

**Cottonwood Creek Charter School
Board of Directors' Meeting Minutes**

For

Monday, December 8th, 2025

7:00 p.m. Cottonwood Creek Charter School Library
3425 Brush Street, Cottonwood, California 96022

- 1. CALL TO ORDER** – Jeff Larceval, President, called the meeting to order at 7:00 p.m.

Board members present: Jeff Larceval, President; Kasey Abshier, Parent Representative; Lynn Peebles, Community Representative; Marleigh Hollmer, Parent Representative

Board members absent: none

Others Present: Mark Boyle, Charter School Director; Elke Proscher, Administrative Assistant; Samuel Diggle, Chief Business Officer

- 2. PLEDGE OF ALLEGIANCE** – Mark Boyle led the flag salute.

- 3. PUBLIC COMMENT**

None

- 4. ACTION ITEMS/DISCUSSION ITEMS**

A. Approval of Agenda

Action: Motion was made by Lynn Peebles to approve the Agenda. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

B. Approval of Minutes from the November 12th, 2025 Meeting

Action: Motion was made by Kasey Abshier to approve the minutes from the November 12th, 2025 regular board meeting. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

C. Approval of Warrants

Action: Motion was made by Marleigh Hollmer to approve the warrants as presented. The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

**D. Approval of 1st Interim Budget for the 2025/26 School Year
(Review Narrative, Report and Budget)**

Action: Motion was made by Lynn Peebles to approve the 1st Interim Budget for the 2025/26 School Year. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

E. Approve Increase in Hours for Classified Staff Position

Casey Cramer – Increase FTE from .35 FTE to .4 FTE (Effective January 5, 2026)

Action: Motion was made by Kasey Abshier to approve an Increase in FTE for Casey Cramer from .35 FTE to .4 FTE. The motion was seconded by Marleigh Hollmer.

Vote: Unanimous in favor.

F. Approve Extra-Duty Stipends for 2025/2026 School Year (2nd Semester)

Marie Thompson – Mystery Science (\$1000/Semester)

Scott Clare –Sportsmania (\$1000/Semester) and School Yard Games(\$1000/Semester)

Elayne Brindley – Primary Arts and Crafts (\$1000/Semester)

Lori Wunner – Basketball (\$1000/Semester); Volleyball (\$1000/Semester); Net Games (\$1000/Semester)

Bethany Parodi – Intro to Foreign Language Elective (\$1000/Semester)

Jennifer Barker – Primary Art (\$1000/Semester)

Ellice Vai – Primary Basketball (\$1000/Semester)

Jamee Adkins – Primary Gym Games (\$1000/Semester)

Greg McKinley – Outdoor Games (\$1000/Semester); Net Games (\$1000/Semester); Basketball (\$1000/Semester)

Jesse Hatcher – Running Club Elective (\$1000/Semester)

Jesse Hatcher – Track Elective (\$1000/Semester)

Jesse Hatcher – Leather Works Elective (\$1000/Semester)

Maxie Damian – Floral Design (\$1000/Semester)

Maxie Damian – Fashion Design (\$1000/Semester)

Jesse Hatcher – Track Team Coaching Stipend (\$1,000 per season)
Bethany Parodi – Study Hall (\$500/Semester) One day a week
Erinn Pack - Study Hall (\$500/Semester) One day a week
Alyssa Clare - Study Hall (\$500/Semester) One day a week
Michelle Reginato - Study Hall (\$1000/Semester) Two days a week
Amanda Spoon - Study Hall (\$1000/Semester) Two days a week
Ellice Vai - Study Hall (\$500/Semester) One day a week
Kayla Ritcheson - Study Hall (\$1000/Semester) Two days a week

Action: Motion was made by Lynn Peebles to approve the Extra-Duty Stipends for 2025/2026 School Year (2nd Semester). The motion was seconded by Kasey Abshier.

Vote: Unanimous in favor.

5. INFORMATIONAL ITEMS

A. Facilities Update

B. Board Vacancy – New Board Member can be a Parent Representative or Community Representative. Will announce the vacancy in this week’s newsletter.

C. 2025 California School Dashboard Results – see attached informational sheets

D. America 250 Update – We have lots of events planned for 2026

E. Parent Club Update – Parent Club is raffling off the 12 Baskets of Christmas during our Winter Showcase.

F. Upcoming Dates – The Winter Showcase is Thursday, December 11th. Project Spark will be showing their newest short film “Poof”.

G. Athletics Update – The Girls Basketball Final Four Tournament will be here at our school next Tuesday, December 16th. Boys Basketball games will start up after the Winter Break.

H. Current Enrollment

6. FUTURE ITEMS/NEXT MEETING DATE:

Monday, January 12th, 2026 (Regular Board Meeting)

7. ADJOURN

Motion was made by Kasey Abshier to adjourn the meeting. Motion was seconded by Marleigh Hollmer. The meeting was adjourned by Jeff Larceval at 7:43 pm.

MINUTES APPROVED

Jeff Larceval

Lynn Peebles

Kasey Abshier

Marleigh Hollmer

