Date Posted: __11/10/2026_____

Rhoda Maxwell Elementary School

School Site Council (SSC) Agenda/Minutes Meeting 1: November

Meeting Date: November 12, 2026	**Meeting Location**: Maxwell Elementary Library
Starting Time: 4:00 PM	**Ending Time**: 5:00 PM

Participants: Elected SSC Council Members. All staff, parents and members of the public invited.

Item/Time Limit	Actions Requested	Person Responsible	Comments/Parent Advice
1. Call to Order (1 minute)	**None**	**Chair**	
2. Roll Call (1 minute) Indicate those present	**None**	**Secretary**	
3. Additions/Changes to Agenda (1 min.)		**Chair**	
4. Reading and Approval of Minutes (5 min.)		**Secretary**	
5. Reports of Officers/Committees (10 min.)		**Chair**	*LCAP representative debrief
6. Public Comment (5 min.)	***Not Applicable**	**Chair**	

AGENDA MUST BE POSTED 72 HOURS PRIOR TO THE MEETING DATE

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***Under the Open Meeting Law, no action related to public comment may be acted upon at the meeting. Issues raised at the meeting may be scheduled for another SSC meeting, as approved by the council. Public comment is generally limited to two minutes per person.**

7. Unfinished Business (0 min.)	NA	**Principal**	
8. New Business (45 min.) ● **Review, modify, and approve the safety plan** ● **Review SSC expectations and roles (PPT) (Video)** ● **Elect officers (chair, secretary, LCAP rep (non staff)** ● **Review and approve bylaws (if applicable)** ● **Develop and approve calendar** ● **Review 26-27 SPSA** ● **Review and provide input School Safety Plan**	Elect officers Approve bylaws Approve calendar	**Chair/Principal**	

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9. Adjournment (1 min.)		**Chair**	

Prepared By: _____ **(signature)** _____

(type name)

Date: _____

*All meeting materials available after the meeting. Contact the school office at 530-662-1784 for materials.

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