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RUSD to RTPA 5/20/25

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Memorandum of Understanding

Re: Dual Enrollment – ADMJ 0050: Introduction to Administration of Justice

Between

Rocklin Unified School District

and

Rocklin Teachers Professional Association

June 2, 2026

This Memorandum of Understanding (MOU) is entered into on this 2nd day of June, 2026, by and between the Rocklin Unified School District (“DISTRICT”) and the Rocklin Teachers Professional Association (“ASSOCIATION”). The purpose of this MOU is to outline the terms and conditions associated with the implementation of a new Dual Enrollment (DE) course, *ADMJ 0050: Introduction to Administration of Justice*, for the 2026–2027 academic year.

Course Overview and Instruction

For the 2026–2027 school year, *ADMJ 0050* will be offered as a one-semester Dual Enrollment course. The course will be held at Rocklin High School during the fall semester and at Whitney High School during the spring semester. Students from Victory High School and the Rocklin Alternative Education Center may attend the course offered at Rocklin High School.

The course will be taught by Rocklin Police Officers who have been hired and employed as instructors by Sierra College. These instructors are not employees of the DISTRICT, and the DISTRICT will not receive funding from Sierra College for this course.

District/Site Responsibilities

The DISTRICT/Site will designate and compensate a current RUSD employee to serve as a liaison between the Rocklin Police Officers and the Rocklin Unified School District. The application process will be consistent with the secondary department chair selection process.

All appropriately credentialed staff members will have access to this position.

- Class maximum of 40 students per semester course.

Site Liaison Responsibilities

The responsibilities of the liaison shall include, but are not limited to:

- Providing classroom access;
- Entering daily attendance in Aeries
- Entering student grades on a regular basis, including submission of final semester grades, to ensure students receive both high school and college credit;

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- Maintaining consistent communication with the course instructors throughout the semester. Assist in informing students if a class cancellation is necessary. Communication with parents will be a shared responsibility.
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- Communication with parents will be a shared responsibility.
 - Bargaining unit members shall only be responsible for communications regarding Schoology grades and attendance.
- Serving as the RUSD “teacher of record” for the course;
 - This shall not include:
 - Requiring attendance at Sierra College staff/department meetings and/or professional development.
 - Curriculum development or delivery
 - Duplication of course materials

The liaison will receive a stipend of **\$1500** for service during the semester in which they are assigned, which will be paid at the conclusion of the course.

This Agreement is entered into on June 2, 2026, for the 2026-2027 school year unless the parties mutually agree to extend.

Violations of this MOU shall be subject to the grievance Article VI of the Collective Bargaining Agreement between the parties.

This agreement shall not establish binding past practice or precedent.

Emily Thomas



RTPA
6/3/2026

Date

RUSD
6/2/26

Date