

CITY OF BIGGS
CITY COUNCIL MEETING AGENDA
SPECIAL MEETING OF MONDAY, AUGUST 17, 2026, 6:00 PM
3016 SIXTH STREET, BIGGS, CA

Posted: August 14, 2026, prior to 5:00 PM, location: 3016 Sixth Street, Biggs, CA and Biggs Post Office
Copies of this agenda packet are available for review in Biggs City Hall 465 C Street, Biggs, CA.

Or at www.biggs-ca.gov

Public comments on agenda items are welcomed and encouraged in advance and will be accepted until 2:00 PM on the meeting date by emailing the City Clerk at cityclerk@biggs-ca.gov or via the drop box at 465 C Street. Comments will be conveyed to the Council for consideration.

As a courtesy to the public, the meeting will be broadcast free via the internet - no comments will be allowed remotely. The zoom link to watch the meeting is <https://us06web.zoom.us/j/5308680100>.

Speaking Time Limit: Three-minute time limit for each speaker unless Council specifies a different time limit based on the time allotted for the item and/or the number of speakers.

Cell Phones and side conversation: Please silence all cell phones, side conversations and other disturbances during the meeting.

ADA Compliance: It is the intention of the City of Biggs to comply with the Americans with Disabilities Act (ADA). If, as an attendee or a participant at the meeting, you need special assistance beyond what is normally provided, the City of Biggs will attempt to accommodate you in every reasonable manner. Please contact the City Clerk's Office at (530) 868-0102 well in advance of the meeting to enable staff to make every reasonable effort to accommodate you.

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. SPECIAL SESSION: Fill Vacant City Council Position**

On July 28, 2026, Council made a determination that the position of Council Member Doug Arnold became vacant due to his resignation on July 29, 2026. Council directed staff to collect applications from interested parties to enable Council to consider appointment to fill the vacancy by appointment pursuant to Government Code section 36512.

A. Interview applicants for appointment.

1. Amanda Mattos
2. Martin Glasenapp

APPLICATION FOR CITY COUNCIL APPOINTMENT

Note: Your application will be copied for the City Council and made available to the public.

Are you a resident within the City limits? ☒ Yes or No

Are you 18 years of age? ☒ Yes or No

Name: Amanda Mattos

Home Address: 2955 Fifth Street Biggs. CA 95917

Occupation: Paralegal

How long have you lived in Biggs? 28 years

Previous public service experience: While I have not previously held an

elected office, I have extensive experience working within
local government and the legal system, collaborating with →

Professional and/or community service activities: Paralegal with extensive

legal background. Active member of the Biggs Community and
committed to supporting the city's quality of life.

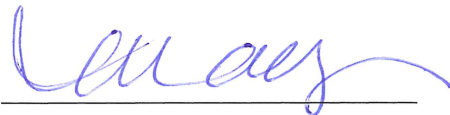
Local government related experience: Butte County Paralegal experienced

in working with county departments

Please explain your reasons for wishing to serve on the City Council and how you feel that you may contribute: Biggs is my home. I want to use my work

knowledge and background to make informed, transparent
decisions that serve the best interest of our
Community.

Appointments to this position require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: 

Date: 8/7/26

APPLICATION FOR CITY COUNCIL APPOINTMENT

Note: Your application will be copied for the City Council and made available to the public.

Are you a resident within the City limits? Yes or No

Are you 18 years of age? Yes or No

Name: Martin Glasenapp

Home Address: 2878 3rd Street Biggs 95917

Occupation: Disable Vet / Ret. Pastor

How long have you lived in Biggs? 14 yrs

Previous public service experience: PASTOR - Rev.

Professional and/or community service activities: Playing Santa @ Christmas tree lighting
Trunk & Treat, 4th of July Committee

Local government related experience: _____

Please explain your reasons for wishing to serve on the City Council and how you feel that you may contribute: _____

Appointments to this position require you to file a Conflict of Interest Disclosure Statement, which is a public record.

Signature of Applicant: _____

Date: 8.10.2026

GOVERNMENT- EXPERIENCE

Planned, organized, and coordinated programs, meetings, special events, and community activities.

Provided leadership, supervision, training, and direction to staff members and volunteers.

Maintained confidential records, correspondence, reports, schedules, and organizational documentation.

Assisted individuals and families experiencing personal, financial, and emergency situations and connected them with appropriate community resources.

Provided confidential counseling, conflict resolution, crisis support, and problem-solving assistance.

Communicated effectively with individuals from diverse backgrounds and handled sensitive matters with professionalism and discretion.

Developed positive working relationships with community organizations, businesses, families, and local leaders.

Participated in budget planning, purchasing, expense monitoring, and responsible stewardship of organizational resources.

Conducted meetings and delivered presentations to both small and large groups.

Established organizational priorities, coordinated projects, and ensured responsibilities were completed in a timely manner.

Resolved complaints and interpersonal conflicts while maintaining confidentiality and professionalism.

Demonstrated sound judgment and independent decision-making in situations requiring immediate attention.

Recruited, trained, scheduled, and supported volunteers for organizational and community programs.

Provided compassionate public service while maintaining appropriate professional boundaries.

Managed multiple responsibilities and changing priorities in a fast-paced environment.

Demonstrated leadership, integrity, accountability, communication skills, and commitment to serving the community.

RESOLUTION NO. 2026-29
RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS
APPOINTING RESIDENT TO VACANT COUNCIL POSITION

The **CITY COUNCIL OF THE CITY OF BIGGS** does hereby resolve as follows:
On July 31, 2026, and pursuant to Government Code section 36512, the City Council of the City of Biggs hereby declares vacant a position on the City Council held previously by Doug Arnold.

WHEREAS, Government code section 36512 provides authority to the City Council to fill that vacancy by appointment; and

WHEREAS, the City Council caused notice to be issued to interested residents to apply for the vacant position; and

WHEREAS, the Council considered and interviewed such applicants at a duly noticed special meeting on Monday, August 17, 2026.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BIGGS, pursuant to the authority vested in it, hereby appoints XXXXXXXXX for the remainder of the term held by Doug Arnold. That position will be open and filled in the November 2026 election.

THE COUNCIL FURTHER RESOLVES, that the provisions contained in California Code of Civil Procedure Sections 860-870 shall be applicable to this appointment Resolution and to any action taken by the Council pursuant thereto. It is the express intent of the City Council in adopting this Resolution that any legal action contesting the validity of the Resolution shall be filed within 60 days from the date of the adoption of this Resolution. In the event that a court should decide that the validation provisions are not applicable to the adoption of this Resolution, the City Council hereby separately declares its intent to and does hereby establish a statute of limitation in which any legal action, suit or proceeding may be initiated in court in which to attach, set aside, void or otherwise annul this Resolution, to any portion or provision hereof and any action pursuant thereto. Any such action shall be initiated and filed in the appropriate court within 60 days of the date of the adoption of this Resolution. Otherwise, any such suit shall be barred.

I HEREBY CERTIFY that the foregoing **RESOLUTION** was duly introduced, passed and adopted at a special meeting of the City Council of the City of Biggs, held on the 17th day of August 2026, by the following vote:

AYES:	COUNCILMEMBER	_____
NOES:	COUNCILMEMBER	_____
ABSENT:	COUNCILMEMBER	_____
ABSTAIN:	COUNCILMEMBER	_____

ATTEST:

Roben Benish
CITY CLERK

APPROVED:

James T. Sheppard
MAYOR