

**MANZANITA ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING MINUTES**

DATE: August 13, 2025

TIME & PLACE: 6:00 p.m., Manzanita Elementary School, Room 2

MEMBERS PRESENT: John Coopridier, Clark Stowe, Matthew Thompson, Bri Valdivia, Jake Wilson

MEMBERS ABSENT: None

GUESTS: Clint Johnson, Kristi Johnson, Joanna McClellan, Becky Carstensen, Stephanie Sanchez, Michelle Cable

DISTRICT PERSONNEL: Shelly Cahoon, Reyna Rosas

I. CALL TO ORDER:

A. Open Session

1. Roll Call, Flag Salute

The meeting was called to order at 6:00 p.m. by Board President, Jake Wilson.

II. APPROVAL OF AGENDA, AGENDA ORDER, AND MINUTES:

A. Approval of the Agenda and permission for the Board President to change the sequence of the Agenda as he deems appropriate.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the Agenda, as presented. The motion passed.

Ayes:	Coopridier, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 5

B. Approval of the Minutes of the Regular Board Meeting held on June 25, 2025.

A motion was made by Bri Valdivia and seconded by Matt Thompson to approve the Minutes of the Regular Board Meeting held on June 25, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 6

- C. Approval of the Minutes of the Regular Board Meeting held on June 26, 2025.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the Minutes of the Regular Board Meeting held on June 26, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 7

- D. Approval of the Minutes of the Special Board Meeting held on July 11, 2025.

A motion was made by John Coopriders and seconded by Bri Valdivia to approve the Minutes of the Special Board Meeting held on July 11, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 8

III. COMMENTS FROM BOARD MEMBERS

Jake Wilson thanked all the staff that worked this summer for their extra work.

IV. HEARING SESSION / PUBLIC FORUM:

Anyone wishing to address the Board on items on or off the agenda may do so at this time. No action may be taken on items that are not listed as Action Items. Comments are limited to 3 minutes and 20 minutes each subject matter.

Michelle Cable invited the board members to visit the classrooms.

V. COMMUNICATIONS:

No Communications.

VI. OLD BUSINESS:

No Old Business.

VII. NEW BUSINESS:

- A. Quarterly report on Williams Uniform Complaints.

DISCUSSION

- B. Presentation of immaterial revisions to the 2025-2026 LCAP.

Stephanie Sanchez presented the program and fiscal changes.

INFORMATION

- C. Consider the approval of the 2025-2026 Consolidated Application for Funding Categorical Aid Programs.

A motion was made by Clark Stowe and seconded by Matt Thompson to approve the 2025-2026 Consolidated Application for Funding Categorical Aid Programs. The motion passed.

Ayes:	Cooprider, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 9

- B. Consider approval of 7th grade overnight field trip to Shady Creek Outdoor School September 8, 2025-September 12, 2025.

A motion was made by John Cooprider and seconded by Clark Stowe to approve the 7th grade overnight field trip to Shady Creek Outdoor School September 8, 2025-September 12, 2025. The motion passed.

Ayes:	Cooprider, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 10

- E. Consider paying \$250.00 per student to help reduce the student portion of 7th grade students attending Shady Creek Outdoor School. Total cost per student is \$400.00. (Student portion after the Board contribution will be \$150.00).

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve paying \$250.00 per student to help reduce the student portion of 7th grade students attending Shady Creek Outdoor School. Total cost per student is \$400.00. (Student portion after the Board contribution will be \$150.00). The motion passed.

Ayes:	Cooprider, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 11

VIII. CONSENT AGENDA:

All matters listed under the Consent Agenda are routine and will be acted upon by one motion and vote. If an item needs further clarification and/or discussion, it may be removed from the Consent portion of the agenda and then be acted upon as a separate item.

- A. Consider the approval of the following Inter-District Attendance Agreements for the 2025-2026 school year:
- From the Manzanita Elementary School District to the Gridley Unified School District:

Angel, Nicolas	Grade TK	New
Benitez, Ezekiel	Grade 3	Returning
Benitez, Yaretzi	Grade 2	Returning
 - From the Biggs Unified School District to the Manzanita Elementary School District:

Student # 1001567	Grade 5	Returning
Student # 1001708	Grade 2	Returning
Student # 1001808	Grade K	Returning
Student # 1001775	Grade 1	Returning
Student # 1001494	Grade 7	Returning
 - From the Gridley Unified School District to the Manzanita Elementary School District:

Student # 1001369	Grade 8	Returning
Student # 1001451	Grade 7	Returning
Student # 1001793	Grade 1	Returning
Student # 1001452	Grade 7	Returning
Student # 1001453	Grade 7	Returning
Student # 1001792	Grade 2	Returning
Student # 1001822	Grade K	Returning
Student # 1001445	Grade 7	Returning
Student # 1001700	Grade 2	Returning
Student # 1001885	Grade TK	New
Student # 1001683	Grade 3	Returning
Student # 1001444	Grade 6	Returning
Student # 1001558	Grade 5	Returning
Student # 1001559	Grade 5	Returning
Student # 1001532	Grade 7	Returning
Student # 1001768	Grade 1	Returning
Student # 1001706	Grade 3	Returning
Student # 1001794	Grade 2	Returning
Student # 1001607	Grade 3	Returning
Student # 1001791	Grade 1	Returning
Student # 1001614	Grade 4	Returning
Student # 1001464	Grade 7	Returning
Student # 1001781	Grade 3	Returning
Student # 1001891	Grade K	New
Student # 1001640	Grade 7	Returning
Student # 1001763	Grade 2	Returning
Student # 1001878	Grade TK	New
Student # 1001870	Grade TK	New
Student # 1001690	Grade 3	Returning
Student # 1001675	Grade 2	Returning
Student # 1001807	Grade K	Returning
Student # 1001446	Grade 7	Returning
Student # 1001556	Grade 5	Returning
Student # 1001856	Grade TK	New

4. From the Live Oak Unified School District to the Manzanita Elementary School District:

Student # 1001764	Grade 1	Returning
Student # 1001704	Grade 3	Returning

A motion was made by Bri Valdivia and seconded by John Coopridier to approve all Inter-District Attendance Agreement requests listed in Item VIII.A.1.-VIII.A.4. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 12

B. Consider the approval of the following Vendor Warrants:

1. June 2025 Vendor Warrants
2. July 2025 Vendor Warrants

A motion was made by John Coopriders and seconded by Clark Stowe to approve the June 2025 and July 2025 Vendor Warrants. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 13

IX. PERSONNEL ACTION:

A. Consider the approval of hiring EmmaLee Bowling as an instructional aide effective August 25, 2025.

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve the hiring EmmaLee Bowling as an instructional aide effective August 25, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 14

B. Consider the approval of MOU between the Manzanita Elementary School District and Mary Espino as temporary Art teacher effective July 1, 2025-June 30, 2026.

John Coopriders made a motion to table Item IX.A. until the next meeting. It was seconded by Clark Stowe.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 15

- C. Consider the approval of the following extra duty assignments for the 2025-2026 school year, as per the certificated contract:

Teacher-In-Charge: Kristin Dell'Immagine
Yearbook Advisor: Becky Carstensen and Lora Askea
CJSF: Linda Rice
ELD Coordinators: Linda Rice and Elizabeth Martinez
WIN/Intervention Coordinator: Lora Askea
Co-Athletic Director: April Sormano

A motion was made by John Coopriders and seconded by Bri Valdivia to approve the extra duty assignments listed above for the 2025-2026 school year, as per the certificated contract. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 16

- D. Consider the approval of the following walk-on assignments for the 2025-2026 school year:

Co-Athletic Director: EmmaLee Bowling
Student Council Advisor: Caitlin Zavala

A motion was made by Matt Thompson and seconded by Clark Stowe to approve the walk-on assignments listed above for the 2025-2026 school year. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 17

- E. Consider the approval of Resolution 25/26.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b).

A motion was made by Bri Valdivia and seconded by John Coopridier to approve Resolution 25/26.1, "Departmental Classroom Assignment" for Alison Harwood-Jones to teach 6th grade ELA, 7th grade ELA and 8th grade ELA to comply with EC 44256 (b). The motion passed.

Ayes:	Coopridier, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

RESOLUTION #1

- F. Consider the approval of the Agreement between the Manzanita Elementary School District and the Butte County Office of Education for Lenny Hubbard to serve as counselor as needed for the 2025-2026 school year.

A motion was made by Clark Stowe and seconded by John Coopridier to approve the Agreement between the Manzanita Elementary School District and the Butte County Office of Education for Lenny Hubbard to serve as counselor as needed for the 2025-2026 school year. The motion passed.

Ayes:	Coopridier, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 18

- G. Consider the approval of the Contract for Employment for Dustin Johnson, District Superintendent/Principal, commencing on August 19, 2025 and ending June 30, 2028.

A motion was made by John Coopridier and seconded by Clark Stowe to approve the Contract for Employment for Dustin Johnson, District Superintendent/Principal, commencing on August 19, 2025 and ending June 30, 2028. The motion passed.

Ayes:	Coopridier, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 19

- H. Consider the rescission of the previously approved job share contract for Amanda McClellan for the 2025–2026 school year.

A motion was made by Bri Valdivia and seconded by Clark Stowe to approve the rescission of the previously approved job share contract for Amanda McClellan for the 2025–2026 school year. The motion passed.

Ayes:	Coopridner, Stowe, Valdivia, Wilson
Noes:	Thompson
Abstained:	None
Absent:	None

MOTION # 20

- I. Consider the rescission of the previously approved job share contract for Ravinder Kullar for the 2025–2026 school year.

A motion was made by Clark Stowe and seconded by Bri Valdivia to approve the rescission of the previously approved job share contract for Ravinder Kullar for the 2025–2026 school year. The motion passed.

Ayes:	Coopridner, Stowe, Valdivia, Wilson
Noes:	Thompson
Abstained:	None
Absent:	None

MOTION # 21

- J. Consider the approval of adding an additional transitional kindergarten instructional aide position with an FTE of .875.

A motion was made by Matt Thompson and seconded by Clark Stowe to approve adding an additional transitional kindergarten instructional aide position with an FTE of .875. The motion passed.

Ayes:	Coopridner, Stowe, Thompson, Valdivia, Wilson
Noes:	None
Abstained:	None
Absent:	None

MOTION # 22

- K. Consider the approval of the reassignment of Theresa Ogino from Yard Duty to a transitional kindergarten instructional aide effective August 25, 2025.

A motion was made by Matt Thompson and seconded by Bri Valdivia to approve the reassignment of Theresa Ogino from Yard Duty to a transitional kindergarten instructional aide effective August 25, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 23

- L. Consider the approval of hiring Michael Lenihan, 1.0 FTE Elementary Teacher, effective August 21, 2025.

A motion was made by John Coopriders and seconded by Clark Stowe to approve hiring Michael Lenihan, 1.0 FTE Elementary Teacher, effective August 21, 2025. The motion passed.

Ayes: Coopriders, Stowe, Thompson, Valdivia, Wilson
Noes: None
Abstained: None
Absent: None

MOTION # 24

X. CLOSED SESSION

(If the Board recesses to Closed Session, the purpose of the session will be announced; any action taken in Closed Session will be announced in Open Session prior to the adjournment of the Public Meeting).

- A. Public Employment Appointment of Personnel as listed under “Personnel Action” below; Pursuant to Government Code Section 54957
- B. Classified, Certificated, Classified Confidential, and Management Personnel Discipline, Dismissal and/or Release; Pursuant to Government Code Section 54957
- C. Public Employee Performance Evaluation of Classified, Certificated, Classified Confidential, Management and Superintendent; Pursuant to Government Code Section 54957
- D. Litigation; Pursuant to Government Code Section 54956.9
- E. Instructions to Board Negotiators, Superintendent and Board Member; Pursuant to Government Code Section 54957.6(a)
- F. Security Matters Pursuant to Government Code 54957

The board recessed to closed session at 6:14 p.m.

XI. RECONVENE TO TAKE PUBLIC ACTION ON CLOSED SESSION ITEMS:

The board reconvened at 7:05 p.m. No action was taken during closed session.

XII. ADJOURNMENT:

A motion was made by Clark Stowe and seconded by Bri Valdivia to adjourn the meeting. The meeting was adjourned at 7:06 p.m.

Respectfully submitted,

Clint Johnson, Secretary to the Board

Approved:

Jake Wilson, Board President

Matthew Thompson, Board Clerk

John Coopridier, Board Member

Clark Stowe, Board Member

Brisvania Valdivia, Board Member

Motions to Date: 24

Resolutions to Date: 1