



GRANT FUNDING APPLICATION

To ensure that your complete response appears on the printed application, please limit your responses in all fields to the visible space provided. Do not change font type or size; do not cut and paste your response into the text boxes. Save this application to your desktop and work off that saved document rather than off the web application version.

APPLICANT INFORMATION:

Legal Name of Organization: Safe Space Winter Shelter, Inc.

Executive Director/CEO/Department Head: Jessika Allen, Interim Executive Director

Executive Director/CEO/Department Head Phone # and email: 530-513-7320; jessika@safespacechico.org

Application Contact Person/Title: Suzi Kochems, Admin Consultant

Application Contact Phone # and email: 530-228-7811; suzi@silkconsultinggroup.com

Address: 1909 Esplanade

City/State/Zip: Chico, CA 95926

E-Mail: jessika@safespacechico.org Website: http://www.safespacechico.org

Is this Organization or fiscal receiver a California non-profit corporation? Yes No

Does your agency employ 15 or more individuals? Yes No

If yes, name of Section 504 Coordinator: Paula Chenoweth

* Tax ID # 83-1150421
*Required Information

Unique ID # MJS6R7WAQYF1 *
(To obtain a UniqueID, visit www.sam.gov)

Name of Program (within your agency) applying for CDBG Funds:

Radical Resilience Day Program

Is the organization faith based? Yes No

If yes, explain how the funded program will be separate from religious activities/requirements:

Is this request for: (check one) On-Going Support New Program

For Staff Use Only: Complete Application received by deadline: _____ Yes _____ No

THRESHOLD QUESTIONS: (Note: Application must be signed and questions 1-5 below must be answered completely to determine if your application meets threshold requirements to be considered for funding.)

1. City CDBG Public Services Funding Request: \$ 35,950 (no less than minimum of \$20,000)
2. Is this Organization a non-profit, public benefit corporation? Yes No
3. Will 100% of the CDBG funds be used to serve low-income clients or households within the city limits of Chico?
 Yes No
4. a. Does your Program assist people experiencing homelessness? Yes No
4. b. Does your Program assist people to prevent homelessness? Yes No
5. Select the primary service your Program provides from the priorities listed below (**select one**):
 - A. Assist people experiencing homelessness, including getting them into/maintaining stable housing
 - B. Support and improve the well-being of seniors
 - C. Support and improve the well-being of people with disabilities
 - D. Provide legal services
 - E. Provide meals for homebound people
 - F. Provide childcare so that parent(s) may work or receive education

PROGRAM/ACTIVITY:

6. a. Describe your proposed Program (services) to be provided with the requested City CDBG funding. Provide the name of the program and how it addresses the need or problem you've identified and aligns with at least one of the priorities listed above.

Residents experiencing homelessness in Chico face complex barriers including lack of income, lack of a support system, limited access to healthcare and behavioral health services, difficulty navigating housing systems, and insufficient life skills support.

The Radical Resilience program is a year-round day habilitation, housing navigation and resource linkage program designed to increase stability, improve health and well-being and support long-term housing outcomes for under-served residents experiencing homelessness in the city of Chico. The program addresses the critical need for coordinated, consistent services that help individuals move from homelessness into permanent housing by reducing barriers, strengthening life skills and providing individualized support.

Currently operating five days per week, Radical Resilience provides structured life skills instruction, intensive case management, and multidisciplinary care coordination in a safe, trauma-informed environment. Transportation to and from the program is provided to ensure equitable access for participants who face mobility and geographic barriers. Upon enrollment, participants complete comprehensive intakes to assess housing status, medical and behavioral health needs, employment readiness, substance use treatment needs, and eligibility for mainstream benefits. This holistic assessment allows staff to develop individualized service plans that prioritize housing stability while addressing underlying barriers to housing retention.

Radical Resilience directly supports homeless individuals and families in securing and maintaining housing. The program prioritizes under-served residents experiencing homelessness and extreme poverty; this population often has high barriers and is not eligible for services

6. a. Continued

through other Chico providers. Radical Resilience provides housing and health focused case management and direct housing assistance, including support with first month's rent and security deposits. Participants receive coordinated entry navigation and referrals to Tenant Based Rental Assistance through the housing authority, ensuring alignment with local and county wide housing systems.

Ongoing case management is centered on housing stabilization and includes support with housing applications, landlord engagement and communication, documentation readiness and sustaining services to ensure housing stability. In addition, participants receive assistance with employment readiness, benefits enrollment, access to healthcare and behavioral health services, enhanced care management support, and housing navigation and tenancy support-critical components for sustaining housing long term.

Life skills instruction further strengthens participants' ability to remain housed by building practical skills such as budgeting, positive communication, anger management, hygiene, resource navigation, self-advocacy and problem solving. Radical resilience benefits program participants by increasing access to stable housing, improving health and well-being , and strengthening self-sufficiency. By offering reliable, structured services during the day, the program increases participant engagement in housing-focused and supportive services and off the city streets, directly advancing the city of Chico's CDBG priorities.

6.b. If you answered "yes" to 4.b. above, how does your Program prevent homelessness? Please be as specific as possible.

N/A

7. Who will oversee the Program? Do staff currently administer a similar grant program with these administrative requirements and does the entity have experience in utilizing local, state or federal funding with a similar purpose?

Program implementation is supported by a multi-disciplinary team that includes a Registered Nurse, Housing Navigator, Day Habilitation Facilitators, and Veteran Peers and is overseen by the Executive Director of Programs. The entity has experience utilizing federal, state and local funding for homeless, case management and housing services for low-income and homeless populations.

7a. Describe the skills and experience of staff who will work directly on the Program.

The Registered Nurse has over twelve years' experience providing health-related oversight and care coordination, including health screenings, referrals to primary care and specialty care providers and coordination with community health systems. The Housing Navigator has vast knowledge of the housing market in Chico and has provided housing placement and stabilization services to the target population for over five years. Day Habilitation Facilitators have a combined ten years' experience in case management, resource navigation, skills building and trauma-informed care for the target population. Veteran Peers have significant knowledge regarding veteran-specific resources.

8. Who are the targeted beneficiaries or clients?

The Radical Resilience program serves individuals and families experiencing homelessness and extreme poverty within the city of Chico. Targeted beneficiaries include individuals who are unsheltered, live in emergency shelters or fleeing DV, and who face significant barriers to housing stability, such as chronic homeless, disabling conditions, behavioral health needs, limited/no income and lack of access to healthcare and supportive services; these beneficiaries are often disabled, seniors and/or veterans.

The program prioritizes low-and moderate-income persons in compliance with CDBG requirements with a focus on individuals who are the most under served and disconnected from housing and community resources. Veterans experiencing homelessness are a targeted subpopulation and receive specialized peer support and navigation services.

9. Describe proactive outreach efforts or programmatic elements that foster access to your organization's services by under-represented (racial minorities, limited English speakers, disabled-physical or mental impairment) groups in our community.

Radical Resilience actively implements outreach and programmatic strategies which ensure equitable and targeted access to services for under-represented and vulnerable low-income populations in Chico. Outreach strategies include:

- *Collaboration with local shelters, community clinics, faith-based entities, veteran services and community groups to reach populations that may be disconnected from traditional services.
- *Targeted outreach materials and signage provided in the community's primary languages. Bilingual staff and Language Line services are also available.
- * Staff are trained in Cultural Competency, Trauma-Informed Care and Disability Awareness.
- * Program design includes facilities that are ADA compliance with transportation provided from various locations.



10. How do you address the needs of limited English proficient speakers?

The entity ensures that limited English proficient participants have full access to program services through multiple strategies. Program materials, intake forms, and signage are provided in the most commonly spoken languages in the community. Bilingual staff and Language Line services are available to assist participants during intake, case management sessions, landlord negotiations and day habilitation programming.

Staff are trained in culturally responsive communication and utilize plain language to ensure comprehension. We also partner with community organizations that serve LEP populations to facilitate service engagement.

11. Has the organization had any fair housing/equal opportunity complaints filed within the last year?

Yes No

If yes, what was the outcome?

12. How does your organization determine client eligibility and what database is used for tracking client information?

Client eligibility is determined through intake documentation verifying homelessness status and income eligibility in compliance with CDBG requirements. All client information, services provided and outcomes are tracked using CoC intake forms and case notes within the HMIS system.

13. Complete the following chart. List three primary activities of your Program, their outcomes, indicators, and measurement tools. **Activities** are specific, definable services; **Outcomes** are the client benefits or changes that result from your services; **Indicators** describe how your organization measures the success (should be quantitative such as: contracts executed, positions filled, target participants assisted, tangible resources created (a new form, progress assessment tool or funds raised). **Measurement Tools** are the resources you use to collect the indicator data.

ACTIVITY <i>What the Program does to serve clients</i>	OUTCOME(S) <i>Benefits that result from the activity</i>	INDICATOR(S) <i>The direct product(s) of program activities</i>	MEASUREMENT TOOLS <i>What you use to gather the outcome data</i>
Example: Financial Literacy Classes	Increased knowledge of how to establish and maintain a monthly household budget, contributing to financial security and self-sufficiency	Number (x) of exiting families who report they now use a monthly budget to manage expenses and savings	Follow up survey at completion of class and program exit
Housing Navigation and Case Management-conduct housing intakes, coordinate with landlords, assist with rental applications and provide ongoing case ⁺	Participants secure and maintain stable housing; increased housing stability and reduced homelessness	<ul style="list-style-type: none"> -Number of participants completing housing intake -Number of housing applications submitted -Number of participants placed in permanent housing -Number of participants retaining housing at 3 and 6 month follow ups 	HMIS database; intake forms; housing plans and case notes; housing placement tracking logs
Life Skills & Day Habilitation Skills Building-provide structured life skills sessions including budgeting, communication, hygiene, employment ⁺	Participants choose to participate in a variety of life skills sessions including proper hygiene, budgeting, shared living best practices, employment readiness, positive communication, anger management and self advocacy	<ul style="list-style-type: none"> -Number of participants in day habilitation skill building sessions -Number of life skills sessions delivered/attended -Participant self-reported improvement in skills 	Attendance logs/sign in sheets; life skills building training curricula; participant progress assessments; pre- and post program learning surveys
Health & Wellness Support-provide health screenings, referrals to medical and behavioral health services, substance use support, and peer mentorship	Improved physical and mental health outcomes; increased connection to healthcare services; enhanced engagement in program activities	<ul style="list-style-type: none"> -Number of participants completing health screenings -Number of referrals made to healthcare or behavioral health services -Number of follow-up appointments attended -Participant satisfaction with wellness services 	HMIS database; RN and case management case notes; referral tracking logs; participant surveys

14. How will your Program benefit the community indirectly, beyond direct services to clients? Explain how you demonstrate evidence of support.

Beyond direct services to participants, the Radical Resilience program provides measurable indirect benefits to the greater Chico community by supporting individuals experiencing homelessness to engage in structured daytime programming, access housing, and stabilize their health and income, the program contributes to reduced unsheltered homelessness and improved use of public spaces. Increased housing stability and service engagement help reduce crisis-driven interactions with emergency services, hospitals, and law enforcement, resulting in cost saving for frequent public service interactions and improved community well-being. The collaboration across multiple Butte County providers improved efficiency reduces duplication and ensures appropriate resource usage.

15. How does your Program collaborate with other community agencies to enhance the impact of your services? What are the benefits of this collaboration?

Staff actively collaborate with a network of local community agencies to enhance service coordination, reduce duplication and improve outcomes for the target population. The program works closely with the Butte County Housing Authority and participates in the Coordinated Entry System to support timely housing placements and other housing resources. Partnerships with local healthcare and substance use treatment programs, community clinics, shelters, public entities, employment providers and other CBOs allow for warm hand offs shared case planning and continuity of care. These collaborations expand access to housing, healthcare, employment, and supportive services while reducing barriers and service gaps. The broader community benefits from a more coordinated homeless response system, improved service efficiency, and stronger housing stability outcomes, resulting in reduced strain on emergency and criss systems. +

15.A. If your Program provides housing units, check "Households" in Question 15.B. below. If your Program does not provide housing units, check "Persons" or "Residents".

15.B.	Estimated 2025-26 Served	Estimated 2026-27 To Be Served
Total number of <input checked="" type="radio"/> Persons / <input type="radio"/> Households	148	206
Total City of Chico <input checked="" type="radio"/> Residents / <input type="radio"/> Households	148	206
How many City <input checked="" type="radio"/> Residents / <input type="radio"/> Households utilizing CDBG funds	0	206
CDBG Grant Funding Received	\$ 0	
CDBG Grant Funding Requested		\$ 35,950

15.C. What is the estimated cost of your Program per participant or household for FY 2026-27? If this funding request is for an existing Program, what is the cost of your Program per participant/household this fiscal year (2025-26) ? This should not be based on how much City funding you receive.

The estimated cost of the Radical Resilience program per participant for FY 2026-27 is \$174.51. For the current fiscal year FY 2025-26, the cost of the program per participants is \$135.15. The increase in per-participant cost reflects targeted enhancements to service delivery, program expansion to 7 days per week, expanded housing navigation, increased care coordination, transportation support and staffing capacity to more effectively address the complex needs of the target population.

These enhancements are expected to result in improved outcomes, including higher rates of housing placement, increased housing retention, and greater engagement in healthcare, behavioral health and income-support services.

16. If City funding is not available, or is less than requested, outline how might this change the operation of the Program. Would you seek to fill the gap from other funding sources? Is the Program viable if you only receive the minimum \$20,000 grant from the City?

If City funding is reduced or unavailable, the program would continue to operate but with reduced capacity, potentially serving fewer participants or limiting transportation and service intensity, which could impact the pace of housing placements. The organization continually seeks to fill funding gaps through other public and private funding sources and community partnerships. The program remains viable if a \$20,000 grant is awarded, with funds strategically allocated to support essential housing stabilization activities and leveraged with other resources to sustain services.

17. Is there a sustainability plan for the program regarding future funding?

Safe Space has a sustainability plan focused on diversifying and leveraging multiple funding sources to ensure long-term continuity of services. The organization actively pursues a mix of local, state, and federal funding, private foundation grants, and community-based fundraising to reduce reliance on any single source. CDBG funds will be used to support core housing-focused services while other funding streams cover complementary program costs. Strong partnerships with local agencies, healthcare providers, and housing organizations further enhance sustainability through shared resources and coordinated service delivery.

18. Describe your organization's fundraising efforts during the past year (include annual events, specific campaigns and any other relevant information demonstrating community fiscal support).

During the past year, Safe Space has implemented a diversified fundraising strategy to generate community-based financial support for program services. Fundraising efforts have included targeted individual giving campaigns, outreach to local businesses, and grant applications to private foundations aligned with housing stability and homelessness prevention. The organization has also engaged community members through donor appeals and small-scale fundraising events that increase program visibility and community investment.

19. Does your Program use an evidence-based or evidence-informed model of services? If so, please describe. If not, what data can you provide which describes the effectiveness of your servicemodel?

Radical Resilience utilizes an evidence-informed service model grounded in nationally recognized best practices for serving individuals experiencing homelessness. The program incorporates core elements of Housing First trauma-informed care, and intensive case management, all of which are supported by extensive research demonstrating improved housing access and retention for homeless populations.

The program prioritizes rapid connection to permanent housing without preconditions, while providing individualized, client-centered supports to address barriers to housing stability. Trauma-informed practices are integrated throughout service delivery to promote safety, trust, choice, collaboration and empowerment. Intensive case management and coordinated care are used to connect participants to housing, healthcare and public benefits.



20. What are the most significant trends and/or changes that are currently affecting your Program's operation and the people you serve? How is your organization responding to these trends/changes?

The most significant trends affecting the Radical Resilience Program and the people we serve includes rising housing costs, limited rental availability, and increasing service needs among individuals experiencing homelessness, including higher rates of behavioral health conditions, substance use, and chronic health issues. These challenges have made housing placement more competitive and increased the amount of time and support required for participants to secure and maintain housing. We are responding by strengthening housing navigation and landlord engagement, increasing care coordination through our multidisciplinary team, and prioritizing partnerships with housing providers, healthcare, and behavioral health agencies. Over the last year, we have built our capacity to provide more intensive case management, flexible service planning, and transportation support to maintain engagement and improve housing stability outcomes despite a more constrained housing market.

21. Has your organization been audited in the past year by an individual or firm other than the City of Chico? If yes, by whom and what is the date of the most recent financial audit? Has any audit of your organization found discrepancies or problems? If yes, explain.

Although a formal audit is not required and has not been performed in the past year, Safe Space maintains strong internal controls and fiscal oversight to ensure responsible management of all funds. Regular financial reviews are conducted by the Executive Director and Board of Directors, including monitoring of budgets, expenditures, and grant reporting requirements. All program and administrative expenses are documented and tracked in compliance with funder regulations, ensuring transparency, accountability, and accurate reporting to funding agencies.

CONFLICT OF INTEREST

Federal, State, and City law prohibits employees and public officials of the City of Chico from participating on behalf of the City in any transaction in which they have a financial interest. In order to determine a possible conflict of interest, please indicate whether the applicant, any of the applicant's staff, any of the applicant's Board of Directors, or any of the applicant's family members or business partners is or has been within one year of the date of this application one of the following: (1) a City employee or consultant, or (2) a City Council Member.

Selecting 'Yes; possible conflict of interest' does not automatically disqualify the applicant; however, additional verification may be requested to process the application and to determine project eligibility.

- No; no conflict of interest.
- Yes; possible conflict of interest. (Please explain below)

By submitting this application, agency understands it must have organizational capacity to meet CDBG regulatory and reporting requirements, including, but not limited to: collection of income and demographic information from all assisted persons, capacity to assist limited English proficient persons, follow Fair Housing laws and provide reasonable accommodations.

Authorized Signature:

To the best of my knowledge, the information provided on this application and all attached forms is true and I am authorized to submit this application on behalf of the applicant's organization/agency.

NOTE: Programs using a Fiscal Receiver must have signatures by both the program director and a representative authorized to sign on behalf of the Fiscal Receiver.

Jessika Allen

Print Name of Non-Profit Representative
Or Fiscal Receiver Representative

Jessika Allen

Signature
(Fiscal Receiver or Organization Representative)

02/05/2026

Date

Name/Signature of Program Director
(If different from above)

Signature: 
Jessika Allen (Feb 6, 2026 07:40:51 PST)

Email: jessika@safespacechico.org

City of Chico - Community Development Block Grant Program

Proposed Program Budget

Name of Program:

Radical Resilience Day Program

Organization:

Safe Space Winter Shelter

Budget Category	USES		FUNDING SOURCES				Totals
	Program related expenses		CDBG Funding	State/ Local Funds	Private Funds/ Donations	Other	
Salaries & Wages*	243144		35950	207194			243144
Fringe Benefits	8797				8797		8797
Consultant/Contract Services	0						0
TOTAL PERSONNEL BUDGET	251941		35950	207194	8797	0	251941
Office/Space Rent	15456				15456		15456
Utilities	15843				15843		15843
Telephone	2580				2580		2580
Office Supplies	3280				3280		3280
Equipment	0						0
Printing/Duplication	1850				1850		1850
Travel/Conference	248				248		248
Other Subscriptions/Apps	1735				1735		1735
Other Transportation	12749					12749	12749
Other Insurance	5897				5897		5897
TOTAL NON-PERSONNEL BUDGET	59638		0	0	46889	12749	59638
TOTAL PROJECT BUDGET	311579		35950	207194	55686	12749	311579

Agency Operations Budget (local agency totals only)

Organization Name Safe Space Winter Shelter

AGENCY REVENUES

INCOME SOURCES:	Current FY (projected) 2025-26	Estimated Funding FY 2026-27
1. BEGINNING BALANCE (July 1)	126303	143939
2. Local/State/Federal Grants (Specify)	182279	120000
<u>City of Chico-Warming Shelter</u>	50000	0
<u>Butte County-HHAP</u>	85423	0
<u>CalAIM IPP</u>	46856	120000
3. City of Chico CDBG Funding	0	35950
4. Community Donations/Fundraising	133577	140000
5. Fee for Services	675000	722000
6. Other Income Sources <i>(indicate if restricted sources, explain on A-3)</i>	19100	23000
<u>QIP Incentives</u>	12500	18000
<u>North Valley Community Foundation</u>	6600	5000
<u> </u>	0	0
7. TOTAL INCOME	1009956	1040950
8. TOTAL FUNDS AVAILABLE	1136259	1184889

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AGENCY EXPENDITURES

EXPENDITURES	Current FY	Estimated Funding FY
TOTAL FUNDS AVAILABLE	1136259	1184889
1. Salaries/Employee Benefits	764388	968497
2. Expenses	70310	69400
Travel Expenses	3200	2400
Office Space Expenses	18000	18000
Consumable Supplies	28777	30000
Equipment Expenses	7885	5000
Insurance Expense	12448	14000

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as needed

6. Other Operating Expenses	157622	131500
Client Transportation, fuel, repairs, etc.	24600	18500
Portable Toilet Rental	3500	3500
Housing Subsidies/Financial Assistance	85423	60000
Utilities (increased usage 96 days)	27899	31000
Shelter Meals/Paper Goods	6200	7000
Client Incidentals	5500	5000
Staff Development/Ongoing Training	4500	6500
7. Capital Expenses (show detail on separate attachment)	0	0
8. TOTAL EXPENDITURES	992320	1169397
9. ENDING BALANCE (if negative, please explain on A-3)	143939	15492

