Title I School Family Engagement Policy

Neil Armstrong Elementary School

2026-2027

Neil Armstrong has developed a written Title I parental involvement policy with input from Title I parents. The policy was developed with input from parents, the School Site Council, Parent Teacher Association, and the Learning Fund. It has distributed the policy to parents of Title I students. It is posted on the school website and is a part of the parent handbook. The **Neil Armstrong** policy outlines the procedures for meeting the following Title I parental involvement requirements. [Title I Parental Involvement, 20 USC 6318(a)-(f)]

1. Involvement of Parents in the Title I Program

a) Neil Armstrong does the following: Convenes an annual meeting to inform parents of Title I students of Title I requirements and their rights to be involved in the Title I program.

- Annual meeting slideshow, review test scores, and share plans for improvement
- Sanction requirements are explained at meetings
- Opportunities to discuss school improvement plans
- Invitation to become involved in Site Council, English Learner Advisory Committee, or Parent Teacher Association
- School messenger
- Personal invites
- Title I formal meetings
- Letters home
- Conduct meetings before Open House or Back To School Night
- Conduct meetings during the school day and evenings

b) Offers a flexible number of meetings:

- Afternoon Site Council Meetings
- Evening Parent Teacher Association
- English Learner Advisory Committee
- Family Entertainment Nights
- Back to School Night
- Annual Title 1 Meeting
- Parent workshops
- Student Success Team Meetings
- 504 Meetings
- Individualized Education Plan meetings
- Newsletters
- School signage
- Translators

c) Involves parents of Title I students in an organized, ongoing, and timely way in the planning, review, and improvement of its Title I programs and the Title I parental involvement policy.

- Parent nights, where parents gather in small groups to give input about the improvement of instructional programs
- Parent involvement nights to elicit ideas about ways to match parent strengths with the needs of the school
- Site council discussion about test results and instructional programs
- Regular meetings that review school progress and budget decisions
- School Site Council Meetings to review and monitor the School Plan for Student Achievement
- English Learner Advisory Committee Meetings to give input on the English Language Development Program
- Training in technology programs
- Pre-kinder orientation

d) Provides parents of Title I students with timely information about Title I programs;

- School messenger
- Newsletter
- Websites
- English Learner Advisory Committee reminders
- Back-to-school night presentations
- Title I Parent Event

e) Provides parents of Title I students with an explanation of the curriculum, assessments, and proficiency levels students are expected to meet:

- Parent meetings
- English Learner Advisory Committee
- School Site Council
- BTSN
- Open House
- Parent Teacher Association
- Parent conferences
- Individualized Education Plan
- Student Success Team meetings
- Textbooks

f) Provides parents of Title I students, if requested, with opportunities for regular meetings to participate in decisions relating to the education of their children:

- School Site Council
- English Learner Advisory Committee
- Back to School night
- Open House

- Parent-Teacher Conferences
- Title I Parent Night
- Parent Teacher Association – monthly
- Individualized Education Plans – at least once a year
- Student Success Teams

2. School-Parent Compact

Neil Armstrong has jointly developed and distributed a school-parent compact to parents of Title I students, outlining how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. It also describes how the school and parents will develop a partnership to help children reach proficiency on the California content standards. The school-parent compact describes the following items in addition to items added by parents of Title I students:

- The school's responsibility is to provide a high-quality curriculum and instruction.
- The parents' responsibility is to support their children's learning.
- The importance of ongoing communication between parents and teachers is emphasized through annual conferences, reports on student progress, access to staff, and opportunities to volunteer, participate in, and observe the educational program.
- The policy was developed with input from parents.

3. Building Capacity for Involvement

a) Neil Armstrong engages Title I parents in meaningful interactions with the school. It supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school does the following:

- Assists Title I parents in understanding academic content standards and assessments, and how to monitor and improve the achievement of their children.
- School Site Council Meetings: review assessments used by teachers
- Back to School Night: Inform families of grade level standards
- Parent Workshops: addressing the topic of how to help your students
- Back to School and Open House
- Parent Conferences
- Principal's Newsletter
- Classroom Newsletter
- Title I Parent Meeting
- English Learner Advisory Committee

b) Provides materials and training to help Title I parents work with their children to improve their children's achievement.

- Literacy events to teach parents how to develop literacy in the home; parents and students working together to make student books
- Providing translators for all meetings, back-to-school night, parent-teacher conferences

c) Educates staff, with the assistance of Title I parents, in the value of parent contributions and how to work with parents as equal partners.

- Parent Teacher Association/English Learner Advisory Committee for parents.
- School Site Council
- Title I Parent Meeting
- School-wide events like multicultural nights and book fairs
- Provide training to staff at staff meetings that include ways to communicate with parents
- Provide readings to staff on how to improve parent communication

d) Coordinates and integrates the Title I parental involvement program with other programs and conducts other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

- English Learner Advisory Committee
- Parent Ed Workshops
- Parent Teacher Association
- Classroom volunteerism
- Parent Nights and Conferences
- School Site Council Meetings

e) Distributes to Title I parents information related to school and parent programs, meetings, and other activities in a form and language that the parents understand.

- All correspondence in dual language
    - Standards-based report cards
    - Report cards /Progress reports
    - Assessment results
- Newsletter – monthly
    - Schoolwide and classroom
- Parent / Teacher / Student Compact
- School messenger
- Website
- Marquee
- Field Trip permission forms

4. Accessibility

a) Neil Armstrong provides opportunities for all Title I parents to participate, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. This includes providing information and school reports in a form and language parents understand.

- English Learner Advisory Committee
- School Site Council
- Parent Teacher Association
- Newsletters
- Parent/Family Committee
- Parent Compact
- School Messenger
- Parent Education Meetings
- School-wide Rules and Expectations

*It may be helpful to include the policy review in the annual review of the Single Plan for Student Achievement.

**The policy must be updated periodically to meet the changing needs of parents and the school. If the school has a process for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children. [20 USC 6318(c)(3)]