

**SAN RAMON VALLEY UNIFIED SCHOOL DISTRICT**  
699 Old Orchard Drive, Danville, CA 94526

**STUDENT ATTENDANCE REVIEW BOARD MEETING**  
**MINUTES**

January 14, 2026

**Call to Order**

The meeting was called to order at 12:00 PM.

**Attendance/Pledge of Allegiance**

**Voting Members Present:**

Hong Nguyen - Director Student Services & Educational Equity  
Sasha Lubkin - SARB Coordinator  
Christine Koehne- SpEd Liaison  
Niko Holmes - School Nurse

**Voting Members Absent:**

Lisa Gross - Parent Representative  
Melissa Sackett - Alt Ed Principal  
Chris Duerrmier - Discovery Clinical Director

**Non-Voting Members Present:**

Logan Bennett - SARB Secretary

**Acceptance of Closed Session Agenda & Public Comment**

On a motion by Sasha Lubkin, seconded by Hong Nguyen the closed session agenda was approved (4/0). There was no public comment.

**Closed Session/Open Session**

The closed session was convened at 12:25 PM.  
The closed session was adjourned at 3:36 PM.  
The Open session reconvened at 3:37 PM.

**Attendance**

**Voting Members Present:**

Hong Nguyen - Director Student Services & Educational Equity  
Sasha Lubkin - SARB Coordinator  
Christine Koehne- SpEd Liaison  
Niko Holmes - School Nurse  
Chris Duerrmier - Discovery Clinical Director

**Voting Members Absent:**

Lisa Gross - Parent Representative  
Melissa Sackett - Alt Ed Principal

**Non-Voting Members Present:**

Logan Bennett - SARB Secretary  
Alissa Kruse - Alt Ed Representative

Others Present: 18 people

**Report of Action Taken in Closed Session**

Case #2425-026: Directives: The student will attend school every day on time. For Thursday block days, explore after-school incentives at home and/or at school to reward getting through the school day. The IEP team will explore adding movement breaks to IEP for block schedule, support with pass if needed. Consult with teachers for a signal when a five minute break is appropriate. Approved (5/0).

Case #2526-008: Directives: The student will complete current high school work for credit transfer to Del Amigo. Finish Edgenuity Biology, send transcript to registrar. Del Amigo will send a follow up email regarding credit transfer information. Approved (5/0)

Case #2425-005: Directives: The student will attend school 15 minutes per week or as directed by the therapist in agreement with school. Release of Information form for

County Mental Health and Seneca to collaborate with the school team and Discovery Counseling Center. Offer an additional eight Discovery Counseling Center sessions, if funding is available. Explore options for planning for next school year. Approved (5/0)

Case #2526-006: Directives: The student will attend school and complete all school assignments. Meet with the school counselor to develop a plan to get back on track with school work at high school. Establish a contingency plan if not on track by February 1, start Del Amigo transfer process. Del Amigo transfer information will be shared by the counselor. Site team to meet with student for plan, check-in at the start of February, support with Del Amigo transfer if needed. Offered eight Discovery Counseling Center sessions at no cost. Approved (5/0)

Case #2526-007: Directives: Offered referral to C.O.P.E and eight Discovery Counseling Center sessions at no cost. Approved (5/0)

**Meeting Adjourned**

The meeting was adjourned at 3:38 PM.