

RICHMOND SCHOOL BOARD OF TRUSTEES  
REGULAR MEETING  
December 11, 2025  
MINUTES

CALL TO ORDER     The meeting was called to order at 6:07 p.m. by President of the Board, Nick McBride. Led the flag salute.

MEMBERS PRESENT     Sadie Albonico, Daniel Bertotti, Kyle Eck, Nick McBride, Adam Runyan

MEMBERS ABSENT     None

OTHERS PRESENT     Brian Boyer, Jeanette Goni, Keira Wattenburg, Lauren Carlton, Alyssa Mallory, Jordan Sella

PUBLIC COMMENT     No Public Comment

**ANNUAL BOARD ORGANIZATION**

ELECTION OF  
PRESIDENT             3.1     MSCU (McBride/Runyan) to elect Nick McBride as Board President.

ELECTION OF  
CLERK                 3.2     MSCU (Albonico/Runyan) to elect Adam Runyan as Clerk of the Board.

SIGNATURES           3.3     MSCU (Runyan/Bertotti) approved the verification of authorized signatures.

BOARD REP LASSEN  
CO COMMITTEE         3.4     MSCU (Runyan/Albonico) approved Kylie Eck as the Board Representative to elect members to the Lassen County Committee on School District Organization.

SECRETARY TO  
BOARD                 3.5     MSCU (Runyan/Albonico) to appoint Brian Boyer as Secretary to the Board.

BOARD BYLAW  
9100                    3.6     The Board reviewed **Board Bylaw 9100 Organization.** There were no changes.

BOARD BYLAW  
9320                    3.7     The Board reviewed **Board Bylaw 9320, Meetings and Notices.** There were no changes.

2026 MEETING  
CALENDAR             3.8     MSCU (Albonico/Eck) approved the Board Meeting Calendar for 2026.

2026 AGENDA  
CALENDAR             3.9     MSCU (Bertotti/Albonico) approved the Board Agenda Calendar for 2026.

SELPA REP             3.10    MSCU (Runyan/Albonico) designated Brian Boyer as representative to the Lassen County SELPA

## AGENDA

## APPROVAL

MSCU (Runyan/Bertotti) approved the agenda correcting Item 3.10 to read SELPA.

**RCA**

The Superintendent reported that RCA had a December meeting. RCA has updated their by-laws. They are working on filling teacher orders, the upcoming Energy Raffle. RCA reported to administration that they have surplus of funds and are looking to purchase a new scoreboard for the gym.

**Superintendent Report**

## ACTIVITIES/ASSEMBLIES

## UPDATES

- 5.1.1 The Superintendent reported recent school activities and upcoming student activities.
- Girls Basketball is coming to the end of their season. They are participating in the Janesville Basketball Tournament.
  - Boys Basketball is starting and sign-up sheets are out
  - Discussed recent trimester awards
  - Discussed Dental Assessments
  - Penguin Patch 6<sup>th</sup> Grade Fundraiser
  - 8<sup>th</sup> Grade field trip to LHS for choir performance
  - 7<sup>th</sup> Grade Christmas Around the World on December 15<sup>th</sup>
  - Christmas Music Program on December 17<sup>th</sup> at 6:00 pm
  - Discussed recent Math PLC
  - Neon Dance on January 9<sup>th</sup> for Grade 3 through 5

**Director of Buildings and Grounds**

## BLDG &amp; GROUNDS

## REPORT

- 5.3.1 Brian Boyer, Superintendent, provided a December's Buildings and Ground report.
- Discussed the issues regarding the fire sprinkler system in the gym
  - Received shipment of new bathroom panels; Shaun to install during Winter Break
  - Working on the inventory of Custodial Supplies
  - Discussed Thanksgiving projects

**Certificated Staff and Classified Staff Report**

## CERTIFICATED

## REPORT

- 5.4.1 Lauren Carlton and Keira Wattenburg provided a report of academics and activities in grades TK through 8.

## CLASSIFIED

## REPORT

- 5.4.2 Alyssa Mallory and Jordan Sella provided a report regarding classified staff activities and student projects in Computers and Art.

**Curriculum/Student Performance**

## MAP TESTING

- 6.1 The Superintendent discussion the plan for MAP testing to take place at the end of January.

**Business****1<sup>ST</sup> INTERIM  
REPORT**

- 7.1 Jeanette Goni, Chief Business Official, provided a report regarding the 2025-26 1<sup>st</sup> Interim Budget to include current the year and multiple year projections.

**RESOLUTION  
25/26-7**

- 7.2 MSCU (Albonico/Eck) approved **Resolution 25/26-7 – Approving Budget Revisions.**

**Minutes**

- 8.1 MSCU (Runyan/Eck) approved the minutes of the regular meeting on November 13, 2025.

**Policy**

No Policy Update

**Warrants**

- 10.1 MSCU (Albonico/Bertotti) approved the warrant list(s) for December

General:	\$ 34,722.74
Cafeteria:	6,824.51
Deferred Maint.	0.00
Developer Fees	<u>0.00</u>
	<b>\$ 41,547.25</b>

**Correspondence**

No Correspondence

**Information: Comments from Board Members**

The Board thanked Certificated and Classified for providing updates. The Board discussed doing something for staff as appreciation on December 17<sup>th</sup>.

**Closed Session**

No Closed Session

**Reconvene to Open Session**

N/A

**ADJOURNMENT**

Having no further business, the regular meeting adjourned at 7:15 p.m.