

Governing Board of Trustees Regular Meeting Wednesday, June 18, 2025

Members present

Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Meeting called to order at 5:47 PM

1. CALL TO ORDER OPEN SESSION

Procedural: 1.1 CALL TO ORDER OPEN SESSION

Governing Board President Mok called the Governing Board of Trustees Regular Meeting to order at 5:47pm.

2. CLOSED SESSION

3. RECONVENE OPEN SESSION

Procedural: 3.1 PLEDGE OF ALLEGIANCE & WELCOME

Action: 3.2 APPROVAL OF THE AGENDA

Approve agenda for the Regular Meeting of the Governing Board of Trustees.

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Not Present at Vote: Doug Rafner

4. CORRESPONDENCE/COMMUNICATIONS

Report: 4.1 CORRESPONDENCE

Superintendent's Office received no correspondence regarding District business.

Procedural: 4.2 HEARING OF THE PUBLIC REGARDING NON-AGENDA ITEMS

No public requests to address the Governing Board of Trustees regarding non-agenda items.

5. REPORTS, RECOGNITIONS AND HEARINGS

Report: 5.1 REPORT: BOARD MEMBERS

Board Member Porter:

Attended Torrey Hills School Site Visit

Attended Sage Canyon School 6th Grade Promotion

Visited Linda Vista Innovation Center

Board Member Fitzpatrick:

Attended the DMSEF Board Meeting

Board Member Kholos:

Attended 6th Grade Promotion at Del Mar Hills Academy

Participated in the Superintendent Search Process at a Special Board Meeting

Board Member Rafner:

Attended 6th Grade Promotion at Ashley Falls School

Participated in the Superintendent Search Process at a Special Board Meeting

Board Member Mok:

The Board is continuing deliberations regarding the selection of our new Superintendent. The revised timeline is available on the District website.

Report: 5.2 REPORT: SUPERINTENDENT

Shared about District Business:

HR Department - Hiring Phase

DMUSD Summer Camp

ESY Program
Districtwide Modernizations

Procedural: 5.3 HEARING OF THE PUBLIC REGARDING AGENDA ITEMS
No public comments regarding agenda items.

Action, Minutes, Procedural: 5.4 BOARD APPROVAL OF MINUTES

Approve Minutes:

May 28, 2025 Regular Meeting

June 5, 2025 Special Meeting

Motion by Bill Porter, second by Doug Rafner.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

6. CONSENT

Action (Consent): 6.1 BOARD APPROVAL AND RATIFICATION OF PURCHASE ORDERS, COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS
Resolution: APPROVE PURCHASE ORDERS AND RATIFICATION OF COMMERCIAL WARRANT PAYMENTS, REVOLVING CASH DISBURSEMENTS AND PURCHASE CARD TRANSACTIONS

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.2 BOARD APPROVAL AND RATIFICATION, DEL MAR UNION SCHOOL DISTRICT AGREEMENTS AND AMENDMENTS

Resolution: Approve and ratify Del Mar Union School District agreements and amendments

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.3 BOARD APPROVAL, ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE AND SURPLUS AND TO DISPOSE PER EDUCATION CODE 17540 and 17546(a)(b)(c)

Resolution: Approve action to declare District personal property as obsolete and surplus and to dispose per Education Code 17540 and 17546(a)(b)(c).

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.4 BOARD APPROVAL AND ACCEPTANCE OF DONATIONS TO THE DEL MAR UNION SCHOOL DISTRICT

Resolution: Approve and accept donations to the Del Mar Union School District

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.5 BOARD APPROVAL, 2025-2026 CONSOLIDATED APPLICATION FOR FUNDING CATEGORICAL PROGRAMS
Approve 2025-2026 Consolidated Application for Funding Categorical Aid Programs

Motion by Katherine Fitzpatrick, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.6 BOARD APPROVAL, CONTRACT WITH DIVOT ASSET MANAGEMENT FOR PHYSICAL INVENTORY OF DISTRICT ASSETS AND ONE YEAR SUBSCRIPTION TO INVENTORY TRACKING AND MANAGEMENT SOFTWARE
Resolution: Approve contract with Divot Asset Management for the physical inventory of district assets and one year subscription to inventory tracking and management software

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.7 BOARD APPROVAL, UTILIZATION OF MEMORANDUM OF UNDERSTANDING (MOU) – NORTH COUNTY EDUCATIONAL PURCHASING CONSORTIUM (NCEPC) FOR INTER-DISTRICT TRANSPORTATION SERVICES
Approve utilization of the North County Educational Purchasing Consortium (NCEPC) Memorandum of Understanding (MOU) for Inter-district Transportation Services.

Motion by Katherine Fitzpatrick, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.8 BOARD APPROVAL , AWARD OF CONTRACTS, RFP 2425-08 ALTERNATIVE STUDENT TRANSPORTATION
Approve award of contracts for RFP 2425-08 Alternative Student Transportation

Motion by Katherine Fitzpatrick, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.9 BOARD APPROVAL AND RATIFICATION, UTILIZATION OF PEPPM COOPERATIVE PURCHASING AWARD OF CONTRACT TO AMAZON FOR MARKETPLACE PURCHASES
Approve the use of PEPPM Cooperative Purchasing awarded contract to Amazon for Marketplace purchases.

Motion by Katherine Fitzpatrick, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.10 BOARD APPROVAL, RESOLUTION NO. 2025-12 AUTHORIZING THE USE OF THE EDUCATION PROTECTION ACCOUNT (EPA) FUNDS FOR FISCAL YEAR 2025-2026

Resolution: Approve Resolution No. 2025-12 regarding the Education Protection Account for Fiscal Year 2025-2026

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.11 BOARD APPROVAL, RESOLUTION NO. 2025-14 AUTHORIZING THE TRANSFER OF 2024-2025 DISTRICT BUDGETARY FUND BETWEEN EXPENDITURE CLASSIFICATIONS AFTER JUNE 30, 2025

Resolution: Approve Resolution No. 2025-14 authorizing the transfer of 2024-2025 district budgetary funds between expenditure classifications after June 30, 2025

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.12 BOARD APPROVAL, RESOLUTION NO. 2025-13 AUTHORIZING TEMPORARY INTERFUND TRANSFERS OF SPECIAL OR RESTRICTED FUND MONEYS

Resolution: Approve Resolution No. 2025-13 authorizing temporary interfund transfers of special or restricted fund moneys.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.13 BOARD APPROVAL FOR ATTENDANCE AT THE INTERNATIONAL FRESH PRODUCE ASSOCIATION FOODSERVICE CONFERENCE

Resolution: BOARD APPROVE ATTENDANCE AT THE INTERNATIONAL FRESH PRODUCE ASSOCIATION FOODSERVICE CONFERENCE

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.14 BOARD REVIEW, LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FEDERAL ADDENDUM

Resolution: Approve the LCAP Federal Addendum.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.15 BOARD APPROVAL, PURCHASE OF AMPLIFY MCLASS DIBELS 8TH EDITION AS THE DISTRICT'S READING DIFFICULTIES RISK SCREENER FOR GRADES K-2

Resolution: Approve Amplify mCLASS DIBELS, 8th Edition as the District's Reading Difficulties Risk Screener for Grades K-2.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.16 BOARD APPROVAL, RENEWAL PURCHASE OF MCGRAW-HILL ENGLISH LANGUAGE ARTS (ELA) AND ENGLISH LANGUAGE DEVELOPMENT (ELD) CURRICULUM

Resolution: Approve the renewal purchase of ELA/ELD Materials.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.17 BOARD APPROVAL, OUTDOOR EDUCATION FIELD TRIPS 2025-2026
Resolution: Approve Outdoor Education Field Trips 2025-2026.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.18 BOARD REVIEW: EXISTING INSTRUCTION BOARD POLICIES - NO CHANGES RECOMMENDED
Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action: 6.19 BOARD APPROVAL, DISTRICT ENGLISH LEARNER MASTER PLAN
Approve the District English Learner Master Plan.

Motion by Katherine Fitzpatrick, second by Bill Porter.

Action (Consent): 6.20 BOARD REVIEW: EXISTING PERSONNEL BOARD POLICIES - NO CHANGES RECOMMENDED
Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.21 BOARD APPROVAL, REVISED JOB DESCRIPTION, BEHAVIOR SPECIALIST
Resolution: Approve revised job description, Behavior Specialist.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.22 BOARD APPROVAL, RECOMMENDED PERSONNEL ACTIONS: EMPLOYMENT, RESIGNATIONS, DISMISSALS, LEAVES OF ABSENCE, AND CHANGE OF STATUS
Resolution: Approve recommended Personnel actions: employment, resignations, dismissals, leaves of absence, and change of status.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Action (Consent): 6.23 BOARD APPROVAL, CONSENT CALENDAR
Resolution: Approve Consent Items 6.1 - 6.22.

Approve Consent Items 6.1 - 6.22.

Motion by Bill Porter, second by Katherine Fitzpatrick.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

7. CURRICULUM AND INSTRUCTION

8. ADMINISTRATION AND POLICY

Information: 8.1 BOARD REPORT, THE CALIFORNIA SCHOOL DASHBOARD – LOCAL INDICATORS

Alison Fieberg, Assistant Superintendent of Instructional Services, provided a report to the Board regarding the California School Board Dashboard Local Indicators, including:

Indicators for California State Priorities

California State Priority Areas

State Indicators

Local Indicators

California State Priority 1: Basic Services and Conditions at Schools

California State Priority 2: Implementation of State Academic Standards

California State Priority 3: Parent and Family Engagement

California State Priority 6: School Climate

California State Priority 7: Access to a Broad Course of Study

Staff responded to clarifying questions from the Board.

Action: 8.2 BOARD APPROVAL, LOCAL CONTROL AND ACCOUNTABILITY PLAN (LCAP)

Alison Fieberg, Assistant Superintendent of Instructional Services, provided a report to the Board regarding Local Control and Accountability Plan (LCAP), including:

What is the LCAP?

How Proposed LCAP Actions Were Developed

LCAP Actions Reflecting Educational Partner Feedback

Next Steps

Adoption of Final Plan

District Website & Submission to SDCOE

Staff responded to clarifying questions from Board.

Approve Local Control and Accountability Plan (LCAP).

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

9. MAINTENANCE, OPERATIONS AND FACILITIES

Information: 9.1 BOARD REPORT, CHILD NUTRITION SERVICES

Jamie Phillips, Director of Child Nutrition Services, provided a report to the Board regarding Child Nutrition Services, including:

Breakfast Facts

Lunch Facts

Bayer Culinary Council

Broccoli Chip Taste Test

CDE 5-Year Audit

Grants & Commodities

Central Kitchen Tour & Farm-to-School

Changes

Fall Tentative Breakfast Menu Ideas

New Items Added in the 24/25 School Year

Staff responded to clarifying questions from the Board.

Staff responded to clarifying questions from the Board.

Report: 9.2 BOARD REPORT, FACILITIES UPDATE

Chris Delehanty, Assistant Superintendent of Business Services, and Nathan Wulff, Director of Maintenance, Operations, and Facilities, provided a Facilities Update to the Board, including:

Del Mar Hills Academy Modernization
Ashley Falls School Modernization
Carmel Del Mar School Modernization

Staff responded to clarifying questions from the Board.

10. BUSINESS AND FINANCE

Action, Presentation, Report: 10.1 BOARD REVIEW AND ADOPTION OF THE 2025-2026 PROPOSED BUDGET FOR ALL DISTRICT FUNDS

Chris Delehanty, Assistant Superintendent of Business Services, and Sarah Smart, Director of Fiscal Services, provided a Review of the 2025-2026 Proposed Budget for All District Funds for Adoption, including:

Vision, Mission, and Budget Development
Budget Development
Budget Priorities
General Fund Summary
2025-2026 Revenue Summary
Revenue Assumptions
2025-2026 Expenditure Summary
Expenditure Assumptions
Ending Fund Balance
Local Reserves Requirement
Multi-Year Projection
Other Funds
Fund 13 Cafeteria Fund
Fund 14 Deferred Maintenance
Fund 17 Special Reserve
Fund 21 Measure MM, Series A, B, & C
Fund 25 Capital Facilities Fund
Fund 35 County School Facilities Fund
Fund 40 Special Reserve for Capital Outlay
Fund 49 CFD 95-1 & CFD 99-1 Combined
Fund 63 Enterprise Fund
Fund 73 Trust Fund
Looking Ahead

Staff responded to clarifying questions from the Board.

Approve Board review and adoption of the 2025-2026 proposed budget for all District funds.

Motion by Alan Kholos, second by Bill Porter.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

11. PERSONNEL

12. CLOSING ITEMS

Information: 12.1 PRELIMINARY ITEMS FOR THE JULY REGULAR BOARD MEETING

Action: 12.2 ADJOURNMENT OF MEETING

Governing Board President Mok adjourned the meeting at 7:10pm.

Motion to Adjourn meeting.

Motion by Doug Rafner, second by Alan Kholos.

Final Resolution: Motion Carries

Aye: Doug Rafner, Katherine Fitzpatrick, Gee Wah Mok, Alan Kholos, Bill Porter

Signature of Governing Board Clerk:

OSL

7/14/2025

Signature of Superintendent:

Holly McClurg

7/16/2025