PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE

Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Policy Committee Meeting
September 17, 2026
3:30 p.m.
Agenda

I. Welcome

Call to Order/Roll Call

Amanda Gutierrez, PC Head Start Committee Policy Chair
Juana Rico, PC Head Start Committee Vice Chair
Amber Maciel, PC Head Start Committee Secretary
Josie Liles, PC Member
Briana Barrera, PC Member
Zyhira Jones, PC Member
Maddie Barns, PC Member
Sequoia Burse, PC Head Community Representative
Johana Scott, Director of Early Childhood Education
Gaylon Ndiaye, Governance and Parent Engagement Coordinator
Stephanie Tarrell, Principal/Director
Faydra Acker, Office Manager

II. Action Items

A. Approval of May 21, 2026, meeting minutes.

B. Approval of TRUSD HS/EHS Application for Cost-of- Living Allowance (COLA) for Fiscal Year 2026-2027 (August 1, 2026-July 31, 2027)

III. Information Items

Information item: A-K

A. Education
B. ERSEA
C. Enrollment and Attendance Report
D. Health
E. Meal Count reports
F. Mental Health
G. Family and Community Partnerships/Parent Involvement
H. Disabilities
I. Special Education Report
J. Fiscal
K. Update on Morey Ave, Oakdale, Village, and Rio Linda Preschool Programs.

IV. Public Participation

V. Adjournment

PUBLIC NOTICE PUBLIC NOTICE PUBLIC NOTICE

Twin Rivers Unified School District
155 Morey Avenue
Sacramento, CA 95838

Policy Committee Meeting
May 21, 2026
3:30 p.m.
Minutes

I. Welcome

Call to Order/Roll Call

Meeting was called to order at 3:34 pm by Amanda Gutierrez, PC Head Start Community Policy Chair.

Attendees:
Amanda Gutierrez, Head Start Policy Committee Chair
Josie Liles, PC Member
Maddie Barns, PC Member
Zyhira Jones, PC Member
Johana Scott, Director of Early Childhood Education
Faydra Acker, Office Manager

New Members Seated Present:

Member Absent:
Juana Rico, PC Head Start Committee Vice Chair
Amber Maciel, PC Head Start Committee Secretary
Briana Barrera, PC Member
Sequoia Burse, PC Head Start Community Representative
Rena Singh, Principal/Director

II. Consent Items

A. Approval of the April 21, 2026, Meeting minutes.
The minutes were reviewed: Approval of minutes with corrections. Correction as follows.

Josie Liles motioned to approve the April 21, 2026, meeting minutes. Zyhira Jones seconded the motion.
The vote was as follows:
Aye: # 2- , Zyhira Jones, and Josie Liles
Nay: #0
Abstention: # 0

B. Approval of the 2025-26 TRUSD HS and EHS Budget Modification Request
Josie Liles motioned to approve the 2025-26 TRUSD HS and EHS Budget Modification Request. Zyhira Jones seconded the motion.

The vote was as follows:
Aye: # 2- , Zyhira Jones, Josie Liles, and Maddie Barns
Nay: #0
Abstention: # 1-Amanda Gutierrez

III. Information Items

Information item: A-K
Notes: ***Johana Scott Director of Early Childhood Education, provided component reports for the PC Members.***

A. Education
B. ERSEA
C. Enrollment and Attendance Report
D. Health
E. Meal Count reports
F. Mental Health
G. Family and Community Partnerships/Parent Involvement
H. Disabilities
I. Special Education Report
J. Fiscal

Update on Morey Ave, Oakdale, Village, and Rio Linda Preschool Programs.

The information items were reviewed; no questions.

IV. Public Participation

Adjournment

The meeting was adjourned at 3:50pm.

Twin Rivers Unified School District
Budget Narrative – Head Start/Early Head Start
Cost of Living Adjustment (COLA) – 09CH012795
FY 2026-2027

Grant	Funding Allocation	Non-Federal Share (In-Kind)	Total
Head Start COLA	14,456	3,614	18,070
Early Head Start COLA	6,117	1,530	7,647

(Personnel)

Describe where funds will be used.

Head Start – ($ 14,456)

The COLA funding will be used to partially offset the negotiated salary increases for 2026-27 for employees covered by the TRUE and CSEA collective bargaining agreements.

Early Head Start– ($ 6,117)
The COLA funding will be used to partially offset the negotiated salary increases for 2026-27 for employees covered by the TRUE and CSEA collective bargaining agreements.

Non-Federal Share (In-Kind)

Please describe how the Non-Federal Share will be obtained.

Head Start- ($18,070)
The increase is based on the revised rate used to calculate parent volunteer hours, which is tied to the ECE teachers' extra-duty hourly rate, which has been increased for the new TRUE collective bargaining agreement.

Early Head Start – ($ 7,647)
The increase is based on the revised rate used to calculate parent volunteer hours, which is tied to the ECE teachers' extra-duty hourly rate, which has been increased for the new TRUE collective bargaining agreement.

HEAD START/EARLY HEAD START GRANT APPLICATION
POLICY COMMITTEE APPROVAL

On behalf of the Twin Rivers Unified School District Head Start Policy Committee (PC) I, ______________________________, Policy Council Chairperson, certify the Policy Committee has approved the Twin Rivers Unified School District HS/EHS Grant Application (including **Cost of Living Allowance (COLA)**) for **Fiscal Year 2026-2027 (August 1, 2026– July 31, 2027)** at its meeting on 9/17/2026. Attached is the sign-in sheet of attendees; minutes of the meeting are forthcoming.

____

Name

____

Signature

____

Date

Early Head Start and Head Start Monthly Report August 2026

Early Head Start (EHS) and Head Start (HS) funded preschool classes are located at Morey Avenue ECDC, Oakdale Elementary, and Village Elementary. The programs serve children 18 months to 5 years of age. The Early Head Start and Head Start leadership team consists of support staff who are assigned to the following component areas: Eligibility, Recruitment, Selection, Enrollment, and Attendance (ERSEA); Education, Mental Health, and Disabilities; Health; Family Engagement and Nutrition; and Program Design and Management (PDM).

Eligibility, Recruitment, Selection, Enrollment & Attendance

During the month of August 2026, the ERSEA team continued to enroll students for the 2026-27 school year and provided attendance, recruitment, and family communication across the program. Staff entered all students into ChildPlus, Aeries and prepared all student files. They also organized and prepared Parent Orientation and did all make-ups for Parent Orientation. Staff entered and reviewed attendance in ChildPlus and Aeries, followed up on absences and late arrivals, supported families with enrollment and waitlist needs, and prepared all student files and re-enrollment paperwork.

Enrollment for August reflected EHS at 104% with 46 of 44 filled, and HS at 97%, with 128 of 132 filled.

Overall, the ERSEA team helped keep daily operations organized and supported children, families, and staff throughout the month of August.

Education, Mental Health & Disabilities

The Site Supervisor serves as the Education Component Leader. During the month of August 2026, the Education component, including the Site Principal, focused on Pre-Service training with Classroom Teachers and Para-Educators. The Pre-Service focused on Personal Rights training and Safety & Supervision training presented by SETA staff. The Site Principal provided additional training on Staff Expectations, Germ Management, Catapult Emergency Management and the Parent Orientation Schedule. The Site Nurse provided the Staff with Health Training.

Support was also provided to classrooms and off-site locations as needed, including Village and Oakdale Preschools.

The Mental Health Services position is currently vacant. Efforts are being made to support classroom climate and social-emotional development for students.

Special Education services continued to be monitored and supported throughout the month. The Speech Therapist is on maternity leave, however we have an interim Speech Therapist who is providing services to students. As of August 2026, the cumulative number of children *with an IFSP/IEP for August 2026 was 34 total, including 3 children with an IFSP and 31 children with an IEP. The total number of children currently enrolled with an active IFSP/IEP was 33, including 3 children with an IFSP and 30 children with an IEP. In addition, 1 child with an IEP had disenrolled, transferred, or had services terminated. There are also 2 children currently pending with an IEP.*

Family Engagement & Nutrition

Family engagement efforts during the month of August included continued communication with families regarding enrollment, re-enrollment, attendance follow-up, program information, and upcoming events.

The school site celebrated Back-to-School Night with families on August 26th. Sacramento Library came out and passed out books to students and families. Also, the school site celebrated the grand opening of the Sensory Room and the School Library.

Nutrition services continued to support meal distribution for enrolled children. For the month of August, the Nutrition report reflected 1,265 breakfasts served and 1,265 lunches served, for a total of 2,530 meals distributed.

Health

The Health component continued to support children through required screenings, assessments, and health monitoring. For the month of August, the RN updated Health Plans for students, monitored special diets, and completed the medical and special diet lists. The Health Team reviewed student files and input health information into ChildPlus, reviewed immunizations and followed up with parents and families, and began Blood Pressure Screenings.

Staff also attended special education collaboration meetings and Health Services RN meetings. ChildPlus reports and health events were also monitored during the month, and support was provided to families, as needed. The RN also provided Health Training to staff during the Pre-Service Meetings.

Program Design & Management

The Principal serves as the Program Design and Management (PDM) Leader. During the month of August 2026, the Principal continued to provide oversight of overall program operations and worked in collaboration with each component area to support children, families, and staff across all sites. This included monitoring daily operations, supporting communication and coordination across teams, following up on program and compliance-related needs, addressing site-based concerns, and helping ensure that key responsibilities remained on track throughout the month.

Throughout August, the Principal attended management and leadership meetings, provided ongoing guidance and support to staff, monitored enrollment and program updates, and assisted with problem-solving as needs arose across the program. The Principal also supported planning and coordination for Pre-Service Staff Meetings, and Back to School Night, including oversight of event preparation, communication, and overall readiness to help ensure the event was organized and welcoming for families. Overall, Program Design and Management work during the month centered on leadership, coordination, planning, and continued support of program operations.

Fiscal

The Principal manages the Head Start and Early Head Start funds, which are utilized to acquire appropriate supplies for student learning and to maintain the Head Start program. See the attached monthly fiscal report.

Head Start & Early Head Start Meal Distribution Report	
Completed by:	Julia Yang
Month:	August
Breakfast:	1265
Lunch:	1265
Total:	2530

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: **August 2026--Head Start**

Agreement No.: 27C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: **PA 22 BASIC**
PA20
PA26
Other:

	Cost Item	Actual Expenses: Current period & adjustments	Actual Expenses: Cumulative to date	Current Budget	Unexpended Balance
I.	Personnel	5,310.84	5,310.84	**125,976.00**	120,665.16
	Fringe Benefits	2,645.87	2,645.87	**57,174.00**	54,528.13
A	Occupancy	0.00	0.00	**0.00**	0.00
D	Staff Travel	0.00	0.00	**1,500.00**	1,500.00
M	Supplies	0.00	0.00	**2,710.00**	2,710.00
I	Other	0.00	0.00	**87,600.00**	78,888.80
N	Indirect Costs	8,711.20	8,711.20	**87,600.00**	78,888.80
	I. Total Administration	16,667.91	16,667.91	**$ 274,960.00**	258,292.09
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	16,667.91	16,667.91	**$ 274,960.00**	258,292.09
II.	a. Personnel	95,236.85	95,236.85	**1,296,889.00**	1,201,652.15
	b. Fringe Benefits	54,357.11	54,357.11	**496,136.00**	441,778.89
P	c. Out of State Travel	0.00	0.00	**5,000.00**	5,000.00
R	d. Equipment	0.00	0.00	**0.00**	0.00
O	e. Supplies	0.00	0.00	**0.00**	0.00
	Office Supplies	0.00	0.00	**6,000.00**	6,000.00
	Child and Family Service Supplies	0.00	0.00	**10,000.00**	10,000.00
	Food Service Supplies	0.00	0.00	**10,000.00**	10,000.00
	Medical/Dental/Disabilities/Custodial	0.00	0.00	**7,600.00**	7,600.00
	Instructional Materials	0.00	0.00	**15,000.00**	15,000.00
G	f. Contractual	0.00	0.00	**0.00**	0.00
R	g. Construction	0.00	0.00	**0.00**	0.00
A	h. Other :	0.00	0.00	**0.00**	0.00
M	Utilities	1,333.75	1,333.75	**71,000.00**	69,666.25
	Building/Child Liability Insurance	0.00	0.00	**2,000.00**	2,000.00
	Building Maint/Repair	0.00	0.00	**2,000.00**	2,000.00
	Local Teachers Travel	53.04	53.04	**10,000.00**	9,946.96
	Nutrition Services	0.00	0.00	**17,570.00**	17,570.00
	Child Services Consultants	0.00	0.00	**5,000.00**	5,000.00
	Substitutes, if not paid benefits	0.00	0.00	**20,000.00**	20,000.00
	Parent Services	0.00	0.00	**15,000.00**	15,000.00
	Publications/Advertising/Printing	0.00	0.00	**1,000.00**	1,000.00
	Training or Staff Development	0.00	0.00	**800.00**	800.00
	Copy Machine Lease	0.00	0.00	**9,000.00**	9,000.00
	Membership/Licensing Fees	26.00	26.00	**1,600.00**	1,574.00
	II. Total Program	151,006.75	151,006.75	**$ 2,001,595.00**	1,850,588.25
	Non-Federal Program	0.00	0.00		0.00
	Total SETA Costs (I + II)	167,674.66	167,674.66	**$ 2,276,555.00**	2,108,880.34
		167,674.66	167,674.66	2,276,555.00	2,108,880.34
		0.00	0.00	0.00	0.00

K. Ingersoll — 9-4-26 — N.Linevich — 566-2785, 25130

Authorized Signature — Date — Prepared By — Phone

DELEGATE _Twin Rivers Unified School District__
HEAD START/EARLY HEAD START
IN-KIND REPORT
FOR THE MONTH ENDING __August 2026_____

SOURCES OF IN-KIND	Current Month Admin	Current Month Prog	Total Y-T-D Admin	Total Y-T-D Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding				
State Preschool		11,684.29		11,684.29
General Fund			-	-
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val				
State Preschool		487.72		487.72
QRIS				-
OTHER (Describe in detail)				
State Preschool Indirect	948.20		948.20	-
			-	-
				-
			-	-
TOTAL	948.20	12,172.01	948.20	12,172.01
		13,120.21		13,120.21

SIGNATURE K Ingersoll

DATE 9-4-26

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: **August 2026--Early Head Start**

Agreement No.: 27C21751SO

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: **PA 22 EHS**
PA20
PA26
Other:

	Cost Item	Actual Expenses: Current period & adjustments	Actual Expenses: Cumulative to date	Current Budget	Unexpended Balance
I.	Personnel	1,865.90	1,865.90	**36,987.00**	35,121.10
	Fringe Benefits	929.59	929.59	**12,465.00**	11,535.41
A	Occupancy	0.00	0.00		0.00
D	Staff Travel	0.00	0.00		0.00
M	Supplies	0.00	0.00	**125.00**	125.00
I	Other	0.00	0.00	**1,080.00**	1,080.00
N	Indirect Costs	5,161.76	5,161.76	**42,694.00**	37,532.24
	I. Total Administration	7,957.25	7,957.25	$ **93,351.00**	85,393.75
	Non-Federal Admin.	0.00	0.00	0.00	0.00
	Total Fed. and Non-Fed. Admin.	7,957.25	7,957.25	$ **93,351.00**	85,393.75
II.	a. Personnel	60,491.29	60,491.29	**584,687.00**	524,195.71
	b. Fringe Benefits	30,905.89	30,905.89	**247,326.00**	216,420.11
P	c. Out of State Travel	0.00	0.00	**0.00**	0.00
R	d. Equipment	0.00	0.00	**0.00**	0.00
O	e. Supplies:	0.00	0.00		0.00
	Office Supplies	0.00	0.00	**500.00**	500.00
	Child and Family Service Supplies	0.00	0.00	**2,000.00**	2,000.00
	Food Service Supplies	0.00	0.00	**2,000.00**	2,000.00
	Medical/Dental/Disabilities/Custodial	0.00	0.00	**2,600.00**	2,600.00
	Instructional Materials	0.00	0.00	**5,000.00**	5,000.00
G	f. Contractual	0.00	0.00	**0.00**	0.00
R	g. Construction	0.00	0.00	**0.00**	0.00
A	h. Other :	0.00	0.00	**0.00**	0.00
M	Utilities	0.00	0.00	**8,000.00**	8,000.00
	Building/Child Liability Insurance	0.00	0.00	**1,000.00**	1,000.00
	Building Maint/Repair	0.00	0.00	**0.00**	0.00
	Local Teachers Travel	0.00	0.00	**2,500.00**	2,500.00
	Nutrition Services	0.00	0.00	**3,000.00**	3,000.00
	Child Services Consultants	0.00	0.00	**1,000.00**	1,000.00
	Substitutes, if not paid benefits	0.00	0.00	**5,000.00**	5,000.00
	Parent Services	0.00	0.00	**3,000.00**	3,000.00
	Publications/Advertising/Printing	0.00	0.00	**500.00**	500.00
	Training or Staff Development	0.00	0.00	**0.00**	0.00
	Copy Machine Lease	0.00	0.00	**1,400.00**	1,400.00
	Membership/Licensing Fees	0.00	0.00	**500.00**	500.00
	II. Total Program	91,397.18	91,397.18	$ **870,013.00**	778,615.82
	Non-Federal Program	0.00	0.00		0.00
	Total SETA Costs (I + II)	99,354.43	99,354.43	$ **963,364.00**	864,009.57
		99,354.43	99,354.43	963,364.00	
		0.00	0.00	0.00	

K Ingersoll — 9-4-26 — N.Linevich — 566-1600, 25130

Authorized Signature — Date — Prepared By — Phone

DELEGATE _Twin Rivers Unified School District__
HEAD START/EARLY HEAD START
IN-KIND REPORT
FOR THE MONTH ENDING __August 2026_____

Early Head Start

SOURCES OF IN-KIND	Current Month		Total Y-T-D	
	Admin	Prog	Admin	Prog
PARENT VOLUNTEERS (Hours x Rate)				-
PERSONNEL & BENEFITS (Describe outside funding				-
State Preschool			-	
OCCUPANCY (Location and Method of Valuation)				
SUPPLIES AND SERVICES (List item(s), Donor & Val				-
State Preschool				-
QRIS				
OTHER (Describe in detail)			-	-
State preschool			-	-
				-
			-	-
TOTAL	-	-	-	-
		-		-

SIGNATURE K Ingersoll

DATE 9-4-26

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026 TTA--Head Start

Agreement No: 27C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20 T&TA
PA26
Other:

	Cost Item	Actual Expenses: Current period & adjustments	Actual Expenses: Cumulative to date	Current Budget	Unexpended Balance
I.	Personnel				
	Fringe Benefits				
A	Occupancy				
D	Staff Travel				
M	Supplies				
I	Other				
N	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II.	a. Personnel				
	b. Fringe Benefits				
P	c. Travel				
R	d. Equipment				
O	e. Supplies				
G	f. Contractual				
R	g. Construction				
A	h. Other: Staff Development	0.00	0.00	**15,930.00**	15,930.00
M					
	II. Total Program	0.00	0.00	**15,930.00**	15,930.00
	Non-Federal Program				
	Total SETA Costs (I + II)	0.00	0.00	**15,930.00**	15,930.00

K. Ingersoll	9-4-26	N.Linevich	566-1600,25130	
Authorized Signature	Date	Prepared By		Phone

SETA - HEADSTART MONTHLY FISCAL REPORT
1217 Del Paso Blvd., Sacramento CA 95815

Month: August 2026 TTA--Early Head Start

Agreement No: 27C21751S0

Delegate: Twin Rivers Unified School District
Address: 3222 Winona Way
North Highlands, CA 95660

Program: PA 22
PA20 T&TA
PA26
Other:

	Cost Item	Actual Expenses: Current period & adjustments	Actual Expenses: Cumulative to date	Current Budget	Unexpended Balance
I.	Personnel				
	Fringe Benefits				
A	Occupancy				
D	Staff Travel				
M	Supplies				
I	Other				
N	Indirect Costs				
	I. Total Administration				
	Non-Federal Admin.				
	Total Fed. And Non-Fed. Admin.				
II.	a. Personnel				
	b. Fringe Benefits				
P	c. Travel				
R	d. Equipment				
O	e. Supplies				
G	f. Contractual				
R	g. Construction				
A	h. Other: Staff Development	0.00	0.00	**13,712.00**	13,712.00
M					
	II. Total Program	0.00	0.00	**13,712.00**	13,712.00
	Non-Federal Program				
	Total SETA Costs (I + II)	0.00	**0.00**	**13,712.00**	13,712.00

K Zdrogleswold — Authorized Signature
9-4-26 — Date
N.Linevich — Prepared By
566-1600,25130 — Phone