,584	\$4,225		Moved up from Class 3 to 2
X	Ventura	3	115,793	\$4,225	\$4,225		
X	San Mateo	3	78,926	\$4,225	\$4,225		
X	Stanislaus	3	99,952	\$4,225	\$4,225		
	Tulare	3	96,636	\$4,225	\$4,225		
X	Santa Barbara	3	62,546	\$4,225	\$4,225		
X	Monterey	3	67,632	\$4,225	\$4,225		
X	Placer	3	73,008	\$4,225	\$4,225		
X	Sonoma	3	60,442	\$4,225	\$2,740		Moved up from Class 4 to 3
	San Francisco	4	51,451	\$2,740	\$2,740		
X	Merced	4	55,529	\$2,740	\$2,740		
X	Solano	4	55,462	\$2,740	\$2,740		
X	Santa Cruz	4	34,907	\$2,740	\$2,740		
X	Imperial	4	33,169	\$2,740	\$2,740		
X	El Dorado	4	30,796	\$2,740	\$2,740		
X	San Luis Obispo	4	30,608	\$2,740	\$2,740		
	Madera	4	30,045	\$2,740	\$2,740		
X	Marin	5	28,390	\$2,740	\$2,740		
	Kings	5	27,921	\$1,825	\$1,825		
	Butte	5	27,712	\$1,825	\$1,825		
X	Yolo	5	26,951	\$1,825	\$1,825		
X	Shasta	5	24,871	\$1,825	\$1,825		
X	Sutter	5	24,170	\$1,825	\$1,825		
X	Napa	5	17,370	\$1,825	\$1,825		
X	Humboldt	5	15,815	\$1,825	\$1,825		
X	Yuba	5	15,138	\$1,825	\$1,375		Moved up from Class 6 to 5
X	Lake	6	9,121	\$1,375	\$1,375		
X	Mendocino	6	11,615	\$1,375	\$1,375		
X	San Benito	6	11,268	\$1,375	\$1,375		
X	Tehama	6	10,078	\$1,375	\$1,375		
X	Nevada	6	10,364	\$1,375	\$961		Moved up from Class 7 to 6
X	Tuolumne	7	5,319	\$961	\$961		
X	Glenn	7	6,258	\$961	\$961		
	Siskiyou	7	5,114	\$961	\$961		
X	Calaveras	7	4,829	\$961	\$961		
X	Colusa	7	4,281	\$961	\$961		
	Amador	7	3,775	\$961	\$961		
X	Del Norte	7	3,705	\$961	\$961		
	Lassen	7	3,475	\$961	\$961		
X	Mariposa	7	3,475	\$961	\$961		
	Inyo	7	3,379	\$961	\$961		
	Plumas	7	1,850	\$961	\$961		
X	Mono	7	1,577	\$961	\$961		
X	Trinity	7	1,457	\$961	\$961		
	Modoc	7	1,239	\$961	\$961		
X	Sierra	8	396	\$654	\$654		
X	Alpine	8	69	\$654	\$654		
			5,433,278	177,715	172,034		



Board Members

Bina Lefkovitz
ACCBE President
Sacramento County
Board of Education

Yvonne Chan
Los Angeles County
Board of Education

David Patterson
Placer County Board of
Education

Louise Johnson,
Nevada County Board
of Education

Beverly Gerard, San
Mateo County Board of
Education

Ken Berrick, Alameda
County Board of
Education

Shelton Yip, Yolo
County Board of
Education

Jaime Azpeitia-Sachs,
Riverside County
Board of Education

Guadalupe Gonzalez
San Diego County
Board of Education

Aqeela El-Amin
Bakheit, Lake County
Board of Education

Bryan Burton
Fresno County Board
of Education

Date: June 20, 2026

T0: Madera County Office and Board of Education
RE: Membership (7/1/2026-6/30/2027)

INVOICE

We value your membership. ACCBE EIN 33-1399420

- **Membership dues for the Madera County Board of Education: \$2,740**
(no rate increase; remain the same as 2023 former CCBE dues)
- **Effective Dates: July 1, 2026 – 6/30/2027 (one calendar year)**
- **Invoice Number: accbe.294**
- **Payable to: Association of California County Boards of Education**
- **Mail Payment to: ACCBE**
2351 Sunset Blvd., Ste. 170, # 850
Rocklin, CA 95765

Thank you.

For questions, please contact ACCBE Treasurer: Dr. Yvonne Chan
treasurer@accbe.org or call 818-378-5740.

Website www.accbe.org

**Request for Taxpayer
Identification Number and Certification**

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) ASSOCIATION OF CALIFORNIA COUNTY BOARDS OF EDUCATION	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions) _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) 1 Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 2351 SUNSET BLVD., STE. 170, # 850	6 City, state, and ZIP code ROCKLIN, CA 95765
7 List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)	
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later.	Social security number [][]-[][]-[][][][] or Employer identification number [3][3]-[1][3][9][9][4][2][0]
Note: If the account is in more than one name, see the instructions for line 1. See also <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.	

Part II Certification	
Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.	

Sign Here	Signature of U.S. person <i>Gyovonne Chan</i>	Date <i>12/23/2024</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they