

Steering Committee Agenda

Monday, September 15, 2025

1:00 pm to 3:00 pm

Mt. SAC SCE Bldg. 40 – Room 140

Meeting Folder: https://drive.google.com/drive/u/0/folders/1merBLR3P6_onTzXz-0EjL7KprB_ekI78

Baldwin Park __Veronica Valenzuela __Andrew Stager	Covina Valley __Ryan Maddox __Sita Rampershad	Pomona __Miguel Hurtado __Luis Rodriguez	Consortium __Tischel Diaz __Ana Ramos
Bassett __Adder Argueta __Angel Villalon	Hacienda-La Puente __Gregory Buckner __Micah Goins	Rowland __Mitchell Brunyer __Ivette Alvarado Valeriano __Stephani Garcia	Partners/guests present:
Charter Oak __Ivan Ayro __Alayna Effinger	Mt. SAC __Tami Pearson __Madelyn Arballo		
___Welcome & Agenda ___Check ___Public Comment	Approval of the minutes for 8/18/25 Motion to approve_____Second____Vote		
Objectives for the day:			
1. Brown Act Training	<ul style="list-style-type: none">Facilitator: Carol Nelson		
2. Consortium Updates	<div>Upcoming CAEP Due Dates</div> <div>September 2025<ul style="list-style-type: none">Sep 15: <u>Soft Deadline</u> 25/26 Member Program Year Budget and Work Plan due in NOVASep 30: 23/24- and 24/25-Member Expense Report certified by Consortia in NOVA (Q4) *Sep 30: 25/26 Member Program Year Budget and Work Plan due in NOVASep 30: End of Q1</div> <div>October 2025<ul style="list-style-type: none">Oct 30: 25/26 Member Program Year Budget and Work Plan certified by Consortia in NOVA *Oct 31: Student data due in TOPSPro (Q1)Oct 31: Employment and Earnings Follow-up Survey</div> <div>November 2025<ul style="list-style-type: none">Nov 17: <u>Soft Deadline:</u> 25/26 Member Expense Report Due in NOVA (Q1)Nov 17: <u>Soft Deadline:</u> July 1, 2024 to June 30, 2025 Instructional Hours and Expenses by Program Area due (actuals) in NOVA</div> <div>December 2025<ul style="list-style-type: none">Dec 1: 25/26 Member Expense Report Due in NOVA (Q1)</div>		

3. Capital Expenditures	<ul style="list-style-type: none"> • RACE
4. WIOA/Federal Budget Discussion	<ul style="list-style-type: none"> •
5. ELL Grant Update	<ul style="list-style-type: none"> • Round 1 Summary • Round 2 Summary <ul style="list-style-type: none"> ○ Around the Room Successes / Challenges • Final Report for R1 TBD • Round 3 TBD <ul style="list-style-type: none"> ○ Any new pathways anticipated?
6. Spring Retreat Date	<ul style="list-style-type: none"> • February 18th • Annual Plan Updates
7. Bylaws Review and Discussion	<ul style="list-style-type: none"> • Governance Plan (approved April 2023) <ul style="list-style-type: none"> ○ https://drive.google.com/file/d/1Yk24btlaJTf5u4gXGAQsNRpFppi5s6kA/view?usp=sharing • Bylaws Draft (in progress) <ul style="list-style-type: none"> ○ https://docs.google.com/document/d/1ZwDx7yOBLwAjreP8UmMgXGRvcJ7F4YIMWSP3kyZan1c/edit?usp=sharing • Open for comment
8. Attended Events / Conferences	<ul style="list-style-type: none"> • HSE Convenings • New Admin Orientation
9. Member Updates	<ul style="list-style-type: none"> • Around the Room

10. Upcoming Events	<p>Please share any upcoming events you have:</p> <p>https://www.caadulthoodtraining.org/</p> <ol style="list-style-type: none">1) Admin Portal September 18, 2025, 11:00 AM – 12:30 PM https://www.caadulthoodtraining.org/CASAS/9058?Type=112) CAEP Summit 2025-Building Bridges to Success: Innovate, Integrate, Impact. September 24-26, 2025, Anaheim, CA https://californiacommunitycolleges.cventevents.com/event/69dbe8ef-b4d0-47f1-bb3e-198767a8235d/home3) Application Deadline: Integrated Education and Training (IET) Implementation Clinic, Fall 2025 [ONLINE] September 26, 2025 https://www.caadulthoodtraining.org/CALPRO/669?Type=094) Application Deadline: CALPRO Professional Learning Community (PLC) Institute September 29, 2025 https://www.caadulthoodtraining.org/CALPRO/671?Type=095) California Statewide WIOA II Network Meeting September 30, 2025, 1:00PM – 2:30PM https://www.caadulthoodtraining.org/CASAS/9047?Type=126) Los Angeles Regional Adult Education Allied Health Collaborative October 4th, 2025, 9:00AM -- 1:00PM, Los Angeles, CA (date update) https://docs.google.com/forms/d/e/1FAIpQLSeKiyaQmbDnBTjpVDJHyLfs158QFXP7BjHle9c-LxYi2r5JFQ/viewform7) Advancing California Apprenticeship Summit October 7 - October 9, 2025, Riverside, CA https://web.cvent.com/event/a9757f18-f68d-47c7-9c35-50eac1728f17/summary8) CTE Conference November 19-21, 2025, Rancho Mirage, CA https://www.cteconference.org/9) CCAE Southern-South Coast Region Conference (SAVE THE DATE) November 20-22, 2025, Palm Springs, CA https://www.ccaestate.org/south-coast.html10) LEAP into Adult Education, Mt. SAC Consortium Annual PD Conference (SAVE THE DATE) Friday, December 5, 2025, 8AM to 2PM, Kellogg West Conference Center11) Mt. SAC Consortium Adult Ed Day (SAVE THE DATE) Tuesday, March 10, 2026, 9AM to 2PM, Mt. SAC
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11. Future Meetings	<table><tr><th colspan="3">Steering Committee Meetings 2025-26</th></tr><tr><td colspan="3">3rd Monday of the Month 1:00 PM – 3:00 PM</td></tr><tr><th>Month</th><th>Dates</th><th>Location</th></tr><tr><td>August</td><td>8/18/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>September</td><td>9/15/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>October</td><td>10/20/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>November</td><td>11/17/2025</td><td>Mt. SAC 40-140</td></tr><tr><td>December</td><td>12/15/2025</td><td>We will keep in case of ELL deadline</td></tr><tr><td>January</td><td>1/19/26</td><td>No Meeting Holiday</td></tr><tr><td>February</td><td>2/18/2026 2/16/26</td><td>Steering Committee Retreat Closed to the Public</td></tr><tr><td>March</td><td>3/16/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>April</td><td>4/20/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>May</td><td>5/18/2026</td><td>Mt. SAC 40-140</td></tr><tr><td>June</td><td>6/15/2026</td><td>Mt. SAC 40-140</td></tr></table>	Steering Committee Meetings 2025-26			3rd Monday of the Month 1:00 PM – 3:00 PM			Month	Dates	Location	August	8/18/2025	Mt. SAC 40-140	September	9/15/2025	Mt. SAC 40-140	October	10/20/2025	Mt. SAC 40-140	November	11/17/2025	Mt. SAC 40-140	December	12/15/2025	We will keep in case of ELL deadline	January	1/19/26	No Meeting Holiday	February	2/18/2026 2/16/26	Steering Committee Retreat Closed to the Public	March	3/16/2026	Mt. SAC 40-140	April	4/20/2026	Mt. SAC 40-140	May	5/18/2026	Mt. SAC 40-140	June	6/15/2026	Mt. SAC 40-140
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12. Next Steps/Assignments																																											
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