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MICHAEL WOODMAN, Executive Director
AARON HOYT, Deputy Executive Director


Grass Valley • Nevada City

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File: 1030.3.2.2

MEMORANDUM

TO: Nevada County Transportation Commission

FROM: Michael Woodman, Executive Director 

SUBJECT: Amendment 1 Correction to the FY 2025/26 Overall Work Program, Resolution 26-03

DATE: January 21, 2026

RECOMMENDATION: Adopt Resolution 26-03 approving Amendment 1 Correction to the FY 2025/26 Overall Work Program (OWP).

BACKGROUND: During the review of FY 2025/26 OWP Amendment 1, Caltrans staff determined that there was an error in the amount of \$1,748.00 in the RPA Grant Funds carried over from FY 2024/25 in Budget Table 4. NCTC staff corrected the error by decreasing the amount of RPA Grant Funds carried over from FY 2024/25 and increasing the revenue budget for LTF Carryover by \$1,748.00. The total budgeted revenue for the FY 2025/26 OWP Amendment 1 remains unchanged, totaling \$2,443,642.97.

Resolution 26-03 approves the changes to the FY 2025/26 OWP budget described above.

attachment

Table 4

Revenues - FY 2025/26 OWP Amendment 1

Work Element		25/26 LTF	LTF Carryover	RPA Grants FY 25/26	RPA Grant Carryover FY 24/25	RPA Formula	RPA Formula Carryover	ALUC Fees	RTMF	STIP Planning PPM	RSTP	Strategic Partnership Grant (FTA 5304)	SB 125	RCTF Dues (Current year plus Carryover)	TOTAL
1.1	General Services	355,709.45							7,500.00						363,209.45
1.2	Fiscal Administration	383,262.72													383,262.72
2.1	Transportation Planning	13,502.98				144,133.35				30,591.19					188,227.52
2.1.1	Regional Transportation Plan Update	5,778.37									17,406.95				23,185.32
2.2	Transportation Improvement Program	16,442.70				82,970.62									99,413.31
2.3	Transit & Paratransit Programs	20,709.34				55,368.51									76,077.86
2.3.4	Reenvisioning Transit in Western Nev Co.					39,229.50						170,000.00			209,229.50
2.3.5	SB 125 Transit Planning and Administration												109,902.31		109,902.31
2.4	Coordination of Regional Planning	37,366.62				111,328.30					80,000.00				228,694.93
2.4.2	Airport Land Use Commission Planning & Reviews	18,881.98						15,000.00							33,881.98
2.4.3	Zion St. Mobility/School Access study		1,748.00		50,169.69	33,469.72	46,528.48			29,400.33					161,316.22
2.4.5	Rural Counties Task Force Chair Activities	0.00												50,253.87	50,253.87
2.4.5a	Calcog Academy for Regional Leadership Administration	0.00		25,000.00	8,487.87										33,487.87
2.4.5b	Rural Counties Task Force Admin Manual and Training	0.00		13,240.00	0.00		0.00								13,240.00
	Contingency	116,644.84	214,456.25							118,980.99			10,178.03		460,260.11
Totals (2)		968,299.00	216,204.25	38,240.00	58,657.56	466,500.00	46,528.48	15,000.00	7,500.00	178,972.51	97,406.95	170,000.00	120,080.34	50,253.87	2,433,642.97

Notes: Totals may not equal addition of amounts in columns due to rounding.

**RESOLUTION 26-03
OF THE
NEVADA COUNTY TRANSPORTATION COMMISSION**

APPROVAL OF AMENDMENT 1 CORRECTION TO THE FY 2025/26 OVERALL WORK PROGRAM

WHEREAS, the Nevada County Transportation Commission (NCTC), through the adoption of Resolution 25-15 approved the FY 2025/26 Overall Work Program (OWP); and

WHEREAS, Section 99233.2 of the California Public Utilities Code provides for the transportation planning agency to utilize up to 3% of the annual revenues for the conduct of the transportation planning and programming process; and

WHEREAS, NCTC has determined it is necessary to amend the OWP budget to accurately reflect activities that have occurred and will occur through the end of the fiscal year; and

WHEREAS, the requirements of the Master Fund Transfer Agreement No. 74A1642 between Caltrans and NCTC are incorporated by reference as part of the FY 2025/26 OWP.

NOW, THEREFORE, BE IT RESOLVED, that the modifications recommended in the attached memorandum are adopted as Amendment 1 of the FY 2025/26 Overall Work Program.

BE IT FURTHER RESOLVED, that the budget of the FY 2025/26 Overall Work Program is approved as follows:

\$1,184,503.25	Local Transportation Funds (LTF)
\$ 513,028.48	Rural Planning Assistance (RPA) Formula Funds
\$ 96,897.56	Rural Planning Assistance (RPA) Grant Funds
\$ 7,500.00	Regional Transportation Mitigation Fees (RTMF)
\$ 50,253.87	Rural Counties Task Force Dues (RCTF)
\$ 178,972.51	State Transportation Improvement Program (STIP) Planning Funds (PPM)
\$ 15,000.00	Airport Land Use Commission (ALUC)
\$ 120,080.34	Senate Bill 125 Planning & Administration (SB125)
\$ 170,000.00	Strategic Partnership Grant (FTA 5304)
<u>\$ 97,406.95</u>	<u>Regional Surface Transportation Program (RSTP)</u>
\$2,433,642.97	Total Budget FY 2025/26

BE IT FURTHER RESOLVED, that NCTC does hereby allocate 3% of the annual Local Transportation Fund revenues for FY 2025/26 for transportation planning and programming, \$824,588 of FY 2025/26 revenues for administration of Transportation Development Act funds, and \$331,101.09 of FY 2025/26 and prior year Local Transportation Funds as carryover and contingency.

BE IT FURTHER RESOLVED, that the Executive Director of NCTC, or his designee, is hereby authorized to apply for grants, sign certifications and assurances, and execute agreements to facilitate receipt of revenues and expenditure of funds as set forth in the Overall Work Program in accordance with NCTC's Administrative Operating Procedures.

PASSED AND ADOPTED by the Nevada County Transportation Commission on January 21, 2026, by the following vote:

Ayes:

Noes:

Absent:

Abstain:

Tom Ivy, Chair
Nevada County Transportation Commission

Attest:

Dale D. Sayles
Administrative Services Officer