



STUDENT/PARENT HANDBOOK

Dear Students and Families,

I hope this letter finds you in good health and high spirits as we embark on an exciting journey of learning, growth, and exploration in the new academic year. On behalf of the entire faculty and staff, I extend a warm welcome to our new and returning middle school students.

As the proud Principal of CK Price, I am committed to fostering a nurturing and supportive learning environment where each student can flourish academically, emotionally, and socially. Our skilled and devoted staff has been preparing the school for your arrival, and we are excited to have you join us for the 2025-2026 school year.

What to Expect:

- Engaging Classes: Our dedicated teachers have prepared engaging lessons that will challenge and inspire you.
- Extracurricular Activities: Explore clubs, sports, and other extracurricular opportunities to discover your passions.
- Friendships: Middle school is a time to build lasting friendships. Be open to meeting new people and creating connections.
- Supportive Community: We are here to support you every step of the way. Don't hesitate to reach out if you need assistance.

Your Role in Our Success:

- Active Participation: Attend classes, participate in discussions, and contribute to a positive classroom environment.
- Kindness and Respect: Treat your peers, teachers, and staff with kindness and respect.
- Curiosity: Embrace curiosity and ask questions. Learning is an adventure!
- Communication: Keep the lines of communication open with your teachers and parents.

We look forward to a year filled with growth, laughter, and memorable experiences. Thank you for being part of our CK Price family. Let's make this year remarkable together!

Best regards,

Anne Stearns

Students are expected to know and comply with the school rules, policies, and consequences outlined in the Student/Parent Handbook.

Below is a short synopsis of school rules.

1. Once on campus, you may not leave without being signed out from the office.
2. You may not be on campus before 7:25 or after 3:15 without permission.
3. All food must remain inside the cafeteria.
4. You may not be inside any building during lunch except the library or to use the bathroom.
5. No gum.
6. No electronics or cell phones during school hours: 8:20-3:00.
7. No Dutch Bros, Starbucks or other coffee house drinks.
8. No alcohol, drugs, tobacco, vaping devices, "look alike" drugs, weapons, "look alike" weapons. Random searches will be conducted by a K-9 (police dog) during the year.
9. No sexual harassment.
10. Be respectful to school property.
11. No horseplay—you may not hit, kick, wrestle, tackle, slap, etc. Hands to yourself.
12. Student dress code will be enforced. For dress code infractions, students will be required to change into alternative clothes provided by the office or by calling home.
- 13. NO BULLYING---ZERO TOLERANCE FOR BULLYING OF ANY KIND**
 - a. Definition of bullying: A pattern of deliberate, negative, hurtful, aggressive acts that works to shift the balance of physical, emotional, or social power.



<u>Be Respectful</u>	<u>Be Responsible</u>	<u>Be Safe</u>
<ul style="list-style-type: none"> • Acknowledge new people, including adults • Be courteous in doorways • Use polite language in your conversations • Enter buildings quietly • Respect others' personal space • Maintain appropriate volume during work time 	<ul style="list-style-type: none"> • Know and follow school rules • Lead by example • Show up prepared • Be on time • Wait to be dismissed • Stay on task and use time wisely • Keep area clean • Follow dress code • Pick up your trash • Follow hall pass procedure during class • Take ownership for your actions 	<ul style="list-style-type: none"> • Respect personal space • Enter stairs and buildings on the right side • Remain within boundaries • Use all equipment and materials appropriately • Report safety issues to adult • Sit on benches and chairs, not on tables or desks • No gum • Keep aisles clear

C.K. 3 The Way to Be: Be Respectful, Be Responsible, Be Safe!

In our efforts to establish C.K. Price Middle School as a safe, welcoming and purposeful learning environment, we utilize a positive behavior system that actively encourages students to achieve their academic potential while behaving with good character. At C.K. Price's focus is on teaching and encouraging appropriate behavior in all areas of the school, concentrating on the instruction of our three core values: Respect, Responsibility, and Safety. Students who are respectful, responsible and safe, act appropriately so they maximize their learning opportunities and do not detract or interfere with the learning opportunities of their classmates. Students are actively involved in learning what the CK3 means and looks like in all areas of our school through activities, lessons, demonstrations, videos and role-playing.

We emphasize strategies for defining, teaching, and supporting appropriate behavior. The goal is to design the most effective learning community possible with the best outcomes for all students. Attention is focused on creating and sustaining school-wide, classroom, and individual systems of support. Unlike how schools have typically responded in the past - discipline in response to student misbehavior - we focus on behavioral expectations and reward students for following them. The goal is to establish a climate in which appropriate behavior is the norm.

Positive Reinforcement System

Teachers and other school staff will recognize and reward students for better-than-expected behavior. Staff members will issue coupons called Tiger Bucks to students when they observe students in the act of behavior that is respectful, responsible or safe. Tiger Bucks can be used to purchase a variety of items from the Tiger Store, privileges from teachers and the library, and access to special activities. Other rewards include perfect attendance prizes, behavior reward assemblies, “no-tardy parties”, pizza with the principal, end-of-year activities, access to dances, extra-curricular activities, and more.

Classroom Management

The key to a positive and effective learning environment is sound classroom management that addresses all aspects of the classroom. Routines will be taught to students at the beginning of the school year and revisited until it is clear that all students understand the routines and are able to perform them. Areas that may be addressed include getting the teacher’s attention, using the restroom, sharpening a pencil, turning in work, and any other routine that takes place on a daily basis. These procedures should be in writing so they may be utilized in the event that a guest teacher is needed in the classroom. Students are expected to follow these rules and procedures and turn in all assignments.

The techniques used by educators for addressing when a student fails to abide by classroom expectations are unique to each teacher. Although it is impossible to anticipate all possible situations, general plans will be in place for dealing with any behaviors that detract from the learning environment and will be used consistently. This will be the first line of defense in dealing with inappropriate behaviors that are considered to be incidental.

Minor Behavior Violations

After repeated behavior instruction and intervention by the classroom teacher, some behaviors will rise to the level of a minor violation. Minor violations are recorded in the student information system for the purpose of record keeping and school-wide behavior trend analysis. Teachers or other staff members submit minor referrals on-line, including their choice of a consequence. The following are considered minor violations: inappropriate language, physical contact/horseplay, dress code violation, tech violation, insubordination/noncompliance, disrespect, disruption, property misuse, tardy, minor bus violation.

Classroom teachers may use any of the following consequences for minor violations: counsel student, send to buddy room, parent contact, lunch detention, after school detention, and others. Repeated minor violations are treated progressively and may become major violations.

Major Behavior Violations

Some behaviors and incidents require more immediate solutions and/or the attention of an administrator. These are called major incidents. The observing staff member completes a major referral on-line and the student will be sent to the office. The administrator will speak with the student and contact the parent, if needed, and determine an appropriate consequence. When a student returns to class they will be welcomed. A variety of factors are considered while processing a major report; therefore, the consequences that arise will vary from student to student.

The following are considered major violations: repeated minor violations, chronic staff managed misbehavior, abusive/profane language, fighting, physical aggression, major or repeated defiance, harassment (ability, sexual, gender, religious, racial, other), major or repeated disruption, cheating/plagiarism, property destruction, bullying (verbal, emotional, physical, cyber), skipping class, major bus violation, leaving school grounds, theft, fighting, bullying, property damage, obscene act, drug and alcohol possession/use/distribution, and gang-related clothing.

Administration may use any of the following consequences for major violations: loss of privilege, time in office, conference with student, parent contact, after school detention, loss of “merits” or behavior points, in-school suspension, out of school suspension, expulsion, community service, Saturday School and others.

Merits Loss and “Check In Check Out”

Check In Check Out or CICO is a strategy to help students make positive changes in their behavior and earn merits/points back for improving their conduct by following school rules. CICO is a voluntary process for students who lose 3 merits and becomes a mandatory process when a student

loses 5 merits or more. When a student loses 10 merits during the year, he/she will be considered for placement in an alternative education environment. For the purpose of reward activities, including rallies, dances and end-of-year class trips, the student's merit loss accumulation starts over each quarter. Upon Administrative approval students may be assigned Saturday Academy to earn back merits.

Important

In order to create an environment conducive to learning we must remember that discipline procedures are not the answer to problematic behavior – it is the positive relationships we build as a learning community between students, families and staff. Punitive measures have little effect on student behavior and are more likely to increase instances of inappropriate behavior. The CK Price Middle School staff strives to create a positive environment by making connections with our students and families. Children learn best in the context of positive relationships and a safe, comfortable atmosphere. Our staff will explain appropriate behavior and procedures throughout the year. They detail why this behavior is important and encourage all students to be respectful, responsible and safe.

C.K. Price School Behavior Expectations

	Hallways	Yard	Cafeteria	Library
BE RESPECTFUL	<ul style="list-style-type: none"> * Voices * Mindful of your body space * Respect school and personal property * Hold doors open for others 	<ul style="list-style-type: none"> * Be courteous * Use appropriate language * Quad is a quiet zone during lunch * No kissing, holding hands, prolonged hugging 	<ul style="list-style-type: none"> * Use please and thank you * Use inside voices * Follow adults' directions 	<ul style="list-style-type: none"> * Inside voices * Treat books and computer equipment appropriately * Follow the adult's directions
BE RESPONSIBLE	<ul style="list-style-type: none"> * Use water fountain appropriately * Use only approved school pass when outside the classroom or during lunch * Keep food in designated food areas (cafeteria) 	<ul style="list-style-type: none"> * Use garbage cans for your trash * Return equipment * No energy or caffeinated drinks 	<ul style="list-style-type: none"> * Clean up after yourself * All food stays in the cafeteria 	<ul style="list-style-type: none"> * Check books out before leaving * Return books on time * Leave the area the way you found it or better * Take care of school property * Sit in assigned seat in computer lab * Students must always have a pass from your classroom teacher * Follow Internet Usage Agreement
BE SAFE	<ul style="list-style-type: none"> * Walk on the right * Use the door on the right (open doors carefully and watch for doors that are opening) * Walk up/down the stairs on the right * Your actions should not create unsafe conditions for others- no rough play 	<ul style="list-style-type: none"> * Use equipment for its intended purpose * Stay within boundaries * Your actions should not create unsafe conditions for others-no rough play 	<ul style="list-style-type: none"> * Wait your turn * Throwing food is unacceptable * Clean up spills immediately or ask for help 	

	Office	Bus	Gym/Rally	Bathroom
BE RESPECTFUL	<ul style="list-style-type: none"> * Quiet voices in and around office * Be polite and courteous to everyone (staff, parents and students) * Respect office equipment and staff belongings * Use appropriate language 	<ul style="list-style-type: none"> * Talk quietly with your friends * Use appropriate language * Follow adult directions 	<ul style="list-style-type: none"> * Use appropriate language * Listen to speaker * Encourage others and use good sportsmanship * Respect the property and rights of others 	<ul style="list-style-type: none"> * Inside voices * Keep bathrooms clean * Respect the privacy of others * No loitering
BE RESPONSIBLE	<ul style="list-style-type: none"> * Sit appropriately in and near the office * Clear absences in the office * Bring a parent note to get a bus pass * Get your bus pass before school begins * Use of phone is for emergencies only 	<ul style="list-style-type: none"> * Promptly walk to the bus area after school * Remain in the bus area until your bus comes * Only bus riders are allowed in the area * Clean up after yourself * Parent pick-up and drop-off for students is in the gym parking area 	<ul style="list-style-type: none"> * Sit appropriately with your grade level * Positively participate * Sit with your grade level * Student Press Pass is required to use electronics * No food and drinks * Backpacks stay in classrooms 	<ul style="list-style-type: none"> * Throw your trash away * Take care of business and get out * Report vandalism to an adult
BE SAFE	<ul style="list-style-type: none"> * Must have a pass from a staff member * Check in at the computer before entering office 	<ul style="list-style-type: none"> * Your actions should not create unsafe conditions for others-no rough play * Sports equipment can be used safely on cement next to cafeteria * Remain within designated boundaries 	<ul style="list-style-type: none"> * Enter and exit with your teacher through assigned door * 6th grade: snack bar doors * 7th grade: south parking lot * 8th grade: bus gate to east doors * Follow teachers' directions * Participate safely in activities and games * Teachers sit or stand near class 	<ul style="list-style-type: none"> * Wash hands * Keep water in the sink

C.K. PRICE SCHOOL POLICIES

ACCIDENTS

Every accident in the school building, on the grounds, at a practice session, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the office.

The school does not carry accident insurance for any student, but it does make available a voluntary insurance plan paid by the parent/guardian.

AFTER SCHOOL HOURS

Students are asked not to loiter in the corridors or on campus after school has been dismissed. Start at home as quickly as possible. If you are riding a bus, you must wait in the designated bus area. If you are attending an after school program, you must be signed up each day and be in the designated area. Students need to be picked up from school by 3:15.

ALTERNATIVE TRANSPORTATION (Skateboards/Skates/Scooters)

Skateboards/skates/scooters and other transportation devices are not allowed to be ridden on the campus at any time. They represent a hazard to the rider and others. Your board/skates/scooter may be confiscated by C.K. Price staff and arrangements for pick-up will be made with the parent/guardian. Special arrangements for storage ahead of time may be arranged with the administration and they can be locked in the bike area.

ATTENDANCE

Absences: In the case of an excused absence from school, the school office must receive a signed note or a telephone call from a parent, guardian, or physician. The note must state the nature of the illness and the dates the student was out of school and have a valid signature. If the absence is for any reason other than illness or a medical/dental appointment, the note or phone call must state the exact reason for the absence. If the note or phone call is not received within three (3) school days upon the student's return, each day of absence will be counted as an unexcused absence.

Tardy: When a student arrives at school tardy, they must report directly to the office for an admittance slip to class. **Tardiness of more than 30 minutes are considered truant tardies and are subject to truancy laws.** Students who are tardy to class four times and every time thereafter will receive an after-school detention.

Absences and Extra-Curricular Activities (for example, sports): A student must attend every period during the school day in order to participate in an extracurricular activity unless the student has a physician's note verifying an appointment. If the activity is on a weekend, the rule refers to the last school day before the weekend.

Perfect Attendance: Perfect attendance is defined by being in school all day or attending official school business off campus during school hours and having no tardies. Any student placed on suspension will not be considered for perfect attendance. Awards will be distributed during and at the end of the school year.

Illness at school: Students who become ill during the school day must report to the office where they will be sent home after their parent/guardian has been contacted. The student may not leave the school without notifying the office and following the procedure for leaving campus.

Attendance Improvement Program: Students are required by law to attend school regularly (California Education Code Section 48200). When a student has **three unexcused absences or 30+ minute truant tardies**, or when the student's **parent excused absences reach 10 (ten)**, notification will be sent to the parent. If this attendance pattern does not improve, students may be referred to the Attendance Improvement Program (AIP) requesting their assistance. The AIP may take any of the following actions:

- a. Place the parents on a formal district attendance contract.
- b. Refer the matter to the District Attorney's office for adjudication.

BICYCLES

Students may ride their bikes to school. It is California state law that students **must wear a helmet** while riding a bicycle. There is a cage available for students to place their bicycle that is locked during the day. A BICYCLE LOCK IS REQUIRED. Students must walk the bike while on school grounds, halls, or walkways at any time. Students are not to loiter in the bike parking area.

BIRTHDAYS

Students may not carry balloons around campus on their birthday. Balloons must be left in the office until the end of the school day. Bus drivers will not allow balloons on the bus. Arrangements will need to be made for student pick up.

BULLETIN

A daily bulletin will be read over the intercom every morning during first period and emailed to the students. A weekly parent bulletin is sent to parents via email on Friday's. It will be sent to the given email address in Aeries unless they opt out during the annual registration.

BUS

In order to ensure the safety of all students riding the bus, any student who is violating school policies while waiting for the bus or while riding the bus, at any time, may lose their bus privileges. The consequence will depend upon the nature and frequency of the behavior and will be at the discretion of the school administration.

CAFETERIA/LUNCH PROCEDURES

All meals for the 2024-2025 school year are free for all students. For the breakfast meal the student can only eat once. The option to eat during the morning is either before school or during nutrition break. It is important that all students are respectful of the cafeteria staff and the cafeteria while eating. Students must eat all meals in the cafeteria and clean up after themselves.

CHEATING

Cheating is defined as submitting work that is not your own. This can be plagiarizing from an outside source or copying from another student. Cheating can result in punishment that may include merit loss.

CLOSED CAMPUS

C.K. Price Middle School is a CLOSED CAMPUS. Students are not allowed to leave unless they have a note or permission from a parent/guardian. Students are allowed to go home for lunch ONLY if they are checked out by a parent/guardian. Once students are on campus in the morning, or on the bus, they are not allowed to leave without authorization. Before leaving, students MUST BE SIGNED OUT BY PARENT/GUARDIAN in the office. All students must talk with an adult office staff member before leaving campus for ANY reason. Upon return, they must sign back in! IF A STUDENT LEAVES CAMPUS WITHOUT CHECKING OUT WITH ADULT OFFICE PERSONNEL THEY WILL BE REGARDED AS TRUANT AND ASSIGNED THE APPROPRIATE CONSEQUENCE.

DANCE/ ACTIVITY NIGHTS

1. Dances are for C. K. Price students only. Guests may be approved by administration with a completed application.
2. Students need to be off campus until the dance or activity starts. They may not hang out in the halls or out in front of the school.
3. We will not allow a student into the dance 30 minutes after the dance or activity starts. Although walking to the event is permitted, we encourage parents to drop their students off rather than allow them to walk.
4. Students should have rides planned prior to the dance. Students should plan to be picked up within ten minutes after the scheduled end time. Students picked up more than 15 minutes after the end time will not be allowed to attend the next activity. A telephone is available in case of emergency.
5. When students arrive at the dance/activity, they must enter and stay inside until the activity is over or until their parent comes to pick them up. If a student leaves early, the parent must come to the door and get them.
6. Students are encouraged to dance in socially appropriate ways, chat with friends, enjoy the music and enjoy snacks from the concession stand. Students should not run, roughhouse, horseplay or dance in promiscuous or provocative ways. All violators will be given one warning. Repeat offenders will be asked to call their parents for a ride home and may be forbidden to attend future dance(s).
7. Concession items including food and drink will be sold and must be consumed in the adjacent cafeteria. No food or drink in the gym.
8. Students are expected to adhere to school dress codes. Students who are not following school policy will be asked to call home and arrange a wardrobe change.
9. All school rules apply.

DETENTION POLICY

Students may be assigned detention from the administrators, classroom teacher, or yard duty supervisor. Detention may be assigned for after school or lunch. Staff will give notice to parents in advance before students serve after school detention. Failure to serve detention, arriving tardy, or misbehaving during detention may result in further disciplinary action. Lunch detention may include, but is not limited to campus beautification, study hall, and cleaning tables.

DISCIPLINE OF STUDENTS

The Governing Board believes that one of the major functions of the public schools is the preparation of youth for responsible citizenship. The district shall foster a learning environment that reinforces the concepts of self-discipline and the acceptance of personal responsibility. Students are expected to progress from being adult-directed to becoming self-directed individuals. The Board recognizes that not all students will adhere to district rules for appropriate behavior. Support services are available, but students and parents must understand that for continued violations of school rules, or for certain major offenses (usually related to violence), inadequate attendance, or failure to progress academically, the student may be transferred involuntarily to an alternative education program such as Community Day School or Independent Study. Corporal punishment shall not be used, but the use of reasonable and necessary force by an employee to protect themselves or other students, or to prevent damage to district property shall not be considered corporal punishment.

SUSPENSION AND EXPULSION

Students may be subject to suspension and/or arrest for committing any of the acts listed below (or any other education codes not listed)

1. EC 48900 (a1) Caused, attempted to cause, or threatened to cause physical injury to another person.
2. EC 48900 (a2) Willfully used force or violence upon the person of another, except self-defense.
3. EC 48900 (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
4. EC 48900 (c) Unlawfully possessed, used, sold or otherwise furnished, or been under the influence of, any controlled substance, alcoholic beverage, or an intoxicant of any kind.
5. EC 48900 (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or an intoxicant of any kind, and either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and presented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
6. EC 48900 (e) Committed or attempted to commit robbery or extortion.
7. EC 48900 (f) Caused or attempted to cause damage to school property or private property.
8. EC 48900 (g) Stolen or attempted to steal school property or private property.
9. EC 48900 (h) Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel.
10. EC 48900 (i) Committed an obscene act or engaged in habitual profanity or vulgarity.
11. EC 48900 (j) Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia.
12. EC 48900 (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
13. EC 48900 (l) Knowingly received stolen property or private property.
14. EC 48900 (m) Possessed an imitation firearm. As used in this section, "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm.
15. EC 48900 (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code, or committed a sexual battery as defined in Section 243.4 of the Penal Code.
16. EC 48900 (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or a witness for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
17. EC 48900 (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.
18. EC 48900 (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
19. EC 48900 (s) A pupil who aids or abets, the infliction or attempted infliction of physical injury to another person.
20. EC 48900.2 - Committed sexual harassment as defined in Section 212.5.
21. EC 48900 .3 - Caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (c) of section 233.
22. EC 48900.4- Intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that disrupts class work, creates substantial disorder, and invades the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.
23. EC 48900.7 - Has made terroristic threats against school officials of school property, or both.
24. Any Applicable new education codes passed by the state of California.

DRESS CODE

- Dress code is in place to ensure an environment conducive to a positive learning environment.
- Administration will determine appropriateness.
- The dress code applies to ALL SCHOOL EVENTS including Back to School Night, Open House, field trips, games and dances.

- General:
 - All clothing must be free of inappropriate words, pictures, and signs and must fit appropriately for school.
 - Bandanas are not permitted.
 - Hats are to be worn facing forward. Students are expected to remove hats and hoods if asked.
 - No undergarments may be showing at any time.
- Tops
 - Must have two shoulder straps that are wider than one inch. Undergarments should not be visible at any time.
 - No crop-tops, half-shirts, half-blouses, halter-tops, tube tops. Midriff exposure cannot exceed one inch.
 - Athletic Jerseys may be worn with an undershirt.
 - Low-cut blouses are not allowed. "Low cut" is generally defined as more than three inches below the collarbone.
- Bottoms
 - Pants should fit appropriately for school and remain at hip level.
 - Shorts and skirts must be of an appropriate length for school.
 - No PJ bottoms
 - Students wearing shorts or skirts deemed inappropriate by Administration will be asked to put on their PE shorts or call home for a change of clothes.
- Shoes
 - Appropriate shoes must be worn to school. Sandals must have a back strap and slippers aren't allowed.
 - Athletic shoes are required for all physical education classes.
- Gang Related Apparel
 - No gang-related colors, symbols, or paraphernalia may be worn. Such items include, but are not limited to: long belts, hairnets, durags, bandanas, and wallet chains.

GANG AFFILIATION AND ACTIVITY

The Governing Board finds that street gangs, which initiate or advocate activities, which threaten the safety, and well-being of persons or property are harmful to the educational process. Students participating in any type of gang display or activity are directly creating an unsafe environment for other students who must come to school according to California State law. Throwing signs, gang-related whistling, using hand signals, gang style clothing, artwork, displayed numbers, jewelry, accessories, books, shoestrings, buttons, belts/buckles or manner of grooming which implies a membership in a gang creates a danger to other students and is prohibited on campus. Any incidents involving initiations, hazing, intimidations or gang related activities of such group affiliations will be investigated, and appropriate disciplinary action (including law enforcement referral) will be taken. Any student wearing, carrying, writing or displaying gang paraphernalia, numbers, bandannas etc., or making gestures which symbolize gang membership, or causing an incident which affects another student's attendance or school work shall be referred to police for gang documentation. Repeat or first-time offenses are subject to disciplinary action up to and including suspension, expulsion, and/or involuntary transfer to an alternative program. (cf. 0450 - Comprehensive Safety Plan) (cf. 5136 - Gangs)

EARLY SCHOOL ARRIVALS

Students are not permitted on campus before 7:25 am. There is no supervision before 7:25 a.m. By law, students may roam the school only when proper supervision is employed. When on campus students must be sure not to gather in the hall near the front office.

ELECTRONICS / CELL PHONES

We recommend all electronics stay at home. The school is not responsible for lost or stolen equipment. When at school, electronic devices including cell phones may be used before and after school. Between 8:25 and 3:00 all cell phones must be off and unable to be seen or used. If a school official asks for a student's phone due to breaking this rule, students are expected to hand it over immediately. If the student refuses, it will be considered defiance and further disciplinary action will be taken

Unauthorized Electronic Device use during class time will result in the following consequences:

- 1st offense - Device confiscated and may be picked up in the office after school by student.
- 2nd offense - One After School Detention, device confiscated and must be picked up by parent/guardian.
- 3rd offense - Parent Meeting to go over cell phone/device policy, to sign a cellphone contract, and parent/guardian must pick up the confiscated device.
- 4th or more offense - One Day In-School Detention, device confiscated and must be picked up by parent/ guardian.

EMERGENCY CONTACTS

Students will only be released to or have contact with individuals whose names are placed on the emergency contact list in Aeries. Please make sure you update contact information in your Aeries parent portal. Emergency contact list should be updated by the first week of school.

EXTRACURRICULAR ACTIVITIES

Extracurricular activities are offered throughout the year and include but are not limited to: dances, non-educational field trips, participating in athletics, being a classroom/office aide, movie nights, participating in a school club, access to the gym, assemblies, and the 8th Grade Promotion Ceremony. Participation in extracurricular activities may be revoked/suspended due to excessive behavioral infractions, loss of merits, or unexcused absences at the discretion of administration. Classroom and office aides must have Cs or better in all classes.

FIELD TRIPS

Our student body will be given the opportunity to attend field trips throughout the year to enhance the school experience. Some of these trips are educational in nature and some are for reward purposes. A student's eligibility to participate in these field trips will be based on their academic and/or behavioral record and will be reviewed by the staff and administration.

HEALTH SERVICES

If a student is injured or not feeling well, they may come to the front office. We can help with some services in the office. A district nurse is available but may not always be present on campus. When the nurse is unavailable, the office can give first aid for injury or sudden illness sustained at school and contact parents when necessary. The district nurse maintains health records, supervises vision and hearing examinations. Parents are to inform the school of any ongoing student health concerns during primary and annual registration, as well as any new information if their student's health condition or health needs change.

HONOR ROLL

Sixth, seventh, and eighth grade honor roll at C.K. Price Middle School is based on a grade point average of 3.5 or better for all subjects in regular or special education classes. Membership is computed on a semester basis. Criteria for computing grade point average is:

A=4 points, B=3 points, C=2 points, D=1 point, F=0 points.

LOST AND FOUND

Any articles found at C. K. Price Middle School should be turned into the office as soon as possible. If you have lost an identifiable item, check with the office. Most articles of clothing are stored in the lost and found in the custodian's room. You should check with them for clothing. Found books will be sent to the library or returned to the teacher. All items are disposed of at the end of the school year.

LIBRARY

Books may be checked out for a period of two weeks and may be renewed subject to recall. If books are overdue, participation in activities may be limited until the books are returned or paid for the loss. Book Fines: Students who owe fines for library books, textbooks or other school materials will be put on a "No Activities" list until they are paid in full.

MEDICATION AT SCHOOL

If it is necessary for a student to take medications during school time a parent must get and return a form from the office that a doctor is required to sign, giving the school permission to administer the medication. The medication must be given to office personnel and will be distributed to you by them at the needed time. It is the student's responsibility to remember to come to the office to

receive medication. Students may not carry any medication (including "over the counter" meds like Advil) on their person or backpack.

MOVING/SCHOOL TRANSFERS

Students moving or transferring schools should notify the CK Price office at least a day prior. Students must turn in all books and materials that belong to CK Price and complete a checkout form signed by all of their teachers and the librarian. Students may be considered truant until a records request is received from their new school.

ONLINE AERIES PARENT PORTAL ACCESS

The Parent Portal/Aeries is used by parents to: 1) confirm student information/registration at the beginning of each school year; 2) check the progress of students. Be sure to use this helpful resource to keep your child on track academically. Parents are encouraged to check their child's academic status through Aeries weekly. Teachers update gradebooks weekly and parents can set up the system to have a weekly report sent to the parent email on file with the student. At the beginning of each year, parents must confirm all data in the Parent Portal before a student can receive their class schedule.

OUTSIDE FOOD, DRINK, SNACKS, ETC

Students are not allowed to bring the following items onto campus: gum, sunflower seeds, soda, candy, energy drinks and any coffee house type drinks (Dutch Bros., Starbucks, etc.). Lunch is provided by the school free of charge and students can bring sack lunches from home however outside food cannot be delivered. Teachers sometimes allow class parties and students may bring food for the party to school.

PARENT VISITATION

Parents are welcome to visit our school with permission from Administration. Visitor forms are located at the front office and need to be completed and approved 24 hours before visitation occurs. All visitors and non-C. K. Price personnel must check in at the office when entering campus.

PENCILS

Having a pencil/pen with you when you go to class is one of your responsibilities.

PERSONAL PROPERTY

If you bring valuable property to school, it may be lost or stolen and C. K. Price Middle School will not be responsible.

PHYSICAL EDUCATION

7th and 8th grade students must dress out for PE. Wearing the same clothes to PE that were worn to school is not allowed. 6th grade students do not dress out for PE and therefore will wear the same clothes as they wore to school.

POLICE ON CAMPUS

Certain student actions may violate both education codes and/or penal codes. When students violate the penal code, school administrators may call the police for appropriate follow up. When police come onto campus to follow up on violations of the penal code, administration will make efforts to inform the parent/guardian in a timely fashion. For more information on police/student interaction, please contact the Orland Police Department.

PROGRESS REPORT GRADING

GRADING SYSTEM

Letter grades are received by each student on report cards that are sent out every nine weeks.

- A Indicates superior or outstanding work
- B Indicates above average work
- C Indicates average work
- D Indicates work barely passing or merely sustained effort
- F Indicates little or no acceptable work or effort
- I Incomplete -- Indication that the student must make up unfinished work required by the teacher before a grade is issued. Generally, incompletes will be issued to students failing to do regular assignments they missed because of excused absences (illness only). Quarter incompletes must be made up within six weeks after grades are issued. Otherwise, loss of all units will result and an "F" grade in the class will be

recorded.

PROGRESS REPORTS

Progress Reports are sent home in the middle of the quarter of students doing unacceptable work or failing in a subject (receiving a 'D' and/or an 'F'), a progress report will be sent to parents halfway into each quarter. It is the joint responsibility of the student and parent to see that the teacher is contacted for specific suggestions to improve the situation. Following this procedure will usually avoid complete failure of the subject.

PROMOTION CEREMONY AND TRIP ELIGIBILITY

All 8th grade students are expected to participate in the promotion ceremony. However, the ceremony is a privilege, not a right. Students may become ineligible for the promotion ceremony and/or the 8th grade trip based on the Administration's decision for reasons that may include truancy, severe and/or repeated behavioral referrals, suspension or expulsion, and lack of sufficient credits. One hundred eighty-five (185) of the possible 210 credits must be earned with a grade average of at least 1.0 (D) in order to participate in the promotion ceremony. Students with unpaid fees or fines will have their diplomas withheld until all fees are paid.

Students may become ineligible (administrative decision) for the promotion ceremony and/or trip if any occur:

- The student receives a major referral or merit loss in the fourth quarter.
- The student is considered as a "habitual truant" as defined by Education Code (Section 48260).
- The student is recommended for expulsion.
- The student is suspended during the fourth quarter of school.
- The student is suspended 2 or more times during the school year.
- The student has unpaid fines or fees.

PROMOTION/RETENTION STANDARDS

- One hundred eighty-five (185) of the possible 210 credits must be earned with a grade average of at least 1.0 in order to receive an eighth-grade certificate from C. K. Price Middle School.
- Failed classes should be made up in summer school.
- The Individual Education Plan (IEP) Team for Special Education and 504 plan students makes the final decision.

PROMOTION SPEAKERS

Promotion speakers are selected on the basis of cumulative grade point average over a three-year period.

REPORT CARDS

Report cards are mailed home at the end of each quarter. Semester (2nd and 4th Quarter) grades are final and are reflected in the student's permanent transcripts.

RALLIES/ASSEMBLIES

Rallies and assemblies are held during school time and are considered part of the educational experience. Students are required to attend unless excused by an administrator. Good behavior is expected. Talking, whistling, or making disturbances during a presentation will not be tolerated and could result in the entire school being denied programs. Students may be removed from these activities for inappropriate behavior and given consequences.

RESTROOMS

C. K. Price Middle School students are expected to keep neat and clean restrooms. Loitering in and around the restrooms is not allowed. Please do not mark on the walls. You will be held responsible and consequences will be handed out if you cause any damage to our restrooms.

SCHEDULE CHANGES

Students may request a schedule change at the semester but no later than two weeks after the semester starts. Schedule changes are at the discretion of administration.

SCHOOL SUPPLIES/BOOKS

Students are responsible for all school books, supplies, and other equipment that they are issued. Lost or damaged books or musical instruments must be paid for. Promotion privileges may be withheld from students with outstanding books or supplies fees.

SEARCH AND SEIZURE

The Governing Board recognizes that incidents may occur which jeopardize the health, safety, and welfare of students and staff which necessitate the search of students, their belongings or their lockers. School officials may search individual students and their property when there is a reasonable suspicion that the search will uncover evidence that the student is violating the law or the rules of the district. Lockers are school property and can be searched without student permission. Any items found in a locker shall be considered to be the property of the student to whom the locker was assigned.

SHORT TERM INDEPENDENT STUDY

If you plan on taking your child out of school for more than five consecutive days (for family vacations, family emergencies, and trips out of the country) please contact the office to obtain a Short Term Independent Study Agreement for your child. You must notify the school at least ten days prior to leaving for a short term absence. Failure to arrange for a Short Term Independent Study Agreement will result in all absences being unexcused. Unexcused absences will be referred to the District Truant Officer. Students must complete and turn in their work for the contract to be valid.

STUDENT BODY CARDS

Student body cards are given to students after fall pictures have been returned. The card has the student's picture on it and the reverse side has crisis information for students. Students need to keep their cards or keep their cards safe at all times

ASB STICKERS: ASB stickers go on sale after students receive their cards. These stickers are made to place on the back of their ID cards. A new sticker must be purchased every year.

There are many advantages to owning a student body card throughout the year:

- a. reduced admission to all home athletic events;
- b. reduced admission to school dances;
- c. Other privileges as determined by Leadership.

TELEPHONE USE

If a student needs to use the office phone, he/she may do so with permission from the office staff.

VOLUNTEERS

CK Price Intermediate School may have a need for volunteers. Parents and community member who are interested in sharing their time and/or talents with students and staff should go to the Orland Unified School District office and pick up the form and information about becoming a volunteer.

REQUIRED EDUCATION CODE NOTIFICATIONS

DEADLY WEAPONS / DANGEROUS OBJECTS / EXPLOSIVES

The possession or brandishing a deadly or dangerous weapon on school grounds or coming to and from school will result in an automatic suspension and possible expulsion. Weapons may include but are not limited to: gun, fireworks/ firecrackers, fire and smoke bomb, bomb threat, Billy club, black jack, blowgun, pellet gun, BB gun, Airsoft gun, knife, dirk, dagger, nun-chucks, brass knuckles, sand club, slingshot, switchblade, etc., and all "look-alikes".

DRUGS / ALCOHOL/ TOBACCO

The possession and/or use of drugs and alcohol are strictly prohibited. Any case of this will result in an automatic suspension and possible expulsion. This includes beer, liquors, marijuana, cocaine, heroin, amphetamines, inhalants, LSD, DMT, STP, barbiturates, and "look-alikes", and includes possession of drug paraphernalia on person, in locker or automobile (on campus or at activities). The use or possession of tobacco at school or at any school related activities is strictly prohibited. In the interest of public health, the local educational agency (governing board) prohibits the use of products containing tobacco or nicotine, including, but not limited to, smokeless tobacco, snuff,

chew, and clove cigarettes, on district-owned or leased property, and in district vehicles at all times. This prohibition also applies to electronic nicotine delivery systems, such as electronic cigarettes, electronic hookahs, and other vapor emitting devices, with or without nicotine content that mimics the use of tobacco products at any time. In addition to suspension and/or other appropriate disciplinary consequences, any student found to be using or in possession of tobacco, or tobacco products, may be referred to tobacco education classes. These classes may be required as part of the student's suspension. This policy applies to all students, staff, visitors, and civic use permit holders. However, this section does not prohibit the use or possession of prescription products, or other FDA-approved cessation aids such as nicotine patches or nicotine gum. Student use or possession of such products must conform to laws governing student use and possession of medications on school property. ***Random drug searches by an Orland Police Department K-9 team will be done throughout the year in classrooms at C. K. Price Middle School.

PARENT LIABILITY

Education Code (Section 48904), Liability of Parent or Guardian for Pupil Willful Misconduct:

- a. Any school district or private school whose real or personal property has been willfully cut, defaced or otherwise injured, or whose property is loaned to a pupil and willfully not returned upon demand of an employee of the district or private school authorized to make the demand may, after affording the pupil his or her due process rights, withhold the grades, diploma, and transcripts of the pupil responsible for the damage until the pupil or the pupil's parent or guardian has paid for the damages.
- b. The school district or private school shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct; pursuant to this subdivision. When the minor and parent are unable to pay for the damages, or to return the property, the school district or private school shall provide a program of voluntary work for the minor in lieu of the payment of monetary damages. Upon completion of the voluntary work, the grades, diploma and transcripts of the pupil shall be released.

SEXUAL HARASSMENT

The following is the District's policy prohibiting sexual harassment as it relates to students (E.C. 212.6(g)).

- The Governing Board prohibits the unlawful sexual harassment of any student by any employee, student, or other person in or from the district.
- Teachers shall discuss this policy with their students in age-appropriate ways and should assure them that they need not endure any form of sexual harassment.
- Any student who engages in the sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion.
Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal.
- **The Board expects students or staff to immediately report incidents of sexual harassment to the principal or designee or to another district administrator.**
- Any student who feels that he/she is being harassed should immediately contact the principal or designee at his/her school. If a situation involving sexual harassment is not promptly remedied by the principal or designee, a complaint of harassment can be filed in accordance with AR 1312.1 - *Complaints Concerning School Personnel* or AR 1312.3 - *Uniform Complaint Procedures*. The principal or designee shall determine which procedure is appropriate.
- The district prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned.

WHAT IS SEXUAL HARASSMENT?

Sexual harassment is a lot like bullying. It can happen when a person makes comments to someone about their body, how they look, their private parts, their gender, sexuality or their clothing.

Other examples could also include:

- Telling sexual jokes or stories
- Unwelcome sexual slurs (nicknames)
- Spreading sexual rumors
- Gestures

- Displaying sexually suggestive objects

Sometimes sexual harassment involves touching another person when they do not agree to being touched. Examples of touch that can be considered sexual harassment include:

- Massage
- Grabbing
- Brushing someone else's body with yours
- Cornering, blocking, leaning over someone or interfering with their movement

These things make the other person feel embarrassed, scared or angry. It can become so severe that it makes students feel uncomfortable or afraid to come to school.

If you feel you have experienced sexual harassment at C.K. Price Middle School, you have the right to file a complaint. You are encouraged to contact the Principal or Vice Principal immediately.

If you are not comfortable filing a complaint with the Principal or Vice Principal, you are welcome to contact the Director of Student Services at 865-1200. All complaints of this nature will be fully investigated. All complaints are kept confidential as much as possible to carry out the investigation or take any necessary action depending on the investigation.

BULLYING/CYBERBULLYING

Definition of bullying: "A pattern of deliberate, negative, hurtful, aggressive acts that works to shift the balance of physical, emotional, or social power. Behavior motivated by bias or hate is similar to bullying and is intended to cause emotional suffering, physical injury, or property damage through intimidation, harassment, bigoted slurs or epithets, force or threat of force, or vandalism. Hateful or biased behavior is motivated in part or in whole by hostility toward a person's real or perceived race, nationality, religion, disability, gender, or sexual orientation."

Bullying will not be tolerated at CK Price. CK Price students will not bully others, will help students who are bullied and will include students who are being left out. Students are expected to immediately report incidents of bullying to the C. K. staff members and/or administration. Students can rely on staff to promptly investigate each complaint of bullying in a thorough and confidential manner. If the complainant (student) or the parent/ guardian feel that appropriate resolution of the investigation or complaint has not been reached, the student or the parent/ guardian of the student should contact the principal. The school prohibits retaliatory behavior against any complainant or participant in the complaint process.

Consequences of bullying may include but are not limited to: detention, suspension, and expulsion.

"Cyberbullying" means bullying using technology or other electronic communication, including, but not limited to, a transfer of a sign, signal, writing, image, sound, or data, including a post on a social network internet website or forum, transmitted through a computer, cell phone, or other electronic device. This includes all social media accounts. If it falls under the above description at any time, your child will be disciplined.

Parents are encouraged to always have an open dialogue with administration about their children and suspected bullying. Staff and administration can be reached through email, phone, or stopping in, the sooner we know the sooner we can intervene.

C.K. PRICE ATHLETICS / STUDENT ATHLETE POLICIES

C.K. Price Middle School encourages students to participate in athletics. This is an interscholastic program that is an integral part of the total education system. Our athletic program supports the highest development level of all participants and promotes high standards of ethics, sportsmanship, and personal conduct by encouraging student athletes, coaches, staff, administration, and community to commit to these high standards. Athletics will provide students the opportunity to develop school pride and spirit and will teach them the value of teamwork through their involvement.

Participation in the athletic program is considered a privilege. Students will earn this privilege through satisfactory performances in both academics and citizenship. To be eligible to participate in any sport, students must meet the academic and behavioral requirements and have parental consent. Any lost or damaged uniforms will be replaced by the student.

Eligibility

- a. Enrollment: students must be enrolled at C.K. Price
- b. Truancy: Students who are classified as a "habitual truant" under California Ed. Code EC section 48260 may not participate in athletics.

- c. Behavior: Coaches establish expectations for behavior in each sport. Coaches have the discretion to remove athletes from the team due to behavior problems. Students who have lost 3 or more behavior merits for Major behavior violations will be placed on probation until the merit has been earned back.

Academic Eligibility

To be eligible to try out for a sport, a student must meet the following minimum academic standards:

- o At least a 2.0 grade point average
- o No F's in any class

Academic Probation

Student-athletes will be subject to grade checks before and during the season. If a student has an F on a grade check or falls below a 2.0 GPA, the following will occur:

- o The student-athlete will be placed on Academic Probation for two weeks.
- o When a student on Academic Probation raises a grade of F to passing and/or improves to a GPA over 2.0, he/she will be removed from Academic Probation.
- o If a student fails to improve a grade of F or maintain a 2.0 GPA after two weeks of Academic Probation, the student will be removed from the team.
- o If a student is removed from the team, he or she will not regain eligibility status until the next quarter's grades are available.
- o Academic Probation is available once for each student athlete per season.
- o While on academic probation, students may participate in athletics.

BELL SCHEDULES 2025-2026

Daily Bell	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:27
Nutrition Break	9:27 - 9:37
2nd period	9:42 - 10:34
3rd period	10:39 - 11:31
4th period A	11:36 - 12:21
First Lunch	11:31 - 12:16
Second Lunch	12:21 - 1:06
4th period B	12:21 - 1:06
5th period	1:11 - 2:03
6th period	2:08 - 3:00

Modified Day	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:33
Nutrition Break	9:33 - 9:43
2nd period	9:48 - 10:46
3rd period A	10:51 - 11:39
First Lunch	10:46 - 11:34
Second Lunch	11:39 - 12:27
3rd period B	12:27 - 1:30

Minimum Day	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:03
Nutrition Break	9:03 - 9:12
2nd period	9:17 - 9:45
3rd period	9:50 - 10:18
4th period	10:23 - 10:51
5th period	10:56 - 11:24
6th period	11:29 - 11:57
7th period	12:02 - 12:30

1st Day of School	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:18
Nutrition Break	9:18 - 9:26
2nd period	9:31 - 10:14
3rd period	10:19 - 11:02
4th period A	11:05 - 11:48
First Lunch	11:02 - 11:48
Second Lunch	11:48 - 12:33
4th period B	11:48 - 12:33
5th period	12:38 - 1:21
6th period	1:26 - 2:11
7th period	2:15 - 3:00

Assembly/Rally	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:18
Nutrition Break	9:18 - 9:26
2nd period	9:31 - 10:14
3rd period	10:19 - 11:02
4th period A	11:05 - 11:48
First Lunch	11:02 - 11:48
Second Lunch	11:52 - 12:33
4th period B	11:52 - 12:33
5th period	12:38 - 1:21
6th period	1:26 - 2:11
Assembly/Rally	2:15 - 3:00

Fair Minimum Days	
Homeroom	8:20 - 8:30
1st period	8:35 - 9:28
Nutrition Break	9:28 - 9:38
2nd period	9:43 - 10:35
3rd period	10:40 - 11:32
4th period	11:37 - 12:30