

Equipment/Textbook Disposal Request

Date: May 28, 2025 Employee Name: Connie SommersRoom Number: Bard Building: EdgewoodConcession Stand Corlew Stadium**Equipment Disposal:**Morgan French - Girl Scout Gold Award Project
Cathy Marcy

Please state the problem you are experiencing with the equipment:

- ① Needs new kettle assembly 17 years of use piece is more than half of entire machine.
 ② Replacement rollers not available for current machine. Rollers are rusted
 ③ racks used to place pretzels on are rusted - no part found for current machine

- ① 1 Gold Medal Antique Citation Popcorn Machine 2119 ☒ Direct Disposal
 Quantity Brand Name ? Purchase early 1990's Model/Description Inventory Tag Number ☐ GovDeals
- ② 1 1990 Star 255 Hot Dog Roller machine Jan. 1990 ☒ Direct Disposal
 Quantity Brand Name model 25 serial # 25013369 Model/Description purchased Inventory Tag Number ☐ GovDeals
- ③ 1 JT Snack Foods Pretzel Warmer Machine mo #1's ☒ Direct Disposal
 Quantity Brand Name Model/Description found in this warmer - no plate or tag Inventory Tag Number ☐ GovDeals

Textbook Disposal:

- ☐ Direct Disposal
 Date of Edition Quantity Publisher Name of Book ☐ GovDeals
- ☐ Direct Disposal
 Date of Edition Quantity Publisher Name of Book ☐ GovDeals
- ☐ Direct Disposal
 Date of Edition Quantity Publisher Name of Book ☐ GovDeals

For Office Use Only

Date of Approval Board of Education

Date of Disposal