

minutes



MEASURE E CITIZENS' OVERSIGHT COMMITTEE MEETING

Monday, May 20, 2013

6:30-8:30 p.m.

CUSD Corporation Yard Plans Room
2455 Carmichael Dr., Chico, CA 95928

Members: Seth Denish, Mark Francis, Sean Greenwald, Les Heringer, Jr., Gary Loustale, Peter Milbury, Tino Nava, Robert Todd Sturgis

Staff Advisors: Michael Weissenborn, Julie Kistle

1. Mr. David Casnocha reviewed the committee Bylaws and explained the primary duties of the committee. The primary duty of the committee is to review the audited annual expenditure reports and draft a report to the Board of Education detailing that the project expenditures comply with the powers granted by Exhibit A and the types of projects listed in Exhibit B of the Measure E Bond Resolution. He explained that the committee must comply with the brown act and all meetings will be public meetings that allow for public comment. Discussion occurred about when the first report should occur based on expected expenditures. The committee agreed to table this discussion until the August meeting.
2. Mr. David Casnocha explained the bond sale process to the committee with specific information about the May 2013 bond sale for the initial draw of \$15 million.

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3. A question and answer period followed this discussion. Several action items were assigned as follows:
 - a. District to supply the committee, at the August meeting, with example reports for their use in drafting future reports.
 - b. District to invite the Master Planning Consultants to provide an update on activities at the August meeting
 - c. District to provide a report on expenditures to date at the August meeting.
 - d. District to address how Staff, Board and Auditors might certify that projects comply with bond resolution language and report back at August meeting.
 - e. District will request agenda items from committee member's two-weeks prior to future quarterly meetings.
4. Michael Weissenborn then provided an update on master planning activities to date and a schedule for summer activities.
5. Next meeting was scheduled for Monday, August 26, 2013 at 6:30p.m. It was agreed that future quarterly meetings will be held on the 4th Monday of the month.

Minutes approved on: 8-26-13
Gary M. Loustale
CBOC Chairperson, Gary Loustale