

# Agenda

## Cottonwood Creek Charter School

### Board of Directors' Meeting

Tuesday, September 10<sup>th</sup>, 2024  
3:30 PM Cottonwood Creek Library, 3425 Brush Street  
Cottonwood, CA 96022

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#### **Rules and Procedures**

The Cottonwood Creek Charter School Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Director, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1. Call to Order

2. Pledge of Allegiance

3. Public Comment

#### **4. Action Items/Discussion Items**

**A. Approval of Agenda**

**B. Approval of Minutes from the August 12, 2024 Meeting**

**C. Approval of Warrants**

**D. Approve Increase to Classified Staff Positions**

*Casey Cramer – From 40% FTE to 50% FTE (Homeschool Coordinator)*

*Jennifer Barker – From 60% FTE to 70% FTE (Homeschool Coordinator)*

*Brenda Porter – From 18 hrs./week to 22 hrs./week (Instructional aide)*

**E. Approve Hiring of Part-time Instructional Aide**

*Candace Maxwell – 4 hrs. per week (.10 FTE)*

**F. Approve New Elective Vendor**

*Emalyne Stultz - Piano*

**G. Approve Extra-Duty Stipends for 2024/2025 School Year (1<sup>st</sup> Semester)**

*Ellice Vai – Primary Basketball (\$500 Quarter)*

**H. Approve Budget Transfer**

*Roofing Project / Additional \$40,000*

**I. Approve Contracts for Roofing Project (Rooms 18-23)**

*Harbert Roofing  
Gibson Heating and Air*

**J. Annual Organizational Meeting**

- **Election of Board President, Secretary, and Treasurer.**
- **Approve Resolution #2024-2 establishing day, time, and place for regular Board Meetings.**

**5. Informational Items**

- A. Start of School
- B. Electives Update
- C. School Facility Report
- D. Athletics Update
- E. Parent Club Update
- F. Current Enrollment and Class Sizes

**6. Future Items / Next Meeting Date: Monday, October 14<sup>th</sup>, 2024 (Regular Board Meeting)**

**7. Adjourn**

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**AMERICAN WITH DISABILITIES ACT NOTICE**

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Charter School Office at (530) 347-7200. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

**DOCUMENT AVAILABILITY**

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the charter school office located at 3425 Brush Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda and approved board minutes may be reviewed on the Cottonwood Creek Charter's website at [www.cottonwoodcreekcharter.com](http://www.cottonwoodcreekcharter.com), and board packets, including backup materials, will be available in the charter school office after 2:00 p.m. on the Thursday prior to the Regular Board Meeting.