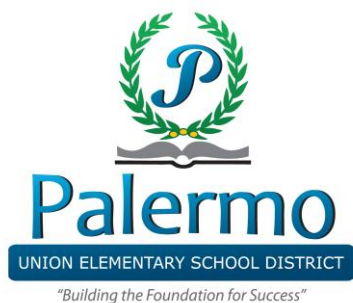




7390 Bulldog Way
Palermo, CA 95968-9700
(530) 533-4842
Fax (530) 532-1047

Superintendent
Gary Rogers

Board of Trustees
Debbie Hoffman
Cody Nissen
Justin Younger
Kimberly Tyler
Mark McClarren

Helen Wilcox School
5737 Autrey Lane
Oroville, CA 95966
(530) 533-7626
Fax (530) 533-6949
Heather Scott, Principal

Honcut School
68 School Street
Oroville, CA 95966
(530) 742-5284
Fax (530) 742-2955
Heather Scott, Principal

Palermo Middle School
7350 Bulldog Way
Palermo, CA 95968
(530) 533-4708
Fax (530) 532-7801
Kimberly Solano, Principal

Golden Hills School
2400 Via Canela
Oroville, CA 95966
(530) 532-6000
Fax (530) 534-7982
Kristi Napoli, Principal

REGULAR BOARD MEETING AGENDA

October 14, 2026

District Office Boardroom

7390 Bulldog Way, Palermo, CA 95968

5:00 pm

[Note: The Board of Trustees may take action on any item posted on this Agenda. Members of the public may directly address the Board concerning any item on this Agenda prior to or during the Board consideration of that item, as determined by the Board President. In compliance with the Americans with Disabilities Act, if you need special assistance to participate in these meetings, please contact the Superintendent's Office (530) 533-4842, ext. 7. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to these meetings. This Agenda and all supporting documents are available for public review at the District Office, 7390 Bulldog Way, Palermo, CA. Documents that have been distributed to the Board less than 72 hours before the meeting are available for public inspection at the District Office, 7390 Bulldog Way, Palermo, CA 95968.]

INTRODUCTION

1. **Call to Order** (Time_____)
2. **Flag Salute**
3. **Roll Call**
4. **Approval of Agenda**

ACTION_____MOTION_____SECOND_____VOTE_____

5. **Audience with the Board**

Non-Agenda Items:

At this time, the Board President will invite anyone in the audience wishing to address the Board on a matter not listed on the agenda to stand, state your name for the record and make your presentation. Presentations may be limited to five (5) minutes. The Brown Act, however, does not allow the Governing Board to discuss or take action on any item that is not on the posted agenda. The item may, by Board direction, be placed on a later Board Meeting Agenda for discussion and/or action. The Board may direct the Superintendent to investigate the subject and present a follow-up report at a future Board Meeting.

6. **Audience with the Board**

Agenda Items:

This is the time the Board President will invite anyone in the audience wishing to address the Board on a matter that is on the agenda to state your name and the agenda item on which you wish to speak. When that item comes up on the agenda you will be asked to stand and repeat your name for the record, and make your presentation [five (5) minutes time limit per person]

7. Tell Me Something Good | Site & Student Recognition

Preschool

Something Good...The Palermo CAL Fire #72 crew, our heroes, responded to an impromptu request to support Mrs. Sasek's students who have been learning about community helpers and fire safety. The Palermo Preschool students discussed all they have learned with the firemen and they learned about the tools on the fire truck and how to operate the firehose. Before the Fireman took off, they gave each of Mrs. Sasek & Mrs. Rodriguez's students a fire hat and a CAL Fire sticker badge. Many Thanks to Captain Long, and team, and many thanks to our preschool team for teaching important topics to our youngest learners.



Golden Hills

A HUGE shout out to our amazing Transportation Department! They go above and beyond for our students and families every single day. Recently, a family in our community was in need, and our transportation team went out of their way to lend a helping hand. Your kindness, compassion, and willingness to serve others does not go unnoticed. We appreciate you!

Golden Hills 3rd Annual Color Run!

What an incredible day! Our Color Run was SO much fun and a huge success! Thank you to everyone who helped make this special event possible and to all of our families who came out to participate and support our school community.

And a special shout out to our Parent Teacher Group for the wonderful support they have been providing. Their involvement makes such a difference!

As always, a huge shout out to our teachers and classified staff! We are so grateful for the amazing Golden Hills family community we are building together.

8. **Consent Agenda**

The consent agenda will be approved by a single motion and vote unless items are removed by a Board Member and placed on the regular agenda for discussion and action.

Action Items

- a. Minutes of September 23, 2026 Regular Board Meeting.
- b. Minutes of September 23, 2026 Special Board Meeting
- c. Warrants of September 1, 2026 through September 30, 2026, 363544-366048, for the amount of \$1,129,155.70 Funds 01, 12, 13, 35, 40

Reports

- d. Events Calendar
- e. Staff Development Report | September 2026

REFERENCE #1

REFERENCE #2

CONSENT AGENDA APPROVAL

ACTION____MOTION____SECOND____VOTE____

9. **ITEMS REMOVED FROM CONSENT AGENDA**

- a. ACTION____MOTION____SECOND____VOTE____
- b. ACTION____MOTION____SECOND____VOTE____

10. Staff Reports/Business Items

- a. Presentation of the 2026-27 School Plan for Student Achievement (SPSA) for Palermo Middle School.
- b. It is recommended that Board Resolution No. 26-20, which adopts the GANN appropriation limit calculations for Palermo Union Elementary School District—reflecting the actual limits for 2025-26 and the estimated limits for 2026-27—be approved.

ACTION____MOTION____SECOND____VOTE____

REFERENCE #3

- c. It is recommended that the 2025-26 Unaudited Actual Financial Report for the Palermo Union Elementary School District be approved.

Available for Review on the District Website

ACTION____MOTION____SECOND____VOTE____

- d. It is recommended that Board Resolution No. 26-21 be approved, certifying the submission of the Continued Funding Application (CFA) to the California Department of Social Services (CDSS) for childcare and development services. The resolution also authorizes designated representatives to sign the CFA and all contract documents for the 2027-28 fiscal year.

REFERENCE #4

ACTION____MOTION____SECOND____VOTE____

- e. It is recommended that the Agreement between Palermo Union Elementary School District and the Butte County Office of Education (BCOE) for the Rural Math Collaborative Learning Lab, effective August 1, 2026 through June 30, 2027, be approved.

REFERENCE #5

ACTION____MOTION____SECOND____VOTE____

- f. It is recommended the Memorandum of Understanding between Palermo Union Elementary School District and the Palermo Teachers Association (PTA) regarding elected union officer release time, be approved.

REFERENCE #6

ACTION____MOTION____SECOND____VOTE____

- g. It is recommended that the Agreement between Palermo Union Elementary School District and CSU, Chico for student placement during the 2026-27 school year, be approved.

REFERENCE #7

ACTION____MOTION____SECOND____VOTE____

- h. It is recommended that the Agreement between Palermo Union Elementary School District and the Butte County Office of Education (BCOE) for maintenance and support of LAN networking equipment, effective January 1, 2027 through December 31, 2029, be approved.

REFERENCE #8

ACTION____MOTION____SECOND____VOTE____

- i. California School Employees Association, Bargaining Unit 336. Comments from CSEA, if any, to the Governing Board.
- j. Palermo Teachers Association, Bargaining Unit (PTA/CTA/NEA). Comments from PTA, if any, to the Governing Board.

11. Superintendent's Reports

12. Board Items

CLOSED SESSION (Time____)

1. Closed session for the purpose of discussing student matters/discipline, in accordance with Education Code Sections 48918 and 35146.
2. Closed session regarding matters of Public Employee Discipline/Dismissal/Release all in accordance with Government Code Section 54957.
3. Closed session regarding matters of negotiation with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association (CSEA), Bargaining Unit 336. In accordance with Government Code Section 54957.6, with designated representative Gary Rogers, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Gary Rogers, Superintendent.

OPEN SESSION (Time____)

REPORTS ON ACTION(S) TAKEN IN CLOSED SESSION

ACTION ITEMS

13. Action on Stipulated Suspended Expulsion Case No. 267560

- a. Action No. 1 – Finding of Fact

ACTION____MOTION____SECOND____VOTE____

- b. Action No. 2 – Action Pending Expulsion

ACTION____MOTION____SECOND____VOTE____

14. Action on Expungement of the Expulsion Record Case No. 271419

ACTION _____ MOTION _____ SECOND _____ VOTE _____

15. **Personnel | Recommendation: Approval** (Pending successful completion of pre-employment requirements.)

Certificated

- a. Carrie Cotter, Stipend – 7/8th Grade Combo Girls Basketball, Palermo School, request to be added to District stipend list, effective 2026/2027 school year.
- b. Jesus Gomez, Stipend – 6th & 7th Grade Girls Basketball, Palermo School, request to be added to District stipend list, effective 2026/2027 school year.

Classified

- c. Kristina Warner, Stipend – 8th Grade Girls Basketball, Palermo School, request to be added to District stipend list, effective 2026/2027 school year.
- d. Brooklyn Moore, Substitute Health Aide, Districtwide, add to classified substitute list, effective September 14, 2026.
- e. Jennifer McGehee, Substitute Health Aide, Districtwide, add to classified substitute list, effective September 11, 2026.
- f. Jennifer Leonard, Substitute Secretary, Districtwide, add to classified substitute list, effective October 14, 2026.
- g. Cheyenne Rodriguez, Early Childhood Development Instructional Aide, Honcut Preschool, Class 9, Step 2, 3.75 hours per day, request to hire as an ECD Instructional Aide, effective October 15, 2026.
- h. Karen Hunter, Substitute Instructional Aide/Child Development Site Supervisor, Districtwide, add to classified and certificated substitute list, effective October 7, 2026.
- i. Faith Mathers, Cafeteria Helper, Palermo School, Class 4, Step 1, 3.0 hours per day, request to hire as a Cafeteria Helper, effective October 15, 2026.
- j. Jessica Eagan, Instructional Aide Preschool, Palermo Preschool, Class 7, Step 1, 8.0 hours per day, request to hire as an Instructional Aide Preschool, effective October 15, 2026.
- k. Chandler McCauley-Stinnett, Family Liaison, Palermo School, Class 14, Step 1, 8.0 hours per day, request to hire as a Family Liaison, effective November 9, 2026.

Resignation/Retirement

- l. Justin Sumahit, Grounds/Maintenance, District Wide, release effective October 5, 2026.
- m. Alexis Wroten, Reading Intervention Instructional Aide, Helen Wilcox School, resignation effective September 24, 2026.
- n. Jesus Gomez, 6th Grade Boys Basketball Coach, Palermo School, resignation effective 2026/27 school year.

ACTION_____MOTION_____SECOND_____VOTE_____

ADJOURNMENT (Time_____)

Palermo Union Elementary School District
Regular Board Meeting Minutes
September 23, 2026
Helen Wilcox Elementary School District
5737 Autrey Lane, Oroville, CA 95966

INTRODUCTION

1. President, Debbie Hoffman, called the meeting to order at 5:00 p.m., and welcomed those in attendance.
2. Board President Debbie Hoffman led those in attendance in the flag salute.
3. Members of the Governing Board in attendance were: Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren and Kimberly Tyler.

Others present were: Gary Rogers, Ruthie Anaya, Heather Scott, Mike Tuft, Gina Adams, Andy McCoy, and Jessica Coon.

4. A motion was made by Cody Nissen, seconded by Justin Younger, recommending the agenda be approved. Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren and Kimberly Tyler voted aye. Motion unanimously carried.

5. **Audience with the Board**

Non-Agenda Items:

No one had business to bring before the Board.

6. **Audience with the Board**

Agenda Items:

No one had business to bring before the Board.

PUBLIC HEARING

Superintendent Gary Rogers introduced the topic of the Public Hearing to those in attendance.

Board President Debbie Hoffman declared the Public Hearing open.

The public was invited to provide input and comments to the Governing Board, regarding the sufficiency of instructional materials in the District for the fiscal year 2026-2027, Grades K-8, including English Learners, for pupil textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks pursuant to Education Code Section 60119 and 60422(b).

No one presented comments to the Board.

Board President Debbie Hoffman declared the Public Hearing closed.

7. Tell Me Something Good | Site & Student Recognition

Honcut

We are so happy to be back at our little school and excited for another year of learning and growing together! Our students have settled into their routines and are working hard in the classroom. Many of our students have enrolled in the after school Pottery Club, where they have fun being creative while studying different artists and learning about their unique styles and techniques. We are looking forward to all the learning, creativity, and special memories

8. Consent Agenda

A motion was made by Cody Nissen, seconded by Justin Younger, recommending the following Consent Agenda items be approved. Debbie Hoffman, Cody Nissen, Justin Younger, Kimberly Tyler, and Mark McClarren voted aye. Motion unanimously carried.

Action Items

- a. Minutes of September 9, 2026 Regular Board Meeting.
- b. Surplus & Obsolete Requests

Request for approval to declare the listed equipment and District property as surplus/obsolete and direct the Superintendent to dispose of these items in accordance with the appropriate methods outlined in Education Code Sections 60500-01, 60510-11, 60520-21, 60530, and Board Policy 3270. Disposal methods may include discarding items at the local dump or donating them to a charitable organization, as the value of the property does not justify the cost of sale. All items listed are valued at less than \$2,500.

Note: Paperwork on this item is available for review at the District Office.

- Office Chair IN:012206

Reports

- c. Events Calendar
- d. Palermo Account Ledger |August 1, 2026 – August 31, 2026
- e. New library books for Helen Wilcox School are presented for information and a 30-day review.

9. Items Removed from the Consent Agenda

There were no items removed from the Consent Agenda.

10. Staff Reports/Business Items

- a. Presentation of the 2026-27 School Plan for Student Achievement (SPSA) for Helen Wilcox Elementary School by Principal Heather Scott.
- b. A motion was made by Cody Nissen, seconded by Justin Younger, recommending that Board Resolution No. 25-19, which addresses the sufficiency of textbooks and instructional materials for Grades K-8, including English Learners, for the 2026-27 fiscal year, be approved. This resolution complies with the requirements of Education Code Sections 60119 and 60422(b) and includes the Certification for the Instructional Materials Funding Realignment Program (IMFRP) and the provision of standards-aligned instructional materials. Debbie Hoffman, Cody Nissen, Justin Younger, Mark McClarren, and Kimber Tyler voted aye. Motion unanimously carried.
- c. There were no comments from the California School Employees Association, Bargaining Unit 366.
- d. Andy McCoy, lead negotiator for Palermo Teachers Association, reported that the negotiations team and the District had a good discussion at their last meeting. They addressed some lack of communication and ways they could do better in the future. He noted that it was not his intention to come off as manipulative, that he appreciates all of the work that is put into Interest Based Bargaining.

Mr. McCoy also voiced his appreciation to the Board for supporting Superintendent Rogers during difficult staffing decisions last year. He is impressed by Principal Donna Henderson and what a great job she is doing. She asks questions and is willing to collaborate to find solutions that will benefit everyone involved. She has set expectations for the staff and students, raising the bar, and is producing positive results already.

10. Correspondence

- a. Letter of Approval from the Butte County Office of Education (BCOE) for the Palermo Union Elementary School District's 2026-27 Local Control and Accountability Plan (LCAP).
- b. Letter of Approval from the Butte County Office of Education (BCOE) for the Palermo Union Elementary School District's 2026-27 Adopted Budget.

11. Superintendent's Reports

The District's Math Task Force had its first meeting of the year where they discussed how the Eureka Math pilot is going. The task force shared that students feel more engaged and are showing more critical thinking skills. There are still challenges around prep time, managing and utilizing materials, and pacing lessons. Superintendent Rogers is hoping to be able to provide staff with Eureka Math professional development on October 12th.

Mr. Rogers also provided the board with construction updates noting that the final meeting for the Helen Wilcox TK project will be October 5th. The Honcut well tested

positive for Boron which required staff and families to be notified. The water is still safe for hand washing, but the District will continue to provide bottled water for drinking. Prior to the well and septic project being completed, some electrical work will need to be finished on the generator to be inspected and signed off on by DSA.

12. Board Items

None.

CLOSED SESSION

The Board recessed into Closed Session at 5:33 p.m. to discuss the following:

1. Closed session for the purpose of discussing student matters/discipline, in accordance with Education Code Sections 48918 and 35146.
2. Closed session regarding matters of personnel/employment all in accordance with Government Code Section 54957.
3. Closed session regarding matters of negotiation with the Palermo Teachers Association (PTA/CTA/NEA) and Classified School Employees Association (CSEA), Bargaining Unit 336. In accordance with Government Code Section 54957.6, with designated representative Gary Rogers, Superintendent; and matters of negotiations with unrepresented groups, certificated management and classified management/confidential, in accordance with Government Code Section 54957.6, with designated representative Gary Rogers, Superintendent.

OPEN SESSION

The Board reconvened into Open Session at 5:55 p.m.

13. Personnel | Recommendation: Approval (Pending successful completion of pre-employment requirements.)

A motion was made by Cody Nissen, seconded by Justin Younger, recommending the following personnel items be approved. Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren, and Kimberly Tyler voted aye. Motion unanimously carried.

Certificated

- a. Joanna Sweitzer, Certificated Substitute, Districtwide, add to certificated sub list, effective September 9, 2026.
- b. Holly Cross, Certificated Substitute, Districtwide, add to certificated sub list, effective September 15, 2026.
- c. Abby Teer, Certificated Teacher, Column III, Step 7, Helen Wilcox School, unit move from Column II, Step 7 to Column III, Step 7, effective August 4, 2026.

Classified

- d. Alexis Wroten, Reading Intervention Aide, Helen Wilcox School, Class 7, Step 1, 4.0 hours per day, hire as a Reading Intervention Aide effective September 21, 2026.
- e. RaeAnna Hartsfield, Substitute Van Driver, Transportation Department, add to classified sub list, effective September 8, 2026.
- f. Tylor Rodrigues, Substitute Custodian, Districtwide, add to classified sub list, effective September 4, 2026.
- g. Jennie Leonard, Substitute Instructional Aide, Districtwide, add to classified sub list, effective September 9, 2026.

ADJOURNMENT

President, Debbie Hoffman, declared the meeting adjourned at 5:56 p.m.

Respectfully submitted,

Gary Rogers
Secretary of the Governing Board

Palermo Union Elementary School District
Special Board Meeting Minutes
September 23, 2026
Helen Wilcox Elementary School District
5737 Autrey Lane, Oroville, CA 95966

INTRODUCTION

1. President, Debbie Hoffman, called the meeting to order at 4:50 p.m., and welcomed those in attendance.

2. Members of the Governing Board in attendance were: Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren and Kimberly Tyler.

Others present were: Gary Rogers, Ruthie Anaya, Heather Scott, Mike Tuft and Jessica Coon.

3. A motion was made by Cody Nissen, seconded by Justin Younger, recommending the agenda be approved. Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren and Kimberly Tyler voted aye. Motion unanimously carried.

4. **Audience with the Board**

Non-Agenda Items:

No one had business to bring before the Board.

5. **Audience with the Board**

Agenda Items:

No one had business to bring before the Board.

6. **Personnel | Recommendation: Approval** (Pending successful completion of pre-employment requirements.)

A motion was made by Cody Nissen, seconded by Justin Younger, recommending the following personnel items be approved. Debbie Hoffman, Justin Younger, Cody Nissen, Mark McClarren, and Kimberly Tyler voted aye. Motion unanimously carried.

Classified

- a. Julie Layfield, Family Liaison, Helen Wilcox School, Class 14, Step 1, 8.0 hours per day, hire as a Family Liaison effective October 1, 2026.

ADJOURNMENT

President, Debbie Hoffman, declared the meeting adjourned at 4:50 p.m.

Respectfully submitted,

Gary Rogers
Secretary of the Governing Board

Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-363544	09/01/2026	AMAZON FULLFILLMENT SERVICES	01-4300	10,154.79	
			01-4333	588.03	
			01-4400	44.32	
			12-4300	2,752.90	
			12-4315	188.75	
			12-4320	450.48	
			12-4400	203.23	14,382.50
3005-363545	09/01/2026	AT&T	01-5900		598.62
3005-363546	09/01/2026	BAKER SUPPLIES & REPAIRS	01-4300		416.86
3005-363547	09/01/2026	BETTER DEAL EXCHANGE	01-4300		104.33
3005-363548	09/01/2026	CALIFORNIA OCCUPATIONAL MEDICAL PROFESSIONALS	01-5851		320.00
3005-363549	09/01/2026	CDW GOVERNMENT	01-5854		16,960.00
3005-363550	09/01/2026	CHICO SPEECH LANGUAGE CENTER	01-5800		6,222.25
3005-363551	09/01/2026	CHRISTY WHITE	01-5800		11,812.50
3005-363552	09/01/2026	COGENT SOLUTIONS & SUPPLIES	01-4300	5,539.81	
			13-4300	1,244.08	6,783.89
3005-363553	09/01/2026	COPY CENTER	01-4300		21.85
3005-363554	09/01/2026	CPM EDUCATIONAL PROGRAM	01-4100		8,425.00
3005-363555	09/01/2026	CURRICULUM ASSOCIATES	01-5854		54,123.04
3005-363556	09/01/2026	DEPT OF GENERAL SERVICES	01-5800		2,172.50
3005-363557	09/01/2026	E-RATE ADVISORS	01-5800		1,000.00
3005-363558	09/01/2026	E3 DIAGNOSTICS	01-5600		357.92
3005-363559	09/01/2026	IMAGINE LEARNING	01-5854		24,922.80
3005-363560	09/01/2026	EXPLORELEARNING LLC	01-5854		10,071.00
3005-363561	09/01/2026	FLIPPEN GROUP CAPTURING KIDS HEARTS	01-5200	23,075.02	
			01-5800	1,239.58	
			12-5200	1,185.40	25,500.00
3005-363562	09/01/2026	GANDER PUBLISHING	01-4300		413.82
3005-363563	09/01/2026	GOLD STAR FOODS	13-4300	2,009.28	
			13-4700	31,142.52	33,151.80
3005-363564	09/01/2026	GOPHER	01-4300		1,122.43
3005-363565	09/01/2026	GREAT LAKES SPORTS	01-4300		281.42
3005-363566	09/01/2026	GREAT MINDS,PBC	01-4100	64,217.40	
			01-5200	3,900.00	68,117.40
3005-363567	09/01/2026	HOBBS PEST SOLUTIONS INC	01-5505		389.00
3005-363568	09/01/2026	HOUSERS MUSIC	01-4300		1,337.05
3005-363569	09/01/2026	JIMMYS CUSTOM TROPHIES	01-4300		4,032.20
3005-363570	09/01/2026	CHALK SPINNER KODO KIDS	12-4300		2,679.19
3005-363571	09/01/2026	LEXIA LEARNING SYSYEMS	01-5854		16,150.00
3005-363572	09/01/2026	NV5	40-6280		1,044.50
3005-363573	09/01/2026	OFFICE DEPOT	01-4300	6,200.12	
			12-4300	316.97	6,517.09
3005-363574	09/01/2026	OREILLY AUTOMOTIVE STORES INC	01-4300		881.52
3005-363575	09/01/2026	PACE ENGINEERING	40-6210		49,232.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-363576	09/01/2026	PACIFIC GAS AND ELECTRIC CO	01-5502		40,813.40
3005-363577	09/01/2026	PEARSON ASSESSMENTS CLINICAL ASSESSMENTS	01-4300		2,987.76
3005-363578	09/01/2026	PRO PACIFIC FRESH CHICO PRODUCE INC	13-4300	1,699.73	
			13-4700	13,828.92	15,528.65
3005-363579	09/01/2026	PRODUCERS DAIRY FOODS	13-4700		7,848.80
3005-363580	09/01/2026	REALLY GREAT READING	01-4300		3,070.71
3005-363581	09/01/2026	RECOLOGY BUTTE COLUSA COUNTIES	01-5504		1,145.84
3005-363582	09/01/2026	S & S Worldwide	01-4300		305.88
3005-363583	09/01/2026	SAN JOAQUIN CNTY OFFICE OF ED COUNTY SCHOOLS SERVICE FUND	01-5800		2,267.00
3005-363584	09/01/2026	SHIFFLER EQUIPMENT SALES	12-4400		12,224.19
3005-363585	09/01/2026	SUTTER CNTY SUPERINTENDENT OF SCHOOLS	01-5810		20,625.00
3005-363586	09/01/2026	SYSKO FOOD SVCS OF SACRAMENTO	13-4300	952.07	
			13-4700	5,869.07	6,821.14
3005-363587	09/01/2026	T-MOBILE	01-5900		282.80
3005-363588	09/01/2026	VERIZON WIRELESS SERVICES	01-5900		489.70
3005-363589	09/01/2026	VIRCO INC	01-4300		1,463.42
3005-363590	09/01/2026	WILSON LANGUAGE TRAINING CORP	01-4300	29,760.98	
			01-5854	2,598.75	32,359.73
3005-363819	09/03/2026	US BANK	01-4300	2,952.48	
			01-5200	2,085.76	
			01-5854	609.26	
			12-4300	231.59	
			12-4315	71.68	
			12-4333	15.14	
			12-5800	102.65	6,068.56
3005-364310	09/10/2026	Thao, Cindy M	01-4300		68.75
3005-364311	09/10/2026	Smith, Jonathan T	01-4300		272.34
3005-364312	09/10/2026	Dolan, Shereen T	01-4300		1,026.58
3005-364313	09/10/2026	Warner, Kristina N	12-4300		11.98
3005-364314	09/10/2026	Greathouse, Kelsi L	01-4300		25.00
3005-364315	09/10/2026	Wright, Jennifer L	01-4300		62.42
3005-364316	09/10/2026	Mann, Ayla G	01-4300		128.61
3005-364317	09/10/2026	Benson, Austin G	01-4300		846.72
3005-364318	09/10/2026	Davis, Maverick	01-4300		82.76
3005-364319	09/10/2026	AMAZON FULLFILLMENT SERVICES	01-4300		4,977.59
3005-364320	09/10/2026	AT&T	01-5900		677.24
3005-364321	09/10/2026	BLUE OAK MOBILE LIVESCAN KATIE CARMICHAEL BUELL	01-5853		1,403.00
3005-364322	09/10/2026	DAWSON OIL	01-4309		6,496.96
3005-364323	09/10/2026	GOLD STAR FOODS	13-4300	558.99	
			13-4700	6,024.61	6,583.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-364324	09/10/2026	GOPHER	01-4300		711.32
3005-364325	09/10/2026	ACADEMIC THERAPY PUBLICATIONS	01-4300		606.20
3005-364326	09/10/2026	HD SUPPLY	01-4300		425.42
3005-364327	09/10/2026	OREILLY AUTOMOTIVE STORES INC	01-4335		80.54
3005-364328	09/10/2026	PRO PACIFIC FRESH CHICO PRODUCE INC	13-4300	300.73	
			13-4700	6,555.18	6,855.91
3005-364329	09/10/2026	PRODUCERS DAIRY FOODS	13-4700		2,614.74
3005-364330	09/10/2026	UNITED BUILDING CONTRACTORS	35-6200		22,022.25
3005-364331	09/10/2026	VERIZON WIRELESS SERVICES	01-5900		208.16
3005-364739	09/15/2026	ACCULARM SECURITY SYSTEMS	01-5604		242.50
3005-364740	09/15/2026	AMAZON FULLFILLMENT SERVICES	01-4300	2,230.44	
			12-4300	839.27	
			13-4300	337.90	3,407.61
3005-364741	09/15/2026	CALIFORNIA KINDERGARTEN ASSOC	01-5200		320.00
3005-364742	09/15/2026	CHICO SPEECH LANGUAGE CENTER	01-5800		24,075.30
3005-364743	09/15/2026	GOLD STAR FOODS	13-4300	838.84	
			13-4700	6,036.71	6,875.55
3005-364744	09/15/2026	GRAY STEP SOFTWARE	01-5854		787.33
3005-364745	09/15/2026	HD SUPPLY	01-4300		14.37
3005-364746	09/15/2026	JIMMYS CUSTOM TROPHIES	01-4300		5,025.99
3005-364747	09/15/2026	MERIDIAN/JOSTENS	01-4300		2,556.05
3005-364748	09/15/2026	NICHOLS MELBURG & ROSETTO	35-6210		5,746.25
3005-364749	09/15/2026	OFFICE DEPOT	01-4300		7,375.41
3005-364750	09/15/2026	PRO PACIFIC FRESH CHICO PRODUCE INC	13-4300	193.34	
			13-4700	4,275.45	4,468.79
3005-364751	09/15/2026	PRODUCERS DAIRY FOODS	13-4700		4,597.64
3005-364752	09/15/2026	RECOLOGY BUTTE COLUSA COUNTIES	01-5504		1,044.04
3005-364753	09/15/2026	RENAISSANCE LEARNING	01-4300		1,154.50
3005-364754	09/15/2026	MICHAEL BUTLER SIERRA WATER UTILITY	01-5503		359.69
3005-364755	09/15/2026	SNA DEPOSITORY	13-5300		158.00
3005-364756	09/15/2026	SOUTH FEATHER WATER POWR AGENCY	01-5503		1,657.20
3005-364757	09/15/2026	SYSCO FOOD SVCS OF SACRAMENTO	13-4300	281.42	
			13-4700	1,311.40	1,592.82
3005-364876	09/17/2026	Pintner-Scott, Heather M	01-4300		154.12
3005-364877	09/17/2026	Talmadge, Maya M	01-4300		226.37
3005-364878	09/17/2026	Tuato'o, Mary	01-4300		228.08
3005-364879	09/17/2026	Beard, Janine M	01-4300		184.36
3005-364880	09/17/2026	McCoy, Stefanie C	01-4300		289.28
3005-364881	09/17/2026	Gutierrez, Nancy A	01-4300		1,190.75

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Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-364882	09/17/2026	Dolan, Shereen T	01-4300		365.05
3005-364883	09/17/2026	Corkin, Brianna G	01-4300		585.56
3005-364884	09/17/2026	Grigoruk, Scott P	01-4300		118.16
3005-364885	09/17/2026	Sharp, Christopher R	01-4300		181.26
3005-364886	09/17/2026	Addams, Daylyn	01-4300		563.28
3005-364887	09/17/2026	Jamison, Sandra C	12-5800		609.00
3005-364888	09/17/2026	Smithey, William D	01-4300		21.80
3005-364889	09/17/2026	Wright, Jennifer L	01-4300		353.59
3005-364890	09/17/2026	Russell, Kristen N	01-5200		200.00
3005-364891	09/17/2026	Wright, Rosalie H	01-4300		67.66
3005-364892	09/17/2026	Gomez, Nicole A	01-4300		634.00
3005-364893	09/17/2026	Crabtree, Susan M	01-4300		165.10
3005-364894	09/17/2026	Moench, Kaylee M	01-4300		293.84
3005-364895	09/17/2026	Coon, Jessica L	01-4300		129.87
3005-364896	09/17/2026	Hudson, Janeene L	12-5800		1,218.00
3005-364897	09/17/2026	King, Shannon	01-4300		615.78
3005-364898	09/17/2026	Murphy, Caitlyn	12-5800		102.65
3005-365173	09/22/2026	ACCESS INFORMATION HOLDINGS	01-5504		108.85
3005-365174	09/22/2026	ADVANTAGE THERAPY SERVICES HALEY WILLIS	01-5800		14,639.04
3005-365175	09/22/2026	AMAZON FULLFILLMENT SERVICES	01-4300	9,789.61	
			12-4300	1,033.43	
			12-4315	150.04	
			12-4320	107.63	
			12-4353	57.79	
			12-4354	21.66	11,160.16
3005-365176	09/22/2026	AT&T	01-5900		394.01
3005-365177	09/22/2026	CALIF DEPARTMENT OF EDUCATION	35-6230		4,200.00
3005-365178	09/22/2026	CANON FINANCIAL	01-5602	9,100.15	
			12-5602	968.96	10,069.11
3005-365179	09/22/2026	CDW GOVERNMENT	01-4300	107,142.54	
			01-4400	1,596.38	108,738.92
3005-365180	09/22/2026	CENGAGE LEARNING INC	01-4300		3,740.00
3005-365181	09/22/2026	DAWSON OIL	01-4309		2,520.55
3005-365182	09/22/2026	FRUIT GROWERS LABORATORY, INC.	40-5503		2,697.00
3005-365183	09/22/2026	GOLD STAR FOODS	13-4300	516.93	
			13-4700	8,578.87	9,095.80
3005-365184	09/22/2026	HOBART NORCAL RESTAURANT SUP	01-5600		1,374.20
3005-365185	09/22/2026	HD SUPPLY	01-4300		140.28
3005-365186	09/22/2026	KING CONSULTING	01-5800		512.50
3005-365187	09/22/2026	LEARNING ALLY	01-5854		2,728.95
3005-365188	09/22/2026	OFFICE DEPOT	01-4300		1,584.18
3005-365189	09/22/2026	PACE ENGINEERING	40-6210		98,465.00
3005-365190	09/22/2026	PARENTSQUARE	01-5854		9,193.75

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Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-365191	09/22/2026	PRO PACIFIC FRESH CHICO PRODUCE INC	13-4300	413.47	
			13-4700	5,605.16	6,018.63
3005-365192	09/22/2026	PRODUCERS DAIRY FOODS	13-4700		668.20
3005-365193	09/22/2026	SYSCO FOOD SVCS OF SACRAMENTO	13-4300	8.17	
			13-4700	843.68	851.85
3005-365194	09/22/2026	T-MOBILE	01-5900		282.80
3005-365195	09/22/2026	Valley Iron	01-4300		348.65
3005-366002	09/29/2026	Napoli, Kristen L	01-4300	59.24	
			01-5200	1,967.44	2,026.68
3005-366003	09/29/2026	Borquez, Victor R	01-4300		139.45
3005-366004	09/29/2026	Ruff, Angela B	01-5200		681.97
3005-366005	09/29/2026	Allsup, Christy L	01-4300		354.78
3005-366006	09/29/2026	Pintner-Scott, Heather M	01-5200		858.77
3005-366007	09/29/2026	Johnson, Anna M	01-5200		508.39
3005-366008	09/29/2026	Dailey, Lindsay B	01-4300		303.97
3005-366009	09/29/2026	Tuato'o, Mary	01-4300		89.73
3005-366010	09/29/2026	McCoy III, Alfred J	01-4300		183.30
3005-366011	09/29/2026	Friberg, Gwendolyn R	01-5200		663.54
3005-366012	09/29/2026	Webb, Caitlin E	01-5200		605.82
3005-366013	09/29/2026	Smith, Chelsea L	01-4300		56.13
3005-366014	09/29/2026	Adams, Gina C	01-4300		259.38
3005-366015	09/29/2026	Walker, Rainbow T	01-4300		47.15
3005-366016	09/29/2026	Addams, Daylyn	01-4300		205.40
3005-366017	09/29/2026	Fox, Melanie R	01-4300		278.70
3005-366018	09/29/2026	Wood, Tami E	01-4300		217.45
3005-366019	09/29/2026	Greathouse, Kelsi L	01-4300		64.83
3005-366020	09/29/2026	Wright, Jennifer L	01-4300		302.95
3005-366021	09/29/2026	Butcher, Kimberly A	01-5200		846.77
3005-366022	09/29/2026	Russell, Kristen N	01-5200		602.39
3005-366023	09/29/2026	Juarez, Anthony	01-4300		29.00
3005-366024	09/29/2026	Crabtree, Susan M	01-4300		109.41
3005-366025	09/29/2026	Maynard, Aimee S	01-4300		283.49
3005-366026	09/29/2026	Souza, Kristine E	01-4300		322.89
3005-366027	09/29/2026	Henderson, Donna D	01-4300	83.98	
			01-5200	638.40	722.38
3005-366028	09/29/2026	A-1 APPLIANCE	12-4400		574.38
3005-366029	09/29/2026	ADVANTAGE THERAPY SERVICES HALEY WILLIS	01-5800		7,981.74
3005-366030	09/29/2026	ALPHAPALS	12-4300		211.09
3005-366031	09/29/2026	AMAZON FULLFILLMENT SERVICES	01-4300	3,035.22	
			12-4300	50.84	3,086.06
3005-366032	09/29/2026	BAKER DISTRIBUTING COMPANY LLC	01-4300		2,210.78
3005-366033	09/29/2026	BETTER DEAL EXCHANGE	01-4300		95.79

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Checks Dated 09/01/2026 through 09/30/2026

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-366034	09/29/2026	CHICO SPEECH LANGUAGE CENTER	01-5800		55,427.03
3005-366035	09/29/2026	COGENT SOLUTIONS & SUPPLIES	01-4300	100.29	
			13-4300	445.97	546.26
3005-366036	09/29/2026	DANNIS WOLIVER KELLEY	01-5830		27,394.50
3005-366037	09/29/2026	DAWSON OIL	01-4309		5,202.67
3005-366038	09/29/2026	DEPARTMENT OF JUSTICE ACCOUNT OFFICE	01-5853		1,560.00
3005-366039	09/29/2026	GOLD STAR FOODS	13-4300	409.05	
			13-4700	5,239.51	5,648.56
3005-366040	09/29/2026	GREAT MINDS,PBC	01-4100	4,001.80	
			01-5854	750.00	4,751.80
3005-366041	09/29/2026	HOBBS PEST SOLUTIONS INC	01-5505		188.00
3005-366042	09/29/2026	HOUGHTON MIFFLIN COMPANY	01-4300		4,394.14
3005-366043	09/29/2026	MD INSPECTIONS	40-6290		960.00
3005-366044	09/29/2026	PACIFIC GAS AND ELECTRIC CO	01-5502		42,560.79
3005-366045	09/29/2026	PRO PACIFIC FRESH CHICO PRODUCE INC	13-4700		2,487.62
3005-366046	09/29/2026	PRODUCERS DAIRY FOODS	13-4700		2,945.76
3005-366047	09/29/2026	REALLY GREAT READING	01-4300		491.88
3005-366048	09/29/2026	TRACTOR SUPPLY CREDIT PLAN	01-4300		147.45
Total Number of Checks			182		<u><u>1,129,155.70</u></u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	147	791,567.50
12	ChildDevelopmentFund	16	26,378.89
13	CafeteriaSpecialRevenueFund	22	126,841.81
35	CountySchoolFacilitiesFund	3	31,968.50
40	SpecResCapitalOutlayFund	5	152,399.00
Total Number of Checks		182	1,129,155.70
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u><u>1,129,155.70</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

EVENTS CALENDAR

PALERMO UNION ELEMENTARY SCHOOL DISTRICT

Date	Event	Location	Time
October 14, 2026	Regular Board Meeting	District Boardroom	5:00 PM
October 28, 2026	Regular Board Meeting	Golden Hills School	5:00 PM
November 11, 2026	Veteran's Day (No students, teachers or staff)		
November 18, 2026	Regular Board Meeting	District Boardroom	5:00 PM
December 16, 2026	Annual Organizational Meeting	District Boardroom	5:00 PM

STAFF DEVELOPMENT REPORT
September 2026
All totals are approximates.

HR Bootcamp		
Bowles		
Webinar		
September 10 & 11, 2026		
Fund: 0552		\$349.00
Early Literacy Institute		
Turner, Neville		
Stockton		
September 12, 2026		
Fund: 4035		\$496.90
Tier 1 Home Visits Building Connection, Building Confidence		
Webb, Walker, Diaz, D Davis		
BCOE		
September 24, 2026		
Fund: N/A		\$0.00
NorCal Supervisor of Attendance Certification		
Webb		
Shasta County Office of Ed		
October 2, 2026		
Fund: 6332		\$93.45
Effective Supervision & Evaluation Practices		
Admin Team		
Webinar		
September 15, 2026		
Fund: 0552		\$290.00
HR Operations & Paid PDL		
Anaya, Bowles		
Webinar		
October 6 & 15, 2026		
Fund: 0552		\$580.00
ASB Workshop		
Dudley		
Sacramento		
October 20, 2026		
Fund: 0550		\$399.42
Frontline Gather		
Anaya, Coon, Bowles		
Monterey		
March 1-3, 2027		
Fund: 0552		\$5557.10

PLC Retreat			
Napoli			
Orlando, FL			
November 11-15, 2026			
Fund: 4035			\$1040.86
ACSA Every Child Counts Symposium			
Madison			
Palm Dessert			
January 11-13, 2027			
Fund: 6500			\$3145.13
CATA Roadshow			
Maynard			
Reno, NV			
October 9-10, 2026			
Fund: 7010			\$374.00
EHS Specialist Training			
Heras			
Redding			
November 4-6, 2026			
Fund: 5245			\$213.70
26/27 Virtual Aeries Con			
L Davis, J Smith			
Webinar			
November 2-4, 2027			
Fund: 0550, 8010			\$967.00

Resolution No. 26-20

Adoption of the "GANN" Limit

(Normal, no increase to Limit pursuant to G.C. 7902.1)

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2025-26 fiscal year and a projected Gann Limit for the 2026-27 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2025-26 and 2026-27 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2025-26 and 2026-27 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this Resolution along with the appropriate attachments to interested citizens of this District.

PASSED AND ADOPTED by the Palermo Union Elementary School District Governing Board on this 14th day of October, 2026 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

ABSTAIN: _____

Debbie Hoffman
President of the Governing Board

Gary Rogers
Superintendent

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	2024-25 Actual			2025-26 Actual		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	10,495,942.13		10,495,942.13			11,248,966.78
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	1,262.52		1,262.52			1,271.28
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2024-25			Adjustments to 2025-26		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	2025-26 P2 Report			2026-27 P2 Estimate		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	1,271.28		1,271.28	1,268.46		1,268.46
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			1,271.28			1,268.46
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	2025-26 Actual			2026-27 Budget		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	17,802.20		17,802.20	17,802.00		17,802.00
2. Timber Yield Tax (Object 8022)	1,356.78		1,356.78	747.00		747.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	2,462,892.40		2,462,892.40	2,330,001.00		2,330,001.00
5. Unsecured Roll Taxes (Object 8042)	118,013.41		118,013.41	118,512.00		118,512.00
6. Prior Years' Taxes (Object 8043)	3,914.84		3,914.84	3,753.00		3,753.00
7. Supplemental Taxes (Object 8044)	69,825.03		69,825.03	67,415.00		67,415.00

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(497,123.83)		(497,123.83)	(524,834.00)		(524,834.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	2,176,680.83	0.00	2,176,680.83	2,013,396.00	0.00	2,013,396.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	2,176,680.83	0.00	2,176,680.83	2,013,396.00	0.00	2,013,396.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			208,440.00			184,632.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	835,764.00		835,764.00	842,945.00		842,945.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	835,764.00	0.00	1,044,204.00	842,945.00	0.00	1,027,577.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	17,131,124.00		17,131,124.00	18,137,940.00		18,137,940.00
25. LCFF State Aid - Prior Years (Object 8019)	566.00		566.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	17,131,690.00	0.00	17,131,690.00	18,137,940.00	0.00	18,137,940.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	27,886,954.25		27,886,954.25	29,206,825.00		29,206,825.00

	2025-26 Calculations			2026-27 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	461,783.76		461,783.76	250,000.00		250,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS	2025-26 Actual			2026-27 Budget		
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)	10,495,942.13			11,248,966.78		
2. Inflation Adjustment	1.0644			1.0495		
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)	1.0069			0.9978		
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)	11,248,966.78			11,779,817.90		
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)	2,176,680.83			2,013,396.00		
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)	152,553.60			152,215.20		
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)	10,116,489.95			10,793,998.90		
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)	10,116,489.95			10,793,998.90		
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])	206,991.84			110,573.20		
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)	2,383,672.67			2,123,969.20		
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)	9,909,498.11			10,683,425.70		
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)	2,383,672.67					
b. State Subventions (Line D8)	9,909,498.11					
c. Less: Excluded Appropriations (Line C23)	1,044,204.00					
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)	11,248,966.78					
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)	0.00					
SUMMARY	2025-26 Actual			2026-27 Budget		
11. Adjusted Appropriations Limit						

[illegible]

Resolution No. 26-21

Fiscal Year 2027-28 Continued Funding Application

This Resolution is adopted to certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Social Services (CDSS) and to the California Department of Education (CDE) for the purpose of providing childcare and development services. If the CFA is approved by the CDSS and the CDE, the agency's current childcare and development contracts will be automatically renewed for fiscal year (FY) 2027-28. This Resolution further authorizes the designated representatives below to sign the CFA and all related FY 2027-28 contract documents.

BE IT RESOLVED that the Governing Board of the Palermo Union Elementary School District authorizes that the persons listed below, are authorized to sign the FY 2027-28 CFA and all related contract documents for the Governing Board.

Names of Authorized Representatives	Titles
Gary Rogers	Superintendent
Kimberly Butcher	Director of Preschool Programs
Ruthie Anaya	Assistant Superintendent of Business Services

PASSED AND ADOPTED this 14th day of October 2026, by the Governing Board of the Palermo Union Elementary School District of Butte County, California.

I, Justin Younger, Clerk of the Governing Board of the Palermo Union Elementary School District, of Butte County, California, certify that the foregoing is a full, true, and correct copy of a Resolution adopted by the said Board at a meeting thereof held at a regular public place of meeting and the Resolution is on file in the office of said Board.

Justin Younger
Clerk of the Governing Board

Date

AGREEMENT FOR SPECIAL SERVICES BETWEEN LOCAL EDUCATION AGENCIES

This Agreement for Services ("Agreement") is made and entered into as of August 1, 2026 by and between the **Butte County Office of Education** ("BCOE") and **Palermo Union School District** ("AGENCY"), (together, "Parties").

The terms of this Agreement are as follows:

1. **Purpose.** The duties, obligations and agreements to provide the services under this Agreement are set forth in the attached **Exhibit "A"** ("Services").
2. **Term.** Services shall commence on August 1, 2026 and will continue until June 30, 2027, unless this Agreement is terminated and/or otherwise cancelled prior to that time.
3. **Payment.** Compensation shall be as set forth in **Exhibit "B"** as the proposed fee for Services.
4. **Termination.** Either party may, at any time, with or without reason, terminate this Agreement with a reasonable explanation. Written notice by the terminating party shall be sufficient to stop further provision of Services. Notice shall be deemed given when received by the non-terminating party or no later than three (3) days after the day of mailing, whichever is sooner.
5. **Additional Services.** In the event either Party requires services from the other Party in addition to those set forth in this Agreement, the Party requiring additional services shall compensate the other Party for costs incurred by those additional services. If either Party believes that additional services are necessary or desirable, that Party shall submit a written description of the additional services to the other Party, along with the reasons the additional services are required or reasonable, and the specific cost of the additional services. Such services shall be performed only after both Parties agree in writing to proceed with the additional services.
6. **Indemnification.** The AGENCY agrees to indemnify, defend, and hold harmless BCOE, its officers, agents and employees against any claim, liability, loss, injury or damage imposed on BCOE arising out of the AGENCY's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of BCOE, its officers, agents and employees. If obligated to indemnify, defend, or hold harmless BCOE under this Agreement, the AGENCY shall reimburse BCOE for all costs, attorney's fees, expenses and liabilities associated with any resulting legal action. The AGENCY shall seek BCOE approval of any settlement that could adversely affect the BCOE, its officers, agents or employees.

The BCOE agrees to indemnify, defend, and hold harmless AGENCY, its officers, agents and employees against any claim, liability, loss, injury or damage imposed on AGENCY arising out of the BCOE's performance on this Agreement, except for liability resulting from the negligent or willful misconduct of AGENCY, its officers, agents and employees. If obligated to indemnify, defend, or hold harmless AGENCY under this Agreement, the BCOE shall reimburse AGENCY for all costs, attorney's fees, expenses and liabilities associated with any resulting legal action. The BCOE shall seek AGENCY approval of any settlement that could adversely affect the AGENCY, its officers, agents or employees.
7. **Insurance.** Each party shall procure and maintain at all times insurance with minimum limits as customary for that party's course of business.

8. **Anti-Discrimination.** It is the policy of the BCOE that in connection with all work performed under contracts there be no discrimination against any person engaged in the work because of race, color, ancestry, national origin, religious creed, physical disability, medical condition, marital status, sexual orientation, gender, or age and therefore Program Region agrees to comply with applicable Federal and California laws including, but not limited to the California Fair Employment and Housing Act beginning with Government Code Section 12900 and Labor Code Section 1735.
9. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.
10. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

If to BCOE:

Butte County Office of Education
Attn: Michelle Sanchez
1859 Bird Street
Oroville, CA 95965
Email: msanchez@bcoe.org

If to AGENCY:

Inspire School of Arts & Sciences
Attn: Gary Rogers
7390 Bulldog Way
Palermo, CA 95968
Email: grogers@palermok8.org

Any notice personally given or sent by email transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective five (5) days after deposit in the United States mail.

11. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties.
12. **Assignment.** The obligations and/or interests of either party under this Agreement shall not be assigned or transferred in anyway without written consent from the other party.
13. **Arbitration.** The Parties agree that should any controversy or claim arise out of or relating to this Agreement they will first seek to resolve the matter informally for a reasonable period of time not to exceed forty-five (45) days. If the dispute remains, it shall be subject to mediation with a mediator agreed to by both parties and paid for by both parties, absent an agreement otherwise. If after mediation there is no resolution of the dispute, the parties agree to resolve the dispute by binding arbitration administered by the American Arbitration Association ("AAA") in accordance with its Commercial Arbitration Rules, and judgment on an arbitrator's award may be entered in any court having jurisdiction thereof.
 - a. The Parties shall select one arbitrator pursuant to the AAA's Commercial Arbitration Rules.

- b. The arbitrator shall present a written, well-reasoned decision that includes the arbitrator's findings of fact and conclusions of law. The decision of the arbitrator shall be binding and conclusive on the Parties.
 - c. The arbitrator shall have no authority to award punitive or other damages not measured by the prevailing Party's actual damages, except as may be required by statute. The arbitrator shall have no authority to award equitable relief. Any arbitration award initiated under this clause shall be limited to monetary damages and shall include no injunction or direction to either Party other than the direction to pay a monetary amount. As determined by the arbitrator, the arbitrator shall award the prevailing Party, if any, all of its costs and fees. The term "costs and fees" includes all reasonable pre-award arbitration expenses, including arbitrator fees, administrative fees, witness fees, attorney's fees and costs, court costs, travel expenses, and out-of-pocket expenses such as photocopy and telephone expenses. The decision of the arbitrator is not reviewable, except to determine whether the arbitrator complied with sections (b) and (c) of this section.
14. **COVID-19 Acknowledgement.** AGENCY recognizes and understands that guidance on how to protect oneself from the COVID-19 virus and how to avoid spreading the virus to others, is available at <https://www.cdc.gov/coronavirus/2019-ncov/index.html> and through federal, local, and state recommendations and/or regulations. AGENCY understands that this guidance can change, and that AGENCY has a responsibility to stay abreast of the changing information found on these COVID-19 guidance resources. AGENCY is encouraged to follow their district's protocols and have enough school-appropriate cleaning supplies to continuously disinfect the equipment in accordance with California Department of Public Health (CDPH) guidance.
15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Butte County.
16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.
17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Provisions Required By Law Deemed Inserted.** Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein and this Agreement shall be read and enforced as though it were included therein.
19. **Authority to Bind Parties.** Neither party in the performance of any and all duties under this Agreement, except as otherwise provided in this Agreement, has any authority to bind the other to any agreements or undertakings.
20. **Captions and Interpretations.** Paragraph headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a party because that

party or its legal representative drafted such provision, and this Agreement shall be construed as being jointly prepared by the Parties.

21. **Signature Authority.** Each party has the full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.
22. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
23. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date(s) indicated below.

BCOE:

Dated: _____

BUTTE COUNTY OFFICE OF EDUCATION

Signed By: _____

Print Name: Mary Sakuma

Title: Superintendent

AGENCY:

Dated: _____

PALERMO UNION SCHOOL DISTRICT

Signed By: _____

Print Name: Gary Rogers

Title: Superintendent

Exhibit "A"
Scope of Services

Rural Math Collaborative Learning Lab –
Facilitators:

- Attend and participate in 2 day in-person Learning Lab Facilitator Institute
- Attend and participate in quarterly two hour and a half Professional Learning Network (PLN) sessions
- Administrator/Instructional Leadership Team (Systems Planning/Progress Monitoring/Logistical/etc)
- Developing the Problem of Practice
- Planning the Common Learning Experience
- Learning Lab Cycle 1 & Learning Lab Cycle 2
- Coordinate and facilitate a minimum of two Learning Lab Cycles
- Complete surveys and/or engage in interviews/focus groups conducted by independent evaluator, EdNorthwest.
- Complete Exit Surveys and feedback requests, as requested.

Exhibit "B"
Fee for Services

Palermo Union School District will invoice BCOE each quarter. BCOE will render payment within 30 days of invoice.

- Quarter 1 Period: July 1 - September 30 - TOTAL \$2500.00
 - Invoice due: October 7, 2026
- Quarter 2 Period: October 1 - December 31 - TOTAL \$2500.00
 - Invoice due: January 7, 2027
- Quarter 3 Period: January 1- March 31 - TOTAL \$2500.00
 - Invoice due: April 7, 2027
- Quarter 4 Period: April 1 - June 30 - TOTAL \$2500.00
 - Invoice due: July 7, 2027

Total for Learning Lab Team is \$10,000.00

Funding provided by RMC Lake COE Learning Lab Agreement

Please remit all invoices to:
Melissa Dolan
Senior Administrative Assistant
Coordinated District Support
530-433-2312
mdolan@bcoe.org

RELEASE TIME MOU

REGARDING ELECTED UNION OFFICER RELEASE TIME -

Background

Chris Sharp has been elected to serve as President of the Palermo Teachers Association (PTA) for a period that includes the 2026-2027 school year; and

Under Education Code § 44987, the President has a right to be released from his duties as a certificated employee of the Palermo Union Elementary School District (PUESD) to conduct Association business on a leave of absence without any loss of pay or benefits; and

Under Education Code § 44987, PUESD is entitled to reimbursement by CTA/PTA for compensation paid to Chris Sharp attributable to this statutory leave of absence; and through this Agreement, Chris Sharp seeks leave time under Education Code § 44987 that is in addition to and separate from union release time currently provided under the Collective Bargaining Agreement, any other agreement, or District practice.

Agreement

1. 1. Release Time

PUESD will grant Chris Sharp a paid leave of absence for up to 36 days during the 2026–2027 school year for the purpose of serving as the elected President of PTA, consistent with Education Code § 44987, without loss of pay or benefits, including health and welfare benefits and applicable employer STRS contributions.

Leave may be taken in full-day or partial-day increments. Only the amount of statutory leave actually taken will be counted against the 36-day allocation.

2. Scheduling and Advance Notice

Chris Sharp will provide PUESD with his anticipated release schedule as far in advance as practicable. When circumstances permit, Chris will provide reasonable advance notice of release dates so that PUESD may arrange substitute coverage and promote continuity of instruction.

Chris and PUESD will cooperate regarding scheduling and operational considerations consistent with Education Code § 44987.

Nothing in this provision is intended to limit rights provided under Education Code § 44987.

RELEASE TIME MOU

3. Reimbursement

CTA and/or PTA, as applicable, will reimburse PUESD in an amount equal to the total cost of Chris Sharp's compensation for the leave. Total cost includes salary, health and welfare benefits, STRS contributions and all other payments made to or on behalf of Chris Sharp as a direct function of his salary

PUESD will provide the appropriate invoices or certifications of payment, and reimbursement will be made within the time required by Education Code § 44987.

4. President Leave Time Separate From Other Release Time

Leave provided under this Agreement is separate from and will not be charged against release time provided under the Collective Bargaining Agreement, release time for meeting and negotiating with the District, or other release time provided by law, agreement, or District practice.

PUESD will maintain separate records of leave taken under each applicable category for payroll, reimbursement, substitute coverage, and operational purposes.

5. Return to Assignment

Chris Sharp will have the right to return to his teaching assignment at the conclusion of his service as an elected officer of PTA, consistent with applicable law.

6. Eligibility

Eligibility for leave under this Agreement will end when Chris Sharp ceases to serve as an elected officer of PTA or at the conclusion of the 2026–2027 school year, whichever occurs first.

7. Effect of Agreement

This Agreement addresses only the statutory leave described herein. It does not amend the Collective Bargaining Agreement, waive any right of either party under applicable law, or establish a binding past practice or precedent regarding contractual release time.

Nothing in this Agreement is intended to expand or restrict rights or obligations otherwise provided by Education Code § 44987.

RELEASE TIME MOU

8. Term

The term of this Agreement is July 1, 2026 and ends June 30, 2027.



Gary Rogers, PUESD Superintendent

9/28/26

Date



Chris Sharp, PTA President

9/25/26

Date

**Student Placement Agreement
between
California State University, Chico and**

Palermo Union Elementary School District

This agreement ("Agreement") is between the Trustees of the California State University on behalf of California State University, Chico ("University") and
Palermo Union Elementary School District (Organization"). In consideration of the mutual promises set forth below, the University and Organization ("Parties") agree as follows:

I. Organization's Responsibilities

- A. Identify the student's supervisor. The supervisor agrees to meet with the student regularly to facilitate the student's learning experience, provide support, review progress on assigned tasks, verify service hours, and give feedback.
- B. Provide an orientation that includes a site tour; an introduction to staff; a description of the characteristics of and risks associated with the Organization's operations, services and/or clients; a discussion concerning safety policies and emergency procedures; patient confidentiality and HIPAA privacy and security (if applicable); and information detailing where students check in and how they log their time.
- C. Provide the student with a written description of the student's tasks and responsibilities.
- D. Provide appropriate training, personal protective equipment, materials, and work area for students prior to students performing assigned tasks or working with the Organization's clients. Appropriate training shall include, but not be limited to, pandemic training as it relates to the student's learning activities.
- E. Inform the student of the need for a background check, fingerprinting and/or a tuberculosis test (if applicable); obtain the student's fingerprints, background check and/or tuberculosis test (if applicable); and maintain the confidentiality of any results as required by federal and state law.
- F. Evaluate the student if requested by the University and contact the University if the student fails to perform assigned tasks or engages in misconduct.
- G. Notify the University as soon as is reasonably possible of any injury to or illness of a student participating in a learning activity at the Organization.

II. University's Responsibilities

- A. The University will advise the student(s) of their responsibility to:
 - 1. Participate in all training required by the Organization.
 - 2. Exhibit professional, ethical, and appropriate behavior when at the Organization.
 - 3. Complete all assigned tasks and responsibilities in a timely and efficient manner.
 - 4. Abide by the Organization's rules and standards of conduct.
 - 5. Maintain the confidentiality of the Organization's proprietary information, records and information concerning its clients.

- B. Create a Learning Plan guiding faculty, student and site supervisor expectations of activities, performance of duties including hours of work required, evaluation of the student and expected learning outcomes.
- C. The University will advise the student that neither the University nor the Organization assumes any financial responsibility in the event they are injured or become ill as a result of their participation in a learning activity at the Organization.
- D. Provide the student with general and professional liability insurance in the amount of \$2,000,000 per occurrence, \$4,000,000 general aggregate. This insurance only applies if both parties have signed this Agreement.
- E. University shall direct Students and University Personnel to respect the confidential nature of the health or personnel information relating to the Organization. University shall ensure that all Students and University Personnel working within the Organization and having access to Protected Health Information will receive training on the Health Insurance Portability and Accountability Act of 1996, appropriate to their job function. University shall retain documentation of student training for at least six years. Organization shall adopt and enforce policies and procedures necessary to protect the confidentiality of Student records.

III. General Provisions

- A. This Agreement will become effective as of the date last written below and continue for a period of 5 years unless terminated by either party after giving the other party 30 days written notice of the intent to terminate. If the Organization terminates this Agreement, it will permit any student working at the Organization at the time of termination to complete his/her work. At the 5-year termination date, the agreement can be renewed once it has been reviewed, updated as applicable and executed by the appropriate parties.
- B. The Organization and the University agree to indemnify, defend, and hold harmless each other from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of their respective officers, employees, agents, or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.
- C. Each party agrees to maintain general liability coverage through an insurance policy or programs of self-insurance of at least \$2,000,000 per occurrence, \$4,000,000 aggregate. Insurance policies procured to meet the aforementioned coverage requirement must be placed with insurers with a current A.M. Best rating of at least A: VII. Evidence of coverage shall be provided upon request. The Organization becomes an additional insured to the University student general and professional liability insurance (SAFECLIP/SPLIP) policies upon full execution of this Agreement.
- D. The Organization and the University will meet upon request or as necessary to resolve any potential conflicts and to facilitate a mutually beneficial experience for all involved.

- E. The Organization may dismiss a student if the student violates its standards, mission, or goals. The Organization will document its rationale for terminating a student and provide the University with a copy of the rationale upon request.
- F. Students participating in a learning activity at the Organization are not officers, employees, agents, or volunteers of the University. Students participating in a learning activity at the Organization are not officers, employees, agents, or volunteers of the Organization, unless they are paid by the Organization in which case the student(s) become employees of the Organization.
- G. Nothing contained in this Agreement confers on either party the right to use the other party's name without prior written permission or constitutes an endorsement of any commercial product or service by the University.
- H. This Agreement may not be altered unless both parties agree in writing. The parties agree to follow all applicable federal, state, and local laws and regulations, including but not limited to laws prohibiting discrimination and harassment.
- I. Any notices required by this Agreement will be deemed to have been duly given if communicated to the following individuals:

UNIVERSITY:	ORGANIZATION:
	Name: Gary Rogers
	Title: Superintendent
Procurement and Contract Services	
400 West First St.	Address: 7390 Bulldog Way
Chico, CA 95929-0244	Palermo, CA 95968
(530) 898-5270	Phone: 530-533-4842
	Email: grogers@palermok8.org

IN WITNESS WHEREOF, this Agreement has been executed by the parties as of the date last written below.

**CALIFORNIA STATE UNIVERSITY,
CHICO**

Palermo Union Elementary School District

Layla Betar-Makhoul
Procurement and Contract Services

Authorized Signer:

Title:

Date:

Date:



California State University Chico Risk Management

400 W. 1ST STREET
KENDALL HALL ROOM 205
CHICO, CA 95929-0130
530-898-6588
FAX: 530-898-4513

Site Assessment for Internship Placement

The **Site Assessment for Internship Placement** form assesses the academic appropriateness of an internship site for credit bearing student placements/internships and will identify any potential hazards or risks associated with the placement. The Site Assessment form is to be completed by a university representative and may be conducted over the phone or via email. Upon site approval, please submit the completed form to studentplacementtagmt@csuchico.edu to initiate the contracting process. Student may begin their internship once an executed contract is on file.

Date of Site Assessment: _____

UNIVERSITY INFORMATION		SITE INFORMATION	
Employee Conducting Assessment	Jennifer Oloff-Lewis	Organization Name/Site	Palermo Union Elementary School District
Faculty Overseeing Internship	Jennifer Oloff-Lewis	Name of Signatory**	Gary Rogers
Department	School of Education	Title of Signatory	Superintendent
Employee Phone Number	530-898-6421	Email Address Signatory	grogers@palermok8.org
Employee Email	soeplacements@csuchico.edu	Name of Contact Person	Jessica Coon
Internship Start Date	08/01/2026	Email of Contact Person	jcoon@palermok8.org
		Site Physical Address	7390 Bulldog Way Palermo, CA 95968
		Phone Number	530-533-4842

**Signatory is the person authorized to sign on behalf of agency

To access the appropriateness of the internship site, please confirm the following:

	Yes ☒	No ☐	→	Conduct assessment and evaluate site for appropriateness.
Has an evaluation of the internship site been conducted to ensure the educational environment is appropriate and related to the student's field of study?	☒	☐	→	Contact site to determine appropriate site supervisor.
Does the internship site have an appropriate individual to act as the student's site Supervisor?	☒	☐	→	Re-evaluate the appropriateness of the site.
Does the internship site agree to collaborate with Faculty/Internship Coordinator regarding student selection, necessary skills and pre-requisites (details to be included in the Student Learning Plan)?	☒	☐	→	Contact Risk Management to discuss further evaluation of site.
Will the internship site provide appropriate training, including health, safety & emergency procedures?	☒	☐	→	Contact Risk Management to discuss further evaluation of site.
Does internship site provide training & personal protective equipment when students work with any hazardous materials or machinery? (If N/A select Yes)	☒	☐	→	Contact Risk Management to discuss further evaluation of site.
Does the internship site have General Liability insurance?	☒	☐	→	Contact Risk Management to discuss further evaluation of site.
Will the site provide direct supervision when students work with youth (under 18)? - select Yes if not applicable.	☒	☐	→	Contact Risk Management to discuss further evaluation of site.

Please contact Risk Management at Ext. 6588 or at risk@csuchico.edu with any potential safety concerns that have not been sufficiently addressed by the site assessment form. The site is approved when all the responses to the above questions are "Yes." Please submit completed site assessment to studentplacementtagmt@csuchico.edu.

INDEPENDENT CONSULTANT AGREEMENT FOR SPECIAL SERVICES TO BE PROVIDED BY BCOE

This Independent Consultant Agreement for Special Services ("Agreement") is made as of October 8th, 2026, between the Butte County Office of Education ("BCOE") and Palermo Union School District ("Client") (together, "Parties").

WHEREAS, the Client is authorized to contract with and employ any persons for the furnishing of special services and advice in financial, economic, accounting, engineering, legal, or administrative matters, if those persons are specially trained and competent to perform the special services required, and the Client has determined the BCOE to be specially trained and competent to perform the special services required under this Agreement.

1. **Services.** The BCOE shall furnish to the Client the services as described in EXHIBIT "A" attached hereto and incorporated herein by this reference ("Services").
2. **Term.** BCOE shall commence providing Services under this Agreement upon execution of the Agreement by both parties, and will diligently perform such Services as required. The term for Services and schedule to provide Services shall be in accordance with the schedule included in EXHIBIT "B";
3. **Compensation.** BCOE compensation from the Client shall be as set forth in EXHIBIT "B" as the proposed fee for Services.
4. **Expenses.** BCOE shall be paid any additional costs or expenses incurred by BCOE in performing Services for Client.
5. **Independent Contractor.** BCOE, in the performance of this Agreement, shall be and act as an independent contractor.
6. **Materials.** Client shall furnish, and pay for all labor, materials, equipment, supplies and other items necessary for BCOE to complete the Services to be provided pursuant to this Agreement.
7. **Termination.** BCOE may, at any time, with or without reason, terminate this Agreement with thirty (30) days written notice, and be compensated by Client for Services rendered up to the date of termination (i.e., BCOE will be compensated by Client for Services completed to date as a pro-rata amount of the full fees, costs, and expenses).
8. **Indemnification.** To the furthest extent permitted by California law, Client shall, at its sole expense, defend, indemnify, and hold harmless the BCOE, the State of California, and their agents, representatives, officers, employees, trustees, and volunteers (the "indemnified parties") from any and all demands, losses, liabilities, claims, suits, and actions (the "claims") of any kind, nature, and description, including, but not limited to, personal injury, death, property damage, and consultants and/or attorneys fees and costs, directly or indirectly arising out of, connected with, or resulting from the performance of the Agreement or from any activity, work, or thing done, permitted, or suffered by the Client under or in conjunction with this Agreement, unless the claims are caused wholly by the sole negligence or willful misconduct of the indemnified parties. The BCOE shall have the right to accept or reject any legal representation that Client proposes to defend the indemnified parties.

9. **Insurance.**

9.1. The BCOE shall procure and maintain at all times it performs any portion of the Services its applicable forms of insurance.

10. **Assignment.** The obligations of the Client pursuant to this Agreement shall not be assigned by the Client.

11. **Notice.** Any notice required or permitted to be given under this Agreement shall be deemed to have been given, served, and received if given in writing and either personally delivered or deposited in the United States mail, registered or certified mail, postage prepaid, return receipt required, or sent by overnight delivery service, or facsimile transmission, addressed as follows:

If to BCOE:

BUTTE COUNTY OFFICE OF EDUCATION
1859 Bird Street
Oroville, CA 95965
ATTN: Mary Sakuma

If to Client:

PALERMO UNION SCHOOL DISTRICT
7390 Bulldog Way
Palermo, CA 95968
ATTN: Gary Rogers

Any notice personally given or sent by facsimile transmission shall be effective upon receipt. Any notice sent by overnight delivery service shall be effective the business day next following delivery thereof to the overnight delivery service. Any notice given by mail shall be effective three (3) days after deposit in the United States mail.

12. **Attorney Fees/Costs.** Should litigation be necessary to enforce any terms or provisions of this Agreement, then each party shall bear its own litigation and collection expenses, witness fees, court costs and attorneys' fees.

13. **No Rights in Third Parties.** This Agreement does not create any rights in, or inure to the benefit of, any third party except as expressly provided herein.

14. **Integration/Entire Agreement of Parties.** This Agreement constitutes the entire agreement between the Parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. This Agreement may be amended or modified only by a written instrument executed by both Parties. This Agreement is not valid until approved/ratified by the BCOE's governing board. Services shall not be rendered until Agreement is approved or ratified.

15. **California Law.** This Agreement shall be governed by and the rights, duties and obligations of the Parties shall be determined and enforced in accordance with the laws of the State of California. The Parties further agree that any action or proceeding brought to enforce the terms and conditions of this Agreement shall be maintained in Butte County, California.

16. **Waiver.** The waiver by either party of any breach of any term, covenant, or condition herein contained shall not be deemed to be a waiver of such term, covenant, condition, or any subsequent breach of the same or any other term, covenant, or condition herein contained.

17. **Severability.** If any term, condition or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired or invalidated in any way.
18. **Incorporation of Recitals and Exhibits.** The Recitals and each exhibit attached hereto are hereby incorporated herein by reference.
19. **Counterparts.** This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates indicated below.

BCOE:

Dated: _____, 2026

BUTTE COUNTY OFFICE OF EDUCATION

By: _____

Print Name: Mary Sakuma

Title: Butte County Superintendent of Schools

Client:

Dated: _____, 2026

PALERMO UNION SCHOOL DISTRICT

By: _____

Print Name: _____

Title: _____

EXHIBIT "A"

Scope of Services

Butte County Office of Education (BCOE) will provide LAN Services to Palermo Union School District. The LAN Services provided for the District under this agreement are for the design, installation, maintenance, and support of LAN networking equipment. This service is available to Palermo Union (District) departments and Administrative units for support of customers within a building, campus, or remote small office environments. Specific services to be provided include:

1. Provide LAN Services to the district in accordance with industry best practices
2. Provide installation, maintenance and support of LAN based hardware (Servers, Switches and Wi-Fi)
3. Provide installation, maintenance and support of end user devices (Workstations, Printers and Peripherals)
4. Provide support for Google (GAFE) which includes configuration and management
5. Chromebook, tablet and mobile device provisioning
6. Hardware and software configuration changes as needed
7. Software upgrades and patches (including bug fixes and security patches) as needed
8. Coordination of all hardware/software repairs with the district representative
9. Identify and diagnose failed components and assist with installation of replacement components
10. Monitoring of the core network infrastructure (Servers, Network)
11. Provide annual budget recommendations for new technology
12. Assist with district wide implementation of backups
13. Installation and support of video conferencing systems
14. Project planning, oversight and management
15. Documentation of network infrastructure

Services Not Included

The following services are not included with our LAN Service:

- Cost for hardware replacement devices or components
- Cost for software and licenses
- Installation, configuration, or maintenance of Wide Area Network (WAN) equipment
- Installing or relocating wiring
- Installation or mounting of projectors, cameras, bell systems, speakers, clocks and alarm system
- Technical training of non BCOE employee
- E-Rate consulting and assistance
- Web site development and hosting
- Provide support for non-district owned equipment
- Support and maintenance of phone systems (POTS)

Customer Responsibilities

- Submit a request by phone or email to the ITS Service Desk for any Information Technology related services requests
- Designate a point of contact(s) responsible for submitting IT related work requests
- Must pay invoices within two weeks of receiving

SLA – Service Level Agreement

- BCOE will acknowledge voice or email inquiries regarding LAN support requests within 8 hour during support hours
- Response to service interruptions will include voice, email, SMS, or physical response, depending on the severity of the issue
- If the LAN support request is not deemed an emergency, a service request will be scheduled for the next LAN service support day
- Technical support may include remote, telephone or in-person support
- BCOE ITS will coordinate the repair or replacement of LAN equipment with the designated site contact
- Scheduled routine maintenance will need to be performed occasionally on District owned servers or network equipment for software upgrades, hardware upgrades, and patches, which may need to happen during school hours
- BCOE will provide at least 2 week notice for planned scheduled maintenance that creates a service interruption

EXHIBIT "B"

Fee Schedule

Terms of Agreement

- The contract term for LAN Services will be three (3) years
- The term of this contract is for three (3) years effective 1/1/2027 through 12/31/2029
- The hourly rate for technical support is \$110
- The annual cost for 180 hours of LAN service is \$19,800 (\$110/hr.)

Optional Services

- X Virtual Server Hosting and backup services at Butte County Office of Education Colocation Center
(Rates will vary depending on disk, CPU and memory requirements) See Attachment A

Attachment A

Item no.		Quarterly Hosting Fee
1	Six servers (pusd-dc1-Old, pusd-dc2-Old, pusd-file, pusd-nutrikids, pusd-print-Old, pusd-sis)	Quarterly Service Charge: \$845.37

*Hosting fee is based on 9 servers and price will vary if servers are added or removed.

*Payments will be broken into four quarters and added to the quarterly LAN bill.

Virtual Machine Hosting Services Waiver:

BCOE will use and maintain appropriate daily backups of your Virtual Servers within the BCOE Datacenter. Although routine maintenance of backups and reports are heavily monitored, BCOE cannot be held responsible for any data loss, alteration, and corruption of any software, data or files. This also includes data corruption due to database problems, lapse in time from a previous restore point, software bugs, hardware failures, malicious attacks, or natural disaster.