Tehama eLearning Academy
GOVERNANCE COMMITTEE MEETING
Meeting Minutes
August 21st 2025 @ 3:30pm

The meeting of the Tehama eLearning Academy Governance Committee was held on the above date. In addition to the Committee members: Michelle Barnard, Laurie Larcade, Sarah Baumgarter, Shelly Poliak, Diana Hamstreet, Jennifer Pockrus (Alt. Parent) were present.

1. Call to Order	**This meeting was called to order at 3:29 PM**
2. Roll Call	Present: Annette Arnold, Erin Sutter, Mariah Gridley, Sara Smith, and Shey Blackwood
3. Consent Agenda 3.1 Approval of Agenda 3.2 Approval of Minutes	Annette Arnold motioned to approve the agenda, Mariah Gridley seconded. The motion to approve item 3.1, *Approval of the Agenda*, was accepted. Annette Arnold motioned to approve the June 13th, 2025 meeting minutes. Shey Blackwood seconded. The motion to approve item 3.2, *Approval of Minutes*, was accepted.
4. Audience with Groups and/or Individuals to Speak	NONE
5. Administrator Report	Michelle Barnard presented the Administrator Report. The school year began with 130 students enrolled (13 MS, 117 HS) and 21 on the waitlist, alongside a successful Back to School Night and a strong summer school session that supported credit recovery. The school is fully staffed with new team members, bringing positive energy, and Adult Education currently serves 82 students with 11 graduates so far. Key upcoming dates include the first day of onsite classes (Aug 25), a student social (Sept 12), Parent Teacher Conferences (Oct 13), and the Fall Family Festival (Oct 23).
6. New Business 6.1 Engagement Specialist New Hire Recommendation	Michelle Barnard recommended Christy Winterburn-Beccaria to fulfill the Engagement Specialist position. Annette Arnold motioned to approve agenda item 6.1, *Engagement Specialist New Hire Recommendation*. Mariah Gridley seconded. The motion to approve agenda item 6.1 was accepted.

6.2 Paraprofessional New Hire Recommendation	Michelle Barnard recommended Dayanna Rodriquez-Castillo to fulfill the paraprofessional position. Annette Arnold motioned to approve agenda item 6.2, *Paraprofessional New Hire Recommendation.* Mariah Gridley seconded. The motion to approve agenda item 6.2 was accepted.
6.3 Teacher-Cushman New Hire Recommendation	Michelle Barnard recommended Kristen Cushman to fulfill the teacher position. Annette Arnold motioned to approve agenda item 6.3, *Teacher-Cushman New Hire Recommendation.* Mariah Gridley seconded. The motion to approve agenda item 6.3 was accepted.
6.4 Teacher-Strickland New Hire Recommendation	Michelle Barnard recommended Tiffany Strickland to fulfill the paraprofessional position. Annette Arnold motioned to approve agenda item 6.4, *Teacher-Strickland New Hire Recommendation.* Mariah Gridley seconded. The motion to approve agenda item 6.4 was accepted.
6.5 MOU TeLA Administration	Sara Smith explains the contents of agenda item 6.5, *MOU TeLA Administration*. Annette Arnold motioned. Mariah Gridley seconded. The motion to approve agenda item 6.5 was accepted.
6.6 MOU TeLA Rent	Sara Smith explains the contents of agenda item 6.6, *MOU TeLA Rent*. Annette Arnold motioned. Mariah Gridley seconded. The motion to approve agenda item 6.6 was accepted.
6.7 MOU MTSS Professional Development & Coaching	Sara Smith explains the history of agenda item 6.7, *MTSS Professional Development & Coaching*, and shares plans for the future. Michelle Barnard supports the future plans. Mariah Gridley motioned. Annette Arnold seconded. The motion to approve agenda item 6.7 was accepted.
6.8 MOU Technology Support	Sara Smith explains the content of agenda item 6.8, *MOU Technology Support.* Annette Arnold sustains from voting. Mariah Gridley motioned. Erin Sutter seconded. The motion to approve agenda item 6.8 was accepted.
6.9 MOU SARB Contract	Michelle Barnard explains the content and collaboration of agenda item 6.9, *MOU SARB Contract.* Mariah Gridley motioned. Shey Blackwood seconded. The motion to approve agenda item 6.9 was accepted.
6.10 2025-2026 Tehama eLearning Courses	Michelle Barnard shares item 6.10, *2025-2026 Tehama eLearning Courses*, including credit recovery courses. Mariah Gridley motioned. Annette Arnold seconded. The motion to approve agenda item 6.10 was accepted.
6.11 2025-2026 Salary Schedules	Sara Baumgartner explains agenda item 6.11, *2025-2026 Salary Schedules.* Mariah Gridley motioned. Annette Arnold seconded. The motion to approve agenda item 6.11 was accepted.
6.12 2025-2026 Health & Welfare Benefit Cap Increase	Laurie Larcade explained agenda item 6.12, *2025-2026 Health & Welfare Benefit Cap Increase,* was in response to higher industry costs. Alternative providers are being considered. Mariah Gridley motioned. Annette Arnold seconded. The motion to approve agenda item 6.12 was accepted.

6.13 2025-2026 CTE Salary Schedule 6.14 2025-2026 CE STP Salary Schedule 6.15 Prop 28 Art & Music in School Annual Report	Laurie Larcade and Sarah Baumgartner explained agenda item 6.13, *2025-2026 CTE Salary Schedule.* Mariah Gridley motioned. Shey Blackwood seconded. The motion to approve agenda item 6.13 was accepted. Sara Smith explains agenda item 6.14, *2025-2026 CE STP Salary Schedule.* Mariah Gridley motioned. Shey Blackwood seconded. The motion to approve agenda item 6.14 was accepted. Michelle Barnard explained the Prop 28 classes and goals. Mariah Gridley motioned. Shey Blackwood seconded. The motion to approve agenda item 6.15 was accepted.
7. Old Business 7.1 LCAP	Michelle Barnard had little to report or update since the last meeting. Current focus is on completing WASC, due in December, which aligns with the LCAP. Sara Smith explains the process.
8. Governance Committee Discussion 8.1	Shelly Poliak shares that staff have asked about the alignment of medical open enrollment and notification of raises. Laurie Larcade explains that the due dates are from 2 separate entities so alignment is hard when they are not related nor movable. Michelle Barnard discusses the move to ParentSquare and its future uses. Annette Arnold and Diana Hamstreet share additional ParentSquare work in progress. Sara Smith provided an update on AB 84, briefly explaining the history and potential impacts to Charter Schools. Moving forward there will be a focus on WASC with a goal to present the 1st draft to the TCDE Board in January 2026. Laurie Larcade, Sarah Baumgartner, and Shelly Poliak will be absent due to professional development for the Oct. 16th, 2025 planned Governance meeting. If needed, there will be discussion of adjusting the meeting date in October.
10. Adjournment	There being no further business, the meeting was adjourned at **4:08 pm**
Next Meeting:	**October 16th, 2025**

Board Approved: 10/16/2025