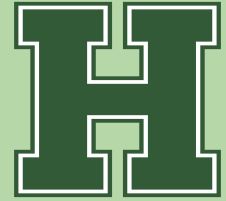


**HAINESPORT TOWNSHIP BOARD OF  
EDUCATION  
Reorganization Meeting  
January 7, 2025  
MINUTES**



**1. MEETING CALLED TO ORDER BY BOARD SECRETARY 6:07PM**

**2. FLAG SALUTE**

**3. PUBLIC ANNOUNCEMENT:**

In compliance with the Open Public Meetings Act, public notices of this meeting have been given by the Business Administrator in the following manners:

- A. Posted written notice on the official bulletin board at the Municipal Building on January 2, 2025.
- B. Mailed written notice to the Burlington County Times on December 15, 2024 and Courier Post on January 7, 2025.
- C. Filed written notice with the Clerk of Hainesport Township on January 2, 2025.
- D. Filed written notice with the members of this body.
- E. Mailed written notice to each person who has requested copies of the regular meeting schedule and who has prepaid any charges fixed for such service.

**4. OFFICIAL ELECTION RESULTS AND ADMINISTRATION OF OATH OF OFFICE:**

The Board Secretary will read the official election results and then administer the Oath for School Board Members elected to the Hainesport Township Board of Education:

- A. Laura MacLachlan (1,810 votes) - 3 year term
- B. Shelby Maccar (1,786 votes) - 3 year term
- C. Larry Brandolph (1,598 votes) - 3 year term

**5. ROLL CALL**

Board Member	Present	Absent	If late, time of arrival
Mr. Brandolph	x		
Mr. Cardonick	x		
Dr. Carlton			6:20pm
Ms. Cuniglio	x		
Mr. Duda			6:25pm
Ms. Maccar	x		
Ms. MacLachlan	x		
Ms. Minero	x		
Ms. Weres	x		

**x Quorum      ☐ No Quorum**

**x Mr. Joseph R. Corn, Superintendent**

**x Mr. Christopher C. DeSanto, Business Administrator/Board Secretary**

**6. ELECTION OF PRESIDENT OF THE BOARD OF EDUCATION:**

The Secretary of the Board of Education will accept nominations for President of the Board of Education. After nominations have been closed, the Secretary will take a roll call vote

Nomination #1: **Jason Cardonick**

Nomination #2: \_\_\_\_\_ None \_\_\_\_\_

Board Member	Yes	No	Abstain	Absent
Mr. Brandolph	<b>x</b>			
Mr. Cardonick	<b>x</b>			
Dr. Carlton				<b>x</b>
Ms. Cuniglio	<b>x</b>			
Mr. Duda				<b>x</b>
Ms. Maccar	<b>x</b>			
Ms. MacLachlan	<b>x</b>			
Ms. Minero	<b>x</b>			
Ms. Weres	<b>x</b>			

Elected: **Jason Cardonick**

**7. ELECTION OF VICE PRESIDENT OF THE BOARD OF EDUCATION:**

The President of the Board of Education will accept nominations for Vice President of the Board of Education. After nominations have been closed, the Secretary will take a roll call vote.

Nomination #1: **Bianca Cuniglio**

Nomination #2: \_\_\_\_\_ None \_\_\_\_\_

Board Member	Yes	No	Abstain	Absent
Mr. Brandolph	<b>x</b>			
Mr. Cardonick	<b>x</b>			
Dr. Carlton				<b>x</b>
Ms. Cuniglio	<b>x</b>			
Mr. Duda				<b>x</b>
Ms. Maccar	<b>x</b>			
Ms. MacLachlan	<b>x</b>			
Ms. Minero	<b>x</b>			
Ms. Weres	<b>x</b>			

Elected: **Bianca Cuniglio**

**8. PRESENTATION OF MANDATORY CODE OF ETHICS TRAINING FOR SCHOOL BOARD MEMBERS:**

- ❖ Dr. Laurie Bandlow, Field Service Representative for the New Jersey School Boards Association

**9. PUBLIC PARTICIPATION:** (Action Items Only)

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

A. Motion to Open Meeting for Public Comment

- a. RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
MINERO	BRANDOLPH	X	

X Motion Carries

□ Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

This meeting will now be open to the public, however, if your questions or comments pertain to litigation, students, personnel, or negotiations, the Board requests that you see the Superintendent after the meeting since those items cannot be discussed in public.

B. Motion to Close Meeting from Public Comment

- a. RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
BRANDOLPH	WERES	X	

X Motion Carries

□ Motion Fails

**13A. ADOPTION OF CURRENT POLICY MANUAL:**

It is the recommendation of the Superintendent for the Hainesport Township Board of Education to readopt all current written bylaws, policies, and regulations in the official Policy Manual of the Hainesport Township Board of Education through the Reorganization meeting in January 2026.

**13B. ADOPTION OF ALL CURRENT & UPDATED CURRICULUM (Including Computer Science & Design Thinking & Career Readiness, Life Literacies & Key Skills, ELA, Math, Comprehensive Health & Physical Education, Science, Social Studies, World Language, Visual & Performing Arts), and INSTRUCTIONAL MATERIALS:**

It is the recommendation of the Superintendent for the Hainesport Township Board of Education to readopt all current written curriculum and instructional materials through the Reorganization meeting in January 2026.

**13C. APPOINTMENT OF PROFESSIONALS:**

It is the recommendation of the Superintendent for the Hainesport Township Board of Education to reappoint the following professionals through the Reorganization meeting in January 2026, or as soon thereafter as the Board acts on appointments:

Service	Vendor
Attorney (Resolution 2025A)	Adams, Lattiboudere, Croot & Herman, LLC
Construction Manager of Record (Resolution 2025B)	New Road Construction Management Co., Inc.
Insurance Agent (Resolution 2025C)	T.C. Irons Agency
Auditor (Resolution 2025D)	Holt McNally & Associates Inc.
Health Benefits Broker (Resolution 2025E)	Brown & Brown Benefit Advisors
Occupational Therapist (Resolution 2025F)	Michelle Critelli, Our Playground Therapy Services LLC
Physical Therapist (Resolution 2025G)	Andrea Morris, Dimensions in Pediatric Physical Therapy, LLC
Speech Language Therapist (Resolution 2025H)	Let's Talk Speech, PC
Architect of Record (Resolution 2025I)	Regan Young, England, Butera (RYEBREAD)
Bond Counsel (2025J)	Wilentz, Goldman & Spitzer, P.A.
Continuing Disclosure Agent (2025K)	Phoenix Advisors, LLC
School Physician (2025L)	Dr. Charles A. Scott

**13D. OFFICIAL DEPOSITORIES AND SIGNATORIES:**

It is the recommendation of the Superintendent for the Hainesport Township Board of Education to reapprove the following Banking Institutions as official depositories of the Hainesport Township Board of Education through the Reorganization meeting in January 2026:

Account	Financial Institution	Signatory	Individual
General Fund	Citizens Bank	Board President Treasurer Business Administrator	Jason Cardonick Donna Condo Christopher DeSanto
Custodial	Citizens Bank	Board President Treasurer Business Administrator	Jason Cardonick Donna Condo Christopher DeSanto
Cafeteria	Citizens Bank	Treasurer Business Administrator	Donna Condo Christopher DeSanto
Payroll	Citizens Bank	Treasurer Business Administrator	Donna Condo Christopher DeSanto
Payroll Agency	Citizens Bank	Treasurer Business Administrator	Donna Condo Christopher DeSanto
Unemployment	Citizens Bank	Treasurer Business Administrator	Donna Condo Christopher DeSanto
Student Activities	Citizens Bank	Clerk Business Administrator	Courtney Quinn Christopher DeSanto
Thomas Reardon Memorial	Citizens Bank	Board President Business Administrator	Jason Cardonick Christopher DeSanto
Nancy Hancock Memorial	Citizens Bank	Board President Business Administrator	Jason Cardonick Christopher DeSanto
Courtesy Award	Citizens Bank	Board President Business Administrator	Jason Cardonick Christopher DeSanto
Sean Byrne Scholarship	Citizens Bank	Board President Business Administrator	Jason Cardonick Christopher DeSanto

**13E. OFFICIAL NEWSPAPERS:**

It is the recommendation of the Superintendent for the Hainesport Township Board of Education to reapprove Burlington County Times and Cherry Hill Courier Post as the official newspapers to be used for the advertisement of meetings, legal ads, and all other necessary public notifications through the Reorganization meeting in January 2026.

**13G. DESIGNATION OF BOARD MEMBERS TO NEW JERSEY SCHOOL BOARDS ASSOCIATION:**

The Board President will designate a Board member to the following positions with New Jersey School Board Association through the Reorganization meeting in January 2026:

1. Delegate to N.J.S.B.A. **Larry Brandolph**
2. Alternate Delegate to N.J.S.B.A. **Jennifer Weres**

**13H. DESIGNATION OF BOARD MEMBERS TO BURLINGTON COUNTY SCHOOL BOARDS ASSOC.:**

The Board President will designate a Board member to the following positions with Burlington County School Boards Association through the Reorganization meeting in January 2026:

1. Delegate to B.C.S.B.A. **Melissa Carlton**
2. Alternate Delegate to B.C.S.B.A. **Bianca Cuniglio**

### 13I. COMMITTEE APPOINTMENTS

Student Services/Community Services	Human Resources	Finance/Facilities/Technology
Chair: <b>Cuniglio</b>	Chair: <b>Cardonick</b>	Chair: <b>Brandolph</b>
<b>Weres</b>	<b>Maccar</b>	<b>MacLachlan</b>
<b>Carlton</b>	<b>Duda</b>	<b>Minero</b>
<b>Brandolph</b>	<b>Minero</b>	<b>Cuniglio</b>

#### Roll Call on Action Items 13A-13I:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Brandolph	<b>x</b>		<b>x</b>			
Mr. Cardonick			<b>x</b>			
Dr. Carlton			<b>x</b>			
Ms. Cuniglio		<b>x</b>	<b>x</b>			
Mr. Duda			<b>x</b>			
Ms. Maccar			<b>x</b>			
Ms. MacLachlan			<b>x</b>			
Ms. Minero			<b>x</b>			
Ms. Weres			<b>x</b>			

**x Motion Carries**

**□ Motion Fails**

### 13J. RESOLUTION 2024-25 #17: APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER

Pursuant to N.J.A.C. 17:27-3.3, it is the recommendation of the Superintendent for the Hainesport Township Board of Education to approve the reappointment of Christopher C. DeSanto, Business Administrator, as the Public Agency Compliance Officer to assist the State Treasurer in the implementation of P.L. 1975, C.127 (N.J.A.C. Title 17:27) from this organization meeting until the next organization meeting in January 2026.

#### Roll Call on Resolution 2024-25 #17:

Board Member	Motion	Second	Yes	No	Abstain	Absent
Mr. Brandolph		<b>x</b>	<b>x</b>			
Mr. Cardonick			<b>x</b>			
Dr. Carlton			<b>x</b>			
Ms. Cuniglio			<b>x</b>			
Mr. Duda	<b>x</b>		<b>x</b>			
Ms. Maccar			<b>x</b>			
Ms. MacLachlan			<b>x</b>			
Ms. Minero			<b>x</b>			
Ms. Weres			<b>x</b>			

**x Motion Carries**

**□ Motion Fails**

### 14. PUBLIC PARTICIPATION:

The Public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate staff member, followed by building level administration, and then the Superintendent of Schools **PRIOR** to petitioning the Board of Education. Complaints should only be brought to the Board after the appropriate school staff has had a reasonable opportunity to resolve the problem at the employee level.

A. Motion to Open Meeting for Public Comment

- a. RECOMMEND that the Board of Education open the meeting to receive comment from the public present.

Motion	Second	All in Favor	All Opposed
MINERO	BRANDOLPH	X	

X Motion Carries

□ Motion Fails

All meetings must be open to the public at all times except for those meetings at which certain excepted matters are discussed. However, the right of the public to be present at the meeting should not be confused with public participation. The public body (Board of Education) retains the right to permit, regulate or prohibit active participation of the public at any meeting. (N.J.S.A. 10:4-12(a)).

B. Motion to Close Meeting from Public Comment

- a. RECOMMEND that the Board of Education close the meeting for public comment and return to session.

Motion	Second	All in Favor	All Opposed
CUNIGLIO	BRANDOLPH	X	

X Motion Carries

□ Motion Fails

15. **NEW BUSINESS** Mr. Cardonick congratulated Mr. Brandolph on his re-election; welcomed the new board members

16. **INFORMATION, FUTURE PLANNING ITEMS & DATES TO REMEMBER:**

Date	Activity/Event
Jan.20, 2025	Dr. Martin Luther King, Jr. Observance - School Closed
Jan. 21, 2025	Board of Education Meeting (Public Session at 7:00 pm)

16A. **SCHEDULED MEETINGS FOR THE CALENDAR YEAR 2025:**

Pursuant to procedures by Resolution 2025(M) fixing the date, time and place in accordance with the Open Public Meetings Act, the regular meeting schedule for calendar year 2025, previously approved at the November 12, 2024 board meeting, will be as follows (all scheduled for 7pm in the Hainesport School Cafeteria):

Tuesday, January 21, 2025  
Thursday, May 6, 2025  
Tuesday, July 22, 2025\*\*  
Tuesday, October 21, 2025

Tuesday, February 18, 2025  
Tuesday, May 20, 2025  
Tuesday, August 19, 2025  
Tuesday, November 18, 2025

Tuesday, March 18, 2025  
Tuesday, June 17, 2025  
Tuesday, September 23, 2025  
Tuesday, December 16, 2025

\*\*If Necessary

17. **ADJOURNMENT**

Motion	Second	All in Favor	All Opposed
WERES	MACLACHLAN	X	

X Motion Carries

□ Motion Fails

Time of adjournment: 7:12PM